



ALKA INDIA LIMITED

27th Annual Report

2020 - 2021

For 12th month

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ALKA INDIA LIMITED

BOARD OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

Mr. Satish Ramswroop Panchariya	-Chairman & Managing Director
Mr. Ramakant Gokulchand Sharma	-Executive Director
Mr. Ashok Ramswroop Panchariya	-Non Executive Non Independent Director
Mr. Rajesh Yashwant Nalavade	-Non Executive Independent Director
Mr. Alok Jain	-Non Executive Independent Director
Ms. Hiramani Babulal Sharma	-Non Executive Independent Woman Director
Mr. Hemant Anant Mahabaleshwarkar	-Chief Financial Officer
Mrs. Heena Bedi	-Company Secretary

AUDITORS

Statutory Auditor

M/s. Amit Rama Kant & Co,
Chartered Accountants
FRN- 009184C
404,4thFloor ,Okay Plus
tower,Near Vishal Mega Mart,
MI Road, Jaipur

Internal Auditor

Mr. Brijesh Yadav
Chartered Accountants
104, D-17,Shanti Vihar,
Mira Road(E),Thane
Mumbai - 401107.
(upto 14th October)

Secretarial Auditor

M/s. B R Gupta & Co.
Practicing Company Secretary
102, 1st Floor, Silver Avenue,
Next to Poisar Masjid, S. V.
Road, Lower Parel – 400 013.

BANKERS

Suvikas Peoples Co-op Bank Ltd.
108-109, Prathna Complex, Nr. Kakadi Hospital,
Bapu Nagar, Ahmedabad – 380 024.

REGISTRAR AND SHARE TRANSFER AGENT

Link Intime India Private Limited
C-101, 247 Park, LBS Marg,
Vikhroli (W), Mumbai – 400083.
Tel.: 022 4918 6000
www.linkintime.co.in | rnt.helpdesk@linkintime.co.in

REGISTERED OFFICE

Unit No. 102, 1st Floor, Morya Landmark II, New Link Road,
Near Infinity Mall, Andheri (W), Mumbai – 400 053.
Tel.: 9136043215
www.alakindia.in|alkaindia@gmail.com

NOTICE

NOTICE is hereby given that the **27th Annual General Meeting** of the Members of **Alka India Limited** will be held **Thursday, December 23, 2021 at 11.30 a.m.** through video conferencing ("VC")/ other Audio Visual Means ("OVAM") to transact the following business. The venue of the meeting shall be deemed to be the Registered Office of the Company at **102, 1st Floor, Morya Landmark II, New Link Road, Near Infinity Mall, Andheri (W), Mumbai – 400 053.**

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Standalone and Consolidated Financial Statements of the Company together with the reports of the Directors' and Auditors' thereon for the year ended March 31, 2021.
2. To appoint a Director in place of **Mr. Satish Panchariya** who retires by rotation and being eligible offers himself for re-appointment.
3. **Appointment of Auditors**

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution by approving the appointment of **M/s. Amit Rama Kant & Co.**, Chartered Accountants (ICAI Firm Registration No. 009184C) as Statutory Auditors of the Company who was appointed by board of directors with effect from **13th August 2021** till the conclusion of ensuing Annual General Meeting arising out of the casual vacancy caused by the resignation of **M/s. Pipara & Co LLP**, Chartered Accountants.

RESOLVED THAT pursuant to the provisions of Section 139(8) and other applicable provisions, if any, of the Companies Act, 2013 as amended from time to time or any other law for the time being in force (including any statutory modification or amendment thereto or re-enactment thereof for the time being in force), **M/s. Amit Rama Kant & Co.** Chartered Accountants (ICAI Firm Registration No. 009184C) be and are hereby appointed as Statutory Auditors of the Company to fill the casual vacancy caused by the resignation of **M/s. Pipara & Co LLP**, Chartered Accountants. (ICAI Firm Registration No.107929W).

RESOLVED FURTHER THAT **M/s. Amit Rama Kant & Co.** Chartered Accountants (ICAI Firm Registration No. 009184C) be and are hereby appointed as Statutory Auditors of the Company from this Annual General Meeting and that they shall hold the office of the Statutory Auditors of the Company from the conclusion of this meeting until the conclusion of 31st Annual General Meeting and shall conduct the Statutory Audit for the Financial Year 2021-22 on a remuneration fixed by the board of directors of the company (including any committee thereof) payable to the statutory auditors of the company, from time to time including the actual travelling and out of pocket expenses incurred in connection with the audit, in addition to taxes as applicable, during the appointed period.

SPECIAL BUSINESS: NIL

Registered Office:

Unit 102, 1st Floor, Morya Landmark II,
New Link Road, Near Infinity Mall,
Andheri (W), Mumbai – 400 053.

