36TH ANNUAL REPORT 2021-22

AD- MANUM FINANCE LIMITED

CIN:L52520MP1986PLC003405

Registered Office: Agarwal House, 5 Yeshwant Colony Indore452003MP

E-mail:cs@admanumfinance.com

Web-site: $\underline{www.admanumfinance.com}$

BOARD OF DIRECTORS

Mr. Dharmendra Agrawal (DIN: 08390936) : Whole-Time-Director

➤ Mr. Sanjeev Sharma (DIN:07839822) : Whole Time Director

Ms. Priyanka Jha (DIN: 07347415) : Independent Woman Director

➤ Mr. Aseem Trivedi (DIN:01244851) : Independent Director

Mr. Sahive Alam Khan (DIN: 09179685) : Independent Director

CHIEF EXECUTIVE OFFICER & WHOLE TIME DIRECTOR

Mr. Dharmendra Agrawal (DIN: 08390936)

COMPANY SECRETARY & COMPLIANCE OFFICER

Ms. Neha Singh (Appointed w.e.f 06.08.2022)

Mohd. Raees Sheikh (Resigned w.e.f 05.08.2022)

CHIEF FINANCIAL OFFICER

Mr. Vikas Gupta (PAN: AFPPG2329L) (Appointed w.e.f 01.10.2021)

STATUTORY AUDITORS

M/s Mahendra Badjatya & Co.

Chartered Accountants

208, Morya Center, 16, Race Course Road,

Indore -452003 (MP) IN

SECRETARIAL AUDITOR

M/s D.k. Jain & Co., Practicing Company Seretaries firm

4th Floor Silver Ark Plaza, Janjirwala Chouraha,

Near Curewell Hospital Indore-452001 (MP)

BANKERS

➤ UCO Bank

REGISTERED OFFICE

Agarwal House, 5 Yeshwant Colony

Indore 452003 MP

Ph.: 91-731-4714000, Fax: 91-731-4714090

E-mail: cs@admanumfinance.com

Web-site: www.admanumfinance.com

SHARE TRANSFER AGENT

(For Physical & Electronic mode)

M/s Ankit Consultancy Private Limited

Plot No. 60, Electronic Complex,

Pardeshipura, Indore (M.P.) - 452010

Ph.: 0731 - 3198601/602, 2551745 Fax: 0731 - 4065798

E-mail: operation@ankitonline.com, compliance@ankitonline.com, investor@ankitonline.com

AUDIT COMMITTEE MEMBERS

➤ Ms. Priyanka Jha : Chairperson& Member

➤ Mr. Aseem Trivedi : Member

Mr. Sahive Alam Khan : Member (w.e.f. 22.06.2021)

STAKEHOLDER RELATIONSHIP COMMITTEE MEMBERS

➤ Ms. Priyanka Jha : Chairperson& Member

➤ Mr. Aseem Trivedi : Member

➤ Mr. Sahive Alam Khan : Member (w.e.f. 22.06.2021)

NOMINATION AND REMUNERATION COMMITTEE MEMBERS

➤ Ms. Priyanka Jha : Chairperson & Member

➤ Mr. Aseem Trivedi : Member

➤ Mr. Sahive Alam Khan : Member (w.e.f. 22.06.2021)



AD-MANUM FINANCE LIMITED

www.admanumfinance.com

NOTICE FOR THE 36THANNUAL GENERAL MEETING

Notice is hereby given that the 36thAnnual General Meeting of the members of AD-MANUM FINANCE LIMITED (CIN: L52520MP1986PLC003405) will be held on Tuesday, the 20th day of September, 2022 at 11:30 A.M. through Video Conferencing (VC)/Other Audio Visual Means (OAVM) for which purposes the registered office of the Company situated at Agarwal House, 5, Yeshwant Colony, Indore 452003 (M.P.) shall be deemed as the venue for the Annual General Meeting, to transact the following businesses:

ORDINARY BUSINESSES:

- 1. To receive, consider and adopt the Audited Standalone Financial Statement containing the Balance Sheet as at 31st March 2022, the Statement of changes in Equity, Profit & Loss and Cash Flow Statement and notes thereto for the financial year ended on 31st March, 2022 and the Reports of the Board's and Auditor's thereon on that date;
- 2. To appoint a director in place of Mr. Dharmendra Agrawal (DIN: 08390936), who retires by rotation at this Annual General Meeting and being eligible, offers himself for re-appointment.
- 3. To appoint M/s Mahendra Badjatya & Co., Chartered Accountants (ICAI FRN 001457C) as the Statutory Auditor of the company and fix their remuneration and to consider and, if thought fit, pass the following resolution as an Ordinary Resolution.

