Report Junction.com

14<sup>th</sup> Annual Report 2006 - 07



RLPHR HI-TECH FUEL LIMITED

ENERGY FOREVER ....





### **Board of Directors**

Uma Kant Shukla Subhash Nayak Haren Shah

## Bankers

Bank of Baroda
The Pratap Co-operative Bank Ltd.

## Registered Office & Factory

Station Road Lakhtar Dist. Surendranagar Gujarat 382 775

### **Head Office**

7/C Poornima 503 M. G. Road Mumbai 400 080 Telefax : 022 2564 8374

## **Share Transfer Agents**

Intime Spectrum Registry Ltd.
C-13, Pannalal Silk Mill Compound
LBS Marg, Bhandup West

Mumbai 400 078 Tel.: 022 2596 3838 Fax: 022 2594 6969

email: isrl@intimespectrum.com

# **INDEX**

:
Content . Page no.
Notice of Annual General Meeting
Directors' Report
Management Discussion and Analysis 5
Report on Corporate Governance 6
General Shareholder Information 12
Auditors' Certificate on Corporate Governance 16
Auditors' Report
Balance Sheet
Profit & Loss Account
Balance Sheet abstract
Cash Flow Statement
Proxy Form & Attendance Slipattached30



#### NOTICE

NOTICE is hereby given that the Fourteenth Annual General Meeting of the members of ALPHA HI-TECH FUEL LIMITED will be held on Friday, 28th September, 2007 at 11:00 a.m. at the Registered Office of the Company at Station Road, Lakhtar, Dist. Surendranagar, Gujarat - 382 775 to transact the following business:

## **ORDINARY BUSINESS**

- 1. To receive, consider and adopt the audited Balance Sheet as at 31st March, 2007, the Profit & Loss Account and Cash Flow Statement of the Company for the year ended on that date togetherwith the reports of the Directors and Auditors thereon.
- 2. To appoint a Director in place of Mr. Haren Shah who retires by rotation and being eligible, offers himself for re-appointment.
- 3. To appoint Auditors and to fix their remuneration and in this regard to consider and, if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution**:
  - "RESOLVED THAT M/s. R. D. Shah & Associates, Chartered Accountants, be and they are hereby appointed Auditors of the Company, to hold office from the conclusion of this Annual General Meeting till the conclusion of the next Annual General Meeting of the Company on such remuneration as shall be fixed by the Board of Directors."

#### NOTES

- 1. A member entitled to attend and vote at the Annual General Meeting is entitled to appoint a proxy to attend and vote on a poll instead of himself and the proxy need not be a member of the Company. The instrument appointing proxy must be deposited at the Registered Office of the Company not less than forty-eight hours before commencement of the meeting.
- 2. Corporate members intending to send their authorised representatives to attend the meeting are requested to send a certified copy of the Board resolution authorising their representative to attend and vote on their behalf at the meeting.
- 3. Members are requested to bring their Attendance Slip alongwith their copy of Annual Report to the meeting. The identity/signature of the member holding shares in electronic/demat form is liable for verification with specimen signture as may be furnished by NSDL/CDSL to the Company. Such members are advised to bring the relevant identity document issued by the depository participant to the AGM.
- 4. Members who hold shares in Demat form are requested to write their Client ID and DP ID nos. and those who hold shares in physical form are requested to write their folio no. in the Attendance Slip for attending the meeting.
- 5. Members desirous of getting any information about the accounts and operations of the Company are requested to write their queries to the Company at least seven days in advance of the meeting, so that the information required can be made readily available at the meeting.
- ô. The Company has already notified 28.09.2007 as the date of closure of Register of Members and Share Transfer Books.
  - 7. Members who have not so far encashed dividend warrant(s) for the dividend for the financial year ended 31st March, 2005 are requested to seek issue of duplicate warrant(s) by writing to the Company's Registrar and Transfer Agents, Intime Spectrum Registry Ltd., immediately. Dividends for the financial year ended 31st March, 2005 which remain unpaid/unclaimed for a period of 7 years will be transferred by the Company to Investor Education and Protection Fund (IEPF). Members are requested to note that no claims shall lie against the Company or IEPF in respect of any amounts which were unclaimed/unpaid for a period of seven years from the date they first became due for payment and no payment shall be made in respect of any such claims.
  - 8. Members are requested to intimate to the Company's Registrar and Share Transfer Agents, change, if any, in their registered address, in their residential status, immediately.
  - As required by Clause 49 of the Listing Agreement signed by the Company with the Bombay Stock Exchange Ltd. (BSE), brief profile of the Director retiring by rotation and elgible for re-appointment is as follows:





Name of Director	Haren Shah		
Date of Birth	08-01-1958		
Date of Appointment	29-01-1993		
Expertise, in specific functional area	Accounts & Taxation Mediator & Conciliator on the panel of Mumbai High Court		
Qualification	B. Com., FCA, ADR		
List of outside Directorship held	Alpha Hi-Tech Papers & Pulp Ltd. Divine Infraprojects Pvt. Ltd.		
Chairman/Member of the committees of the Board of Directors of the Company	Chairman - Board of Directors Chairman - Audit Committee Member - Shareholders'/ Investors' Grievance Committee		
Chairman/Member of the committees of Directors of other Companies in which he/she is a Director	None		
No. of s <mark>h</mark> ares held in the Company	1,38,833		

Lakhtar; 17th August, 2007

Registered Office:

Station Road,

Lakhtar, Dist. Surendranagar,

Gujarat 382 775.

By order of the Board

HAREN SHAH Director



#### DIRECTORS' REPORT

To

The Members

ALPHA HI-TECH FUEL LTD.

Your Directors are pleased to present their 14th Annual Report together with the audited statement of accounts for the year ended 31st March, 2007.

## FINANCIAL HIGHLIGHTS

The financial highlights of the Company are given below:

	as on	as 011
	31-03-2007	31-03-2006
	Rs.	Rs.
Sales and other income	0	1,78,25,770
Profit/(Loss) before taxation	(28,90,003)	92,24,660
Deferred Tax liability/(asset)	9,82,311	(1,29,227)
Balance of previous year	2,89,07,999	2,48,09,172
Profit available for appropriation	2,50,35,685	3,41,63,059
Appropriation		
Capitalised on Allotment of Bonus Equity	0	52,55,060
Balance carried forward	2,50,35,685	2,89,07,999

During the year under review, the manufacturing and sales activities are at halt due to major re-orientation of manufacturing and general administrative set up.

#### DIVIDEND

The Company has suffered losses during the year and hence, your Directors do not recommend any dividend.

## **CORPORATE GOVERNANCE**

Management Discussion and Analysis Report and Report on Corporate Governance form an integral part of this report and are set out as separate annexure to this report. The certificate from the Auditors of the Company certifying compliance of the conditions of Corporate Governance as stipulated in clause 49 of the Listing Agreement is annexed to the Report on Corporate Governance.

#### POSITS

Your Company has not accepted any Deposits from the Public during the year under review.

#### DIRECTORS

Mr. Haren Shah retire by rotation, not being dis-qualified u/s. 274 of the Companies Act, 1956, offers himself for re-appointment.

#### **AUDITORS**

M/s. R. D. Shah & Associates, Chartered Accountants, the retiring Auditors, have expressed their willingness to conduct the audit of the Company. They shall hold office until the conclusion of the ensuing Annual General Meeting. The Company has received a letter from them informing that their appointment, if made, would be within the prescribed limit under Section 224 (1-B) of the Companies Act, 1956 and have expressed their willingness to continue the audit. Board recommends the same.

The Auditors' Report and notes on the accounts referred to in the Auditors' Report are self explanatory.



#### **PERSONNEL**

During the year, the Company has no employee drawing remuneration equal to or more than the limits prescribed under the Companies (Particulars of Employees) Rules, 1975.

## INFORMATION UNDER SECTION 217(1)(e)

#### Disclosure of particulars with respect to conservation of energy

Your Company continues to accord high priority to conservation of energy. Systems are in place to closely monitor energy usage.

While slecting plant and machineries for the ongoing re-orientation, the Company has taken care to install energy efficient motors, pumps, gear boxes, etc.

Various initiatives taken by the Company for energy conservation shall yield considerable energy savings.

## Disclosure of particulars with respect to Research and Development & Technology Absorption

The Company continues to explore the latest of the technologies available and is in the process of utilising the same.

Company targets to achieve reduction in production cost and improvement in quality of product.

No separate allocation is being made in accounts, but the expenditure (other than that of capital nature) has been shown under respective heads of expenditure in the Profit and Loss account.

The Company is continuously taking steps to improve product and process technology in an effort to conserve energy resources by replacing conventional methods.

## Foreign exchange earning and outgo

There are no foreign exchange earnings and outgo during the year.

## DIRECTORS' RESPONSIBILITY STATEMENT

As stipulated in Section 217(2AA) of Companies Act, 1956, your Directors subscribe to the Directors' Responsibility Statement and confirm as under:

- i) That in the preparation of the annual accounts, the applicable accounting standards have been followed alongwith proper explanation relating to material departures.
- ii) That the Directors have selected such accounting policies and applied them consistently and made judgements and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company at the end of the financial year and of the loss of the Company for that period:
- iii) That the Directors have taken proper and sufficient care of the maintenance of adequate accounting records in accordance with the provisions of this Act for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities; and
- iv) That the Directors have prepared the annual accounts on a going concern basis.

for and on behalf of Board

Haren Shah Director Lakhtar; 17th August, 2007.





