

**20 MICRONS<sup>®</sup>**  
L I M I T E D

30<sup>th</sup>  
**Annual report**  
2016-17





Construction Chemicals & Ayurvedic Medicines



## Board of Directors (as on 25.05.2017)

### Mr. Chandresh S. Parikh

Executive Chairman

### Mr. Rajesh C. Parikh

CEO & Managing Director

### Mr. Atul C. Parikh

Managing Director

### Mr. Sudhir R. Parikh

Director

(upto 04.05.2017)

### Mrs. Sejal R. Parikh

Director

(w.e.f. 04.05.2017)

### Mr. Ramkisan A. Devidayal

Independent Director

### Mr. Pravinchandra M. Shah

Independent Director

### Mr. Atul H. Patel

Independent Director

### Mrs. Darsha Kikani

Independent Director

(upto 04.05.2017)

### Mr. Ajay I. Ranka

Independent Director

### Chief Financial Officer

Mr. Narendra R. Patel

### Company Secretary

Mrs. Anuja K. Muley

### Audit Committee

Mr. Ramkisan A. Devidayal - Chairman

Mr. Pravinchandra M. Shah

Mr. Atul H. Patel

### Nomination & Remuneration Committee

Mr. Pravinchandra M. Shah - Chairman

Mr. Chandresh S. Parikh

Mr. Ramkisan A. Devidayal

Mr. Atul H. Patel

### Stakeholders' Relationship and Share Transfer Committee

Mr. Pravinchandra M. Shah - Chairman

Mr. Rajesh C. Parikh

Mr. Sudhir R. Parikh [upto 04.05.2017]

Mr. Atul C. Parikh [w.e.f. 25.05.2017]

Mr. Ramkisan A. Devidayal

### CSR Committee

Mr. Chandresh C. Parikh - Chairman

Mr. Pravinchandra M. Shah

Mr. Sudhir R. Parikh [upto 04.05.2017]

Mrs. Sejal R. Parikh [w.e.f. 25.05.2017]

### Statutory Auditors

Manubhai & Shah LLP, Ahmedabad

### Bankers

State Bank of India

IDBI Bank Limited

### Registered Office

9/10, GIDC Industrial Estate,

Waghodia - Dist. Vadodara - 391760

Gujarat, India

Tel : +91 2668 292297

Fax : +91 2668 264003

E-Mail : investors@20microns.com

### Corporate Office

134-135, Hindustan Kohinoor Industrial Estate,

L. B. S. Marg, Vikhroli (W),

Mumbai, India

Tele : +91 22 25771325

Fax : +91 22 25771333

E-Mail : corporate@20microns.com

### Registrar and Share Transfer Agents

CAMEO CORPORATE SERVICES LIMITED

"Subramanian Building",

No. 1, Club House Road,

Chennai-600 002

Tel : 044-28460390-95

E-Mail : narasimhan@cameoindia.com

**Website :** <http://www.20microns.com>

**CIN :** L99999GJ1987PLC009768

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## Chairman's Statement

### Dear Shareholders,

I warmly welcome you all in this august gathering to review the annual performance of the fiscal 2016-17.

The Industrial Minerals sector has always been considered as an important segment for the Indian economy. The mining sector has been reeling for few years now, under a lethal mix of high borrowing costs on one hand and environmental and regulatory policy paralysis on the part of the government on the other hand. But with the government in place, by bringing reforms in the mining industry, the hope has revived in the industry to bring in some major growth oriented mining and mineral development policy reforms in the next few years which should boost this industry to the next level. With global economic activity now picking up steam after a long-awaited cyclical recovery in investment, manufacturing and trade, the world growth is expected to rise from 3.1 percent in 2016 to over 3.5 percent in 2017 and 3.6% in 2018.

