

<b>BOARD OF DIRECTORS</b>	:	<p>HAREN JAISUKHLAL SHAH Chairman &amp; Promoter Director</p> <p>UMA KANT SHUKLA, since resigned, w.e.f. 12/04/2019 Independent Director</p> <p>SUBHASH NAYAK, since resigned, w.e.f. 12/04/2019 Independent Director</p> <p>KIRTI SHUKLA, w.e.f. 12/04/2019 Independent Director</p> <p>SUREKHA NAYAK, w.e.f. 12/04/2019 Independent Director</p> <p>ALPA HAREN SHAH Woman Director &amp; Chief Executive Officer (Promoter Group)</p>
<b>CHIEF FINANCIAL OFFICER</b>	:	AJITA JAYANT SHAH
<b>COMPANY SECRETARY</b>	:	CS CHINTAN DOSHI, since resigned w.e.f. 12/04/2019
<b>REGISTERED OFFICE</b>	:	STATION ROAD, LAKHTAR DIST. SURENDRANAGAR ,GUAJRAT - 382775
<b>HEAD OFFICE</b>	:	7/C, POORNIMA 503, M.G. ROAD, MULUND (WEST) MUMBAI-400080
<b>AUDITORS</b>	:	MANOJ MEHTA & CO. CHARTERED ACCOUNTANTS
<b>BANKERS</b>	:	KAPOL CO.OP. BANK LTD., MULUND (WEST) THANE BHARAT SAHAKARI BANK LTD, MULUND (WEST)
<b>STOCK EXCHANGE WHERE LISTED</b>	:	THE BOMBAY STOCK EXCHANGE LTD

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FOR KIND ATTENTION OF SHAREHOLDERS:

- ✂ **DEMAT:-**if you are still holding shares in physical mode, kindly, consider following advantages by opting shares in demat mode:-
- o Sale of shares is possible only through demat mode as the Company's shares are traded compulsorily in demat mode only.
  - o Realize better price for transfer/sale of shares
  - o Eliminate loss of shares through burglary or theft, misplacement or mutilation
  - o Easy and faster transaction of shares
  - o Minimum brokerage.
  - o No stamp duty on purchase/sale
  - o SEBI (Securities and Exchange Board of India) has proposed to make it compulsory for listed company to entertain transfer of shares only in demat form.
- ✂ Steps involved in dematerialization of shares
- o Open an account with a Depository Participant (DP) of your choice.
  - o You may choose your DP based on your evaluation of their reputation, service standards, charges, comfort level, other conveniences, etc.
  - o Submit a Dematerialization Request Form (DRF) to your DP along with the defaced share certificates.
  - o Shares will be converted into electronic form and will get credited into your demat account.
  - o To understand about the procedure and for all queries relating to dematerialization, kindly contact the Registrar & Transfer Agent of the Company; LINK INTIME INDIA PVT. LTD. at C-101, 247 Park, LBS MARG, VIKHROLI WEST, MUMBAI 400 083; TEL. : 022-49186000 FAX : 022-49186060 email : [rnt.helpdesk@linkintime.co.in](mailto:rnt.helpdesk@linkintime.co.in).
- ✂ **ECS:-**To avoid loss of dividend warrants in transit and undue delay in receipt of dividend warrants, the Company has provided a facility to the Members for remittance of dividend through the Electronic Clearing System (ECS), NEFT and other permitted mode. The ECS facility is available at locations identified by Reserve Bank of India from time to time and covers most of the cities and towns. Members holding shares in physical form and desirous of availing this facility are requested to contact the Company's Registrars and Transfer Agents.
- ✂ **GREEN INITIATIVE:-**Please, register your e mail ID with the Registrars and Transfer Agents of the Company or with the Secretarial department of the Company. Your initiative will save forest wealth of our Country.