#### MANAGEMENT DISCUSSION AND ANALYSIS

## 1. Industry Structure and Development

With the fast depleting fossil fuel and growing industry demand for the same, it is evident that non-conventional fuel is going to generate more demand. The binderless technology using recyclable agriculture waste is a boon to agriculture sector in general and rural economy in particular. Increased awareness for the pollution control and fiscal support by classification of the industry under the infrastructure sector, eligible for specific incentives, shall create awareness for this alternate source of fuel.

## 2. Opportunities and Threats

The industry is showing healthy sign of growth. The unit being in the vicinity of the source of raw material supply and having access to the consumers around, there is scope for expansion of user base with the enhanced acceptability and conveniency of use.

Raw material, being biomass, is mainly prone to vagaries of monsoon. Unpredictable movement in the seasonal cycle characterised by periodical drought and/or flood conditions has adverse impact on the consistency in production. Open storage of raw material for moisture evaporation is also subject to associated risks.

#### 3. Productwise performance

Your Company operates only in one segment, i.e., making Bio-mass briguettes out of agriculture waste.

#### 4. Outlook

Considering buoyancy in the Indian economy, need for energy conservation and non-pollution savvy awareness, the outlook for the Industry is very bright. Your Company is expected to maintain its growth rate both in terms of improvement in manufacturing techniques by use of economic alternatives and use of efficient raw material mix to match the availability and cost.

#### 5. Risk and Concerns

#### Raw Material Price risk

Alternative and more productive use of agriculture waste and its demand in other sectors can have adverse impact on the fixed price mechanism prevalent in the area togetherwith bad monsoon characterised by lesser agriculture production and change in product preferences by the farmers. Organisation and education of producing farmers can ensure availability of raw material at consistent price.

#### Storage Risk

Open sun drying for raw material and storage of finished product needs protection with preventive measures to safeguard its utility and the purpose.

#### Concern for smooth functioning

The technology used being highly innovative, various incentives available under the fiscal provisions are difficult to absorb as interpretation of staute at lower level of administration at various government departmental agencies have to be challenged with appeals at higher levels, creating uncertainty and hindrance to the smooth functioning of technology with high obsolescence in use.

## Internal Control Systems

The Company's Internal Control systems are regularly reviewed by the Internal Auditors, Statutory Auditors and the Audit Committee. The Internal Audit is done on quarterly basis and the observations of the Auditors are discussed in the Audit Committee meetings and follow up action is taken wherever required.

## 7. Financial performance with respect to operational performance

With the change in management and for re-design of the production routines to secure enhanced operational conveniency, the production, which is at halt since, 01.08.2005, is scheduled to commence on its result oriented alignment. To ensure enduring potential, growth strategy is under consideration. Ploughed back resources are being used to match the need of the further developments.

#### 8. Human Resources and Industrial Relations

With the infusion of professional and pragmatic vision, labour policy is being framed to ensure retention of skill after new recruitments.

## **Cautionary Statement**

The report contains forward looking statements, which may be identified by their use of words like 'plans', 'expects', 'will', 'anticipates', 'believes', 'intends', 'projects', 'estimates', or otherwise words of similar meaning. All statements that address expectations or projections about future, including but not limited to statements about the Company's strategy for growth, expenditures and financial results are forward looking statements. Forward looking statements are based on certain assumptions of future events. The Company's actual results, performance or achievements could thus differ materially from those projected in any such forward looking statements.





## REPORT ON CORPORATE GOVERNANCE

## 1. Company Philosophy on Corporate Governance

Your Company is fully compliant with the regulatory guidelines relating to the Corporate Governance of Clause 49 of the listing agreement with The Bombay Stock Exchange Ltd. The Company's philosophy on corporate governance is to observe high standard of business ethics and conduct its business by taking sound business decisions, follow efficient financial management practices, appropriate disclosure norms and high standard of corporate conduct to achieve sustained growth and maximum value for all its stake holders.

#### 2. Board of Directors

The Board includes eminent individuals who have excelled in their respective areas of specialisation and comprises individuals drawn from management, financial and other fields.