2016-17 passed by, witnessed a major setback in terms of changes in mining regulations and restrictions imposed especially by Rajasthan government disallowing mines operating without Environmental Clearance (EC) Licenses leading to closure of many mines and causing price

escalations and demand supply gap. Provisional clearances were offered on conditional basis for certain minerals and clarity was very ambiguous about the actions taken and the expectations. About 500 mines are covered under the Act of 22/3 and are awaiting the scrapping of this Act by Mining Department which is very uncertain at this point of time. Side-by-side, royalties have also increased in Gujarat, Rajasthan and Andhra Pradesh creating dis-satisfied conditions in raw material procurement. But overall the impact has been quite positive to restrict illegal mining by the government and creating a safe and sustainable environment for people working at the mines.

A few minor changes in the mining scenario for leasing and auction of mines have been brought into notice by the Central government. Apart from that, not many significant changes have been noticed or realized in the Industrial Minerals industry that the Company operates in. This industry still predominantly functions in an unorganized way wherein a limited players are trying to get their act through and shift their focus in an organized way segmenting them in the category in which 20 Microns operates since more than few decades. India has always been a self sufficient nation with well endowed natural mineral resources in the league of larger nations

of USA, Europe, and China. This industry falling under the larger Minerals & Mining sector is a significant contributor to India's GDP growth which is currently on the decline.

Much greater emphasis is required on development of mineral deposits by way of prospecting and zero-waste mining in which directions the Company plans to work-out and implement. Indian government does not formally define mining as a core industrial activity. Rather it is viewed as more often as an ancillary raw material industry. The mining legislation always gave accent to regulation which emphasized management of the mines rather than on exploration and development.

The future should therefore usher in an era of mineral development with socio-economic development as the focus. A significant amount of mineral potential still lying untapped could contribute enormously to the country's GDP if the challenges are overshadowed by a high flow of FDI in this sector.

The mining industry in India has however started to shape the future directions of this engagement towards an inclusive agenda for improving livelihoods of the local populace, bringing in much needed investment, job, wealth creation and government revenues.

The future therefore now lies on deployment of latest technologies as well as interpretation of geological data to its best advantage for opening up of new mines. As mineral exploration is a key to attracting investment in the mining sector, separate legislation and procedure for grant of prospecting/exploration licenses is required.

India has seen probably the best exports in terms of Minerals because of the low ocean freight coupled with increased demand and availability

of materials. In value terms, Export to Africa and Middle East has held up the best. However export sales of 20 Microns product sales has increased 24% over last year. Mineral export from India is growing up sharply over few years. Minerals like Talc, Feldspar has seen tremendous growth.

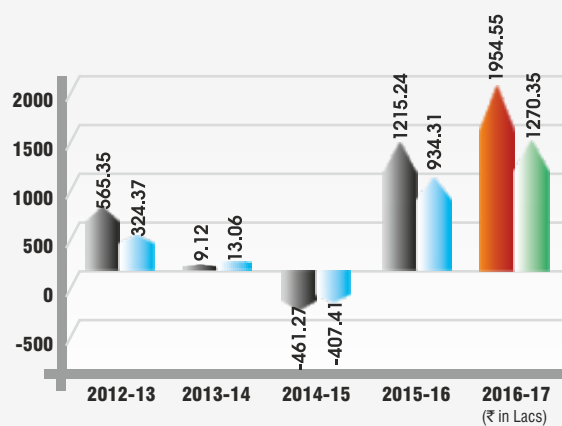
2016-17 was quite challenging in itself due to the overall slowdown in the industrial segment as well as in the retail market especially in the second half of the year due to historical decision of de-monitisation, and despite in such a sluggish scenario, Company's major Divisions - VAD and CNC - were able to manage the growth over the previous financial year. It's also remarkable to note that our growth pace has been consistently maintained strong EBIDTA or bottom line growth compared to the last fiscal despite critical market scenario and even in the commodities segment, we have introduced various premium products which have given them substantial cost benefits in their product formulation.

While concluding, Our Will to Win Team 20 has sustained across cycles and I am confident that it will serve us well ahead at this time of great optimism. I am grateful to them for their sustained efforts in making 20 Microns a leading Nano & Miconised Minerals company in the world. I would also like to thank all our stakeholders, Board, Bankers and the Government for the support and assistance provided throughout our journey. I solicit your continued cooperation as has always been with 20 Microns.

