ALLANA HOUSE, ALLANA ROAD, COLABA; MUMBAI, - 400 001. INDIA. PHONE : (91-22) 22811000 FAX : (91-22) 22044821

(91-22) 22047002 EMAIL : allanasons@allana.com

. WEBSITE: www.allana.com

## **NOTICE**

Notice is hereby given that <u>the 31<sup>st</sup> Annual General Meeting</u> of the Members of M/s. ALNA TRADING AND EXPORTS LIMITED, will be held at Allana House, Allana Road, Colaba, Mumbai-400 001, on <u>Monday, the 30<sup>th</sup> September, 2013 at 4.00 p.m.</u> to transact the following:

## AS ORDINARY BUSINESS:

- To receive, consider and adopt the Audited Balance Sheet and Statement of Profit & Loss for the year ended as on 31<sup>st</sup> March, 2013 and the Reports of Directors' and Auditors' thereon.
- 2. To appoint a Director in place of Mr. T.K. Gowrishankar, who retires by rotation and is eligible for re-appointment.
- To appoint Auditors to hold office from the conclusion of this meeting until the conclusion of the next Annual General Meeting of the Company and to fix their remuneration.

BY ORDER OF THE BOARD OF DIRECTORS For ALNA TRADING AND EXPORTS LIMITED

PLACE: MUMBAI DATED: 28<sup>TH</sup> MAY, 2013 (CHAIRMAN)

#### NOTES:

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. PROXIES IN ORDER TO BE EFFECTIVE MUST BE DULY COMPLETED AND DEPOSITED AT THE COMPANY'S REGISTERED OFFICE NOT LATER THAN 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING.
- THE REGISTER OF MEMBERS AND SHARE TRANSFER BOOKS OF THE COMPANY WILL REMAIN CLOSED FROM MONDAY THE 23<sup>RD</sup> SEPTEMBER, 2013 TO MONDAY, THE 30<sup>TH</sup> SEPTEMBER, 2013 (BOTH DAYS INCLUSIVE).
- 3. MEMBERS ARE REQUESTED TO NOTIFY IMMEDIATELY ANY CHANGE IN THEIR ADDRESSES TO THE COMPANY.

ALLANA HOUSE, ALLANA ROAD, COLABA; MUMBAI, - 400 001. INDIA.

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For the previous

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## DIRECTORS' REPORT

To,
The Members
M/s. ALNA TRADING AND EXPORTS LIMITED
Mumbai.

Your Directors have pleasure in submitting their <u>31<sup>st</sup>Annual Report</u> together with the Audited Statements of Accounts for the year ended <u>31<sup>st</sup> March</u>, <u>2013</u>.

For the current

FINANCIAL RESULTS:	year ended 31.03.2013		year ended 31.03.2012
	(Amount in ₹)		(Amount in ₹)
Gross Revenue	12,672,300		9,275,068
Profit for the period before Depreciation and Taxation	2,36,583		3,15,349
Less: Depreciation	<u>36,850</u>	ļ.	<u>38,905</u>
Profit before tax	1,99,733		2,76,444
Provision for Taxation			
Current Tax	32,600	57,000	
Deferred Tax	<u>(162)</u> 32,438	<u>(198)</u>	56,802
(Excess) / Short tax provision for earlier years			14,749
Profit after Tax	1,67,295		2,04,893
Add/(Less): Brought forward profit of earlier year	<u>1,36,79,211</u>		<u>1,34,74,318</u>
Balance carried forward to Balance Sheet	1,38,46,506		1,36,79,211

## **REVIEW OF OPERATIONS:**

PRINCIPLE DECLIETO.

During the year under Report, the turnover of the company amounted to ₹1,26,72,300/- as compared to the previous year turnover of ₹92,75,068/-. Other income amounted to ₹95,673/-as against ₹3,82,772/- in the previous year.

Contd...2/-

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: 2 :

Net Profit for the year is ₹1.67 lacs as compared to ₹2.05 lacs in the previous year.

