

**Years of
Excellence**

33



2019-20 **ANNUAL** **REPORT**

20 MICRONS[®]
L I M I T E D

INDUSTRIAL MINERALS

SPECIALTY CHEMICALS

CONSTRUCTION CHEMICALS

MINERAL FERTILIZERS

HERBAL SUPPLEMENTS



20 MICRONS[®]
Herbal
The Complete Herbalism

BRINGING YOU THE HERBS THAT CURE



essentialz

PURE HERBAL EXTRACT IN CAPSULES



9 / 10, GIDC, Waghodia, Dist. Vadodara, India.

E.: riken@20microns.com | www.20micronsherbal.com | Contact.: +91 9099913605

**33Years of
Excellence****From Desk of
Executive Chairman****2019-20**

Dear Shareholders,

This year due to the pandemic scenario and as per the guidelines of the Ministry of Corporate Affairs, we are meeting on this virtual platform through Video calling and I am delighted to WELCOME you all, on behalf of the entire Board of Directors at the 33rd Annual General Meeting of 20 Microns Limited to review 2019-20, the year passed by.

Due to outbreak of COVID-19 pandemic globally and consequent lockdown imposed by the Government of India from March 25, 2020 to curb its wide spread, a massive economic disruption and social distress has been witnessed in India. With the opening of domestic and international market post lockdown, business started improving in a slow and gradual manner. Though there was no significant impact on the business of the Company for FY2020 but considering the wide spread and varying degree of intensity of pandemic across the countries where 20ML operates, the economic impact during FY2021 seems evident across the industry. The management is meticulously analyzing the situation and getting adequately prepared to emerge stronger in the longer term.

Following are the financial highlights of FY 2019-20 -

- The revenues posted registered a gradual growth since the company has been focusing on the organic growth, value added products & robust price-mix effect in business. Revenue for the FY20 was up by 13.54 %.
- For FY20 EBIDTA margin was 13.35% marginally higher due to robust performance driven by healthy volumes and better realization, along with sale of value added products contributing higher margins
- The PAT for FY20 stood at increased level @ 14.98 %.
- Company's debt-equity ratio came down from 0.64 in 2020 and it was 0.77 in 2019.
- Net Worth of the Company is increased to Rs. 17340.66 Lakhs as on March 31 2020 as compared to Rs. 15208.23 Lakhs as on March 31, 2019.

The CNC division of the Company covers many industries with the majority share lying with the Paint Industry, inclusive of Architectural, Powder Coatings, Industrial and Special purpose coating, and focused share with developing applications of allied base industries like Agrochemicals, Adhesives & Sealants, Construction, Hydrocarbon, Foundry, Ceramics, Detergent, Textile and other established industries i.e. Paper and Ink etc.

Our sales growth is dependent upon the growth of overall market Consumption of Paint, Print Media, Ceramics Products, Construction Chemicals, Automobile etc. The financial year 2019-20 was quite challenging in itself due to the conservative spending approach in the market especially the real-estate segment.

Fiscal 2019 – 20 has seen a tectonic shift in the polymer industry as lot of conventional products are getting replaced by biodegradable plastics taking into account the environmental safety norms as per the latest guidelines issued by the Government. This along with the volatile market scenario of oil and petroleum globally, Indian plastic industry has passed through a roller coaster ride all throughout the fiscal year. Also the last phase of the year has observed a disturbance followed by a nationwide lockdown due to COVID-19 spread globally. In spite of such an inconsistent market scenario achieving overall 9 % volume growth compared to last year is a laudable performance.

Further, the Construction & Chemicals division of the Company has during the year 2019-20, introduced new products viz. Tigersil, Koolsil, Gypsum, Color Floor Silica, which are gradually picking up the targeted markets.

Talking overall about the Fertiliser division, now-a-days most of farmers are educated and they have started making their minds to use natural plant growth promoters instead of synthetic fertilizers. Trend is now towards organic farming and even urban society has also started paying little higher price to use organic product for their day to day consumption. Our Product is designed in Pallet form which dilute and disperse slowly over the period and feed nutrient gradually which makes crop healthy. The trend is now setting up to educate the farmers and cultivators to switch over to the Organic farming instead of synthetic ones in the interests of all. Besides, your Company has come out with couple of products for different agricultural segment which are completely natural and produced from mineral bland which helps to improve soil fertility and crops to get required nutrients to withstand against disease.