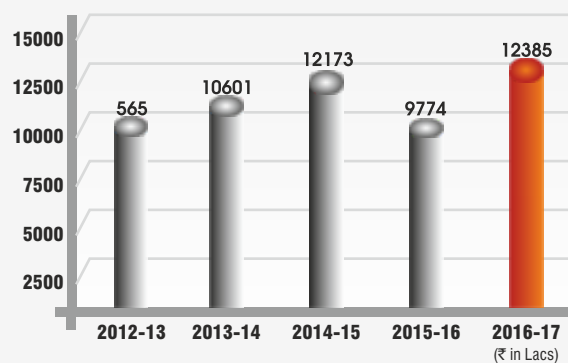
**Thank you all,**

**Chandresh S. Parikh**  
Executive Chairman

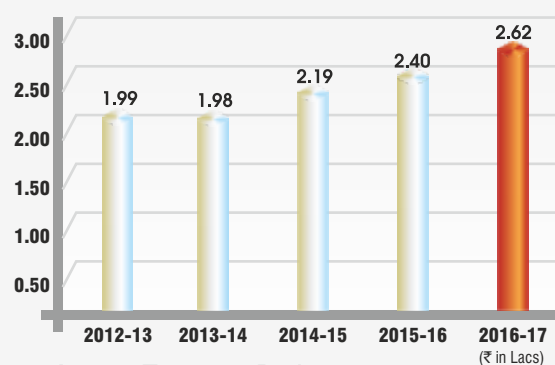
## Performance INDICATORS (STANDALONE)



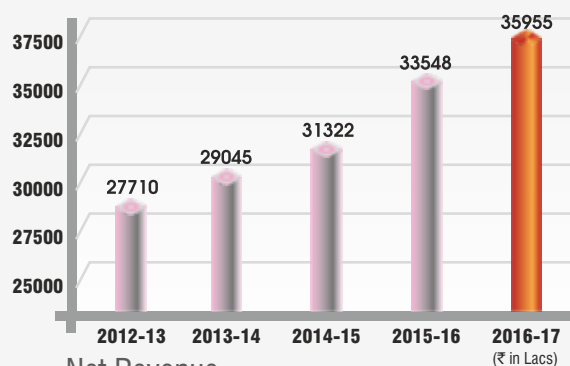
Profit Before Tax & Profit After Tax



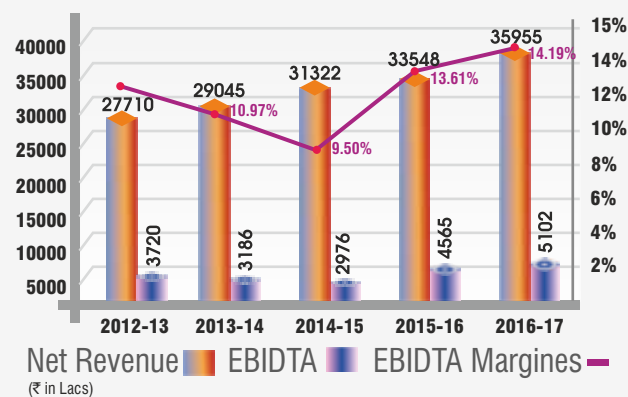
Market Capitalisation



Assets Turnover Ratio (Excluding CWIP)



Net Revenue



Net Revenue EBITDA EBITDA Margines

## NOTICE OF ANNUAL GENERAL MEETING

### NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the THIRTIETH ANNUAL GENERAL MEETING of the Shareholders of **20 Microns Limited** will be held on Friday, the 22<sup>nd</sup> day of September, 2017 at 03.00 p.m. at the Conference Room at 347, GIDC Industrial Estate, WAGHODIA – 391 760. Dist.: Vadodara, to transact the following business:

#### ORDINARY BUSINESS

**1** To receive, consider and adopt the Audited Balance Sheet as at 31<sup>st</sup> March, 2017 and the Audited Profit and Loss Account of the Company for the year ended 31<sup>st</sup> March, 2017 together with Directors' Report and Auditors' Report thereon.