By Order of the Board of Directors
For **Alka India Limited**

Place: Mumbai
Date: 01.12.2021

Sd/-
Heena Bedi
Company Secretary

NOTES:

1. In view of existing Covid-19 Pandemic and in accordance with General Circular No. 20/2020 dated 05th May, 2020 issued by Ministry of Corporate Affairs read with Circulars dated 08th April, 2020 and 13th April, 2020 and Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 issued by the SEBI (hereinafter collectively referred to as “the Circulars”), Companies are allowed to hold AGM through VC, without the physical presence of Members at a common venue. Hence, in compliance with the Circulars, the AGM of the Company is being held through VC.
2. The Members are requested to note that the facility for attending the AGM through Video Conferencing shall be kept open from 10 a.m. i.e. at least 30 minutes before the commencement of the meeting and 15 minutes post the conclusion of the Meeting. All the Members who join the video conferencing portal during this time shall be considered for the purpose of quorum at the meeting.
3. A Member Entitled to Attend and Vote at The Meeting of The Company is entitled to appoint another Person As Proxy/ Proxies to Attend and Vote at the Meeting (On the Calling of a Poll Only) Instead Of Himself/Herself and the Proxy Need Not Be a Member of the Company. Since the AGM is being held in accordance with the Circulars through VC, the facility for appointment of proxies by the Members will not be available.
4. Pursuant to the provisions of Section 91 of the Companies Act, 2013, the Register of Members and Share Transfer Registers of the Company will remain closed from December 16, 2021 to December 22, 2021.
5. In accordance with the Directions issued by the Ministry of Corporate Affairs, the Meeting has a capacity to host at least 1000 Members on a First-Come, First-Serve basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the EGM/AGM without restriction on account of first come first served basis. The participants are allowed to pose their questions concurrently or they can submit the questions in advance on the email id **alkaindia@gmail.com**
6. In compliance with the aforesaid MCA Circulars and SEBI Circular dated May 12, 2020, Notice of the AGM along with the Annual Report of 2020-21 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/ Depositories. Members may note that the Notice and Annual Report of 2020-21 of the Company circulated to the Members of the Company, will be made available on the Company's website www.alkaindia.in, website of the Stock Exchange i.e. BSE Limited www.bseindia.com and on the website of CDSL (agency for providing the Remote e-Voting facility and e-voting system during the AGM) i.e. evoting@cdslindia.com. As a measure of economy, copies of the Annual Report will not be distributed at the Annual General Meeting.
7. Members holding shares in Dematerialized Form are requested to intimate all changes pertaining to their Bank details, National Electronic Clearing Service (NECS), Electronic Clearing Service (ECS), mandates, nominations, power of attorney, change of address, change of name, e-mail address, contact numbers, etc., to their Depository Participant (DP). Changes intimated to the DP will then be automatically reflected in the Company's records which will help the Company and the Company's Registrars and Transfer Agents, **M/s. Link Intime India Private Limited** to provide efficient and better services. Members holding

shares in physical form are requested to intimate such changes to **M/s. Link Intime India Private Limited**

8. Members holding shares in physical form are requested to convert their holding to dematerialized form to eliminate all risks associated with physical shares and for ease of portfolio management. Members can contact the Company or **M/s. Link Intime India Private Limited** for assistance in this regard.
9. Members holding shares in physical form in identical order of names in more than one folio are requested to send to the Company or **M/s. Link Intime India Private Limited**, the details of such folios together with the share certificates for consolidating their holding in one folio. A consolidated share certificate will be issued to such Members after making requisite changes.
10. In case of joint holders attending the meeting, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote at the AGM.
11. Transfer of Unclaimed/Unpaid amounts to the Investor Education and Protection Fund (IEPF), Pursuant to Sections 205A and 205C and other applicable provisions, if any, of the Companies Act, 1956 and Section 123 of Companies Act, 2013 all unclaimed/unpaid dividend, application money, debenture interest and interest on deposits as well as the principal amount of debentures and deposits, as applicable, remaining unclaimed/ unpaid for a period of seven years from the date they became due for payment, in relation to the Company have been transferred to the IEPF established by the Central Government. No claim shall lie against the Company for the amounts so transferred prior to 31st March, 2021, nor shall any payment be made in respect of such claim.
12. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of addresses is provided in the instructions for e-voting section which forms part of this Notice.
13. Authorised Representatives of Corporate Members and Representatives appointed in pursuance of Section 112 and Section 113 of the Companies Act, 2013 intending to attend the meeting are requested to send/present to the Company a Certified Copy of the Board Resolution/Authority Letter authorizing them to attend and vote on their behalf at the meeting in electronic mode to the following email address alkaindia@gmail.com; if they have voted from individual tab and not uploaded same in the CDSL e-voting system for the scrutinizer's verification;
14. Member are requested to address all correspondences, including dividend matters, to the Registrar and Share Transfer Agents, **M/s. Link Intime India Private Limited**, C 101, 247 Park, Lal Bahadur Shastri Rd, Surya Nagar, Gandhi Nagar, Vikhroli West, Mumbai, Maharashtra 400083, Maharashtra Tel.: 022 4918 6000 Email/ Investor Grievance E-mail: rnt.helpdesk@linkintime.co.in Website: www.linkintime.co.in
15. As per the provisions of Section 72 of the Companies Act, 2013 read with the rules made there under, facility for making nominations is available for Members, in respect of the shares held by them. Nomination forms can be obtained from the Registrar and Share Transfer Agents of the Company. Members are requested to submit these details to their DP in case the shares are held by them in electronic form, and to the RTA, **M/s. Link Intime India Private Limited** in case the shares are held in physical form.
16. Members seeking any information or clarifications on the Annual Report are requested to

send in written, queries to the Company at least one week before the meeting to enable the Company to co

