

# **ALFRED HERBERT (INDIA) LTD.**

## **ANNUAL REPORT** 2016-2017



## **ANNUAL REPORT** 2016– 2017

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#### **BOARD OF DIRECTORS**

Mr. A.V. Lodha– **Chairman** Mr. H.V. Lodha Mr. R.C. Tapuriah Mr. S.S. Jain Mrs. S. Lodha Mrs. A. Bhandari

#### **CEO & COMPANY SECRETARY**

Mr. R. Radhakrishnan

#### AUDITORS

Ray & Ray Chartered Accountants

#### **REGISTERED OFFICE**

Herbert House 13/3, Strand Road, Kolkata–700 001 Telephones : 2226 8619/2264 0106 Fax : (91) 033 2229 9124 E-mail : kolkata@alfredherbert.com CIN : L74999WB1919PLC003516

#### **MUMBAI OFFICE**

Kaiser–I–Hind Building, Sprott Road Ballard Eastate, Post Box 110 Mumbai : 400 038 Telephones : 2261 9981 (3 lines) Fax : (91) 022 22619983 E–mail : mumbai@alfredherbert.com

#### ALFRED HERBERT LIMITED

Whitefield Road, Post Box 4805 Mahadevapura P.O. Bangalore–560048 Telephones : (91) 080 2845 2263 (4 lines) Fax : (91) 080 2845 3023 E-mail : mfg@alfredherbert.com



#### NOTICE

NOTICE IS HEREBY GIVEN THAT THE 97TH ANNUAL GENERAL MEETING OF ALFRED HERBERT (INDIA) LIMITED will be held at Bengal National Chamber of Commerce & Industry Auditorium, at 23, Sir R N Mukherjee Road, Kolkata– 700 001 on Friday, 28th July 2017 at 10.30 a.m. to transact the following business:

#### **ORDINARY BUSINESS:**

- 1. To receive, consider and adopt the Financial Statements of the Company for the year ended 31st March, 2017 including audited Balance Sheet as at 31st March, 2017 and the Statement of Profit and Loss for the year ended on that date and the Reports of the Board of Directors and Auditors thereon.
- 2. To declare a dividend on Equity Shares.
- To appoint a director in place of Mrs. Simika Lodha (DIN 02460015), who retires by rotation and being eligible offers herself for re–appointment.
- To appoint M/s. ALPS & Co. Chartered Accountants (FRN: 313132E) as statutory auditors of the Company and fix their remuneration.

#### **SPECIAL BUSINESS:**

5. Appointment of Mrs. Alka Bhandari as a Director

To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED that pursuant to the provisions of Sections 149, 152 read with Schedule IV and all other applicable provisions of the Companies Act, 2013 and the Companies(appointment & qualification of Directors) Rules, 2014 and Regulation 17(1) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Mrs. Alka Bhandari (DIN– 07737342) who was appointed as an Additional Director on 27th February 2017 pursuant to the provisions of Section 161(1) of the Companies Act, 2013, and Articles of Association of the Company be and is hereby appointed as Independent Director of the Company to hold office for a term upto five consecutive years commencing from 27th February 2017.

	By Order of the Board of Directors
	for Alfred Herbert (India) Limited
	R. Radhakrishnan
Date : 19th May 2017	Chief Executive Officer
Place: Kolkata	& Company Secretary

#### NOTES

- 1. The Register of Members and the Share Transfer books of the Company will remain closed from 20th July 2017 to 28th July, 2017 (both days inclusive) for annual closing and determining the entitlement of the shareholders to the dividend for 2016–17.
- 2. A Statement giving the relevant details of the Directors seeking re–appointment under items 3 and 5 of the accompanying Notice as required under Sub–clause 3

of Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, is annexed hereto.

