

# **Alufluoride Limited**

An ISO 9001, 14001, OHSAS 45001

Make in India Company

Annual Report 2022 - 2023



Environmental Impact Assessment study, which was conducted by AI RAWABI Environment & Energy Consultancies at Jordan for the Greenfield project at Eshidiya, Jordan, had been submitted to the Ministry of Environment and received the approval on May 16, 2023.



Presentation of Rs. 13 Lakhs for community Infrastructure Development Projects in the villages near Alufluoride Ltd., under CSR, to Hon'ble Municipal Commissioner Sri P. Raja Babu, GVMC, Visakhapatnam by Sri. K. Purushotham Naidu, Director - Finance & Commercial.



# **BOARD OF DIRECTORS**

- Sri Grandhi Sreeramakrishna
- Sri Yugandhar Meka
- Sri A.V.V.S.S.Ch.B. Sekhar Babu
- Sri Ashok Vemulapalli
- Sri K. Purushotham Naidu
- Smt. Jyothsana Akkineni
- Sri Venkat Akkineni

- Chair & Independent & Non-Executive
- Independent & Non-Executive
- Independent & Non-Executive
- Non-Independent & Non-Executive
- Director Finance & Commercial
- Executive Director
- Managing Director

# COMPANY SECRETARY

Ms. Vaishali Kohli

# STATUTORY AUDITORS

Brahmayya & Co, Chartered Accountants, Visakhapatnam 530 003

# INTERNAL AUDITORS

Sriramamurthy & Co, Chartered Accountants, Visakhapatnam 530 016

# SECRETARIAL AUDITORS

GMVDR & Associates, Company Secretaries, Hyderabad 500 020

# BANKERS

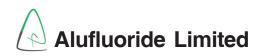
ICICI Bank Ltd. HDFC Bank Ltd.

#### **REGISTRARS & SHARE TRANSFER AGENTS**

XL Softech Systems Ltd. 3, Sagar Society, Road No.2, Banjara Hills Hyderabad 500 034 Phone: +91 40 2354 5913 Fax : +91 40 2355 3214 Email : xlfield@gmail.com

# **REGISTERED OFFICE**

Alufluoride Limited Mulagada, Mindi Visakhapatnam 530 012, AP Phone: +91 891 254 8567, 257 7077 Email : Contact@alufluoride.com **CIN - L24110AP1984PLC005096** 



# NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the Annual General Meeting of the Members of Alufluoride Limited will be held on Saturday, 15<sup>th</sup> day of July, 2023 at 11.00 AM IST through Video Conference ("VC")/ Other Audio-Visual Means ("OAVM") to transact the following business:

# **ORDINARY BUSINESS:**

- (a) To receive, consider and adopt the Audited Standalone Financial Statement including Balance Sheet as on 31<sup>st</sup> March, 2023 and Profit and Loss Account for the year ended 31<sup>st</sup> March 2023 together with the reports of Directors' and Auditors' thereon.
  - (b) To receive, consider and adopt the Audited Consolidated Financial Statement including Balance Sheet as on 31<sup>st</sup> March, 2023 and Profit and Loss Account for the year ended 31<sup>st</sup> March 2023 together with the reports of Auditors' thereon.
- To declare final dividend on equity shares for the financial year ended 31<sup>st</sup> March, 2023.
- To elect a Director in place of Sri K Purushotham Naidu (DIN: 01883663) who retires by rotation and being eligible offers himself for reappointment.

# SPECIAL BUSINESS

4. Re-appointment of Sri Venkat Akkineni (DIN: 00013996) as Managing Director of the Company.

To consider and if thought fit, to pass with or without modification(s), the following Resolution as a Special Resolution:

**RESOLVED THAT** subject to the provisions of Section 196, 197, 198 and 203 of the Companies Act, 2013 ("Act") and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification (s) or re-enactment thereof for the time being in force) read with Schedule V and other applicable provisions if any of the Companies Act, 2013 and the rules made there under and Regulation 17 (1A) of SEBI (LODR) Regulations, 2015 and basis the recommendation of Nomination and Remuneration Committee, Audit Committee and the Board of Directors of the Company, the consent of the Members of the Company be and is hereby accorded for reappointment of Sri Venkat Akkineni as the Managing Director of the Company for a further period of five years with effect from 1<sup>st</sup> August, 2023 to 31<sup>st</sup> July, 2028.