20 Microns Limited is successfully involved in the healthcare sector with its well-known brands in 20 Microns Herbals, known to offer the best quality Ayurvedic medicines in India that provides innumerable benefits and cures the day-to-day routine health-related problems we come across.

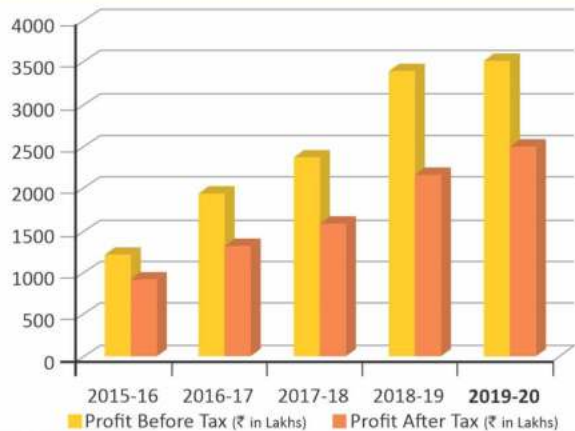
Immense of opportunities having converted into milestones with sincere efforts by Team 20, I am thankful to the entire Team 20 and all my Stakeholders, Bankers, Customers etc. for having reposed confidence in the Company and placed their utmost efforts with dedication and sincerity.

Thank you all,

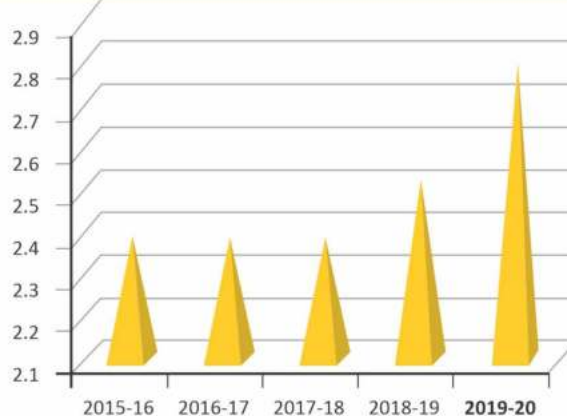
Chandresh S. Parikh
Executive Chairman

Performance INDICATORS (STANDALONE)

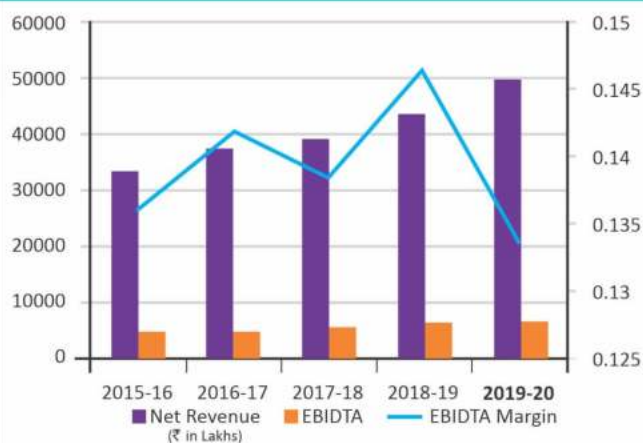
Profit Before Tax & Profit After Tax



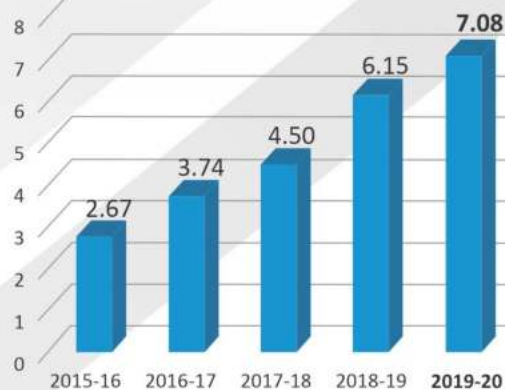
Assets Turnover ratio (excluding CWIP)