- 3. A Member entitled to attend and vote at the meeting is entitled to appoint a Proxy/Proxies to attend and vote instead of himself/herself. Such a Proxy /Proxies need not be a member of the Company. The instrument of Proxy in order to be before effective, should be deposited at the Registered Office of the Company, duly completed and signed, not less than 48 hours before the commencement of the meeting. A Proxy form is sent herewith. Proxies submitted on behalf of the companies, societies etc., must be supported by an appropriate resolution/authority, as applicable.
- 4. Dividend on Equity Shares when sanctioned will be made payable to those shareholders whose name stand on the Company's Register of Members as on 19th July2017. In respect of shares held in electronic form, the dividend will be paid on the basis of beneficial ownership as per details furnished by the depositories for this purpose. Dividend on equity shares, if declared at the meeting will be paid/dispatched on and from 29th July 2017.
- 5. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company. A member holding more than 10 percent of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- 6. Members holding shares in electronic form are hereby informed that bank particulars registered against their respective depository accounts will be used by the Company for payment of dividend. The Company or its Registrars cannot act on any request received directly from the Members holding shares in electronic form for any change of bank particulars or bank mandates. Such changes are to be advised only to the Depository Participant of the Members. Members holding shares in physical form and desirous of either registering bank particulars or changing bank particulars already registered against their respective folios for payment of dividend are requested to write to the Company's Registrar.
- 7. Pursuant to the provisions of Section 124 of the Companies Act, 2013, the amount of dividend remaining unpaid or unclaimed for a period of seven years from the due date is required to be transferred to the Investor Education and Protection Fund (IEPF), constituted by the Central Government. The Company had accordingly, transferred Rs. 62,084/– being the unpaid and unclaimed dividend amount pertaining to Dividend of 2008–2009 on 1stSeptember 2016 to the Investor Education and Protection Fund of the Central Government.
- 8. Pursuant to the provisions of Investor Education and Protection Fund (Uploading of Information regarding

unpaid and unclaimed amounts lying with companies) Rules, 2012, the Company has uploaded the details of unpaid and unclaimed amounts lying with the Company as on 22nd July 2016 (date of the last Annual General Meeting) on the website of the Company www.alfredherbert.co.in), as also on the website of the Ministry of Corporate Affairs (www.mca.gov.in)

- 9. Members who have not yet encashed their dividend warrants for the financial year ended 31st March, 2010, may approach the Company for revalidation of the dividend warrants before end of 20th August 2017.
- 10. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN)by every participant in securities market . Members holding shares in electronic form are requested to submit the PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company's Registrar.
- 11. All documents referred to in the accompanying Notice and the Explanatory Statement shall be open for inspection at the Registered Office of the Company at 13/3, Strand Road, Kolkata–700 001and its office at 1 Kyd Street, Flat No. 37, Kolkata– 700 016 during normal business hours (10.00 a.m. to 3.00 p.m.) on all working days except Saturdays, up to and including the date of the Annual General Meeting of the Company.
- 12. Voting through electronic means
  - I. In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide members facility to exercise their right to vote at the 97th Annual General Meeting (AGM) by electronic means and the business may be transacted through e–Voting Services provided by Central Depository Services (India) Limited (CDSL).
  - II. The Board of Directors of the Company has appointed Mr. Abhijeet Jain, Practicing Company Secretary (Membership No. FCS – 4975) and Proprietor of M/s. A J & Associates, Company Secretaries as Scrutinizer to scrutinize the e-voting process in a fair and transparent manner and he has communicated his willingness to be appointed and will be available for the same purpose.
  - III. Voting rights shall be reckoned on the paid-up value of shares registered in the name of the member / beneficial owner (in case of electronic shareholding) as on the cut-off date i.e. 21st July, 2017.
  - IV. The Scrutinizer, after scrutinizing the votes cast at the meeting and through e-voting, will, not later than three days of conclusion of the meeting, make a consolidated scrutinizer's report and submit the same to the Chairman. The results declared along with the consolidated scrutinizer's report shall be placed on the website of the Company www. alfredherbert.co.in and on the website of CDSL.

The results shall simultaneously be communicated to the Stock Exchange.

## The instructions for shareholders voting electronically are as under:

- (i) The voting period begins on 25th July, 2017 at 10 a.m. and ends on 27th July, 2017 at 5 p.m. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut–off date 21st July, 2017, may cast their vote electronically. The e–voting module shall be disabled by CDSL for voting thereafter.
- (ii) The shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (iii) The Shareholders should log on to the e-voting website www.evotingindia.com
- (iv) Click on Shareholders.
- (v) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (vi) Next enter the Image Verification as displayed and Click on Login.
- (vii) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.