**RESOLVED FURTHER THAT** and basis the recommendation of Nomination and Remuneration Committee and Audit Committee, the consent of the Board of Directors be and is hereby accorded for payment of remuneration to Sri Venkat Akkineni, subject to a maximum limit of Rs. 3,00,00,000 per annum for the period commencing from 1<sup>st</sup> August, 2023 to 31<sup>st</sup> July, 2026 as below:

#### 1. Remuneration:

- i) Salary Rs. 4,00,000 per month.
- ii) Commission not exceeding 3.5% on the net profits of the Company computed in the manner laid down in Section 198 of the Companies Act, 2013.

#### 2. Perquisites:

In addition to the Salary and Commission, the Managing Director shall be entitled to the Perquisites, classified under Category A, B, and C, as below, provided that the Perquisites in the said Category 'A' shall be restricted to an amount equivalent to the annual salary.

# CATEGORY 'A'

#### i) Housing:

**Housing I:** The expenditure incurred by the Company on hiring unfurnished accommodation will be subject to the ceiling of 60% of salary.

**Housing II:** In case accommodation is owned by the Company, 10% of the salary of the Managing Director shall be deducted by the Company.

**Housing III:** In case no accommodation is provided by the Company, the Managing Director shall be entitled to house rent allowance subject to the ceiling laid down in Housing I.

ii) The expenditure incurred by the Company on gas, electricity, water and furnishings will be valued as per the Income Tax Rules, 1962. This will however be subject to a ceiling prescribed under the Rules.

#### iii) Medical benefits for self and family:

Reimbursement of expenses actually incurred the total cost of which to the company shall not exceed one month's salary in a year or three months' salary over a period of three years.

#### iv) Leave Travel concession:

For self and family, once in a year, incurred in accordance with the rules of the company.

# v) Club fees:

Fees of clubs, subject to a maximum of two clubs. This will not include admission and life membership fees.

#### vi) Personal accident insurance:

Premium for 60 months' basic salary, as per the prevailing rates

#### vii) Mediclaim Policy:

Premium, as per the amount allowed under IT Rules per annum for self and family.

The perquisites, under this category, shall be restricted to an amount equivalent to the annual salary proposed to the Managing Director.

# CATEGORY 'B'

Contribution to Provident Fund, Superannuation Fund or Annuity Fund, as per the rules of the Company, to the extent, these are not taxable, under the Income-Tax Act, either singly or put together. Gratuity payable, shall not exceed, half a month's salary, for each completed year of service.

The Perquisites, under this Category, shall not be included in the computation of the ceiling on remuneration specified in the resolution.

# CATEGORY 'C'

- a. Free use of Company's car with driver for the business of the Company. Use of car for private purposes shall be billed by the Company.
- b. Free telephone facility at residence. All personal long-distance calls shall be billed by the Company.
- Leave on full pay and allowances as applicable to other employees of the Company but not exceeding one month's salary for every 11 months service.
- d. He shall also be entitled to reimbursement of expenses actually and properly incurred by him for the business of the Company; and
- e. Any other Perquisites that may be allowed as per the guidelines issued by the Central Government from time to time.

The Perquisites, under this Category, shall not be included in the computation of the ceiling on remuneration specified in the Resolution. **RESOLVED FURTHER THAT** in the event of loss or inadequacy of profits of the company in any financial year, the above stated remuneration shall be considered as minimum remuneration to be paid to the Managing Director, subject to the limits prescribed under Part II of Schedule V to the Companies Act, 2013 or any statutory modification(s) or re-enactment(s) thereof or relaxation granted thereunder.

**Alufluoride Limited** 

**RESOLVED FURTHER THAT** any Director of the Company be and is hereby authorized to make necessary intimation to the Registrar of Companies in this regard."