"RESOLVED THAT pursuant to the provisions of Section 139 and 142 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") read with Companies (Audit and Auditors) Rules, 2014(including any statutory modification(s) or re-enactment thereof, for the time being in force), M/s Mahendra Badjatya & Co., Chartered Accountants (ICAI Firm Registration No. 001457C) be and are hereby appointed as the Statutory Auditors of the Company in place of the retiring auditor M/s SAP Jain & Associates, Chartered Accountants, (ICAI Firm Registration No. 019356C), whose term will be completed on the conclusion of this annual general meeting, to hold office of the Auditors for a term of five consecutive years from the conclusion of this Annual General Meeting until the conclusion of the 41st Annual General Meeting of the Company to be held in the calendar year 2027 at such remuneration as may be determined by the Audit Committee/Board of Directors of the company in consultation with the Auditor"

SPECIAL BUSINESSES:

4. To Confirm the Re-Appointment of Mr. Dharmendra Agrawal (DIN: 08390936) as the Whole Time Director & CEO of the company

To Consider, and if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT upon the recommendation of the Nomination and Remuneration Committee and approval of the Board and pursuant to the provisions of section 190, 196, 197, 203 read with the provisions of Schedule V of the Companies Act, 2013 and the Companies

AGARWAL GROUP

Regd. Office: Agarwal House, 5 Yeshwant Colony Indore 452003 MP

Phone: 0731-4714000 | Fax: 0731-4043193 | Email: cs@admanumfinance.com

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(Appointment and Remuneration of the Managerial Personnel) Rules, 2014 and other applicable provisions thereon of the Companies Act, 2013 (including any statutory modifications or re-enactment thereof for the time being in force), the approval of the members of the Company be and is hereby granted for the Re-Appointment of Mr. **Dharmendra Agrawal (DIN- 08390936)** as the Whole-time Director & Chief Executive Officer (KMP) for a period of Five (5) consecutive years commencing from 1stJuly, 2022 to 30thJune, 2027 on the monthly consolidated remuneration not exceeding Rs.1,01,254/- p.m. (Rs. One Lakh One Thousand Two Hundred Fifty Four) on such break up as may be determine/approved by the Nomination and Remuneration Committee and Mr. Dharmendra Agrawal from time to time.

FURTHER RESOLVED THAT in the event of there being any loss or inadequacy of profit for any financial year, the remuneration payable to Mr. Dharmendra Agrawal shall be minimum remuneration payable by the Company in terms of Schedule V of the companies Act, 2013.

RESOLVED FURTHER THAT there shall be clear relation of the Company with Mr. Dharmendra Agrawal as "the Employer-Employee" and each party may terminate the above said appointment with Three months prior notice in writing or salary in lieu thereof.

RESOLVED FURTHER THAT Mr. Dharmendra Agrawal, Whole-time Director shall also be entitled for the reimbursement of actual entertainment, traveling, boarding and lodging expenses incurred by him in connection with the Company's business and such other benefits/amenities and other privileges, as may from time to time, be available to other Senior Executives of the Company.

RESOLVED FURTHER THAT the Board of Directors be and is hereby authorized to do all such acts, deeds, matters and things as in its absolute discretion, may consider necessary, to decide the breakup of the remuneration, as may be expedient or desirable and to vary, modify the terms and conditions and to settle any question, or doubt that may arise in relation thereto and the Board shall have absolute powers to hold the increments, decide breakup of the remuneration within the above said maximum permissible limit, in order to give effect to the foregoing resolution, or as may be otherwise considered by it in the interest of the Company."

5. To approve the transactions/contracts/arrangements with Related Parties under Regulation 23 of the SEBI (LODR) Regulations, 2015.