	For Members holding shares in Demat Form and Physical Form
PAN	Enter your 10 digit alpha–numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)
	<ul> <li>Members who have not updated their PAN with the Company / Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</li> </ul>
	<ul> <li>In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</li> </ul>
Dividend Bank Details	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.
	• If both the details are not recorded with the Depository of Company please enter the member id/folio number in the Dividend Bank details field as mentioned in instruction (iv)

(viii) If you are a first time user follow the steps given below:



- (ix) After entering these details appropriately, click on "SUBMIT" tab.
- (x) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (xi) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xii) Click on the EVSN for the relevant Company Name, i.e. "ALFRED HERBERT (INDIA) LIMITED" on which you choose to vote.
- (xiii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiv) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xvi) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvii) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xviii) If Demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xix) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Apple and Windows phone users can download the app from the App Store and the Windows Phone Store respectively on or after 30th June 2017. Please follow the instructions as prompted by the mobile app while voting on your mobiles.
- (xx) Note for Non–Individual Shareholders and Custodians
  - Non-individual shareholders (i.e. other than individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com
  - After receiving the login details a Compliance User should be created using the admin login and

password. The Compliance User would be able to link the account(s) for which they wish to vote on

- The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xxi) In case you have any queries or issues regarding evoting, you may refer the Frequently Asked Questions ("FAQS") and e-voting manual available at www. evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com

#### EXPLANATORY STATEMENT IN RESPECT OF THE SPECIAL BUSINESS PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013 Item No. 5:

Based on the recommendation of the Nomination & Remuneration Committee, the Board of Directors of the Company have appointed Mrs. Alka Bhandari as an Additional Director(Independent) of the Company for a period of five consecutive years, not liable to retire by rotation, subject to consent by the Members of the Company at the ensuing Annual General Meeting.

As an Additional Director, Mrs. A Bhandari holds office till the date of the Annual General Meeting and is eligible for being appointed as an Independent Director. The Company has received a notice pursuant to Section 160 of the Companies Act, 2013 (the "Act") together with the requisite amount of deposit from a Member signifying its intention to propose the appointment of Mrs. Bhandari as a Director of the Company. The Company has also received a declaration from Mrs. Bhandari confirming that she meets the criteria of Independence as prescribed under the Act and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements)Regulations, 2015 ("Listing Regulations"). Mrs. Bhandari is also not disqualified from being appointed as a Director in terms of Section 164 of the Act and has given her consent to act as a Director of the Company.

In the opinion of the Board, Mrs. Bhandari fulfils the conditions for her appointment as an Independent Director as specified in the Act and the Listing Regulations and she is independent of the management.

Mrs. Bhandari is a B.A. and L.L.B. Her continued association with the Company would be a great advantage.

Mrs. Bhandari is not related to any other Director and Key Managerial Personnel of the Company.

None of the Directors and Key Managerial Personnel and their relatives, except Mrs. Bhandari and her relatives are in any way, concerned or interested in the said resolution.

The resolution as set out in item no. 5 of this Notice is accordingly commended for your approval.

By Order of the Board of Directors for Alfred Herbert (India) Limited R. Radhakrishnan Chief Executive Officer & Company Secretary

Date : 19th May 2017

Place: Kolkata

#### ANNEXURE TO ITEM NO. 3 & 5 OF THE NOTICE

Details of Director seeking re–appointment/appointment at the forthcoming Annual General Meeting (in pursuance of Sub–clause 3 of Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 of the Listing Agreement (As on 31st March, 2017)

Name of Director	Mrs. Simika Lodha	Mrs. Alka Bhandari
Director identification Number (DIN)	02460015	07737342
Date of Birth	2nd September 1969	11th June 1961
Nationality	Indian	Indian
Date of Appointment on the Board	30th March 2015	27th February 2017
Qualification	BA (Hons)	B.A. LLB
Shareholding in AHIL	220576	Nil
List of Directorships held in other Companies (excluding foreign, private and Section 8 Companies)	NIL	1
Memberships / Chairmanships of Committees across Public Companies	Nil	Nil
Relationship between Directors inter–se	Wife of Mr. A V Lodha & sister–in–law of Mr. H.V Lodha	-

#### **DIRECTORS' REPORT**

Your Directors have pleasure in presenting the Ninety-seventh Annual Report together with the Audited Accounts of your Company for the year ended 31st March 2017.