**2** To appoint a Director in place of Mr. Rajesh C. Parikh (DIN 00041610), who retires by rotation and being eligible, offers himself for re-appointment.

**3 Appointment of Statutory Auditors**

To appoint auditors of the company to hold office from the conclusion of this Annual General Meeting until the conclusion of fifth consecutive Annual General Meeting and to fix their remuneration, and if thought fit, to pass, with or without modification(s) the following resolution as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to the provisions of Section 139, 142 and other applicable provisions, if any, of the Companies Act, 2013 (the Act), and the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force) and pursuant to the recommendation of Audit Committee of the Board of Director, J.H. Mehta & Co, Chartered Accountants, Ahmedabad, (FRN : 106227W) be and is hereby appointed as Statutory Auditors of the Company in place of retiring Auditors Manubhai & Shah LLP, Chartered Accountants, Ahmedabad, (FRN : 106041W) to hold office of the Statutory Auditors for 5 years till conclusion of the sixth Annual General Meeting subject to ratification of appointment by the shareholders at every Annual General Meeting held after this Annual General Meeting, on such remuneration as may be fixed by the Board of Directors of the Company."

**RESOLVED FURTHER THAT** the Board of Directors and/or the Company Secretary be and are hereby authorized to settle any question, difficulty or doubt, that may arise in giving effect to this resolution and to do all such acts, deeds and things as may be necessary, expedient and desirable for the purpose of giving effect to this resolution"

#### SPECIAL BUSINESS

**4 Ratification of remuneration of Cost Auditors**

To consider and if thought fit, to pass, the following resolution with or without modification as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to the provisions of Section 148(3) and other applicable provisions, if any, of the Companies Act, 2013 and The Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), the remuneration payable for the Financial Year ending 31<sup>st</sup> March, 2018 to M/s. Y.S. Thaker & Co.,

Cost Accountants having Firm Registration No. 000318 appointed by the Board of Directors of the Company to conduct the audit of the cost records of the Company for the Financial Year 2017-18, amounting to Rs. 75,000/- (Rupees Seventy Five Thousand Only) as also the payment of tax applicable and re-imbursement of out of pocket expenses incurred by them in connection with the aforesaid audit be and is hereby ratified and confirmed."

**5 Regularization of Additional Director, Mrs. Sejal Rajesh Parikh**

To consider and if thought fit, to pass the following resolution with or without modification as an Ordinary Resolution.

**"RESOLVED THAT** pursuant to Sections 160 & 161 of the Companies Act, 2013 and any other applicable provisions if any, Mrs. Sejal Rajesh Parikh (DIN 00140489), who was appointed as an Additional Director on May 04, 2017 be and is hereby appointed as a Non-Executive Non-Independent Director of the Company who is liable to retire by rotation.

**RESOLVED FURTHER THAT** the Executive Chairman, the CFO and the Company Secretary of the Company, be and are hereby severally authorised to file relevant forms with the Registrar of companies, Gujarat, and to do such other acts, deeds and things as may be considered necessary in connection with the above appointment"

**6 Approval to Related Party Transactions**

To consider and if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

**"RESOLVED THAT** in terms of the provisions of Section 188 of the Companies Act, 2013, Companies (Meetings of Board and its Powers) Rules, 2014 and SEBI (Listing Obligation and Disclosure Requirement) Regulation, 2015 (including any statutory modification or re-enactment thereof for the time being in force), the proposed Related Party Transactions by the Company with related parties [the details of which have also been given in the Explanatory Statement annexed hereto] for the period from 01<sup>st</sup> October, 2017 to 31<sup>st</sup> March, 2018 and from 01<sup>st</sup> April, 2018 to 31<sup>st</sup> March, 2019, be and the same are hereby approved and that the Audit Committee and/or Board of Directors be and is hereby authorized, to do all such acts, deeds, matters and things as may be necessary, expedient and required to implement this resolution."

