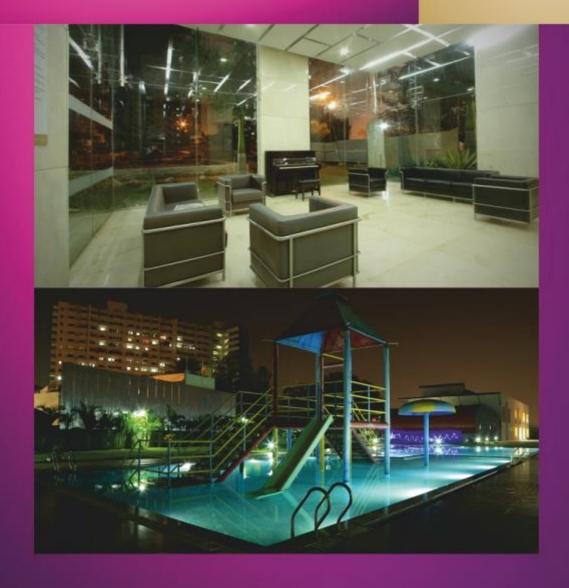


## 25th ANNUAL REPORT 2017 - 18







# ALPINE HOUSING DEVELOPMENT CORPORATION LIMITED Bengaluru

## 25th ANNUAL REPORT

2017-2018



#### 25th Annual General Meeting

On Thursday the 27<sup>th</sup> day of September, 2018 At 10.00 A.M. at "Sri Krishna" Hall, Woodlands Hotel Pvt. Ltd, No.5, Raja Ram Mohan Roy Road, Bengaluru- 560025, Karnataka.

#### **Contents**

Particulars	Page No.
1. Company Information	03
2 Notice	04
3. Directors' Report	13
4. Management Discussion and Analysis Report	38
5. Report on Corporate Governance	39
6. Auditor Report	50
7. Balance Sheet & Profit Loss Account ,Cash Flow Statement	54
8. Schedules Forming part of Balance Sheet	57
9. Attendance Slip & Proxy Form ,Route map	77



BOARD OF DIRECTORS: Mr. S A.KABEER

Chairman & Managing Director

Mr. S.A.RASHEED

Joint Managing Director

Mr. SYED MOHAMMED MUNEER

Whole-time director

Mr. S. M. MOHSIN

Director

Mr. RAJASEKARAN MAHADEVAN

Additional Director

Mr. MADANMOHAN JAISING

Additional Director

Mrs. SUMATHI DORAISWAMY

Independent Director

Mr. SREENIVASULU PALLE

Independent Director

Mr. SHAIK MOHAMMED OSMAN

Chief Financial Officer

**CS KURIAN ZACHARIAS** 

Company Secretary & Compliance officer

AUDITORS: M/s RVKS & ASSOCIATES

Chartered Accountants

BANKERS: BANK OF INDIA

IDBI BANK LIMITED ICICI BANK LIMITED SYNDICATE BANK CANARA BANK AXIS BANK LTD

**REGISTRAR AND** M/s. CAMEO CORPORATE SERVICES LTD.,

SHARE TRANSFER AGENTS: Subramaniam Building, 5th floor No.1,Club House Road, Mount Road,

Chennai-600 002

Phone.No.91-044-28460390/91/92

**REGISTERED OFFICE:** 302, Alpine Arch, No.10, Langford Road,

Bengaluru, Karnataka – 560 027.

Ph. No.080-40473500 / Fax 91-080-22128537

Web: www:alpinehousing.com CIN: L85110KA1992PLC013174



#### NOTICE

Notice is hereby given that 25<sup>th</sup> Annual General Meeting of the members of **M/S. Alpine Housing Development Corporation Limited** will be held on Thursday the 27<sup>th</sup> day of September, 2018, at Sri Krishna Hall, Woodlands Hotel Pvt. Ltd, No.5, Raja Ram Mohan Roy Road, Bengaluru - 560025 at 10.00 A.M. to transact the following business:-

#### I. ORDINARY BUSINESS:

- 1. To consider and adopt the Audited Balance Sheet as at 31st March 2018, the Statement of Profit and Loss account for the financial year ended as on that date and cash flow statement together with the Reports of Board of Directors and the Statutory Auditors thereon.
- 2. To appoint a Director in place of Mr. Syed Mohamed Mohsin ( DIN 01646906) who retires by rotation and being eligible offers himself for Re- appointment
- 3. In view of the provisions of the Companies (Amendment) Act 2017 The requirement related to ratification of appointment of auditors by members at every annual general meeting has been omitted.