## NOTICE OF TWENTY SIXTH ANNUAL GENERAL MEETING

NOTICE is hereby given that Twenty Sixth Annual General Meeting of the Members of Alpha Hi Tech Fuel Limited will be held on Thursday, September 05, 2019 at 11.00 a.m. at the Registered Office of the Company at Station Road, Lakhtar, Dist. Surendranagar, Gujarat - 382 775, to transact the following business:

### ORDINARY BUSINESS

1. To receive, consider and adopt the Audited Financial Statements and the reports of the Board of Directors and Auditors thereon for the Financial Year ended 31st March, 2019 and in this regard to consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT Audited Financial Statements and the reports of the Board of Directors and Auditors thereon, for the Financial Year ended 31st March, 2019 are hereby received, considered and adopted."

2. To regularize the appointment of Ms. Kirti Shukla (DIN:08421393) who is appointed Additional Director, as Independent Director and in this regard to consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT Ms. Kirti Shukla (DIN: 08421393) who is appointed an additional Director of the Company, by the Board of Directors in their meeting held on 12<sup>th</sup> April, 2019 under section 161(1) of the Companies Act, 2013 and other applicable provisions of the Companies Act, 2013 (including any statutory modifications or re-enactment thereof) and applicable provisions of the Articles of Association of the Company and who holds office upto the date of this Annual General meeting, be and she is hereby appointed Independent Director of the Company."

3. To regularize the appointment of Mrs. Surekha Nayak (DIN:08421396) who is appointed Additional Director, as Independent Director and in this regard to consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT Mrs. Surekha Nayak (DIN: 08421396) who is appointed an additional Director of the Company, by the Board of Directors in their meeting held on 12<sup>th</sup> April, 2019 under section 161(1) of the Companies Act, 2013 and other applicable provisions of the Companies Act, 2013 (including any statutory modifications or re-enactment thereof) and applicable provisions of the Articles of Association of the Company and who holds office upto the date of this Annual General meeting, be and she is hereby appointed Independent Director of the Company."

4. To ratify the appointment of Peer Reviewed Auditors and fix their remuneration and in this regard to consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of section 139 of the Companies Act, 2013 and the Rules made there under, appointment of M/s. Manoj Mehta & Co., Chartered Accountants (Firm Registration No. 116681 W) to hold office, up to the conclusion of 27th AGM is hereby ratified, who are appointed the Auditors of the Company, to hold office till the conclusion of the 28th Annual General Meeting to be held in 2020, on a remuneration as may be mutually agreed upon by the Board of Directors and the Auditors."

### SPECIAL BUSINESS

5. To sell/lease/transfer/dispose of the whole or part of the company's undertakings, the Factory Land, to consider and if thought fit, to pass, with or without modification(s), the following resolution as an Special Resolution:  
"RESOLVED THAT pursuant to section 180(1) of the Companies Act, 2013 and subject to such approvals as may be necessary, the consent of the company be and is hereby accorded to the board of directors to sell/lease/transfer/dispose of the whole or part of the company's undertakings, the Factory Land admeasuring 23,979.59 sq. mts. Approx. located at Survey No. 1040/2, Station Road, Lakhtar, Dist. Surendra nagar, Gujarat 382 775, on such terms and condition as the board may decide in the interest of the Company."

Place : Lakhtar

Date : 12<sup>th</sup> April, 2019.

By Order of the Board of Directors

Regd. Office:  
Station Road,  
Lakhtar, Dist. Surendranagar,  
Gujarat 382775

ALPA SHAH  
DIRECTOR & CEO  
(DIN 00971361)

NOTES:

A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.

An Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 relating to the Special Business to be transacted at the Annual General Meeting in respect of item no 5 is annexed hereto and forms part of notice.

In respect of resolutions at item no. 2 & 3 a statement giving additional information on director seeking appointment is annexed herewith as required under Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Pursuant to the provisions of section 105 of the Companies Act, 2013, a person can act as proxy on behalf of a member or number of members not exceeding fifty( 50) and holding in the aggregate not more than ten per cent of the total paid up share capital of the Company. Member holding more than ten per cent of the total Share Capital of the Company may appoint a single person as proxy, who shall not act as a proxy for any other Member.