#### FINANCIAL RESULTS

The Financial Results are as under:

	31st March 2017 Rs.	31st March 2016 Rs.
Profit before Tax and		
Exceptional items	4,414,233	8,408,146
Exceptional Items Provision for Tax	209,082,157	-
(including deferred tax) Excess Tax provision	44,819,792	261,758
written back	-	(2,321,510)
Profit after Tax	168,676, 598	10,467,898
Surplus from earlier years		
brought forward	46,150,020	40,439,070
Amount available for		
appropriation	214,826,618	50,906,968
Appropriations:		
Proposed Dividend	-	1,542,858
Corporate Dividend Tax	-	314,090
General Reserve	40,437,606	800,000
Special Reserve	33,750,000	21,000,000
	74,187,606	4,756,948
Surplus carried to		
Balance Sheet	140,639,012	46,150,020
	214,826,618	50,906,968

#### DIVIDEND

Your Directors take pleasure in recommending for approval the payment of Dividend of Rs. 2/– (per share) for the year ended 31st March 2017.

#### FINANCIAL PERFORMANCE

The Company's gross income (before exceptional items) for the financial year ended 31st March 2017 stood at Rs.206.73 lakhs as against Rs.200.71 lakhs in 2015–16. Profit before tax and after Exceptional Items stood at Rs.2134.96 lakhs in 2016–17. Profit after tax of the Company stood at Rs.1686.77 lakhs as against Rs.104.68 lakhs in 2015–16.

A portion of land at Bangalore along with structure thereon has been acquired by Karnataka Industrial Area Development Board (KIADB) for the purpose of Metro Rail Project undertaken by the Government and compensation of Rs.2091.32 lakhs has been received against the said acquisition. Profit arising in this respect has been disclosed as Exceptional Items in the Statement of Profit and Loss.

The performance of the Company's wholly owned subsidiary Alfred Herbert Limited during the year was disappointing and did not perform satisfactorily due to poor demand in the Tyre Industry and sluggish market environment and customers continued to delay taking deliveries which had an impact on the Working Capital of the Company. Significant efforts are being made to focus on restructuring the product mix to enhance margins, restructuring production facilities and aggressively cutting costs to try and improve the financial performance and parameters. Attempts are also being made to add to the range of products including commencing supplies to the Railways.



#### DIRECTORS

Pursuant to the provisions of the Companies Act, 2013, Mrs. Simika Lodha, Director, retires by rotation and being eligible, offers herself for re–appointment.

Mr. S Bhandari, Independent Non–Executive Director expired on 4th January 2017. The Board expressed its deep sorrow and regret and recorded its appreciation of the valuable support, guidance and contribution extended by Mr. S Bhandari, to the Company during his many years as a valued member

Mrs. Alka Bhandari, has been appointed as Additional Director, (Independent) with effect from 27th February 2017 to hold office upto the date of the forthcoming Annual General Meeting. A Notice from a member U/s. 160 of the Companies Act, has been received signifying intention to propose her candidature as a Director. Your Directors recommend her re–appointment subject to approval of Shareholders at the forthcoming Annual General Meeting of the Company.

All Independent Directors have given declaration that they meet the criteria of independence as laid down under Section149(6) of the Companies Act, 2013 and Regulation 25 of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015.

#### SHARE CAPITAL

The paid –up equity share capital of the Company as on 31st March 2017 was Rs.77.14 lakhs. During the year under review, the Company has not issued shares with differential voting rights nor granted stock options nor sweat equity.

#### DEPOSITS

The Company had discontinued its fixed deposit scheme in the financial year 2000–2001.

#### PARTICULARS OF LOANS, GUARANTEES OR INVESTMENTS

The Provisions of Section 186 of the Companies Act, 2013 pertaining to Investments, Loans and Guarantees is not applicable to the Company since the Company is a Non–banking Financial Company.

#### **STATUTORY AUDITORS**

M/s. Ray & Ray, Chartered Accountants, Statutory Auditors of the Company, hold office until the conclusion of the ensuing Annual General Meeting and have completed their remaining term as prescribed under Section 139 of the Companies Act, 2013 and the rules made there under.

The Board proposed the appointment of M/s. ALPS & Co., Chartered Accountants, (Firm's Registration No. 313132E) as the Statutory Auditors of the Company. Your Company has received letter from M/s. ALPS & Co., Chartered Accountants, expressing their willingness to be appointed and to the effect that their appointment, if made, would be within the prescribed limits under Section 141(3)(g) of the Companies Act, 2013 and that they are not disqualified for appointment.

