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28th ANNUAL REPORT
2020 - 21

**ALPINE HOUSING DEVELOPMENT
CORPORATION LIMITED
Bengaluru**

28th ANNUAL REPORT

2020-2021

28th Annual General Meeting

**On Tuesday the 28th day of September, 2021 At 11.00 A.M.
through video conferencing
(VC) / Other Audio Visual Means OAVM**

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BOARD OF DIRECTORS:**Mr. SA.KABEER***Chairman & Managing Director***Mr. S.A.RASHEED***Joint Managing Director***Mr. SYED MOHAMMED MUNEEB***Whole-time director***Mr. S. M. MOHSIN***Director***Mr. RAJASEKARAN MAHADEVAN***Independent Director***Mr. MADANMOHAN JAISING***Independent Director***Ms. SHIFALI KAWATRA***Independent Director***Mr. SREENIVASULU PALLE***Independent Director***Mr. SHAIK MOHAMMED OSMAN***Chief Financial Officer***CS KURIAN ZACHARIAS***Company Secretary & Compliance officer***AUDITORS:****M/s RVKS & ASSOCIATES***Chartered Accountants***BANKERS:****BANK OF INDIA****IDBI BANK LIMITED****ICICI BANK LIMITED****SYNDICATE BANK****CANARA BANK****AXIS BANK LTD****HDFC BANK LIMITED****REGISTRAR AND
SHARE TRANSFER AGENTS:**

M/s. CAMEO CORPORATE SERVICES LTD.,
Subramaniam Building, 5th floor
No.1, Club House Road, Mount Road,
Chennai-600 002
Phone.No.91-044-28460390/91/92

REGISTERED OFFICE:

302, Alpine Arch, No.10, Langford Road,
Bengaluru, Karnataka – 560 027.
Ph. No.080-40473500 / Fax 91-080-22128537
Web: www.alpinehousing.com
CIN: L85110KA1992PLC013174

NOTICE

Notice is hereby given that 28th Annual General Meeting of the members of M/S. Alpine Housing Development Corporation Limited will be held on Tuesday, 28th September 2021 at 11.00 A.M. IST through Video conferencing (VC) / Other Audio Visual Means (OAVM) facility to transact the ordinary and special business as set out in the Notice of the 28th AGM :-

ORDINARY BUSINESS:**1. Adoption of Financial statements for the year ended 31 March 2021**

To consider and adopt the Audited Balance Sheet as at 31st March 2021, the Statement of Profit and Loss account for the financial year ended as on that date and cash flow statement together with the Reports of Board of Directors and the Statutory Auditors thereon.

2. Appointment of Mr. Syed Mohamed Mohsin (DIN: 01646906) as a 'Director' liable to retire by rotation and being eligible offers himself for Re- appointment

To appoint a Director in place of Mr. Syed Mohamed Mohsin (DIN 01646906), Non –Executive Non Independent Director, who retires by rotation and being eligible offers himself for Re- appointment as Director of the company

SPECIAL BUSINESS**3. Creation of security, sale, lease or otherwise dispose of the properties of the company, both present and future, in favor of Lenders.**

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as a Special Resolution.