The instrument appointing Proxy as per the format included in the Annual Report should be lodged with the Company at its Registered Office not less than 48 hours before the commencement of the meeting i.e 11.00 a.m. on Thursday, September 05, 2019.

During the period beginning twenty-four hours before the time fixed for the commencement of the Meeting and ending with the conclusion of the Meeting, a Member would be entitled to inspect the proxies lodged with the Company during normal business hours (9.30 a.m. IST to 6.00 p.m. IST) at the registered office of the Company, provided that a requisition for the same from a Member is received in writing not less than 3 days before the commencement of the Meeting.

The Register of Members and the Share Transfer books of the Company will remain closed on Thursday, September 05, 2019.

Pursuant to Section 72 of the Companies Act, 2013, Members holding shares in physical form may file nomination in the prescribed Form SH-13 with the Company's Registrar and Transfer Agent. In respect of shares held in electronic/demat form, the nomination form may be filed with the respective Depository Participant.

Members who still hold share certificates in physical form are advised to dematerialize their share holding to avail the benefit of dematerialization, which include easy liquidity, since trading is permitted in dematerialized form only, electronic transfer, savings in stamp duty and elimination of any possibility of loss of documents and bad deliveries.

Corporate members intending to send their authorized representatives to attend the Meeting are requested to send to the Company a certified true copy of the Board Resolution authorizing their representative along with their specimen signature to attend and vote on their behalf at the Meeting.

In case of joint holder attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.

A person who is not a Member as on the cut-off date should treat this Notice for information purpose only.

Relevant documents referred to in the accompanying Notice are open for inspection by the members at the Registered Office of the Company on all working days, except Saturdays and Sundays, between 11.00 a.m. and 1.00 p.m. upto the date of the Meeting.

Member who is desirous of getting any information as regard to the business to be transacted at the meeting are requested to write to the Company their queries at least seven days in advance of the Meeting in order to keep the required information readily available at the Meeting.

Members/Proxies and authorized signatories should bring the attendance slip duly filled in for attending the meeting. The identity/signature of the Members holding shares in electronic/demat form is liable for verification with specimen signatures as may be furnished by NSDL/CDSL to the Company. Such Members are advised to bring the relevant identity card, issued by the Depository Participant, to attend the Annual General Meeting.

The Annual Report duly circulated to the Members of the Company, is available on the Company's Web site at [www.alphahitechfuel.com](http://www.alphahitechfuel.com).

Shareholders can register their complaints, if any, on an exclusive e-mail id [investorgrievance@alphahitechfuel.com](mailto:investorgrievance@alphahitechfuel.com) which has been designated for the said purpose.

Pursuant to Section 101 of the Companies Act, 2013 read with relevant Rules made thereunder, Companies can serve Annual Reports and other communications through electronic mode to those Members who have registered their e-mail addresses either with the Company or with the Depository. Members who have not registered their e-mail addresses so far are requested to register their e-mail address so that they can receive the Annual Report and other communication from the Company electronically. Members holding shares in demat form are requested to register their e-mail address with their Depository Participant(s) only. Members of the Company, who have registered their e-mail address, are entitled to receive such communication in physical form upon request.

The Notice of AGM, Annual Report and Attendance Slip are being sent in electronic mode to Members whose e-mail IDs are registered with the Company or the Depository Participant(s) unless the Members have registered their request for a hard copy of the same. Physical copy of the Notice of AGM, Annual Report and Attendance Slip are being sent to those Members who have not registered their e-mail IDs with the Company or Depository Participant(s). Members who have received the Notice of AGM, Annual Report and Attendance Slip in electronic mode are requested to print the Attendance Slip and submit a duly filled in Attendance Slip at the registration counter to attend the AGM.

Members are requested to bring their copies of the Annual Report at the Meeting.

A route map showing directions to reach the venue of the 26<sup>th</sup> Annual General Meeting is given at the end of the notice as per the requirement of Secretarial Standard 2 on "General Meeting".