### DIVIDEND:

With a view to strengthen the financial position of the Company and to retain funds required for the operations of the Company the Directors have not recommended any dividend out of the current year's profit.

## FIXED DEPOSITS:

The Company does not have any deposits remaining unclaimed and/or claimed but not paid for which information is required to be given in this Report.

# CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION, FOREIGN EXCHANGE EARNINGS AND OUTGO:

Information pursuant to section 217(1)(e) of the Companies Act, 1956 read with the Companies Act, 1956 (Disclosure of Particulars in the Report of Board of Directors) Rules, 1988, relating to Conservation of Energy and Technology Absorption is not applicable to your Company, hence no information is disclosed in this regard.

The Company has however earned Foreign Exchange of ₹1,24,19,778/- (Previous Year ₹ 88,80,221/-) and did not incurred any Foreign Exchange outgo during the current year as given in Note 20 of notes forming part of accounts.

## PARTICULARS OF EMPLOYEES:

The Company has not paid any Salary above the prescribed limit to any of its employees, for which the statement is required to be appended to this Report.

#### DIRECTORATE:

Pursuant to section 255 of the Companies Act, 1956, Mr. T.K. Gowrishankar is liable to retires by rotation and being eligible offer himself for re-appointment.

## DIRECTORS' RESPONSIBILITY STATEMENT:

The Directors confirm :-

- that in the preparation of the annual accounts, the applicable accounting standards have been followed and that no material departures have been made from the same;.
- that they have selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company at the end of the financial year and of the <u>Profit</u> of the Company for that period;

Contd...3/-

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: 3 :

- c. that they have taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act, 1956 for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities;
- d. that they have prepared the annual accounts on a going concern basis.

## COMPLIANCE CERTIFICATE:

In accordance with section 383A of the Companies Act, 1956, and Companies (Compliance Certificate) Rules, 2001, the Company has obtained a certificate from a Company Secretary in whole time practice confirming that the Company has complied with all the provisions of the Companies Act, 1956 and a copy of such certificate is annexed to this Report.

## AUDITORS' REPORT REMARK:

Report of Auditors' is self explanatory and does not require further elucidation.

#### AUDITORS:

M/s. Rajendra & Company, Chartered Accountants, Mumbai, the Auditors of the Company hold office, upto the date of the conclusion of ensuing Annual General Meeting and are eligible for reappointment. The Company has received the confirmation from the retiring Auditors that their appointment, if made at the Annual General Meeting would be within the limit stipulated under section 224(1B) of the Companies Act, 1956.

## ACKNOWLEDGEMENTS:

The Directors take this opportunity to thank the Bankers for their continued help and co-operation. The Directors would also like to place on record the appreciation of the services rendered by the employees at all levels.

> FOR AND ON BEHALF OF THE BOARD For ALNA TRADING AND EXPORTS LIMITED

PLACE: MUMBAI DATED: 28TH MAY, 2013

### **REGISTERED OFFICE:**

Allana House, Allana Road. Colaba,

Mumbai-400 001.



1311 Dalamal Tower 211 Nariman Point Mumbai 400021 Tel : 2285 5770 Fax : 2283 4243 E-mail : contact@rajendraco.com

Independent Auditors' Report

To the Members of ALNA TRADING AND EXPORTS LIMITED

#### Report on the Financial Statements

We have audited the accompanying financial statements of Alna Trading and Exports Limited ("the Company"), which comprise the Balance Sheet as at March 31, 2013, the Statement of Profit and Loss and Cash Flow Statement for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance and cash flows of the Company in accordance with the accounting principles generally accepted in India including Accounting Standards referred to in Section 211(3C) of the Companies Act, 1956 ("the Act"). This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Company's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the dircumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid financial statements give the information required by the Act in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India:

- (a) In the case of the Balance Sheet, of the state of affairs of the Company as at March 31, 2013;
- (b) In the case of the Statement of Profit and Loss, of the profit for the year ended on that date; and
- (c) In the case of the Cash Flow Statement, of the cash flows for the year ended on that date.