**7 Adoption of New Set of Articles of Association**

To consider and if thought fit, to pass with or without modification(s) the following resolution as a Special Resolution:

**"RESOLVED THAT** pursuant to the provisions of Section 14 and all other applicable provisions of the Companies Act, 2013 read with Companies (Incorporation) Rules, 2014 (including any statutory modification or re-enactment thereof for the time being in force), the draft regulations contained in the Articles of Association submitted to this meeting be and are hereby approved and adopted in substitution, and to the entire exclusion, of the regulations



## NOTICE OF ANNUAL GENERAL MEETING [Contd.]

contained in the existing Articles of Association of the Company with immediate effect.

**“RESOLVED FURTHER THAT** the Executive Chairman, the CFO and the Company Secretary be and are hereby severally authorised to do all such acts, deeds and actions as may be necessary, proper or expedient to give effect to this resolution.”

### **8 Revision in the Rates of Interest of Unsecured Fixed Deposits being accepted by the Company**

To consider and if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

**“RESOLVED THAT** in terms of the provisions of the Companies Act, 2013 read with Companies [Acceptance of Deposits] Rules, 2014 as may be amended from time to time and the Fixed Deposit Scheme approved by the Shareholders of the Company in their General Meetings held on 24.05.2014 and 23.09.2016, keeping all the terms and conditions of the acceptance of unsecured fixed deposits un-changed, consent of the Company be and is hereby accorded to reduce the rates of interest @ 0.50% on the unsecured fixed deposits being accepted by the Company from its Shareholders, the details of which are given in the explanatory statement annexed hereto, be and the same is hereby approved.’

**RESOLVED FURTHER THAT** pursuant to the provision of Section 76 of the Companies Act, 2013 and Companies (Acceptance of Deposits) Rules, 2014, approval be and is hereby accorded to accept unsecured fixed deposits from the public subject to Networth of One Hundred Crores and/or Turnover of Five Hundred Crores of the company to consider the Unsecured Fixed Deposits Schemes as modified to that extent.’

**RESOLVED FURTHER THAT** the Board of Directors be and is hereby authorized to make revision in rate of interest of unsecured fixed deposits from time to time.

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorized and empowered to do all acts, deeds, matters and things to give effect to the above resolution.

### **9 Payment of Commission to Mr. Ramkisan Devidayal, the Non-Executive Director**

To consider and if thought fit, to pass with or without modification(s), the following Resolution as Special Resolution:

**RESOLVED THAT** pursuant to the provisions of Section 197 and any other applicable provisions of the Companies Act, 2013 [including any statutory modification(s) or re-enactment thereof for the time being on force] consent of the Company be and is hereby accorded to the payment of Commission not exceeding Rs. 3,50,000/- [Rupees Three Lakh Fifty Thousand only] to Mr. Ramkisan Devidayal, the Non – Executive Independent Director of the Company [other than the Managing Directors and/or Whole-time Directors] during the financial year 2017-18 which shall be within the overall maximum limits 1% [one percent] of the net profits of the Company to be calculated in accordance with the provisions of Section 198 of the Companies Act, 2013.

**RESOLVED FURTHER THAT** the above commission shall be in addition to fee payable to such Directors for attending the meetings of Board and/or Committee of Directors thereof or for any other purposes whatsoever as may be decided by the Board of Directors and reimbursement of expenses for participation at the Board and other meetings.

### **10 Payment of Commission to Mr. Atul Patel, the Non-Executive Director**

To consider and if thought fit, to pass with or without modification(s), the following Resolution as Special Resolution:

**RESOLVED THAT** pursuant to the provisions of Section 197 and any other applicable provisions of the Companies Act, 2013 [including any statutory modification(s) or re-enactment thereof for the time being on force] consent of the Company be and is hereby accorded to the payment of Commission not exceeding Rs. 1,50,000/- [Rupees One Lakh Fifty Thousand only] to Mr. Atul Patel, the Non – Executive Independent Director of the Company [other than the Managing Directors and/or Whole-time Directors] during the financial year 2017-18 which shall be within the overall maximum limits 1% [one percent] of the net profits of the Company to be calculated in accordance with the provisions of Section 198 of the Companies Act, 2013.