#### SECRETARIAL AUDIT

Pursuant to the provisions of Section 204 of the Companies Act, 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, the Company has appointed Messrs Priyanka Lohia, Company Secretaries in Practice to undertake the Secretarial Audit of the Company. The Report of the Secretarial Audit is annexed herewith as "Annexure A "

#### **CORPORATE GOVERNANCE**

The Company has complied with the Corporate Governance code as stipulated under the Listing Agreement with the Stock Exchange. A separate section on Corporate Governance, along with Certificate from the Auditors confirming the compliance, is annexed and forms part of the Annual Report.

#### **SUBSIDIARY COMPANIES**

In accordance with the General Circular issued by the Ministry of Corporate Affairs, Government of India, the Balance Sheet, Statement of Profit & Loss and other documents of the Subsidiary Companies are not being attached with the Balance Sheet of the Company. However, the financial information of the Subsidiary Companies is disclosed in the Annual Report in compliance with the said circular. The consolidated financial statements presented by the Company include financial results of its Subsidiary Companies, Alfred Herbert Limited and Herbert Holdings Limited.

#### **MEETINGS OF THE BOARD**

During the year 4 meetings of the Board of Directors and 1 meeting of Independent Directors were convened and held. Also 4 meetings of Audit Committee, 2 meetings of Stakeholders Relationship Committee and 1 meeting of Nomination and Remuneration Committee were held, the details of which are given in the Corporate Governance Report. The intervening gap between the meetings was within the period prescribed under the Companies Act, 2013.

#### **BUSINESS RISK MANAGEMENT**

The main identified risks at the Company are Commercial Risks, Financial Risks, Operational Risks and Legal & Regulatory Risks. Your Company has established a comprehensive Risk Management System to ensure that risk to the Company's continued existence as a going concern and to its development are identified and addressed on timely basis. Risk Management strategy as approved by the Board of Directors is implemented by the Company Management.

#### MANAGERIAL REMUNERATION

During the year, the Company paid an aggregate sum of Rs.20.98 lakhs to Key Managerial Personnel, Mr. R Radhakrishnan, Chief Executive Officer, Mr. A K Basu, Chief Financial Officer (from April 2016 to June 2016) and Mr. V Matta, Chief Financial Officer (from July 2016 to March 2017).

#### **KEY MANAGERIAL PERSONNEL**

Mr. A K Basu resigned as Chief Financial Officer with effect from 1st June 2016. Mr. V Matta was appointed as Chief Financial Officer with effect from 1st June 2016

#### VIGIL MECHANISM

Pursuant to the provisions of revised Regulation 22 of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 and Section 166 (9)&(10) of the Companies Act, 2013, the Company had established a Vigil Mechanism for Directors and Employees to report concerns of unethical behaviour, actual or suspected fraud or violation of the Company's Code of Conduct.

#### **REMUNERATION POLICY**

The Board has, on the recommendation of the Nomination & Remuneration Committee framed a policy for selection and appointment of Directors, Senior Management and their remuneration.

#### **BOARD EVALUATION**

Pursuant to the provisions of the Companies Act, 2013 and Regulation 4(f) and Regulation17 of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, the Board has carried out an annual performance evaluation of its own performance, the Directors individually as well as the evaluation of the working of its Committees.

#### INTERNAL FINANCIAL CONTROLS

Pursuant to Section 134(5) (e) of the Company's Act, 2013, the Directors of the Company had laid down internal financial control policy assuring the orderly and efficient conduct of its business, including adherence to Company's policies, the safe

guarding of its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the Accounting records and timely preparation of reliable financial information.

#### INTERNAL CONTROL SYSTEMS & THEIR ADEQUACY

The Company has an Internal Control System commensurate with the size and scale of its operations.

#### **RELATED PARTY TRANSACTIONS**

All Related Party Transactions that were entered into during the financial year were in the ordinary course of business. None of the Directors has any direct pecuniary relationships or transactions vis–à–vis the Company.

### SIGNIFICANT & MATERIAL ORDERS PASSED BY THE REGULATORS OR COURTS

There are no significant material orders passed by the Regulators/ Courts which would impact the going concern status of the Company and its future operations.

#### EXTRACT OF ANNUAL RETURN

The details forming part of the extract of the annual return in Form No. MGT– 9 is annexed herewith as "Annexure B".