#### **Special Business**

4. Renewal of Managerial remuneration (Mr. S.A.Kabeer)

To consider and, if thought fit, to pass, with or without modification(s), the following as Special Resolution.

"Resolved That pursuant to provisions of sections 196,197, and 203 read with schedule V and other applicable provisions, if any, of the Companies Act 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force), approval of the company be and is hereby accorded for the Continuity of same salary for end of tenure i.e up to 30.11.2019 which was earlier approved for period of 3 years in term of appointment of Mr. Syed Abdul Kabeer (DIN-01664782) as Managing Director of the company for a period of 5 (Five) years from 01.12.2014 to 30.11.2019 upon term and conditions as set out in the Explanatory statement annexed to the Notice convening this meeting ,including the remuneration to be paid in the event of inadequacy of profits or loss in any financial year with liberty to the Board of Directors of the company to alter and vary the terms and conditions of the said appointment in such manner as mentioned in the explanatory statement as may be agreed to between the Board of Directors and Mr. Syed Abdul Kabeer."

"RESOLVED FURTHER THAT the Board of Directors or Committee thereof of the company be and is hereby authorised to pay such remuneration in excess of 5% of net profit in aggregate to all Directors.

"Resolved further that the Board of Directors or committee thereof of the company, be and is hereby authorised to take all such steps as may be necessary, proper and expedient to give effect to this Resolution."

5. Renewal of Managerial remuneration (Mr. S.A. Rasheed)

To consider and, if thought fit, to pass, with or without modification(s), the following as Special Resolution

"Resolved That pursuant to provisions of sections 196,197, and 203 read with schedule V and other applicable provisions, if any, of the Companies Act 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force), approval of the company be and is hereby accorded for the continuity of same salary for end of tenure i.e up to 28.02.2020 in accordance with terms of the appointment earlier approved in AGM for Mr. Syed Abdul Rasheed (DIN-01646948) as Joint Managing Director of the company for a period of 5 (Five) years from 01.03.2015 to 28.02.2020 upon term and conditions as set out in the Explanatory statement annexed to the Notice convening this meeting ,including the remuneration to be paid in the event of inadequacy of profits or loss in any financial year with liberty to the Board of Directors of the company to alter and vary the terms and conditions of the said appointment in such manner as mentioned in the explanatory statement as may be agreed to between the Board of Directors and Mr. Syed Abdul Rasheed."

"RESOLVED FURTHER THAT the Board of Directors or Committee thereof of the company be and is hereby authorised to pay such remuneration in excess of 5% of net profit in aggregate to all Directors.

"Resolved further That the Board of Directors or committee thereof of the company, be and is hereby authorised to take all such steps as may be necessary, proper and expedient to give effect to this Resolution."

6. Appointment of Whole time Director Mr Syed Mohammed Muneer

To consider and if thought fit, to pass with or without modification the following resolution as an Special Resolution

"Resolved that pursuant to section 2(78), 2(94), 196 and 197 read with schedule V and other applicable provisions of, if any of the Companies Act 2013 and subject to the approval of the shareholders in General Meeting, be and is hereby accorded to continue for remaining period of tenure of appointment of Mr Syed Mohammed Muneer as whole time Director with same remuneration along with same term and condition which was approved in last AGM upto the period i.e 14th august 2022 and he is not liable to retire by rotation on terms and conditions a set out in the explanatory statement annexed to this notice."

- " Resolved further that Mr Syed Mohammed Muneer continue uninterrupted appointment as Whole time director of the Company with effect from 24th January 2018 for the remaining period of tenure of 5 years, having crossed 70 years of age
- "Resolved further that in the event of in adequacy or absence of profits in any financial year during the currency of his tenure as Whole-time Director, The remuneration agreed shall be paid, subject to the ceilings and conditions stipulated in Schedule V of the Companies Act 2013, as minimum remuneration
- "RESOLVED FURTHER THAT the Board of Directors or Committee thereof of the company be and is hereby authorised to pay such remuneration in excess of 5% in aggregate to all Directors.