17. Since the AGM will be held through Video Conferencing, the Route Map is not annexed to this Notice.
18. In compliance with Section 108 of the Act, read with the corresponding rules, and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("the Listing Regulations"), the Company has provided a facility to its Members to exercise their votes electronically through the electronic voting ("e-voting") facility provided by the Central Depository Services (India) Limited (CDSL). Members who have cast their votes by remote e-voting prior to the AGM may participate in the AGM but shall not be entitled to cast their votes again. The manner of voting remotely by Members holding shares in dematerialized mode, physical mode and for Members who have not registered their email addresses is provided in the instructions for e-voting section which forms part of this Notice.

The procedure and instructions for members for voting electronically are as under:

1. The E-Voting period begins on **December 17, 2021 at 9.00 A.M.** and ends on **December 23, 2021, at 5.00 P.M.** During this period the shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of **December 17, 2021**, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
 2. Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- A. In case a Member receives an email from CDSL [for members whose email IDs are registered with the Company/Depository Participants(s)]:**
- (i) Open email and open PDF file viz; "remote e-voting.pdf" with your Client ID or Folio No. as password. The said PDF file contains our user ID and password / PIN for remote e-voting. Please note that the password is an initial password.
 - (ii) Launch internet browser by typing the following URL: <https://www.evoting.cdsl.com/>
 - (iii) Click on "Shareholder -Login"
 - (iv) Click on "Shareholders" module.
 - (v) Now enter your User ID
 - a) For CDSL: 16 digits beneficiary ID
 - b) For NSDL: 8 Character DP ID followed by 8 Digits Client ID
 - c) Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
 - (vi) Next enter the Image Verification as displayed and Click on Login.
 - (vii) If you are holding shares in demat form and had logged on to **www.evotingindia.com** and voted on an earlier e-voting of any company, then your existing password is to be used.

(viii) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN	<p>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number which is printed on Attendance Slip indicated in the PAN field or if the same is not updated, Member may send an e-mail to. Link Intime India Private Limited at rnt.helpdesk@linkintime.co.in

- (ix) After entering these details appropriately, click on “SUBMIT” tab.
- (x) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (xi) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xii) Click on the EVSN for the relevant **Alka India Limited** on which you choose to vote.
- (xiii) On the voting page, you will see “RESOLUTIONDESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiv) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xv) After selecting the resolution, you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xvi) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xvii) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
- (xviii) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password and enter the details as prompted by the system.
- (xix) Shareholders can also cast their vote using CDSL’s mobile app “**m-Voting**”. The m-Voting app can be downloaded from respective Store Please follow the instructions as prompted by the mobile app while Remote Voting on your mobile.

B. In case a Member receives physical copy of the Notice of AGM [for members whose email IDs are not registered with the Company/Depository Participants(s) or requesting physical copy]:

- (i) For Physical shareholders - please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested) scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to alkaindia@gmail.com/ rnt.helpdesk@linkintime.co.in
- (ii) For Demat shareholders, please provide Demat account details (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID + CLID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card) AADHAR (self-attested scanned copy of Aadhar Card) by email to alkaindia@gmail.com/ rnt.helpdesk@linkintime.co.in
- (iii) The company/RTA shall co-ordinate with CDSL and provides the login credentials to the above mentioned shareholders.

C. INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE AGM THROUGH VC ARE AS UNDER:

Shareholder will be provided with a facility to attend the AGM through VC/OAVM through the CDSL e-Voting system. Shareholders may access the same at <https://www.evotingindia.com>

- (i) Shareholder will be provided with a facility to attend the AGM through VC/OAVM through the CDSL e-Voting system. Shareholders may access the same at <https://www.evotingindia.com> under shareholders/Members login by using the remote e-voting credentials. The link for VC/OAVM will be available in shareholder/Members login where the EVSN of Company will be displayed.
- (ii) Shareholders are encouraged to join the Meeting through Laptops / IPads with latest internet browsers for better experience.
- (iii) Further shareholders will be required to allow Camera and use Internet with a good speed (ideally broadband connectivity-512 kbps or 2 mbps and above dedicated bandwidth) to avoid any disturbance during the meeting.
- (iv) Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- (v) Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request in advance at least 3 days prior to AGM mentioning their name, demat account number/folio number, email id, mobile number at alkaindia@gmail.com .The shareholders who do not wish to speak during the AGM but have queries may send their queries in advance 3 days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at alkaindia@gmail.com. These queries will be replied to by the company suitably by email.
- (vi) Those shareholders who have registered themselves as a speaker will be allowed to express their views/ask questions during the meeting on a priority basis. The Company reserves the