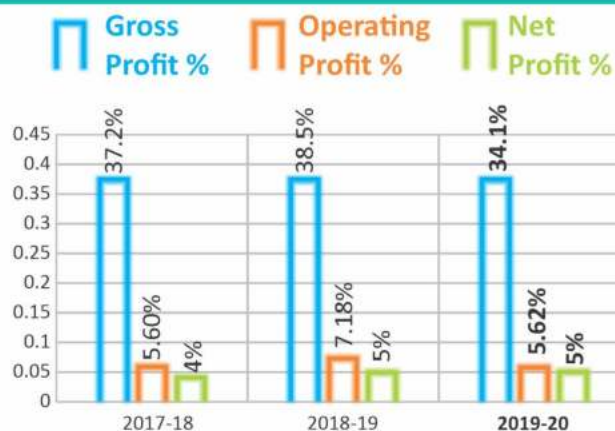
Net Revenue - EBITDA - EBITDA Margin



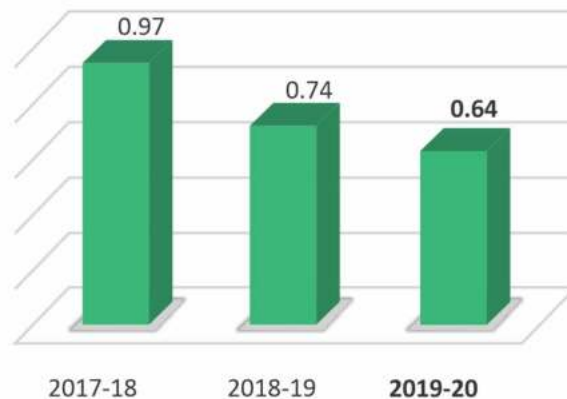
EPS



Gross Profit - Operating Profit - Net Profit



Debt Equity Ratio



Board of Directors

(As on 8th June, 2020)

Mr. Rajesh C. Parikh
CEO & Managing Director

Mr. Chandresh S. Parikh
Executive Chairman

Mr. Atil C. Parikh
Managing Director

Mrs. Sejal R. Parikh
Director

Mr. Ramkisan A. Devidayal
Independent Director

Dr. Ajay I. Ranka
Independent Director

Mr. Atul H. Patel
Independent Director

Mr. Jaideep B. Verma
Independent Director

Chief Financial Officer
Mr. Narendra R. Patel

Company Secretary
Mrs. Anuja K. Muley

Audit Committee
Mr. Ramkisan A. Devidayal - Chairman
Mr. Atul H. Patel - Member
Dr. Ajay I. Ranka - Member

Nomination & Remuneration Committee
Mr. Ramkisan A. Devidayal - Chairman
Mr. Chandresh S. Parikh - Member
Mr. Atul H. Patel - Member
Mr. Jaideep B. Verma - Member

Stakeholders' Relationship and Share Transfer Committee
Mr. Ramkisan A. Devidayal - Chairman
Mr. Rajesh C. Parikh - Member
Mr. Atil C. Parikh - Member

CSR Committee
Mr. Chandresh S. Parikh - Chairman
Mr. Ramkisan A. Devidayal - Member
Mrs. Sejal R. Parikh - Member

Statutory Auditors
M/s. J. H. Mehta & Co.,
Chartered Accountants
Ahmedabad

Bankers
State Bank of India
IDBI Bank Limited

Registered Office
9/10, GIDC Industrial Estate,
Waghodia - Dist. Vadodara - 391760
Gujarat, India
Tel : +91 7574806350
Fax : +91 2668 264003

Corporate Office
134-135, Hindustan Kohinoor Industrial Estate,
L. B. S. Marg, Vikhroli (W),
Mumbai, Maharashtra, India
Tele : +91 22 25771325/1350/1333
E-Mail : corporate@20microns.com

Registrar and Share Transfer Agent
CAMEO CORPORATE SERVICES LIMITED
"Subramanian Building",
No. 1, Club House Road,
Chennai-600 002
Tel : 044 4002 0734 / 0735
Email ID : investor@cameoindia.com

Website
<http://www.20microns.com>

Email
investors@20microns.com

Company Identification No.
L99999GJ1987PLC009768

ISIN
INE144J01027

Contents

Chairman's Letter ..., Performance Indicators ..., Notice ...**(01)**, Report of the Board of Directors ...**(07)**, Management Discussion and Analysis...**(33)**, Report on Corporate Governance...**(41)**, Secretarial Audit Report...**(57)**, Standalone Independent Auditors' Report ...**(59)**, Standalone Balance Sheet...**(68)**, Standalone Profit & Loss Account...**(69)**, Standalone Cash Flow Statement...**(70)**, Statement of Significant Accounting Policies Accounts...**(73)**, Notes to the Standalone Financial Statements...**(85)**, Consolidated Independent Auditors' Report...**(116)**, Consolidated Balance Sheet...**(123)**, Consolidated Profit & Loss Account...**(124)**, Consolidated Cash Flow Statement...**(125)**, Consolidated Schedules to the Accounts...**(128)**, Notes to Consolidated Financial Statements...**(142)**.