The Company's Equity Shares are listed at BSE Limited.

Members are requested to send all communication relating to shares (Physical and Electronic) to the Company's Registrar and Share Transfer Agent at M/s.Link Intime India Private Limited, C-101, 247 Park, LBS Marg, Vikhroli West, Mumbai- 400083.

The Company does not give gifts, gift coupons or cash in lieu of gifts to its Members. The Company also does not organize any plant visits for its Members.

Voting through electronic means:

Log-in to e-Voting website of Link Intime India Private Limited (LIPL)

Visit the e-voting system of LIPL. Open web browser by typing the following URL: <https://instavote.linkintime.co.in>.

Click on "Login" tab, available under 'Shareholders' section.

Enter your User ID, password and image verification code (CAPTCHA) as shown on the screen and click on "SUBMIT".

Your User ID details are given below:

Shareholders holding shares in demat account with NSDL: Your User ID is 8 Character DP ID followed by 8 Digit Client ID

Shareholders holding shares in demat account with CDSL: Your User ID is 16 Digit Beneficiary ID

Shareholders holding shares in Physical Form (i.e. Share Certificate): Your User ID is Event No + Folio Number registered with the Company

Your Password details are given below:

If you are using e-Voting system of LIPL: <https://instavote.linkintime.co.in> for the first time or if you are holding shares in physical form, you need to follow the steps given below:

Click on "Sign Up" tab available under 'Shareholders' section register your details and set the password of your choice and confirm (The password should contain minimum 8 characters, at least one special character, at least one numeral, at least one alphabet and at least one capital letter).

	For Shareholders holding shares in Demat Form or Physical Form
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (applicable for both demat shareholders as well as physical shareholders). Members who have not updated their PAN with depository Participant or in the company record are requested to use the sequence number which is printed on Ballot Form / Attendance Slip indicated in the PAN Field.
DOB/ DOI	Enter the DOB (Date of Birth)/ DOI as recorded with depository participant or in the company record for the said demat account or folio number in dd/mm/yyyy format.
Dividend Bank Details	Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio number. Please enter the DOB/ DOI or Dividend Bank Details in order to register. If the above mentioned details are not recorded with the depository participants or company, please enter Folio number in the Dividend Bank Details field as mentioned in instruction (iv-c).

If you are holding shares in demat form and had registered on to e-Voting system of LIPL: <https://instavote.linkintime.co.in>, and/or voted on an earlier voting of any company then you can use your existing password to login.

If Shareholder holding shares in Demat Form or Physical Form has forgotten password:

Enter User ID, select Mode and Enter Image Verification code (CAPTCHA). Click on "SUBMIT".

Incase shareholder is having valid email address, Password will be sent to the shareholders registered e-mail address. Else, shareholder can set the password of his/her choice by providing the information about the particulars of the Security Question & Answer, PAN, DOB/ DOI, Dividend Bank Details etc. and confirm. (The password should contain minimum 8 characters, at least one special character, at least one numeral, at least one alphabet and at least one capital letter)

**NOTE:** The password is to be used by demat shareholders for voting on the resolutions placed by the company in which they are a shareholders and eligible to vote, provided that the company opts for e-voting platform of LIPL.

For shareholders holding shares in physical form, the details can be used only for voting on the resolutions contained in this Notice.

It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

Cast your vote electronically

After successful login, you will be able to see the notification for e-voting on the home page of INSTA Vote. Select/ View "Event No" of the company (190137), you choose to vote.

On the voting page, you will see "Resolution Description" and against the same the option "Favour/ Against" for voting. Cast your vote by selecting appropriate option i.e. Favour/Against as desired.

Enter the number of shares (which represents no. of votes) as on the cut-off date under 'Favour/Against'. You may also choose the option 'Abstain' and the shares held will not be counted under 'Favour/Against'.

If you wish to view the entire Resolution details, click on the 'View Resolutions' File Link.