To consider, and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Regulation 23 of the SEBI (LODR) Regulations, 2015 and other applicable provisions, if any, (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) and the Company's policy on Related Party transactions, consent of the members of the company be and is hereby accorded to enter into transactions/ contracts/ agreements, in the ordinary course of its business, for purchase, sale or deal in the products, stock in trade, Transfer of Resources including lending, investment, borrowing or such other transactions, on such terms and conditions as may be mutually agreed upon between the company and all related party for an amount not exceeding Rs. 677.00 Crore (Rupees Six Hundred Seventy Seven Crores only)

for a period upto the conclusion of next Annual General Meeting to be held in the Calendar Year 2023.

RESOLVED FURTHER THAT the Board of Directors of the companybe and is hereby severally authorized to do or cause to be done all such acts, deeds and things, settle any queries, difficulties, doubts that may arise with regard to any transaction with the related party, finalize the terms and conditions as may be considered necessary, expedient or desirable and execute such agreements, documents and writings and to make such filings as may be necessary or desirable, in order to give effect to this Resolution in the interest of the company.

Place: Indore

Date: 5thAugust, 2022

Registered Office: CIN: L52520MP1986PLC003405 Agarwal House, 5 Yeshwant Colony, Indore (MP)-452003 By order of the Board

For Ad-Manum Finance Limited

CS MOHD, RAEES SHEIKH COMPANY SECRETARY&

COMPLIANCE OFFICER FCS: 6841

Notes:

1. In view of the massive outbreak of the COVID-19 pandemic, social distancing is a norm to be followed and pursuant to the Circular No. vide Circular No. 14/2020 dated 8thApril, 2020, Circular No.17/2020 dated 13thApril, 2020 issued by the Ministry of Corporate Affairs (MCA) followed by Circular No. 20/2020 dated 5thMay, 2020 and Circular No. 02/2021 dated 13thJanuary, 2021 and Circular No. 02/2022 dated 5thMay, 2022, physical attendance of the Members to the AGM venue is not required and Annual General Meeting (AGM) be held through Video Conferencing (VC) or Other Audio Visual Means (OAVM) Hence, Members can attend and participate in the ensuing AGM through VC/OAVM only and no physical presence at the meeting is required.

2. Pursuant to the provisions of section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (LODR) Regulations, 2015 (as amended), and the Circulars issued by the MCA dated 8th April, 2020, 13th April, 2020, 5th May, 2020, 13th January, 2021 and Circular No. 02/2022 dated 5th May, 2022, the Company is providing facility of remote e-voting to its members in respect of the business to be transacted at the AGM. For this purpose, the Company has made an arrangement with Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means, and independent agency for providing necessary platform for VC/OAVM and necessary technical support as may be required. Therefore, the facility of casting votes by a member using remote e-voting system as well as e-voting on the day of the AGM will be provided by CDSL.

3. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available to at least 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors, Secretarial

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- Auditors, Scrutinizers etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
- 4. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under section 103 of the Companies Act, 2013. Members of the Company under the category of Institutional Investors are encouraged to attend and vote at the AGM through VC/OAVM.
- 5. Pursuant to the Circular No. 14/2020 dated 8thApril, 2020 followed by Circular No. 02/2021 dated 13thJanuary, 2021, issued by the MCA, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM. However, the Body Corporates are entitled to appoint authorised representatives to attend the AGM through VC/OAVM and participate thereat and cast their votes through e-voting. Therefore, the Proxy Form and Attendance Sheet for the 36th AGM is not annexed to the notice.
- 6. However, in pursuance of Section 112 and Section 113 of the Companies Act, 2013, representatives of the members such as the President of India or the Governor of a State or Body Corporate can attend the AGM through VC/OAVM and cast their votes through e-voting Corporate members intending to authorize their representatives to participate and vote at the meeting are requested to send a certified copy of the Board resolution/authorization letter to the Scrutinizer by email through its registered email address to ishan1619@yahoo.co.in with a copy of the same marked to the Company at www.admanumfinance.com.
- 7. In compliance with the MCA Circulars dated 5thMay, 2020 and SEBI Circular dated 12th May, 2020, followed by 13th May, 2022, Notice of the AGM along with the Annual Report 2021-22 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/Depositories and In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020,the Notice calling the AGM alongwith complete Annual Report has been uploaded on the website of the Company at www.admanumfinance.com. The Notice and annual report can also be accessed from the websites of the Stock Exchanges i.e. BSE Ltd. at www.bseindia.com and the AGM Notice is also available on the website of CDSL(agency for providing the Remote e-Voting facility and providing necessary platform for VC/OAVM) i.e. www.evotingindia.com. However, if any specific request received from the members for demanding of the physical copy of the Annual Report will be provided by the company.
- 8. The recorded transcript of the forthcoming AGM shall also be made available on the website of the Company www.admanumfinance.com as soon as possible after the Meeting is over.
- 9. The AGM has been convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA Circular No. 14/2020 dated April 8, 2020 and MCA Circular No. 17/2020 dated April 13, 2020 and MCA Circular No. 20/2020 dated May 05, 2020Circular No. 02/2021 dated 13th January, 2021 and MCA Circular No. 02/2022 dated 5th May, 2022.
- 10. Members joining the meeting through VC/OAVM, who have not casted their vote by means of remote e-voting, shall be able to exercise their right to vote through e-voting at the AGM. The Members who have cast their vote by remote e-voting prior to the AGM may also join the AGM through VC/OAVM but shall not be entitled to cast their vote again.
- 11. The Explanatory Statement pursuant to section 102 of the Companies Act, 2013, which sets out details relating to Special Business i.e. Items No. 4 at the meeting is annexed and forms part of the Notice.