#### 7. Appointment of Independent Director: Mr Rajasekaran Mahadevan (DIN 03349444)

To consider and, if thought fit, to pass, with or without modification(s), the following as Special Resolution.

"RESOLVED THAT, pursuant to Section 149,152 & 161 and other applicable provisions of the Companies Act, 2013 read with Scheduled IV and all other applicable provisions of the companies ( Appointment and Qualification of Directors) Rules, 2014 ( including statutory modification(s) or re-enactment thereof for the time being in force and Regulation 16 & 17 of the Listing Regulations, Mr Rajasekaran Mahadevan ( DIN- 03349444 ) , who was appointed as Additional Director of the company at the Board Meeting on 22 December 2017 and whose term of office expires at this Annual General Meeting be and is hereby appointed as an non executive Independent director of the company, for a period of five years i.e from conclusion of this AGM to conclusion of 30 th AGM to be held in the financial year 2022-23.

#### 8. Appointment of Independent Director: Mr Madanmohan Jaising (DIN- 08029671)

To consider and, if thought fit, to pass, with or without modification(s), the following as Special Resolution.

"RESOLVED THAT, pursuant to Section 149,152 & 161 and other applicable provisions of the Companies Act, 2013 read with Scheduled IV and all other applicable provisions of the companies (Appointment and Qualification of Directors) Rules, 2014 (including statutory modification(s) or re-enactment thereof for the time being in force and Regulation 16 & 17 of the Listing Regulations, Mr Madanmohan Jaising(DIN- 08029671), who was appointed as Additional Director of the company at the Board meeting on 22 December 2017 and whose term of office expires at this Annual General Meeting be and is hereby appointed as an non executive Independent director of the company, for a period of five years i.e from conclusion of this AGM to conclusion of 30<sup>th</sup> AGM to be held in the financial year 2022-23.

#### 9. Increase of Authorised Capital

To consider and, if thought fit, to pass, with or without modification(s), the following as Ordinary Resolution.

"Resolved that pursuant to the provisions of Section 61(1)(a) of the Companies Act, 2013, read with SEBI (LODR) Regulations 2015, and other applicable provisions, if any, the Authorised Share Capital of the Company be and is hereby increased from Rs.15,00,00,000/- (Rupees Fifteen Crore only) divided into 1,50,00,000 (One Crore Fifty Lakh) Equity shares of Rs. 10/- (Rupees Ten only) to Rs 18,00,00,000 (Rupees Eighteen crores only) divided into 1,80,00,000 (One crore eighty Lakh only) Equity shares of Rs. 10/- (Rupees Ten only) each by creation of additional 30,00,000 (Thirty Lakh) Equity shares of Rs. 10/- (Rupees Ten only) each ranking pari-passu with the existing equity shares of the Company.

"Further resolved that pursuant to the provisions of Section 13 the existing Clause V of the Memorandum of Association of the Company as to Authorised Share Capital of the Company be and is hereby altered as follows

"The Authorised Share Capital of the Company is Rs 18,00,00,000 (Rupees Eighteen crores only) divided into (1,80,00,000 (One crore Eighty Lakh only) Equity shares of Rs. 10/- (Rupees Ten only) each.

**Resolved Further That** the Board of Directors be and is hereby authorized to do such acts, matters, deeds and things and give such directions as it may in its absolute discretion deem necessary, expedient or desirable, in order to give effect to this resolution."

#### 10. Issue of Bonus Shares

To consider and if thought fit, to pass the following resolution as a ordinary Resolution