# RAJENDRA & CO. CHARTERED ACCOUNTANTS

1311 Dalamal Tower 211 Nariman Point Mumbai 400021 Tel: 2285 5770 Fax: 2283 4243 E-mail: contact@rajendraco.com

## Report on Other Legal and Regulatory Requirements

- As required by the Companies (Auditor's Report) Order, 2003 ("the Order") issued by the Central Government of India in terms of Section 227(4A) of the Act, we give in the Annexure a statement on the matters specified in paragraphs 4 and 5 of the Order.
- 2. As required by Section 227(3) of the Act, we report that:
  - We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit;
  - b. In our opinion, proper books of account as required by law have been kept by the Company so far as appears from our examination of those books.
  - c. The Balance Sheet, the Statement of Profit and Loss, and the Cash Flow Statement dealt with by this Report are in agreement with the books of account.
  - d. in our opinion, the Balance Sheet, the Statement of Profit and Loss, and the Cash Flow Statement comply with the Accounting Standards referred to in section 211(3C) of the Act;
  - e. On the basis of the written representations received from the directors as on March 31, 2013, taken on record by the Board of Directors, none of the directors is disqualified as on March 31, 2013, from being appointed as a director in terms of Section 274 (1) (g) of the Act.

For Rajendra & Co. Chartered Accountants (Firm Registration No. 108355W)

(MONS)

K. K. desai

Partner

Membership No.: 100805

Mumbai

Dated: 28th May 2013



# RAJENDRA & CO. CHARTERED ACCOUNTANTS

1311 Dalamal Tower 211 Nariman Point Mumbai 400021 Tel: 2285 5770 Fax: 2283 4243 E-mail: contact@rajendraco.com

#### ANNEXURE TO AUDITOR'S REPORT

Referred to in Paragraph 2 of our report of even date

- 1. In respect of its fixed assets:
  - a. The Company has maintained proper records showing full particulars including quantitative details and situation of fixed assets on the basis of available information.
  - b. As explained to us, all the fixed assets have been physically verified by the Management at the end of the year, which in our opinion is reasonable, having regard to the size of the Company and nature of its assets. No material discrepancies were noticed on such physical verification.
  - c. Based on the information and explanations given to us and on the basis of audit procedures performed by us, none of the significant fixed assets have been disposed off during the year that may affect the going concern of the Company.
- 2. In respect of its inventories:

As there is no opening and closing Inventory for the year, clause (ii) of the said Order is not applicable.

- 3. The Company has not granted or taken any loans, secured or unsecured, to/from companies, firms or other parties as listed in the register maintained under section 301 of the Companies Act, 1956. Therefore, the provisions of clause 4(iii) of the Companies (Auditor's Report) Order 2003 are not applicable to the Company.
- 4. In our opinion and according to the information and explanations given to us, there are adequate internal control procedures commensurate with the size of the Company and the nature of its business for the purchase of inventory, fixed assets and also for the sale of goods. During the course of our audit, we have not observed any major weaknesses in internal controls.
- 5. In respect of transactions covered under Section 301 of the Companies Act, 1956:
  - a. In our opinion and according to the information and explanations given to us, there are no transactions made in pursuance of contracts or arrangements, which needed to be entered into the register, maintained under Section 301 of the Companies Act, 1956 have been so entered.
  - b. In our opinion and according to the information and explanations given to us, there are no transactions of purchase of goods and materials or sale of goods, materials and services made in pursuance of contracts or arrangements entered in the register maintained under section 301 of the Companies Act, 1956 aggregates during the year to Rs. 5, 00,000/- (Rupees Five Lacs only) or more in respect of any party.
- 6. The Company has not accepted any deposits from the public. Therefore, the directives issued by the Reserve Bank of India and the provisions of Section 58A and 58AA of the Companies Act, 1956 and the Companies (Acceptance of Deposit) Rules 1975 are not applicable to the Company.
- In our opinion, the Company has an internal audit system commensurate with the size and nature of its business.