NOTICE OF ANNUAL GENERAL MEETING

NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the 33rd Annual General Meeting of the Shareholders of **20 Microns Limited** will be held on Friday, the 25th day of September, 2020 at 03.00 p.m. **through Video Conference (VC) or Other Audio Visual Means (OAVM)**, to transact the following business -

ORDINARY BUSINESS

1. To receive, consider and adopt:
 - a. the Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2020 including Audited Balance Sheet as at March 31, 2020, the Statement of Profit and Loss and Cash Flow Statement for the year ended on that date, together with the Reports of the Board of Directors and the Auditors thereon and
 - b. the Audited Consolidated Financial Statements of the Company for the financial year ended March 31, 2020 including Audited Balance Sheet as at March 31, 2020, the Statement of Profit and Loss, together with the Report of the Auditors thereon.
2. To confirm the payment of Interim Dividend on equity shares
3. To appoint a Director in place of Mr. Rajesh C. Parikh (DIN 00041610), who retires by rotation at this Annual General Meeting, in terms of Section 152(6) of the Companies Act, 2013 and being eligible, has offered herself for re-appointment

SPECIAL BUSINESS

4. **To ratify the remuneration of Cost Auditors for the financial year ending March 31, 2021 and in this regard, pass the following resolution as an Ordinary Resolution:**

"RESOLVED THAT pursuant to the provisions of Section 148 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), the remuneration, as approved by the Board of Directors to be paid to M/s. Y.S. Thaker & Co., Cost Accountants (Registration Number 000318) appointed by the Board of Directors of the Company, to conduct the audit of cost records of the Company for the financial year ending March 31, 2021, be and is hereby ratified.

5. **To re-appoint Dr. Ajay I. Ranka as an Independent Director and in this regard, pass the following resolution as a Special Resolution:**

"RESOLVED THAT pursuant to the provisions of Sections 149 and 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") and the Companies (Appointment and Qualification of Directors) Rules, 2014 and the applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), Dr. Ajay I. Ranka (DIN: 01676073), who was appointed as an Independent Director and who holds office of

Independent Director up to the conclusion of this Annual General Meeting and being eligible, and in respect of whom the Company has received a notice in writing under Section 160 of the Act, from a member proposing his candidature for the office of Director, be and is hereby re-appointed as an Independent Director of the Company, not liable to retire by rotation and to hold office for a second term of 5 (five) consecutive years on the Board of the Company upto the conclusion of the Annual General Meeting to be held in the year 2025."

By Order of the Board of Directors

Place : Vadodara
Date : 13th August, 2020

Anuja K. Muley
Company Secretary &
Compliance Officer
A: 21243

Notes:

- In view of the continuing Covid-19 pandemic, the Ministry of Corporate Affairs ("MCA") has vide its circular dated May 5, 2020 read with circulars dated April 8, 2020 and April 13, 2020 (collectively referred to as "MCA Circulars") permitted the holding of the Annual General Meeting ("AGM" or "Meeting") through VC /OAVM, without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 ("Act"), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") and MCA Circulars, the AGM of the Company is being held through VC /OAVM.
- An explanatory statement pursuant to Section 102 of the Act, relating to special business to be transacted at the AGM, is annexed hereto.
- Pursuant to the provisions of the Act, a Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Member of the Company. Since this AGM is being held pursuant to the MCA Circulars on AGM through VC / OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.
- Corporate members intending to authorize their representatives to attend the Meeting are requested to send a scanned certified copy of the board resolution (pdf/jpeg format) authorizing their representative to attend and vote on their behalf at the Meeting. The said Resolution/Authorization shall be sent to the company by email through its registered email address to co_secretary@20microns.com with a copy marked to helpdesk.evoting@cdslindia.com.
- In case of joint holder attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.
- The Register of Members and Share Transfer Books of the Company will remain closed from Friday, 18th September, 2020 to Friday, 25th September, 2020 (both days inclusive).

NOTICE OF ANNUAL GENERAL MEETING [Contd.]