"RESOLVED THAT pursuant to provisions Section 63 and in accordance with other applicable provisions of the Companies Act, 201 3, and further Article No.126 of the Articles of Association on of the Company and in accordance with the securities and Exchange Board of India (Issue of capital and Disclosure Requirements) Regulations 2009 (the regulations) and subject to necessary approval of Reserve bank of India as well as such other approvals, permissions and sanctions as may be necessary and subject further to such terms, conditions, alterations, modifications, changes and variations as may be specified while according such approvals which the Board of Directors of the Company (hereinafter referred to as the "Board" which expression shall also include a committee thereof) be and is hereby authorised to accept, if it thinks fit, subject to consent of members in for the capitalization of Rs. 4,33,10,000/- out of Reserves and Surplus and transferred to Share Capital account towards issue and allotment of Equity Shares not exceeding 4,33,1000 Equity Shares of Rs. 10/- each, as Bonus shares credited as fully Paid-up, to members of the company in the proportion of one (1) new fully Paid-up Equity Share as bonus shares of Rs. 10/- each for every Three (3) Equity Share of Rs. 10/- each on the date the transfer books are proposed to be closed or on Record Date as may be approved and declared by the Board. Shares will be allotted to shareholders holding shares in multiple of three (3) shares, fraction holding will not be considered. "

The new Equity Shares of Rs. 10/- each to be issued and allotted as Bonus Shares shall be subject to the Memorandum and Articles of Association of the Company and shall rank pari passu in all respects and carry the same rights as the then existing Equity Shares of the Company, notwithstanding the date or dates of allotment thereof.

"RESOLVED FURTHER THAT the capitalisation of reserves shall equal the actual bonus shares issued, fraction holding will not be considered "

" **RESOLVED FURTHER THAT** the allotment and issue of the said new Equity Shares in favor of non-resident members of the company shall be subject to the approval of the Reserve Bank of India as may be necessary."

**RESOLVED FURTHER THAT** the Bonus Shares so allotted always be subject to the terms and conditions contained in the Memorandum and Articles of Association of the Company.

**RESOLVED FURTHER THAT** no letter of allotment shall be issued in respect of Bonus Shares and in case of Members who hold Shares or opt to receive the Shares in dematerialized form, the Bonus Shares shall be credited to the respective beneficiary accounts of the members with their respective Depository Participants and in case of members who hold Equity Shares in certificate form, the share certificates in respect of the Bonus Shares shall be dispatched, within such time as prescribed by law and the relevant authorities.



**RESOLVED FURTHER THAT** the Board be and is hereby authorised to do all such acts, deeds, matters and things as may b1e in its sole and absolute discretion, deem necessary, expedient, usual or proper and to settle any question, doubt or difficulty that may arise with regard to the issue and allotment of Bonus shares as aforesaid or any other matter incidental or consequential thereto."

#### 11. To Approve Related Party Transaction:

To consider and if thought fit, to pass the following resolution as a Special Resolution

"RESOLVED THAT pursuant to the provisions of section 188 of the Companies Act 2013, and Regulation 23 of SEBI (LODR) regulations 2015, read with the related party transactions policy of the company, confirmation and approval of the company be and is hereby accorded to the material contracts and arrangements entered into by the company with related parties, as per the details given in the accounts schedule

**RESOLVED FURTHER THAT** approval of the company be and is hereby accorded to the board of Directors to enter into contracts/ arrangements / transactions with related parties, which may exceed the materiality threshold by an aggregate amount not exceeding 100 crore individually and / or collectively for each of the Financial years for a period of 5 years to be ratified by the members

**RESOLVED FURTHER THAT** the Board of Directors be and is hereby authorize to do such acts, matters, deeds and things and give all such directions as it may in its absolute discretion deem necessary, expedient or desirable, in order to give effect to the above."

### 12. <u>Creation of security</u>, sale, lease or otherwise dispose of the properties of the Company, both present and future, In favour of Lenders