For and on behalf of the Board

For ALUFLUORIDE LIMITED

Date: 24<sup>th</sup> May 2023 Place: Hyderabad VENKAT AKKINENI

Managing Director DIN: 00013996

# NOTES:

1. In view of the massive outbreak of the COVID-19 pandemic, social distancing is a norm to be followed, the Government of India, Ministry of Corporate Affairs allowed conducting Annual General Meeting through Video Conferencing (VC) or Other Audio-Visual Means (OAVM) and dispended the personal presence of the members at the meeting. Accordingly, the Ministry of Corporate Affairs issued Circular No. 14/2020 dated April 08, 2020, Circular No. 17/ 2020 dated April 13, 2020, and Circular No. 20/ 2020 dated May 05, 2020, Circular No. 02/2021 dated January 13, 2021, Circular No. 02/2022 dated May 05, 2022 and Circular 10/2022 dated December 28, 2022 ("MCA Circulars") and Circular dated 12th May, 2020, 15th January, 2021, 13th May, 2022 and 5th January, 2023 issued by the Securities and Exchange Board of India ("SEBI Circulars"), prescribing the procedures and manner of conducting the Annual General Meeting through VC/ OAVM. In terms of the said circulars, the 30th Annual General Meeting (AGM) of the members will be held through VC/ OAVM. Hence, members can attend and participate in the AGM through VC/OAVM only. The detailed procedure for participation in the meeting through VC/OAVM is as per Note No. 22 and available at the Company's website www.alufluoride.com.



- 2. Pursuant to the Circular No. 14/2020 dated April 08, 2020, issued by the Ministry of Corporate Affairs, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice. However, the Body Corporates are entitled to appoint authorized representatives to attend the AGM through VC/OAVM and participate there at and cast their votes through e-voting.
- 3. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and the Circulars issued by the Ministry of Corporate Affairs dated April 08, 2020, April 13, 2020 and December 28, 2022 the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means, as the authorized e-Voting's agency. The facility of casting votes by a member using remote evoting as well as voting system on the date of the AGM will be provided by CDSL.
- 4. The Members can join the AGM through the VC/ OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1,000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors, etc., who are allowed to attend the AGM without restriction on account of first come first served basis.
- 5. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
- The helpline number regarding any query / assistance for participation in the AGM through VC/OAVM is 022-23058542/43.

- 7. E-Voting: The e-voting rights of the Members / beneficial owners shall be reckoned in proportion to ordinary shares held by them in the Company as on 8<sup>th</sup> July, 2023 (Cut-off date fixed for this purpose). The e-voting period will commence at 10.00 AM on Wednesday, 12<sup>th</sup> July, 2023 and will end at 5.00 PM on Friday, 14<sup>th</sup> July, 2023. The Company has appointed Sri G.M.V. Dhanunjaya Rao, GMVDR & Associates, Practicing Company Secretary (FCS 9120; C.P No. 5250), to act as the Scrutinizer, for conducting the scrutiny of the votes cast.
- 8. The Scrutinizer shall submit his report to the Chairman of the meeting or any person authorized by him within two working days of the conclusion of the AGM. The Results declared along with the report of Scrutinizer shall be placed on the website of the Company and on website of CDSL immediately after declaration of results by the Chairman or person authorized by him in this behalf. The Company shall simultaneously forward the results BSE Limited, where the shares of the Company are listed.
- Detailed instructions for availing e-voting facility and attending VC/OAVM are being given separately as a part of this Notice.
- 10. The dividend on equity shares as recommended by the Board, if approved at the AGM, will be paid on or from 20<sup>th</sup> July, 2023 to those Members or their mandates whose names appear:
  - as Members in the Register of Members of the Company on the record date i.e. 30<sup>th</sup> June, 2023, and
  - b) as beneficial owners on the record date as per the lists to be furnished by Depositories in respect of shares held in electronic form.
- Members are requested to update their bank mandate / NECS / Direct credit details / name / address / power of attorney and update their Core Banking Solutions enabled account number:
  - For shares held in physical form: with the Registrar and Share Transfer Agent of the Company.
  - For shares held in dematerialised form: with the Depository Participants with whom they maintain their demat accounts.
- Members may note that the Income-tax Act, 1961, ("the IT Act") as amended by the Finance Act, 2020, mandates that dividend paid or distributed



by a company on or after April 1, 2020 shall be taxable in the hands of members. The Company shall therefore be required to deduct tax at source ("TDS") at the time of making the payment of final dividend. To enable us to determine the appropriate TDS rate as applicable, members are requested to submit relevant documents, as specified in the below paragraphs, in accordance with the provisions of the IT Act.