- Members holding equity shares in physical form and who have not yet registered their nomination are requested to register the same with the Company's RTA at investor@cameoindia.com and Members holding equity shares in demat form are requested to send their nomination to their Depository Participant(s).
- Members seeking any information with regard to the accounts or any matter to be placed at the AGM, are requested to write to the Company on or before 18 September 2020 through email on co_secretary@20microns.com. The same will be replied by the Company suitably. Documents referred to in this Notice will be made available for inspection as per applicable statutory requirements.
- In compliance with the aforesaid MCA Circulars and SEBI Circular dated May 12, 2020, Notice of the AGM along with the Annual Report is being sent only through electronic mode to those Members whose email addresses are registered with the Company/Depositories. Members may note that the Notice and Annual Report will also be available on the Company's website www.20microns.com, websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively, and on the website of CDSL i.e. www.evotingindia.com.
- In terms of Section 152 of the Act, Mr. Rajesh C. Parikh (DIN 00041610), retires by rotation at this Meeting and being eligible, offers herself for re-appointment. The Board of Directors of the Company recommends his re-appointment. Details of the Director proposed to be re-appointed as required in terms of SEBI Listing Regulations, 2015 and Secretarial Standard on General Meetings (SS - 2) issued by The Institute of Company Secretaries of India, are provided at the end of this Notice.
- In terms of Section 124 of the Act read with MCA General Circular No. 16/2020 dated 13 April 2020, the amount of dividend remaining unpaid or unclaimed for a period of seven years from the date of transfer to the unpaid dividend account is required to be transferred to the Investor Education and Protection Fund (IEPF). Accordingly, the Company will be transferring the dividend for the financial year ended March 31, 2013 on or before 28th November, 2020 and the company will also transfer corresponding shares to IEPF. Members are requested to ensure that they claim the dividends and shares referred above, before they are transferred to the said Fund.
- All the documents referred to in the accompanying notice and the statement pursuant to Section 102 (1) of the Companies Act, 2013 shall be available for inspection through electronic mode. Members are requested to write to the Company on co_secretary@20microns.com for inspection of said documents.
- Scan copy of the 'Register of Directors and Key Managerial Personnel and their Shareholding' maintained under Section 170 of the Act and the 'Register of Contract

and Arrangements' in which Directors of the Company are interested under Section 189 of the Act, shall be accessible to members during 33rd AGM upon login at CDSL e-voting platform at <https://www.evoting.cdsi.com>

- To prevent fraudulent transactions, Members are advised to exercise due diligence and notify the Company of any change in address or demise of any Member as soon as possible. Members are also advised to not leave their demat account(s) dormant for a long time. Periodic statement of holdings should be obtained from the concerned Depository Participant and holdings should be verified from time to time.
- In terms of the Listing Regulations, securities of listed companies can only be transferred in dematerialized form with effect from 1 April 2019. In view of the above, Members are advised to dematerialize shares held by them in physical form.
- The Meeting shall be deemed to be held at the Conference Hall, 347, GIDC Industrial Estate, Waghodara – 391 760, Dist. Vadodara.
- Since the AGM will be held through VC / OAVM, the route map to the venue is not annexed to this Notice.
- **Voting Options**

REMOTE E-VOTING THROUGH ELECTRONIC MEANS

1. THE INSTRUCTIONS FOR SHAREHOLDERS FOR REMOTE VOTING ARE AS UNDER:

- (i) The voting period begins on Tuesday, 22nd September, 2020 at 10.00 a.m. and ends on Thursday, 24th September, 2020 at 5.00 p.m. During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. 17th September, 2020 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting.
- (iii) The shareholders should log on to the e-voting website www.evotingindia.com.
- (iv) Click on Shareholders.
- (v) Now Enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (vi) Next enter the Image Verification as displayed and Click on Login.
- (vii) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.

NOTICE OF ANNUAL GENERAL MEETING [Contd.]

- (viii) If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Form

PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"> Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number indicated in the PAN field.
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).

(ix) After entering these details appropriately, click on "SUBMIT" tab.

(x) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

(xi) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.

(xii) Click on the EVSN for 20 Microns Limited.

(xiii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

(xiv) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.

(xv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.

(xvi) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.

- (xvii) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.

- (xviii) If a demat account holder has forgotten the login password, then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

- (xix) Shareholders can also cast their vote using CDSL's mobile app m-Voting. The m-Voting app can be downloaded from Internet. Please follow the instructions as prompted by the mobile app while voting on your mobile.