**RESOLVED FURTHER THAT** the above commission shall be in addition to fee payable to such Directors for attending the meetings of Board and/or Committee of Directors thereof or for any other purposes whatsoever as may be decided by the Board of Directors and reimbursement of expenses for participation at the Board and other meetings.

### **11 Payment of Commission to Mr. Pravinchandra M. Shah, the Non-Executive Director**

To consider and if thought fit, to pass with or without modification(s), the following Resolution as Special Resolution:

**RESOLVED THAT** pursuant to the provisions of Section 197 and any other applicable provisions of the Companies Act, 2013 [including any statutory modification(s) or re-enactment thereof for the time being on force] consent of the Company be and is hereby accorded to the payment of Commission not exceeding Rs. 1,00,000/- [Rupees One Lakh only] to Mr. Pravinchandra M. Shah, the Non – Executive Independent Director of the Company [other than the Managing Directors and/or Whole-time Directors] during the financial year 2017-18 which shall be within the overall maximum limits 1% [one percent] of the net profits of the Company to be calculated in accordance with the provisions of Section 198 of the Companies Act, 2013.

**RESOLVED FURTHER THAT** the above commission shall be in addition to fee payable to such Directors for attending the meetings of Board and/or Committee of Directors thereof or for any other purposes whatsoever as may be decided by the Board of Directors and reimbursement of expenses for participation at the Board and other meetings.



## NOTICE OF ANNUAL GENERAL MEETING [Contd.]

### 12 Payment of Commission to Dr. Ajay Ranka, the Non-Executive Director

To consider and if thought fit, to pass with or without modification(s), the following Resolution as Special Resolution:

**RESOLVED THAT** pursuant to the provisions of Section 197 and any other applicable provisions of the Companies Act, 2013 [including any statutory modification(s) or re-enactment thereof for the time being on force] consent of the Company be and is hereby accorded to the payment of Commission not exceeding Rs. 1,00,000/- [Rupees One Lakh only] to Dr. Ajay Ranka, the Non – Executive Independent Director of the Company [other than the Managing Directors and/or Whole-time Directors] during the financial year 2017-18 which shall be within the overall maximum limits 1% [one percent] of the net profits of the Company to be calculated in accordance with the provisions of Section 198 of the Companies Act, 2013.

**RESOLVED FURTHER THAT** the above commission shall be in addition to fee payable to such Directors for attending the meetings of Board and/or Committee of Directors thereof or for any other purposes whatsoever as may be decided by the Board of Directors and reimbursement of expenses for participation at the Board and other meetings.

**By Order of the Board of Directors**

**Place : Waghodia, Dist. Vadodara**

**Anuja K. Muley**

**Date : 25<sup>th</sup> May, 2017**

**Company Secretary**

#### Notes:

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND A PROXY NEED NOT BE A MEMBER OF THE COMPANY.**
2. A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy, provided such person shall not act as a proxy for any other person or shareholder.
3. **The Proxy form duly completed must reach the Registered Office of the Company not later than forty-eight hours before the time of holding the meeting.**
4. Members/Proxies should bring duly filled in and signed Attendance Slip sent herewith for attending the Meeting. The Members holding shares in de-materialised form are requested to bring their Client ID and DP ID for easy identification of attendance at the Meeting.
5. The Registers of Members and Share Transfers shall remain closed from Friday, the 15<sup>th</sup> day of September, 2017 to Friday, the 22<sup>nd</sup> day of September, 2017 [both days inclusive].