#### DIRECTORS' RESPONSIBILITY STATEMENT

As stipulated in Section 134(3) (C) of the Companies Act, 2013, your Directors subscribe to the "Directors' Responsibility Statement" and confirm as under:

- a) that in the preparation of the annual financial statements for the year ended 31st March 2017, the applicable accounting standards have been followed along with proper explanation relating to material departures, if any;
- b) that such accounting policies as mentioned in Note No.1of the Notes to the Financial Statements have been selected and applied consistently and judgement and estimates have been made that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company as at 31st March 2017 and of the profit of the Company for the year ended on that date
- c) that proper and sufficient care has been taken for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act 2013 for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities;
- d) that the annual financial statements have been prepared on a going concern basis;
- e) that proper internal financial controls were in place and that the financial controls were adequate and were operating effectively;
- f) that systems to ensure compliance with the provisions of all applicable laws were in place and were adequate and operating effectively.

#### PARTICULARS REGARDING CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION, RESEARCH AND DEVELOPMENT AND FOREIGN EXCHANGE EARNINGS AND OUTGO

The particulars regarding foreign exchange earnings and expenditure appear as Annexure to Schedule at item No. 13 in the Notes to the Accounts. The other particulars relating to Conservation of Energy and Technology Absorption stipulated under Section134(3M) of the Companies Act, 2013 read with Rule 8 of Companies (Accounts) Rules, 2014, are not applicable. **PERSONNEL** 

Your Directors wish to place on record their appreciation for the services rendered by the employees of the Company during the year.

	On penali of the board
Kolkata	A. V. Lodha
Date: 19th May 2017	CHAIRMAN



#### FORM MR-3

#### SECRETARIAL AUDIT REPORT

FOR THE FINANCIAL YEAR ENDED ON 31ST MARCH, 2017

[Pursuant to section 204(1) of the Companies Act, 2013 and Rule No. 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014]

#### To,

#### The Members Alfred Herbert (India) Limited

I have conducted the secretarial audit of the Compliance of applicable statutory provisions and adherence to good corporate practices by Alfred Herbert (India) Limited (hereinafter called the Company). Secretarial Audit was conducted in a manner that provided me a reasonable basis for evaluating the corporate conducts/ statutory compliances and expressing my opinion thereon.

Based on my verification of the Company's books, papers, minute books, forms and returns filed and other records maintained by the Company and also the information provided by the Company, its officers, agents and authorized representatives during the conduct of secretarial audit, I hereby report that in my opinion, the Company has, during the audit period covering the financial year ended on 31st March, 2017 complied with statutory provisions listed hereunder and also that the Company has proper Board–processes and Compliance – mechanism in place to the extent, in the manner and subject to the reporting made hereinafter:

I have examined the books, papers, minute books, forms, and returns filed and other records maintained by the company for the financial year ended on 31.03.2017 according to the provisions of:

- (i) The Companies Act, 2013 (the Act) and the rules made there under;
- (ii) The Securities Contracts (Regulation) Act, 1956 ('SCRA') and the rules made there under;
- (iii) The Depositories Act, 1996 and the Regulations and Bye-laws framed there under;
- (iv) Foreign Exchange Management Act, 1999 and the rules and regulations made there under to the extent of Foreign Direct Investment, Overseas Direct Investment and External Commercial borrowings
   – (Not Applicable to the company during the Audit period);
- (v) The Regulations and Guidelines prescribed under the Securities and Exchange Board of India Act, 1992 ('SEBI Act') viz.:-
  - (a) The Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
  - (b) The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 1992 and 2015;
  - (c) The Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009– (Not Applicable to the company during the Audit period);
  - (d) The Securities and Exchange Board of India (Employee Stock Option Scheme and Employee stock Purchase scheme) Guidelines, 1999– (Not Applicable to the company during the Audit period);
  - (e) The Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008– (Not Applicable to the company during the Audit period);
  - (f) The Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993 regarding the Companies Act and dealing with client;
  - (g) The Securities and Exchange Board of India (Delisting of Equity Shares) Regulations, 2009– (Not Applicable to the company during the Audit period);
  - (h) The Securities and Exchange Board of India (Buyback of Securities) Regulations, 1998– (Not Applicable to the company during the Audit period);
- (vi) I further report that having regard to the compliance system prevailing in the company and on examination of the relevant documents and records in pursuance thereof, on test check basis, the company has complied with the following laws specifically applicable to the company, as identified by the management, that is to say:
  - a. Reserve Bank of India Act, 1934 (Section 45-IA) and directions thereon, viz.,
  - Non Banking Financial Companies Acceptance of Public Deposits (Reserve Bank) Directions, 1998.