- a) Board of Directors of the Company is composed of 3 Directors headed by a non-executive promoter Director Chairman and two executive independent Directors.
- b) The Composition of the Board of Directors and related information is as follows:

Name of the Director	Executive/ Non-Executive/ Independent	No. of Board Meetings attended	Attendance at the last AGM on 28.09.2006	Directorship in other companies incorporated in India	No. of other Board Committees of which member/ Chairman
Uma Kan <mark>t</mark> Shukla	Executive & Independent	4	Present	Nil	Chairman-Shareholders' Investors' Grievance Committee
Subhash Nayak (since, 28.09.2006)	Executive & Independent	2	Present	Nil	Member-Audit Committee Member-Shareholders'/ Investors' Grievance Committee Member-Audit Committee
Jashwant Patel (till, 28.09.2006)	Executive & Independent	2	Present	Nil	Member-Audit Committee  Member-Shareholders'/ Investors' Grievance Committee  Member-Audit Committee
Haren Shah	Non-Executive (Promoter Group)	4	Present	3 .	Chairman-Audit Committee Member-Shareholders'/ Investors' Grievance Committee

None of the Directors on the Board holds the office of Director in more than 15 companies or membership of committees of Board in more than 10 committees or chairmanship of more than 5 committee across all companies.





c) Four Board meetings were held during the year :

· · · · · · · · · · · · · · · · ·	5	
Date of Board Meeting	Location	No. of Directors present
17th April, 2006	Lakhtar	3
20th July, 2006	Lakhtar	3
19th October, 2006	Lakhtar	3
23rd January, 2007	Lakhtar	3

The meetings of the Board of Directors are normally scheduled well in advance and a detailed agenda folder is circulated to the Directors. The Board folder contains detailed notes on various agenda items and other information, which would enable the Board to discharge its responsibility effectively. The Directors, including the non-executive Directors, actively participate in the lengthy deliberations of the Board. The Chairman briefs the Board at every meeting on the overall performance of the Company and the important matters discussed at the meetings of the Audit Committee and the Shareholders'/Investors' Grievances Committee are also highlighted. The functions performed by the Board include review of:

- Strategy and business plans
- Annual operating and capital expenditure budgets
- Investment and exposure limits
- Compliance with statutory/regulatory requirements and review of major legal issues
- Adoption of quarterly/half-yearly/annual results
- Significant labour problems
- Transactions pertaining to purchase/disposal of property
- · Major accounting provisions and write-offs.



#### 3. Audit Committee

The powers and terms of reference of the Audit Committee are as mentioned in Clause 49(II)(d) of the Listing Agreement and Section 292A of the Companies Act, 1956. The terms of reference are briefly described below:

- Oversight of the Company's financial reporting process and the disclosure of its financial information.
- Recommending the appointment and removal of external auditors, fixation of audit fee and also approval
  of payment for any other services.
- Reviewing with the management, the annual financial statements before submission to the Board.
- Reviewing with the management, external and internal auditors, the adequacy of internal control systems.
- Reviewing the adequacy of internal audit functions, including the structure, reporting coverage and frequency of internal audit.
- Discussion with internal auditors on any significant findings and follow-up thereon.
- Reviewing the findings of any internal investigations by the internal auditors.
- Discussion with external auditors before the audit commences on nature and scope of audit as well a
  to have post-audit discussions to ascertain any area of concern.
- Reviewing the Company's financial and risk management policies.
- To look into the reasons for substantial defaults in the payment to the depositors, debentureholders, shareholders (in case of non-payment of declared dividends) and creditors.
- Reviewing, with the management, the matters required to be included in the Directors' Responsibility Statement.
- Reviewing, with the management, the quarterly financial statements before submission to the Board for approval.
- Reviewing, with the management, performance of statutory and internal auditors and adequacy of the internal control systems.
- To review the functioning of the Whistle Blower mechanism as and when introduced.

Recommendations of the Audit Committe, if any, are considered and implemented by the Board from time to

Audit Committee comprises of Mr. Haren Shah (non-executive - Promotor Group - Chairman), Mr. Úma Kant Shukla (executive-independent Member) and Mr. Jashwant Patel (executive-independent Member) till 28.09.2006. Since, 28.09.2006, Mr. Subhash Nayak (executive-independent Member).

The Committee held four meetings during the year, which were held on 17th April, 2006, 20th July, 2006, 19th October, 2006 and 23rd January, 2007.

The constitution and attendance at the meetings was as under:

Name of the Director	No. of meetings attended
Mr. HAREN SHAH	4
Chairman, Non-Executive	
(Promoter Group)	
Mr. UMA KANT SHUKLA	4
Executive , Independent	
Mr. JASHWANT PATEL	2
Executive, Independent	
Mr. SUBHASH NAYAK	2
Executive , Independent	

## 4. Remuneration/Compensation Committee

The Company does not have any Director with remuneration on its Board and hence, does not require a separate Remuneration Committee.