For resident shareholders, taxes shall be deducted at source under Section 194 of the IT Act as follows:

Members having valid Permanent Account Number (PAN) - 10%\* or as notified by the Government of India

Members not having PAN / valid PAN - 20% or as notified by the Government of India

\*As per the Finance Act, 2021, Section 206AB has been inserted effective July 1, 2021, wherein higher rate of tax (twice the specified rate) would be applicable on payment made to a shareholder who is classified as 'Specified Person' as defined under the provisions of the aforesaid Section.

However, no tax shall be deducted on the dividend payable to resident individual shareholders if the total dividend to be received by them during financial year 2023-24 does not exceed <sup>1</sup> 5,000, and also in cases where members provide Form 15G / Form 15H (Form 15H is applicable to resident individual shareholders aged 60 years or more) subject to conditions specified in the IT Act. Resident shareholders may also submit any other document as prescribed under the IT Act to claim a lower / nil withholding of tax. PAN is mandatory for members providing Form 15G/ 15H or any other document as mentioned above.

For non-resident shareholders, taxes are required to be withheld in accordance with the provisions of Section 195 and other applicable sections of the IT Act, at the rates in force. The withholding tax shall be at the rate of 20%\*\* (plus applicable surcharge and cess) or as notified by the Government of India on the amount of dividend payable. However, as per Section 90 of the IT Act, non-resident shareholders have the option to be governed by the provisions of the Double Tax Avoidance Agreement (DTAA), read with Multilateral Instrument (MLI) between India and the country of tax residence of the shareholders, if they are more beneficial to them.

For this purpose, i.e. to avail the benefits under the DTAA read with MLI, non-resident shareholders will have to provide the following:

- Copy of the PAN card allotted by the Indian income tax authorities duly attested by the shareholders or details as prescribed under rule 37BC of the Income-tax Rules, 1962
- Copy of the Tax Residency Certificate for financial year 2023-24 obtained from the revenue or tax authorities of the country of tax residence, duly attested by shareholders
- Self-declaration in Form 10F
- Self-declaration by the shareholders of having no permanent establishment in India in accordance with the applicable tax treaty
- Self-declaration of beneficial ownership by the non-resident shareholder
- Any other documents as prescribed under the IT Act for lower withholding of taxes if applicable, duly attested by the shareholders.

In case of Foreign Institutional Investors / Foreign Portfolio Investors, tax will be deducted under Section 196D of the IT Act at the rate of 20%<sup>\*\*</sup> (plus applicable surcharge and cess) or the rate provided in relevant DTAA, read with MLI, whichever is more beneficial, subject to the submission of the above documents, if applicable.

\*\* As per the Finance Act, 2021, Section 206AB has been inserted effective July 1, 2021, wherein higher rate of tax (twice the specified rate) would be applicable on payment made to a shareholder who is classified as 'Specified Person' as defined under the provisions of the aforesaid section. However, in case a nonresident shareholder or a non-resident Foreign Portfolio Investor (FPI) / Foreign Institutional Investor (FII), higher rate of tax as mentioned in Section 206AB shall not apply if such nonresident does not have a permanent establishment in India.

Kindly note that the aforesaid documents, duly completed and signed are required to be submitted at xlfield@gmail.com on or before 7<sup>th</sup> July 2023 in order to enable the Company to determine and deduct appropriate TDS / withholding tax rate. No communication on the tax determination / deduction shall be entertained after 7<sup>th</sup> July 2023.



TDS certificates in respect of tax deducted, if any, can be subsequently downloaded from the shareholder's portal. Shareholders can also check their tax credit in Form 26AS from the efiling account at https://www.incometax.gov.in/iec/ foportal or "View Your Tax Credit" on https:// www.tdscpc.gov.in.