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Section 180(1)(a) along with the provision as mentioned u/s 180(1)(c) and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") read with the Companies (Meetings of Board and its Powers) Rules, 2014 including any statutory modification(s) or re-enactment(s) thereof, for the time being in force, and the Articles of Association of the Company, consent of the Members be and is hereby accorded to the Board of Directors of the Company (hereinafter referred to as "the Board" which term shall be deemed to include any Committee of the Board) for creation of charge / mortgage / pledge / hypothecation / security in addition to existing charge / mortgage / pledge / hypothecation / security, sale of lease ,otherwise dispose of the substantial or whole of the undertaking or properties in such form and manner and with such ranking and at such time and on such terms as the Board may determine, on all or any of the moveable and / or immovable properties, tangible or intangible assets of the Company, both present and future and / or the whole or any part of the undertaking(s) of the Company, as the case may be in favour of the Lender(s), Agent(s) and Trustee(s), for securing the borrowings availed / to be availed by the Company by way of loan(s) (in foreign currency and / or rupee currency) and securities (comprising fully / partly convertible debentures and/ or non convertible debentures with or without detachable or non detachable warrants and / or secured premium notes and / or floating rate notes / bonds or other debt instruments), issued / to be issued by the Company including deferred sales tax loans availed / to be availed by various Units of the Company, from time to time, subject to the limits approved under Section 180(1)(c) of the Act together with interest at the respective agreed rates, additional interest, compound interest in case of default, accumulated interest, liquidated damages, commitment charges, premia on prepayment, remuneration of the Agent(s) / Trustee(s), premium (if any) on redemption, all other costs, charges and expenses, including any increase as a result of devaluation / revaluation / fluctuation in the rates of exchange and all other monies payable by the Company in terms of the Loan Agreement(s), Debenture Trust Deed(s) or any other document, entered into / to be entered into between the Company and the Lender(s) / Agent(s) / Trustee(s) / State Government(s) / Agency(ies) representing various state government and/or other agencies etc. in respect of the said loans / borrowings / debentures / securities / deferred sales tax loans and containing such specific terms and conditions and covenants in respect of enforcement of security as may be stipulated in that behalf and agreed to between the Board and the Lender(s) / Agent(s) / Trustee(s) / State Government(s) / Agency(ies), etc.

**RESOLVED FURTHER THAT** the securities to be created by the Company as aforesaid may rank prior / pari passu / subservient with / to the mortgages and /or charges already created or to be created in future by the Company or in such other manner and ranking as may be thought expedient by the Board and as may be agreed to between the concerned parties.

**RESOLVED FURTHER THAT** for the purpose of giving effect to this resolution, the Board be and is hereby authorised to finalize, settle, and execute such documents / deeds / writings / papers / agreements as may be required and to do all such acts, deeds, matters and things, as it may in its absolute discretion deem necessary, proper or desirable and to settle any question, difficulty or doubt that may arise in regard to creating mortgages / charges as aforesaid."