"RESOLVED THAT, pursuant to the provisions of Section 180(1) (a), read with section 180(1) (c) and other applicable provisions of the Companies Act, 2013 ("The Act") read with the Companies (Meetings of the Board and its Powers) Rules 2014 including any Statutory modification(s) or re-enactments thereof for the time being in force, and the Articles of Association of the company, consent of the Members be and is hereby accorded to the Board of Directors of the Company (hereinafter referred to as "the Board" which term shall be deemed to include any Committee of the board) for creation of charge/mortgage / pledge/ hypothecation/ security in addition to existing charge/ mortgage/ pledge/ hypothecation/ security, sale of lease, otherwise dispose of the whole or substantially the whole of the undertaking or properties in such form and manner and with such ranking and at such time and on such terms as the Board may determine, on all or any of the movable and / or immovable properties, tangible or intangible assets of the company, both present and future and / or the whole or any part of the undertaking(s) of the company, as the case may be in favor of the Lender(s), Agent(s) and Trustee(s) for securing the borrowings availed/ to be availed by the company by way of loan(s) (in foreign currency and / or rupee currency) and securities (comprising fully/partly convertible debentures and/ or non convertible debentures with or without detachable or non detachable warrants and/ or secured premium notes and / or floating rate notes/ bonds or other debt instruments) issued / to be issued by the company including deferred Goods and service Tax loans availed/ to be availed by various units of the company, from time to time, subject to the limits approved under section 180(1) (c) of the Act together with interest at the agreed rates, additional interest, compound interest in case of default, accumulate interest, liquidated damages, commitment charges, premia on prepayment, remuneration to agent(s) Trustee(s) premium (if any) on redemption, all other costs, charges and expenses, including any increase as a result of devaluation / revaluation / fluctuation in the rates of exchange and all other monies payable by the company in terms of the loan Agreement(s) Debenture Trust deed(s) or any other document, entered into/ to be entered into between the company and the Lender(s) / Agent(s) / Trustee(s) / State Government(s) / Agency(ies) representing various State Government(s) and / or other agencies etc. in respect of the said loans/ borrowings/ debentures/ securities/ deferred Goods and service Tax loans and containing such specific terms and conditions and covenants in respect of enforcement of security as may be stipulated in that behalf and agreed to between the Board and the Lender(s) / Agent(s) / Trustee(s) / State Government(s) Agency(ies) etc.

RESOLVED FURTHER THAT the securities to be created by the company as aforesaid may rank prior / paripassu/ subservient with/ to the mortgages and / or charges already created or to be created in future by the company or in such other manner and ranking as may be thought expedient by the Board and as may be agreed to between the concerned parties.

RESOLVED FURTHER THAT for the purpose of giving effect to this resolution, the Board be and is hereby authorized to finalize and settle and execute such documents/ deeds/ writings/ papers/ agreements as may be required and to do all such acts, deeds, matters and things, as it may in its absolute discretion deem necessary, proper or desirable and to settle any question, difficulty or doubt that may arise in regard to creating mortgages/ charges as aforesaid.

4. To Approve Related Party Transaction:

To consider and if thought fit, to pass the following resolution as a Special Resolution

"RESOLVED THAT pursuant to the provisions of section 188 of the Companies Act 2013, and Regulation 23 of SEBI (LODR) regulations 2015, read with the related party transactions policy of the company, confirmation and approval of the company be and is hereby accorded to the material contracts and arrangements entered into by the company with related parties, as per the details given in the accounts schedule

RESOLVED FURTHER THAT approval of the members of the company be and is hereby accorded to the Board of Directors to enter into contracts/ arrangements / transactions with related parties, which may exceed the materiality threshold by an aggregate amount not exceeding 100 crore individually and / or collectively for each of the Financial years for a period of 5 years, and to be ratified by the members every year at the ensuing Annual General Meeting.

RESOLVED FURTHER THAT the Board of Directors be and is hereby authorized to do such acts, matters, deeds and things and give all such directions as it may in its absolute discretion deem necessary, expedient or desirable, in order to give effect to the above

By Order of Board

For Alpine Housing Development Corporation Limited

Sd/-

S.A.Kabeer

Managing Director

DIN 01664782

Date : 04.09.2021

Place: Bangalore

NOTES

1. The explanatory statement pursuant to section 102(1) of the Companies Act 2013, setting out the material facts concerning each item of the special business under item Nos 3 & 4 above is annexed hereto.

The relevant details of the Directors seeking re-appointment under item 2 pursuant to regulation 36(3) of the SEBI

(Listing Obligations and Disclosure requirements) Regulations 2015 and as required under Secretarial Standards -2, on General Meetings issued by the Institute of Company Secretaries of India, are annexed hereto

2. In view of the continuing Covid 19 pandemic, and consequent Government restrictions, the Ministry of Corporate Affairs ("MCA") has vide its circulars — General Circular No. 14/2020 dated 8 April 2020, No. 17/2020 dated April 13 2020, No. 20/2020 dated 5 May 2020 and General circular No. 02/2021 dated 13 January 2020, issued by MCA (collectively referred to as 'MCA Circulars').has permitted the holding of the Annual General Meeting (AGM) through Video Conferencing (VC) facility or other Audio Visual means(OAVM), without the physical presence of the members at a common venue.