12. The company has notified closure of Register of Members and Share Transfer Books from Wednesday, 14th September, 2022 to Tuesday, 20th September, 2022(both days inclusive) for the Annual General Meeting.

- 13. The voting rights of members shall be in proportion to their shares of the paid-up equity share capital of the Company as on the cut-off date i.e.13th September, 2022 (Tuesday).
- 14. CS Ishan Jain proprietor of Ishan Jain & Co. Company Secretaries (F.R. No. S2021MP802300, M. No. FCS 9978 & C.P. No. 13032) has been appointed as the Scrutinizer for providing facility to the members of the Company to scrutinize the e-voting at the AGM and remote e-voting process in a fair and transparent manner.
- 15. Members desirous of obtaining any information concerning Accounts and Operations of the Company are requested to address their questions in writing to the Company at least 7(Seven) days before the date of the Meeting at its email ID cs@admanumfinance.com so that the information required may be made available at the Meeting.
- 16. The Members are requested to:
 - Quote their ledger folio number in all their correspondence.
 - Send their Email address to RTA for prompt communication and update the same with their DP to receive softcopy of the Annual Report of the Company.
 - Intimate changes, if any, in their registered addresses immediately.
- 17. Members are requested to notify immediately any change in their address and also intimate their active E-Mail ID to their respective Depository Participants (DPs) in case the shares are held in demat form and in respect of shares held in physical form to the Registrar and Share Transfer Agent Ankit Consultancy Pvt. Ltd., Plot No. 60, Electronic Complex, Pardeshipura, Indore (M.P.) having email Id investor@ankitonline.com; compliance@ankitonline.com to receive the soft copy of all communication and notice of the meetings etc., of the Company.
- 18. The report on the Corporate Governance and Management Discussion and Analysis also form part to the report of the Board Report.
- 19. The Register of Directors and Key Managerial Personnel and their shareholding and the Register of Contracts or Arrangements in which the directors are interested, maintained under the Companies Act, 2013 will be available for inspection by the Members electronically during the 36th AGM. Members seeking to inspect such documents can send an email to cs@admanumfinance.com.
- 20. Pursuant to the Investors Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (Rules), the Company has, during the financial year 2021-22 the company has already transferred 17,301 equity shares of Rs. 10/- each and the dividend amount of Rs. 2,07,111/- in respect of which (Dividend year 2013-14) dividend has not been claimed/encashed for 7(Seven) or more consecutive years to the Investor Education and Protection Fund Authority (IEPF) of the Central Government as on the due date of transfer. The Company shall further transfer to the IEPF Authority all the shares in respect of which dividend had remained unpaid or unclaimed for 7 (seven) consecutive years or more as for the dividend declared in the year 2013-14 on the due date of transfer. The details of shares transferred/unpaid dividend to the IEPF Authority are posted on the website of the Company at www.admanumfinance.com. The said details have also been uploaded on the website of the IEPF Authority and the same can be accessed through the link: https://www.iepf.gov.in/. Members may note that the shares as well as the unclaimed dividend so transferred to the IEPF authority can be claimed back from the IEPF Authority as per the procedure prescribed under the Rules.