By Order of Board

For Alpine Housing Development Corporation Limited

Sd/-

S.A.Kabeer Managing Director DIN 01664782

Date: 01.09.2018 Place: Bengalore



- 1 A member of the company entitled to attend and vote at the annual general meeting is entitled to appoint a proxy to attend and vote instead of himself/herself and the proxy need not be a member of the company. Proxies, if any, in order to be effective must be received at the company's registered office not later than 48 hours before the time fixed for holding the meeting. Proxies shall not have any right to speak at the meeting
  - A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- 2 The Statement setting out the material facts pursuant to Section 102 (1) of the Companies Act, 2013, ("the Act") in respect of special business to be transacted at this Annual General Meeting is annexed hereto.
- 3 Pursuant to the provisions of Section 91 of the Act, the Register of Members and Share Transfer Books of the Company will not be closed. The cut-off date for e-voting will be 20th September 2018.
- 4. Members are requested to bring their copies of Annual Reports to the meeting and also intimate the change in their registered address, if any, immediately quoting the folio reference to the address of registered office of the company.
- 5. Pursuant to Sections 123 and 124 of the Companies Act 2013 (205A and 205C of the Companies Act, 1956, unpaid Dividend account, which remains unpaid or unclaimed for a period of 7 years from the date of such transfer is required to be transferred to the Investor Education and Protection Fund set up by the Central Government. Shareholders are requested to send their claims for unpaid dividend in respect of the previous years to the company. As on 31st March, 2018 there is no unclaimed dividend amount or shares to be transferred into Investor Education and Protection Fund' (IEPF).
- 6. Members having multiple folio(s) in identical names or Folios in joint names in the same order are requested to send all their share certificates to the company for consolidating such shareholding into one account to facilitate better service.
- 7 The Company has established De-materialized facility of Share with NSDL/CDSL. In lines with SEBI's circular, the company has also established common registry facility for demat and physical transfer of shares with M/s. CAMEO Corporate Services Ltd., Subramanian Building 5th floor, No.1, Club House Road, Mount Road Chennai 600 002. The Members/Shareholders are requested to avail this facility by forwarding their request for share transfer to the Registrar and shares transfer agents, as mentioned above.
- 8 In terms of the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 and Secretarial Standards issued by the Institute of Company Secretaries of India, additional information on directors recommended for appointment / reappointment at the Annual General Meeting and directors liable to retire by rotation and seeking re-election is provided separately.
- 9 Members / Proxy Holders are requested to bring the duly completed and signed Attendance Slip along with their copy of the Annual Report to the meeting.
- 10 Corporate members intending to send their authorized representatives to attend the Meeting are requested to send a certified copy of the Board Resolution authorizing their representative to attend the meeting on their behalf.
- 11. Members may note that the Notice of the Twenty fifth Annual General Meeting and the Annual Report 2018 will be 'available on the Company's website www.alpinehousing.com.
- 12. In terms of Section 108 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014 (including any statutory modification or re-enactment thereof for the time being in force), listed companies are required to provide members with the facility to exercise their votes at general meetings through electronic means. The Company has availed the services of Central Depository Services Limited (CDSL) for providing the necessary remote e-voting platform to the members of the Company.
- 13. The e-voting period shall commence on Monday 24.09.2018 at 9:00 AM and end on Wednesday 26.09.2018 at 5:00 PM. The e- voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the shareholder, it cannot be changed subsequently.
- 14. In terms of the Companies (Management and Administration) Rules, 2014 as amended from time to time, the Company will conduct a poll on the day of the meeting and members who have not cast their vote through remote e-voting, shall be able to exercise their right by voting in the poll.
- 15. Members of the Company, holding shares either in physical form or dematerialized form, as on the cut-off date i.e. 20th Sept 2018, will be eligible to cast their vote electronically or by way of poll.
- 16. The Board of Directors has appointed Mr. Ashok Kumar Tripathy, Practicing Company Secretary (Membership No.7319, COP No.14003) as the Scrutinizer for conducting the remote e-voting and poll process in accordance with law and in a fair and transparent manner. The Scrutinizer shall within a period not exceeding 48 hours from the conclusion of the annual general meeting prepare a Consolidated Scrutinizer's Report of the votes cast in favour or against, if any, and submit it forthwith to the Chairman of the Company.
  - The Results declared along with the Scrutinizer's Report shall be placed on the website of the Company and on the website of CDSL.
- 17. Detailed instructions on the e-voting procedure

#### The instructions for shareholders voting electronically are as under:

a. The voting period begins on Monday 24.09.2018 at 9.00 A.M. IST and ends on Wednesday 26.09.2018 at 5.00 P.M. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut- off date Thursday 20.09.2018 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.



The shareholders should log on to the e-voting website <a href="www.evotingindia.com">www.evotingindia.com</a>.

- b. Click on Shareholders.
- c. Now Enter your User ID
- i. For CDSL: 16 digits beneficiary ID,
- ii. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
- iii. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- d. Next enter the Image Verification as displayed and Click on Login.
- e. If you are holding shares in demat form and had logged on to <a href="www.evotingindia.com">www.evotingindia.com</a> and voted on an earlier voting of any company, then your existing password is to be used.
- f. If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form	
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)	
	<ul> <li>Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</li> </ul>	
	<ul> <li>In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</li> </ul>	
Dividend Bank  Details  OR  Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.	
	If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).	

- g. After entering these details appropriately, click on "SUBMIT" tab
- h. Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e- voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- i. For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice
  - Click on the EVSN for Alpine Housing Development Corporation Limited the Company Name on which you choose to vote.
- j. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- k Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- I. After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- m. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote
- n. You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- o. If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- p. Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Please follow the instructions as prompted by the mobile app while voting on your mobile.
- g. Note for Non Individual Shareholders and Custodians
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on towww.evotingindia.com and register themselves as Corporate.



- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to\_ helpdesk.evoting@cdslindia.com.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- · The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- · A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- k. In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at <a href="www.evotingindia.com">www.evotingindia.com</a>, under help section or write an email to <a href="helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a>.

By Order of Board

For Alpine Housing Development Corporation Limited

Date: 01.09.2018 Place: Bangalore

Sd/-S.A Kabeer Managing Director DIN-01664782