In compliance with the provisions of the Companies Act 2013, Securities and Exchange Board of India (Listing obligations and Disclosure Requirements) Regulations 2015('Listing Regulations') vide their circulars — SEBI circular No. SEBI/HO/CFD/CMDI/CIR/P/2020/79 dated 12 May 2021, SEBI/HO/CFD/CMDI/CIR/P/2021/11 dated 15 January 2021 ("SEBI Circulars"), and MCA circulars, the AGM of the Company is being held through VC/OAVM on Tuesday 28 September 2021 at 11.a.m.(IST)

Central Depository Services (India) Limited ('CDSL') will be providing the facility for e-voting through remote e-voting and for participation in the AGM through VC / OAVM facility, e-voting during the AGM, for members who have not cast their vote earlier by remote e-voting. The procedure for participation in the AGM through VC/ OAVM is explained below and is also available on the website of the company at www.alpinehousing.com.

3. Pursuant to the provisions of the Act a member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a member of the Company, since this AGM is being held pursuant to the MCA circulars and circulars through VC/ OAVM, the requirement of physical attendance of members has been dispensed with. Accordingly, the facility for appointment of proxies by the members will not be available for this AGM, hence proxy form, attendance slip and route map of AGM are not annexed to this notice.
4. Institutional Investors who are members / Corporate members, intending to appoint their authorized representatives to attend the AGM through VC / OAVM or to vote through remote e-voting pursuant to section 113 of the Companies Act 2013 are requested to send a certified copy of the board resolution / Authorization to the scrutinizer by e-mail at csashok55@gmail.com, with a copy to the company at company.secretary@alpinehousing.com and helpdesk.evoting@cdslindia.com.
5. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under section 103 of the Act.
6. Pursuant to section 91 of the Companies Act 2013, read with rule 10 of the companies (Management and Administration) Rules 2014 along with Regulation 60 of the SEBI(Listing Obligation and Disclosure Requirements) Regulations 2015 the Register of Members and Share Transfer Books of the Company will be closed from 13th September 2021 to 28th September 2021 (both days inclusive) for the purpose of the 28th Annual General Meeting of the Company, the cut-off date for e-voting will be 21st September 2021
7. Members holding shares in physical form are requested advise any change of address immediately to the Company's Registrar and Share Transfer Agent.. Members holding shares in electronic form must send the advice about change in address to their respective Depository participant only
8. Members holding shares in physical form are requested to consider converting their share certificates into dematerialized form to avoid risks associated with holding shares in physical form and for ease in portfolio management. Members are requested to contact the Registrar and Share Transfer Agent of the company for such conversion— M/s. CAMEO Corporate Services Ltd., Subramanian Building 5th floor, No.1, Club House Road, Mount Road Chennai – 600 002.
9. Updating of members details

The format of the Register of members prescribed by the Ministry of Corporate Affairs under the act requires the company / Registrar and Share Transfer Agent to record additional details of members, comprising - PAN details, e-mail address, bank details for the purpose of dividend payment, etc. Members holding shares in physical form are requested to submit the filled in form sent to them earlier by the RTA, submit to the Registrar and Share Transfer Agent of the Company. Members holding shares in electronic form are requested to submit the details to their respective Depository Participant.

10. Nomination facility :

As per the provisions of Section 72 of the Companies Act 2013, Rule 19(1) of the Companies (Share Capital and Debenture) Rules 2014 as amended, members holding shares in physical form may file nomination in the prescribed Form SH -13, with the Company's Registrar and Share Transfer Agent. In respect of shares in dematerialized form, the nomination form may be filed with the respective Depository Participant.