Members please note that the Due dates for transfer of unclaimed/unpaid dividends as at 31st March, 2022 and due date for transfer thereafter to IEPF is as under:

Financial Year	Date of Declaration	Rate of Dividend in Rs. 10/-per Share	Amount remained unclaimed/unpaid	Due date for transfer to IEPF
2014-15	30/09/2015	10%	1,65,702.00	05/12/2022

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20.1 Members who have not encashed the dividend for the year 2014-15 are advised to approach to the Company for obtaining duplicate dividend warrants/Cheque. Please note that the amount

remained unpaid or unclaimed for the year 2014-15 for a period upto 7 years alongwith the resultants equity shares shall be liable to be transferred to the IEPF of the Central Government and no claim in respect thereof shall be entertained by the Company thereafter.

- 20.2 SEBI has mandated that for registration of transfer of the shares in the d-mat form only after 1stApril, 2019. Therefore, it is advised to the shareholders, holding their shares in the physical form to get convert into the D-mat form.
- 21. As per SEBI Circular dated 20th April, 2018 such shareholders holding shares of the company in the physical form are required to provide details of the Income Tax Permanent Account No. and Bank Account Details to the Registrar and Share Transfer Agent Ankit Consultancy Pvt. Ltd., Plot No. 60. Electronic Complex, Pardeshipura, Indore (M.P.)having investor@ankitonline.com; compliance@ankitonline.com.The Company has already sent letter and 2 reminders in the physical form by the Registered Post. It may please be noted very carefully by the shareholders who are unable to provide required details to the Share Transfer Agent, or informed that the shares available in their name as per records to the share transfer agent does not belong to them or letter return back shall be subject to enhanced due diligence by the Company and the Share Transfer Agent.
- 22. SEBI has mandated submission of PAN by every participant in the securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN details to their depository participants. Members holding shares in physical form are requested to submit their PAN details to the company's RTA.
- 23. Members may please note that SEBI vide its Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/8 dated January 25, 2022 has mandated the listed companies to issue securities in dematerialized form only while processing service requests, viz., Issue of duplicate securities certificate; claim from unclaimed suspense account; renewal/exchange of securities certificate; endorsement; sub-division/splitting of securities certificate; consolidation of securities certificates/folios; transmission and transposition. Accordingly, Members are requested to make service requests by submitting a duly filled and signed Form ISR-4. The said form can be downloaded from the Standard documents for Investors available on the Company's website www.admanumfinance.com and is also available on the website of the RTA. It may be noted that any service request can be processed only after the folio is KYC Compliant.
- 24. SEBI vide its notification dated January 24, 2022 has amended Regulation 40 of the SEBI Listing Regulations and has mandated that all requests for transfer of securities including transmission and transposition requests shall be processed only in dematerialized form. In view of the same and to eliminate all risks associated with physical shares and avail various benefits of dematerialization, Members are advised to dematerialize the shares held by them in physical form. Members can contact the Company or RTA, for assistance in this regard.

25. Voting through electronic means:

Members are requested to carefully read the below mentioned instructions for remote e-voting before casting their vote:

Step 1: Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

Step 2: Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

a. The voting period begins on 17th September, 2022 (Saturday), 09:00 a.m. (IST) and ends on 19th September, 2022 (Monday), 05:00 p.m. (IST). During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 13th September, 2022 (Tuesday) may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.

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- b. Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- c. Pursuant to SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020, under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

- Step 1: Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.
- d. In terms of SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to above said SEBI Circular, Login method for e-Voting and joining virtual meetings for Individual shareholders holding securities in Demat mode CDSL/NSDL is given below:

Type of	Login Method
shareholders	
Individual Shareholders holding securities	1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication.
in Demat mode with CDSL Depository	The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or visit: www.cdslindia.com and click on Login icon and select New System Myeasi.
	2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers i.e. CDSL/NSDL/KARVY/LINKINTIME, so that the user can visit the e-Voting service providers' website directly.
	3. If the user is not registered for Easi/Easiest, option to register is available at
	https://web.cdslindia.com/myeasi/Registration/EasiRegistration 4. Alternatively, the user can directly access e-Voting page by providing