2. Process for those shareholders whose email addresses are not registered with the depositories for obtaining login credentials for remote e-voting for the resolutions proposed in this Notice

- For shareholders holding shares in physical form - please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to Company/RTA's email ID at co_secretary@20microns.com or agm@cameoindia.com respectively.
- For shareholders holding shares in dematerialised form - please provide Demat account details (CDSL- 16 digit beneficiary ID or NSDL-16 digit DPID + CLID), Name of shareholder, client master or copy of Consolidated Demat Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to Company/RTA's email ID at co_secretary@20microns.com or agm@cameoindia.com respectively.
- The Company/RTA shall co-ordinate with CDSL and provide the login credentials to the aforesaid shareholders.

INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE AGM THROUGH VC/OAVM

- Facility of joining the AGM through VC / OAVM shall open 15 minutes before the time scheduled for the AGM and will be available for Members on first come first served basis.
- Shareholders will be provided with a facility to attend the AGM through VC/OAVM through the CDSL e-Voting system. Shareholders may access the same at <https://www.evotingindia.com> under shareholders/members login by using the remote e- voting credentials. The link for VC/OAVM will be available in shareholder/members login where the EVSN of Company will be displayed.
- Shareholders are encouraged to join the Meeting through Laptops / iPads for better experience.
- Further shareholders will be required to switch on the video facility and use Internet connection with a good speed to avoid any disturbance during the Meeting.

NOTICE OF ANNUAL GENERAL MEETING [Contd.]

5. Please note that participants connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to fluctuations in their respective networks. It is therefore recommended to use stable Wi-Fi or LAN connection to minimise / mitigate any kind of aforesaid glitches.
6. Shareholders who would like to express their views/ask questions during the Meeting may register themselves as a speaker by sending their request in advance between 16 September 2020 and 20 September 2020 mentioning their name, demat account number/folio number, email ID, mobile number at co_secretary@20microns.com.
7. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the Meeting. Members may note that the Company reserves the right to restrict the number of questions and number of speakers during the AGM, depending upon availability of time and for conducting the proceedings of the meeting smoothly.
8. Members who need assistance before or during the AGM, or have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com or call 1800225533.
9. All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Manager, Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call 1800225533.

INSTRUCTIONS FOR SHAREHOLDERS FOR E-VOTING DURING THE AGM ARE AS UNDER:-

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for Remote e-voting.
2. Only those shareholders, who are present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system available during the AGM.
3. If any Votes are cast by the shareholders through the e-voting available during the AGM and if the same shareholders have not participated in the meeting through VC/OAVM facility, then the votes cast by such shareholders shall be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.
4. Shareholders who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.

INSTRUCTIONS FOR NON – INDIVIDUAL SHAREHOLDERS AND CUSTODIANS

- I. Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the "Corporates" module.

- II. A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- III. After receiving the login details a "Compliance User" should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- IV. The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- V. A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- VI. Alternatively, Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc., to the Scrutinizer and to the Company at the email address viz co_secretary@20microns.com if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

OTHER INSTRUCTIONS

- I. Shareholders can update/register their mobile numbers and e-mail IDs (which may be used for sending future communication(s)) on link- <http://investor.cameoindia.com> for getting notice and annual report of the Company.
- II. Any person, who acquires shares of the Company and becomes a member of the Company after dispatch of the Notice and holding shares as of the cut-off date i.e. 17th September, 2020 may obtain the login ID and password by sending an email to co_secretary@20microns.com or agm@cameoindia.com or helpdesk.evoting@cdslindia.com by mentioning their Folio No./DP ID and Client ID No.
- III. A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on cut-off date only shall be entitled to avail the facility of remote e-voting or voting at the Meeting.
- IV. The Company has appointed M/s J. J. Gandhi & Co., the Practicing Company Secretary, as a Scrutinizer for conducting the e-voting process in a fair and transparent manner.
- V. The Scrutinizer shall, immediately after the conclusion of e-voting at the AGM, first download the votes cast at the AGM and thereafter unblock the votes cast through remote e-Voting and shall make a consolidated scrutinizer's report of the total votes cast in favour or against, invalid votes, if any, and whether the resolutions have been carried or not, and such report shall then be sent to the Chairman or a person authorized by him, within 48 (forty eight) hours from the conclusion of the AGM, who shall then countersign and declare the result of the voting forthwith.
- VI. The results declared along with the report of the Scrutinizer shall be placed on the website of the Company at www.20microns.com and on the website of CDSL at www.evotingindia.com immediately after the declaration of results by the Chairman or a person