11. **Compulsory Transfer to Investor Education and Protection Fund (IEPF) :**

a) Transfer of Unclaimed Dividend

Members are hereby informed that under the Act, the company is required to transfer dividend which remains unpaid or unclaimed for a period of seven consecutive years or more, to the credit of the Investor Education and Protection Fund (The IEPF). Accordingly Dividend pertaining to the year 2013-14 which remains unpaid or unclaimed to be transferred to the IEPF Authority and members intimated likewise. The Unpaid dividend may be claimed by the members by making an application to the IEPF Authority in Form IEPF -5 The procedure for making such a claim is available on the website of the company at www.alpinehousing.com

Members who have not cashed their dividend warrants for the financial years ended 2014-15 and for any subsequent financial years are requested to **make their claims to the Company or to M/s Cameo Corporate Services Limited**, without delay, to avoid transfer of their dividend / shares to the Fund / IEPF demat account.

b) Compulsory transfer of equity shares to the IEPF Suspense account

Pursuant to the provisions of section 124 and 125 of the Companies Act 2013 read with the IEPF (Accounting Audit Transfer and Refund) Rules 2016 as amended, all the shares on which the dividend remains unpaid or unclaimed for a period of seven consecutive years or more:

Shall be transferred to the demat account of the IEPF Authority as notified by the Ministry of Corporate Affairs, Accordingly the company will proceed with the process to do so for the Financial year 2020-21 for those shares pertaining to dividend of 2013-14

The Company has intimated individual shareholders by mail and by Notice published through newspaper advertisement in this regard, all members whose shares are due to be transferred to the IEPF Authority

c) Claim from The IEPF Authority

Members / Claimants whose shares, unclaimed dividend have been transferred to the IEPF Demat Account or the Fund, may claim the shares or apply for the refund by making an application to the IEPF Authority in e-form IEPF – 5 (available on www.iepf.gov.in) along with the requisite fee as decided by the IEPF Authority from time to time. The members / claimants can file only one consolidated claim in a financial year as per the IEPF rules. No. claim shall lie against the company in respect of the dividend / shares so transferred. Shareholders are requested to refer to instructions and procedure to make the claim, available on the website of the company at www.alpinehousing.com.

12 Details of the unclaimed dividends on the website

In order to help members ascertain the status of unclaimed dividends, the company has uploaded the information in respect of unclaimed dividends commencing from the year 2012-13 onwards for subsequent years and the same is available on the website of the company at www.alpinehousing.com

13 In line with the MCA circulars, the Notice of the AGM along with the Annual Report 2020-21 is being sent through electronic mode to those members whose e-mail address is registered with the company / Depositories and RTA. Members may note that the Notice of the 28th Annual General Meeting and the Annual Report will also be available on the Company's website at www.alpinehousing.com.

14 To support the "Green Initiative" members who have not registered their e-mail addresses are requested to register the same with the Registrar and Share Transfer Agent M/s Cameo Corporate Services Limited at <https://investor.cameoindia.com> / or the Depository Participants, in respect of shares held in physical / electronic mode, respectively.

E-VOTING, JOINING THE VIRTUAL MEETING – Procedure and instructions.

1. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, the Secretarial Standard on General Meetings ("SS – 2") issued by The Institute of Company Secretaries of India and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 as amended by notification No. SEBI/LAD-NRO/GN/2021-22 of 5th May 2021, and the General Circulars issued by the Ministry of Corporate Affairs — General Circular No. 14/2020 dated 8 April 2020, No. 17/2020 dated April 13 2020, No. 20/2020 dated 5 May 2020 and General circular No. 02/2021 dated 13 January 2020, issued by MCA the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means, as the authorized e-Voting's agency. The facility of casting votes by a member using the e-voting on the date of the AGM will be provided by CDSL.

2. The remote e-voting facility shall commence on Saturday 25th September 2021, 9 A.M. and end on Monday 27th September 2021 at 5.p.m. During this period the shareholders of the Company may cast their vote electronically on the items mentioned on the Notice. The e-voting module shall be disabled for voting thereafter. Once the vote on a resolution is cast by a shareholder, the shareholder shall not be allowed to change it subsequently. The Voting Right of the members shall be in proportion to the number of Equity shares held by the members as on cut-off date. The facility of e-voting system shall be available during the meeting and the member attending the meeting, who have not already cast their vote by remote e-voting shall be able to exercise their right of e-vote during the meeting.

The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, directors, Key Managerial personnel, The Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors, etc, who are allowed to attend the AGM without restriction on account of first come first serve basis.