6. All the work related to share registry in terms of both - physical and electronic – are being conducted by Company's R & T Agents – M/s. Cameo Corporate Services Ltd., "Subramanian Building", No. 1, Club House Road, Chennai – 600 002. Tel: 044-28460390 – 28460395. Email ID – narasimhan@cameoindia.com. The Shareholders are requested to send their communication to the aforesaid address in future.
7. The Company has appointed M/s J. J. Gandhi & Co., the Practicing Company Secretary, as a Scrutinizer for conducting the e-voting process in a transparent manner.
8. In compliance with provisions of the New Companies Act, 2013 the Company is pleased to offer **e-voting facility**, for all the Shareholders of the Company. For this purpose, the Company has entered into an agreement with CDSL for facilitating e-voting to enable the Shareholders to cast their votes electronically.
9. The Company also provides the facility for voting either through electronic voting system or ballot or polling paper at the meeting and the members attending the meeting who have not already cast their vote by e-voting shall be able to exercise their rights at the meeting.
10. In terms of Section 101 and 136 of the Companies Act, 2013 read together with the Rules made thereunder, the copy of the Annual Report including Financial statements, Board's report etc. and this Notice are being sent by electronic mode, to those members who have registered their email ids with their respective depository participants or with the share transfer agent of the Company, unless any member has requested for a physical copy of the same. In case you wish to get a physical copy of the Annual Report, you may send your request to ----co\_secretary@20microns.com mentioning your Folio/ DP ID & Client ID.
11. Pursuant to Section 72 of the Companies Act, 2013, Members who hold shares in the physical form can nominate a person in respect of all the shares held by them singly or jointly. Members who hold shares in single name are advised, in their own interest, to avail of the nomination facility by filing required form.
12. All documents referred to in the accompanying Notice and the Explanatory Statement shall be open for inspection at the Registered Office of the Company during normal business hours (10.00 a.m to 5.00 p.m) on all working days except 2<sup>nd</sup> and 4<sup>th</sup> Saturdays and Sundays/National Holidays, upto and including the date of the Annual General Meeting of the Company.
13. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants with whom they are maintaining their de-mat account. Members holding shares in physical form can submit their PAN to M/s. Cameo Corporate Services Ltd. at the address given at [6] above.

## NOTICE OF ANNUAL GENERAL MEETING [Contd.]

14. Members who hold shares in physical form in multiple folios in identical names or joint holding in the same order of names are requested to send the share certificates to M/s. Cameo Corporate Services Ltd, for consolidation into a single folio.
15. The Explanatory Statement setting out the material facts pursuant to Section 102 of the Companies Act, 2013 ("the Act"), concerning the Special Business in the Notice is annexed hereto and forms part of this Notice. The profile of the Directors seeking appointment/reappointment, as required in terms of SEBI's [Listing Obligations & Disclosure Requirements] Regulations, 2015 is annexed.
16. **Members who have not registered their e-mail addresses so far, are requested to register their e-mail address for receiving all communication including Annual Report, Notices, Circulars, etc. from the Company electronically.**
17. **Pursuant to the prohibition imposed vide Secretarial Standard on General Meetings (SS-2) issued by the ICSI and the MCA circular, no gifts/coupons shall be distributed at the Meeting.**
18. The result of voting will be announced at the Registered Office of the Company situated at 9-10, GIDC Industrial Estate, WAGHODIA – 391 760. Dist.: Vadodara, by the Chairman of the Meeting within three days from the date of Annual General meeting. The result of the voting will be communicated to the stock exchanges and will be placed on the website of the Company [www.20microns.com](http://www.20microns.com).
19. The Scrutinizer shall within a period not exceeding three (3) working days from the conclusion of the e-voting period unblock the votes in the presence of atleast two (2) witnesses not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the company.

**The instructions for shareholders voting electronically are as under:**

- (i) The voting period begins on 19<sup>th</sup> September, 2017 – 10.00 am and ends on 21<sup>st</sup> September, 2017 – 5.00 pm. During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 15<sup>th</sup> September, 2017 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- (iii) Click on Shareholders.
- (iv) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Form	
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"> <li>Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number which is printed on Postal Ballot / Attendance Slip indicated in the PAN field.</li> </ul>
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. <ul style="list-style-type: none"> <li>If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).</li> </ul>

- (viii) After entering these details appropriately, click on "SUBMIT" tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the relevant <Company Name> i.e. 20 Microns Limited on which you choose to vote.
- (xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.