- 13. In case, the Company is unable to pay the dividend to any Member by electronic mode, due to non-availability of details of the bank account, the Company shall dispatch dividend warrants to such Members by post.
- 14. Explanatory Statement in respect of special businesses to be transacted pursuant to Section 102 of the Companies Act, 2013 and Information regarding appointment/re-appointment of Director(s) in terms of Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with Secretarial Standard – 2 on General Meetings, is annexed hereto.
- 15. In line with the aforesaid Ministry of Corporate Affairs (MCA) Circulars and SEBI Circulars, the Notice of AGM along with Annual Report 2022-23 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/Depositories. Member may note that Notice and Annual Report 2022-23 has been uploaded on the website of the Company at www.alufluoride.com. The Notice can also be accessed from the websites of the Stock Exchange i.e., BSE Limited at www.bseindia.com and the AGM Notice is also available on the website of CDSL (agency for providing the Remote e-Voting facility) i.e. www.evotingindia.com.
- 16. Members seeking any information with regard to accounts are requested to write to the Company at least 10 days before the meeting so as to enable the management to keep the information ready.
- 17. Members holding the shares in physical mode are requested to notify immediately the change of their address and bank particulars to the Registrar & Share Transfer Agent (RTA) of the Company Viz. M/s XL Softech Systems Ltd, 3 Sagar Society, Road No.2, Banjara Hills, Hyderabad 500 034. In case shares are held in dematerialized form, the information regarding change of address and bank particulars should be given to their respective Depository Participant.

- 18. In terms of Section 72 of the Act, nomination facility is available to individual Members holding shares in the physical mode. The Members who are desirous of availing this facility, may kindly write to Company's RTA for nomination form by quoting their folio number.
- 19. The Shareholders are requested to claim balance lying in the unpaid/unclaimed dividend account of the Company in respect of dividend declared for the financial year 2019-20 and 2021-22. The details of unclaimed dividends are available on the Company's website at www.alufluoride.com.
- 20. The Register of Directors' and Key Managerial Personnel and their shareholding maintained under Section 170 of the Act, the Register of contracts or arrangements in which the Directors are interested under Section 189 of the Act and all other documents referred to in the Notice will be available for inspection in electronic mode.
- 21. Since the AGM will be held through VC / OAVM, the Route Map is not annexed in this Notice.
- 22. INTRUCTIONS OF SHAREHOLDERS FOR E-VOTING AND JOINING VIRTUAL MEETINGS ARE AS UNDER:

**Step 1:** Access through Depositories CDSL/ NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

**Step 2:** Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

- (i) The voting period begins on Wednesday, 12<sup>th</sup> July, 2023 at 10.00 am and ends on Friday, 14<sup>th</sup> July, 2023 at 5,00 pm. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date Saturday, 8<sup>th</sup> July, 2023 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (iii) Pursuant to SEBI Circular No. SEBI/HO/CFD/ CMD/CIR/P/2020/242 dated 09.12.2020, under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations,



2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

**Step 1:** Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

(iv) In terms of SEBI circular no. SEBI/HO/CFD/ CMD/CIR/P/2020/242 dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to abovesaid SEBI Circular, Login method for e-Voting and joining virtual meetings for Individual shareholders holding securities in Demat mode CDSL/NSDL is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in Demat mode with CDSL Depositary	<ol> <li>Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https:// web.cdslindia.com/myeasi/home/login or visit www.cdslindia.com and click on Login icon and select New System Myeasi.</li> </ol>
	2) After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers i.e. CDSL/NSDL/KARVY/ LINKINTIME, so that the user can visit the e-Voting service providers' website directly.
	<ol> <li>If the user is not registered for Easi/Easiest, option to register is available at https:// web.cdslindia.com/myeasi/Registration/EasiRegistration</li> </ol>
	4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page or click on https://evoting.cdslindia.com/Evoting/EvotingLogin The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.



Type of shareholders	Login Method	
Individual Shareholders holding securities in demat mode with NSDL Depositary	1) If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https:// eservices.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.	
	<ol> <li>If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS "Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</li> </ol>	
	3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting	
Individual Shareholders (holding securities in demat mode) login through their Depository Participants (DP)	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.	

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at above mentioned website.

# Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with <b>CDSL</b>	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33
Individual Shareholders holding securities in Demat mode with <b>NSDL</b>	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30