Members of the company holding shares either in physical form or dematerialized form, as on the cut-off date i.e. Tuesday 21st Sept 2021, will be eligible to cast their vote electronically.

1. The Board of Directors has appointed Mr. Ashok Kumar Tripathy, Practicing Company Secretary (Membership No.7319, COP No.14003) as the Scrutinizer, to scrutinize the voting during the AGM and the remote e-voting in accordance with law and in a fair and transparent manner. The Scrutinizer shall within a period not exceeding 48 hours from the conclusion of the annual general meeting prepare a Consolidated Scrutinizer's Report of the votes cast in favour or against, if any, and submit it forthwith to the Chairman of the Company.
2. The Results declared along with the Scrutinizer's Report shall be placed on the website of the Company and on the website of CDSL.

THE INSTRUCTIONS OF SHAREHOLDERS FOR E-VOTING AND JOINING VIRTUAL MEETINGS ARE AS UNDER:

- (i) The voting period begins on Saturday 25th September 2021 at 9.00a.m and ends on Monday 27th September 2021 at 5.p.m.. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 21st September 2021 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (iii) Pursuant to SEBI Circular No. **SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020**, under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to **all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants**. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

(iv) In terms of **SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020** on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants.

Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to above said SEBI Circular, Login method for e-Voting and joining virtual meetings **for Individual shareholders holding securities in Demat mode CDSL/NSDL** is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in Demat mode with CDSL	<p>1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or visit www.cdslindia.com and click on Login icon and select New System Myeasi.</p> <p>2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the e-voting is in progress as per the information provided by company. On clicking the e-voting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system e-Voting Service Providers i.e. CDSL/NSDL, so that the user can visit the e-Voting service providers' website directly.</p> <p>3. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration</p> <p>4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page or click on https://evoting.cdslindia.com/Evoting/EvotingLogin The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the e-voting is in progress and also able to directly access the system of all e-Voting Service Providers.</p>
Individual shareholders holding securities in demat mode with NSDL	<p>1. If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.</p> <p>2. If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS "Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</p> <p>3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting</p>
Individual Shareholders (holding securities in demat mode) login through their Depository Participants	<p>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.</p>

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022- 23058738 and 22-23058542-43.
Individual Shareholders holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30

- (v) Login method for e-Voting and joining virtual meetings for Physical shareholders and shareholders other than individual holding in Demat form.
The shareholders should log on to the e-voting website www.evotingindia.com.
- 1 Click on "Shareholders" module.
 - 2 Now enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
 - 3 Next enter the Image Verification as displayed and Click on Login.
 - 4 If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.
 - 5 If you are a first-time user follow the steps given below:

Login type	For Physical shareholders and other than individual shareholders holding shares in Demat
PAN	Enter your 10digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field.

- (vi) After entering these details appropriately, click on "SUBMIT" tab
- (vii) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (viii) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (ix) Click on the EVSN for the relevant <Company Name> on which you choose to vote.
- (x) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xi) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xii) After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xiv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xv) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvi) **Additional Facility for Non – Individual Shareholders and Custodians –For Remote Voting only.**
 - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the "Corporates" module.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
 - Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address company.secretary@alpinehousing.com, if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE AGM/EGM THROUGH VC/OAVM & E-VOTING DURING MEETING AREAS UNDER:

1. The procedure for attending meeting & e-Voting on the day of the AGM/EGM is same as the instructions mentioned above for e-voting.
2. The link for VC/OAVM to attend meeting will be available where the EVSN of Company will be displayed after successful login as per the instructions mentioned above for e-voting.
3. Shareholders who have voted through Remote e-Voting will be eligible to attend the meeting. However, they will not be eligible to vote at the AGM/EGM.
4. Shareholders are encouraged to join the Meeting through Laptops / IPads for better experience.
5. Further shareholders will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
6. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
7. Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request in advance at least **7 days prior to meeting** mentioning their name, demat account number/folio number, email id, mobile number at company.secretary@alpinehousing.com. The shareholders who do not wish to speak during the AGM but have queries may send their queries in advance **7 days prior to meeting** mentioning their name, demat account number/folio number, email id, mobile number at company.secretary@alpinehousing.com. These queries will be replied to by the company suitably by email.
8. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting.