



**Adcon Capital Services Limited**

**BOARD OF DIRECTORS**

MR. SANJAY MINDA  
MR. SAWAN JAJOO  
MR. MANJIT JAJOO

**BANKERS**

ING VYASYA BANK LTD

**AUDITORS**

M/S GUPTA SAHARIA & CO.  
(CHARTERED ACCOUNTANTS)

**REGISTERED OFFICE**

417, Chetak Centre NX, 4th Floor,  
Near Hotel Shree Maya, RNT Marg,  
Indore- 452001 MP

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**NOTICE**

**NOTICE IS HEREBY GIVEN THAT THE 18<sup>TH</sup> ANNUAL GENERAL MEETING OF THE MEMBERS OF ADCON CAPITAL SERVICES LIMITED WILL BE HELD ON TUESDAY, 25<sup>TH</sup> SEPTEMBER, 2012 AT 11.30 A.M. AT ITS REGISTERED OFFICE AT 417, CHETAK CENTRE NX, NEAR HOTEL SHREEMAYA, R.N.T. MARG, INDORE TO TRANSACT THE FOLLOWING BUSINESS:**

**ORDINARY BUSINESS**

1. To receive, consider and adopt the Audited Balance Sheet as at 31<sup>st</sup> March 2012, the Profit and Loss Account for the year ended as on that date together with the Auditors and Directors reports thereon.
2. To appoint a Director in place of Mr. Sawan Jajoo, who retires by rotation and being eligible, offers himself for reappointment.
3. **“RESOLVED THAT** M/s Gupta Saharia & Co., Chartered Accountants, (firm Reg. No. 103446W) be and is hereby appointed as Auditors of the Company to hold office from the conclusion of this Annual General Meeting to the conclusion of the next Annual General Meeting on such remuneration as shall be fixed by the Board of Directors.”

By order of the Board  
For **Adcon Capital Services Limited**

Place: Mumbai  
Date: 13.8.2012

Sd/-  
Sanjay Minda  
Director

**NOTES:**

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF / HERSELF AND SUCH PROXY NEED NOT BE A MEMBER OF THE COMPANY.
2. The proxies to be effective should be deposited at the Registered Office of the Company not less than Forty Eight (48) hours before the commencement of the meeting and in default, the instrument of proxy shall be treated as invalid. Proxies shall not have any right to speak at the meeting.
3. The Register of Members and Share Transfer Books of the Company will remain closed from Friday, 14<sup>th</sup> September, 2012 to Tuesday, 25<sup>th</sup> September, 2012 (both days inclusive).
4. Members desirous of marking nomination in terms of section 109A of the Act, 1956 in respect of their shareholding may approach the share department of the company.
5. Details required under listing agreement with the stock exchanges in respect of Directors seeking re-appointment at this AGM, is stated herein below.

By order of the Board  
For **Adcon Capital Services Limited**

Place: Mumbai  
Date: 13.8.2012

Sd/-  
Sanjay Minda  
Director

**Details of Director seeking appointment / reappointment at the forthcoming Annual General Meeting (Pursuant to Clause 49 of the Listing Agreements entered into with the Stock Exchanges)**

<b>Name of the Director</b>	Mr. Sawan Jajoo
<b>Date of Birth</b>	17.12.1981
<b>Relationship with other Directors Interse</b>	He is related to Mr. Manjit Jajoo
<b>Date of Appointment</b>	19.04.2010
<b>Expertise in specific functional area</b>	Capital Market and Finance
<b>Qualification</b>	B.Com.
<b>No. of Equity Shares held in the Company</b>	NIL
<b>Directorship in other Indian Public Limited Companies as on 31.3.2012</b>	NIL
<b>Chairmanship / Membership of Committees in other Indian Public Limited Companies as on 31.3.2012</b>	NIL

**DIRECTORS' REPORT****To the Shareholders,**

Your Directors take pleasure in presenting the 18<sup>th</sup> Annual Report of and the audited accounts of the Company for the year ended 31<sup>st</sup> March 2012.

**FINANCIAL RESULTS**

The performance of the Company for the financial year ended 31<sup>st</sup> March 2012 is summarized below:

	<b>(Rs. in Lacs)</b>	
<b>FINANCIAL RESULTS</b>	<b>2011-12</b>	<b>2010 - 11</b>
Total income	9.27	10.60
Total Expenditure	6.97	8.10
Profit before Tax	2.30	2.50
Profit After Tax	1.50	0.84

**RESULTS OF OPERATIONS**

Total revenue of the Company for the financial year is Rs.9,26,856/- as compare to Rs.10,60,288/- in the corresponding previous year and the Company has achieved a net profit of Rs.1,50,161/- as compared to Rs.84,082/- in the corresponding previous year.

**DIVIDEND**

In order to conserve the reserves to meet the needs of increased operation of the Company, the Board of Directors has decided not to declare dividend for the year.

**FIXED DEPOSITS**

Your Company has not accepted any fixed deposits from the public and is therefore not required to furnish information in respect of outstanding deposits under Non-Banking Financial Companies (Reserve bank) Directions, 1966 and Companies (Acceptance of Deposits) Rules, 1975.

**BOARD OF DIRECTORS****Composition:**

The Board of the Company comprises of three Directors.

**Retirement by Rotation:**

In accordance with the requirements of the Companies Act, 1956 and provisions of the Articles of Association of the Company, Mr. Sawan Jajoo, retire by rotation and being eligible, offer himself for reappointment.

**CORPORATE GOVERNANCE**

A Report on Corporate Governance as stipulated in Clause 49 of the Listing Agreement with the Stock Exchange is annexed to this Report alongwith the requisite Certificate from the Auditors of the Company M/s. Gupta Saharia & Co., regarding compliance with the conditions of Corporate Governance.

**DIRECTORS' RESPONSIBILITY STATEMENT:**

Pursuant to the requirement under Section 217(2AA) of the Companies Act, 1956 with respect to Directors' Responsibility Statement, it is hereby confirmed:

1. that in preparation of the annual accounts, the applicable accounting standards had been followed along with proper explanation relating to material departures;
2. that the Directors had selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company at the end of the financial year and of the profit of the Company for the year under review;
3. that the Directors had taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act 1956 for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities;
4. that the Directors had prepared the annual accounts for the year under review, on a 'going concern' basis.

**AUDITORS**

M/s. Gupta Saharia & CO., Chartered Accountants, the Auditors of the Company, retire at the ensuing Annual General Meeting and being eligible, offer themselves for reappointment.

**ENERGY CONSERVATION, TECHNOLOGY ABSORPTION:**

Considering the nature of the Business of your Company there are no particulars which are required to be furnished in this report relating to conservation of energy and technology absorption.

**FOREIGN EXCHANGE EARNINGS AND OUTGO**

The Foreign Exchange earnings and outgo of the Company during the year under review amounted to Rs.Nil.

**PARTICULARS OF EMPLOYEES**

There are no employees whose details are required to be given in accordance with the provisions of Section 217(2A) of the Companies Act, 1956 (the Act), read with the Companies (Particulars of Employees) Rules, 1975.

**ACKNOWLEDGEMENTS**

The Directors thank the Company's customers, vendors, investors, business associates and bankers for the support to the Company. The Directors also thank the Government, Statutory and Regulatory authorities and appreciate and value the contributions made by every employee of the Company.

For and on behalf of the Board of Directors

Place: Mumbai  
Date: 13/08/2012

Sd/-  
Sanjay Minda  
Director

**COMPLIANCE CERTIFICATE**

Company Identification Number : U67120MP1994PLC008511  
Authorised Capital : Rs.40,000,000.00  
Paid-up Capital : Rs.35,511,000.00

To,  
The Members  
Adcon Capital Services Limited,  
417, Chetak Centre NX, 4<sup>th</sup> Floor,  
Near Hotel Shree Maya, RNT Marg,  
Indore - 452001 Madhya Pradesh

I have examined the registers, records, books and papers of ADCON CAPITAL SERVICES LIMITED (herein after "the Company") as required to be maintained under the Companies Act, 1956, (the Act) and the rules made there under and also the provisions contained in the Memorandum and Articles of Association of the Company for the financial year ended on 31<sup>st</sup> March, 2012. In my opinion and to the best of my information and according to the examinations carried out by me and explanations furnished to me by the Company, its officers and agents, I certify that in respect of the aforesaid financial year.

1. The Company has kept and maintained all registers as stated in **Annexure 'A'** to this certificate, as per the provisions and the rules made there under and all entries therein have been duly recorded.
2. The Company has duly filed the forms and returns as stated in **Annexure 'B'** to this certificate, with the Registrar of Companies, Regional Director, Central Government and Company Law Board or other authorities within the time prescribed under the Act and the rules made there under.
3. The Company being public limited Company, comments are not required.
4. The Board of Directors duly met Seven times on 07.04.2011; 28.05.2011, 15.7.2011, 12.10.2011, 14.11.2011, 15.01.2012 and 13.02.2012 in respect of which meetings proper notices were given and the proceedings were properly recorded and signed in the Minutes Book maintained for the purpose.
5. The Company closed its Register of Members from 29.09.2011 to 30.09.2011 (both days inclusive) during the year under review.
6. The Annual General Meeting for the financial year ended on 31<sup>st</sup> March 2011 was held on 30.09.2011 after giving due notice to the members of the Company and the resolutions passed thereat were duly recorded in Minutes Book maintained for the purpose.
7. Extra Ordinary General Meeting was held once during the financial year i.e. on 4<sup>th</sup> May, 2011 after giving due notice to the members of the Company.
8. The Company has not advanced loan to its directors and / or persons or firms or companies referred in the section 295 of the Act.
9. The Company has duly complied with the provisions of section 297 of the Act in respect of contracts specified therein, wherever required.

10. The Company has made necessary entries in the register maintained under section 301 of the Act, wherever required.
11. The Company was not required obtain necessary approvals from the Board of Directors, members and previous approval of the Central Government pursuant to section 314 of the Act during the financial year.
12. During the year the Company was not required to issue duplicate share certificates.
13. The Company:
- i. has not made any allotment and issued the share certificates on allotment of securities and has issued the share certificates on lodgment thereof for transfer or any other purpose in accordance with the provisions of the Act.
  - ii. has not declared any dividend during the financial year and hence no separate Bank Account was opened.
  - iii. was not required to post warrants to any members of the Company as no dividend was declared during the financial year;
  - iv. was not required to transfer the amounts in unpaid dividend account, application money due for refund, matured deposits, matured debentures and the interest accrued thereon which have remained unclaimed or unpaid for a period of seven years to Investor Education and Protection Fund as there was no such instance
  - v. has duly complied with the requirements of Section 217 of the Act.
14. The Board of Directors of the Company is duly constituted and during the year appointments of directors have been duly made and no appointment of additional directors, alternate directors and directors to fill casual vacancies have been made.
15. There are no appointments of Managing Director / Whole-time Director / Manager during the year under review.
16. No appointment of sole-selling agents was made during the year under review.
17. The Company was not required to obtain any approvals of the Central Government, Company Law Board, Regional Director, Registrar or such other authorities as may be prescribed under the various provisions of the Act.
18. The Directors have disclosed their interest in other firms / companies to the Board of Directors pursuant to the provisions of the Act and the rules made thereunder.
19. The Company has not issued shares / debentures / other securities during the financial year and complied with the provisions of the Act.
20. The Company has not bought back shares during the financial year ending under review.

21. The Company has not redeemed any preference shares / debentures during the year under review.
22. The Company was not required to kept in abeyance rights to dividend, rights shares and bonus shares pending registration of transfer of shares in compliance with the provisions of the Act.
23. The Company has not invited or accepted any deposits including unsecured loans falling with the provisions of sections 58A and 58AA read with Companies (Acceptance of Deposit) Rules, 1975.
24. The Company has not made any Borrowings during the year.
25. The loans or advances made or guarantees given or securities provided to other bodies corporate and investments made are within the limits of 372A of the Companies Act, 1956.
26. The Company has not altered the provisions of the memorandum with respect to situation of the Company's registered office from one state to another during the year under scrutiny.
27. The Company has not altered the provisions of the memorandum with respect to the objects of the Company during the year under scrutiny.
28. The Company has not altered the provisions of the memorandum with respect to name of the Company during the year under scrutiny.
29. The Company has not altered the provisions of the memorandum with respect to share capital of the Company during the year under scrutiny and complied with the provisions of the Act.
30. The Company has not altered its articles of association.
31. There are no prosecution initiated against or show cause notices received by the Company under the Act during the year under review.
32. The Company has not received any amount as security from its employees during the year under certification.
33. The Company has not constituted a separate Provident Fund trust for its employees as contemplated in Section 418 of the Act, and therefore it's not applicable to the Company.

For **Shreyans Jain & Co.**  
Company Secretaries

Place: Mumbai  
Date: 13.08.2012

Sd/-  
Shreyans Jain  
(Proprietor)  
ACS No. 18839  
C.P. No. 9801

**ANNEXURE – A**
**Registers as maintained by the Company:**

- I.** Register of Members u/s 150 of the Act.
- II.** Books of Accounts u/s 209 of the Act.
- III.** Register of Particulars of Contracts in which Directors are interested under Section 301 (3) of the Act.
- IV.** Register of Directors, Managing Director, Manager and Secretary u/s 303 of the Act.
- V.** Register of Directors' Shareholding u/s 307 of the Act.
- VI.** Minutes Book of Meetings of Members and Board of Directors u/s 193, of the Act.
- VII.** Register of Directors Attendance in Board Meetings.
- VIII.** Register of Share Transfer.
- IX.** Register of Investments.

**ANNEXURE – B**

Forms and Returns as filed by the Company with the Registrar of Companies, Regional Director, Central Government or other authorities during the financial year ending on 31<sup>st</sup> March, 2012.

<b>Sr. No.</b>	<b>Forms / Returns</b>	<b>Filed u/s of the Act</b>	<b>Purpose</b>	<b>SRN &amp; Date of Filing</b>	<b>Remark</b>
1.	eform 23	192	Registration of Resolution	SRN- B11909090; Dated- 10/05/2011	-
2.	eform32	303	Appointment and Resignation of Directors	SRN-B22796320; Dated-14.10.2011	-
3.	eform66	383A	Submission of Compliance Certificate for the year 31.3.2011.	SRN-P72697402; Dated-14.10.2011	-
4.	eform23AC & eform23ACA	220	Annual Accounts in respect of Financial year ended 31.3.2011	SRN-P73082794 ; Dated-17.10.2011	-
5.	eform32	303	Appointment and Resignation of Directors	SRN- B32278244; Dated-17.02.2012	Filed with additional fees