

# **ALNA TRADING AND EXPORTS LIMITED**

## **ANNUAL REPORT 2019-20**

## **NOTICE**

of the Annual General Meeting

**Notice** is hereby given that the 38<sup>th</sup> Annual General Meeting of the Members of Alna Trading And Exports Limited., will be held on Wednesday, 30<sup>th</sup> September, 2020 at 4.00 p.m. at the Registered Office of the Company at Allana House, 4, J.A. Allana Road, Colaba, Mumbai - 400 001, to transact the following businesses:

### **ORDINARY BUSINESS:**

1. To receive, consider and adopt the Audited Statement of Profit and Loss for the financial year ended 31<sup>st</sup> March, 2020, the Balance Sheet as at that date and the Reports of the Directors and Auditors thereon.
2. To appoint a Director in place of Mr. Anwar Husain Chauhan holding (DIN: 00322114), who retires by rotation and being eligible, offers himself for re-appointment.

**BY ORDER OF THE BOARD OF DIRECTORS  
For ALNA TRADING AND EXPORTS LIMITED**

Sd/-

**PLACE : MUMBAI**  
**DATED : 31<sup>st</sup> JULY, 2020**  
**REGISTERED OFFICE:**  
Allana House, J.A. Allana Road,  
Colaba, Mumbai-400 001.

**PRAKASHCHANDRA GOPALDUTT KHULBE**  
**(COMPANY SECRETARY)**

### **NOTES :**

1. This Notice is being sent to the Members whose names appear in the List of Beneficial Owners received from Central Depository Services (India) Limited ('Depositories'). In compliance with the aforesaid MCA Circulars and SEBI Circular dated May 12, 2020, Notice of the AGM along with Annual Report 2019-20 is being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company / Depository Participants.
2. For Members whose e-mail addresses are not registered but mobile numbers are registered with RTA/Depositories, the weblink for downloading the Notice is being sent through SMS.
3. Members who have not registered their e-mail address and in consequence could not receive the Notice may get their email address registered with the RTA. In case of any queries, Member may write to [investor@bigshareonline.com](mailto:investor@bigshareonline.com).
4. Members are also requested to register their email address, in respect of electronic holdings with the Depositories / Depository Participant and in respect of physical holdings with the RTA.
5. A member entitled to attend and vote at the meeting is entitled to appoint a proxy/proxies to attend and vote instead of himself/herself. Such a proxy/proxies need not be a member of the company. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company.