After selecting the appropriate option i.e. Favour/Against as desired and you have decided to vote, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "YES", else to change your vote, click on "NO" and accordingly modify your vote.

Once you confirm your vote on the resolution, you will not be allowed to modify or change your vote subsequently.

You can also take the printout of the votes cast by you by clicking on "Print" option on the Voting page.

General Guidelines for shareholders:

Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to e-Voting system of LIPL: <https://instavote.linkintime.co.in> and register themselves as 'Custodian / Mutual Fund / Corporate Body'.

They are also required to upload a scanned certified true copy of the board resolution /authority letter/power of attorney etc. together with attested specimen signature of the duly authorised representative(s) in PDF format in the 'Custodian / Mutual Fund / Corporate Body' login for the Scrutinizer to verify the same.

During the voting period, shareholders can login any number of time till they have voted on the resolution(s) for a particular "Event".

Shareholders holding multiple folios/demat account shall choose the voting process separately for each of the folios/demat account.

In case the shareholders have any queries or issues regarding e-voting, please refer the Frequently Asked Questions ("FAQs") and Instavote e-Voting manual available at <https://instavote.linkintime.co.in>, under Help section or write an email to [enotices@linkintime.co.in](mailto:enotices@linkintime.co.in) or Call o :- Tel : 022 - 49186000.

General instructions for Voting through electronic means:

The Members, whose names appear in the Register of Members / list of Beneficial Owners as on Thursday, August 29, 2019 are entitled to vote on the Resolutions set forth in this Notice by way of remote e-voting and poll.

Members can cast their vote online as mentioned below period & time:

E-Voting Starts	Monday, September 02, 2019	9:00A.M.
E-Voting Ends	Wednesday, September04, 2019	5:00P.M.

The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date for both remote e-voting and poll.

Any person, who acquires shares of the Company and becomes member of the Company after dispatch of the notice and holding shares as of the cut-off date may obtain the login ID and password by sending an email to <https://instavote.linkintime.co.in> by mentioning their Folio No./DP ID and Client ID No. However, if you are already registered with Link Intime India Private Limited for remote e-voting then you can use your existing user ID and password for casting your vote. If you forget your password, you can reset your pass word by using "Forget User Details/Password" option available on <https://instavote.linkintime.co.in>.

Pursuant to Section 107 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (amended from time to time), voting through polling paper shall also be made available to those Members who attends the Annual General Meeting and have not already cast their vote by e-voting.

A member may participate at the meeting even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the meeting.

A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on cut-off date only shall be entitled to avail the facility of remote e-voting or voting at the meeting through ballot papers.

CA Pritesh Achaliya, Practicing Chartered Accountant of M/s. P S Achaliya & Co. has been appointed the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.

The Scrutinizer shall, immediately after the conclusion of voting at general meeting, count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall not later than 48hours of conclusion of the meeting submit a consolidated scrutinizer report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing.

The results along with the Scrutinizers' Report shall be placed on the website of the Company and on the website of Link Intime India Private Limited and shall be communicated to BSE Limited.

The SEBI has mandated the submission of the permanent account number(PAN) by every participant in the securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their depository participant(s). Members holding shares in physical form are required to submit their PAN details to the Registrar and share Transfer Agent.



ANNEXURE

**AN EXPLANATORY STATEMENT**

pursuant to Section 102(1) of the Companies Act, 2013 relating to the Special Business to be transacted at the Annual General Meeting in respect of **SPECIAL BUSINESS** item no 5 forming part of notice.

Process of manufacturing operations for making briquettes from agriculture waste consists of usage of cutters for chopping of raw material which creates noise pollution. Hammer mill for grinding of chopped material creates high decibel level of noise. Separators and blower separate dust before feeding material into briquetting press which is prone to emission of fine dust particles in air. Compression involves friction in briquetting press with irritating noise.

In recent past surrounding area of the factory premises is densely inhabited with residences and public utility places. If the production activity of the Company is carried out at the current factory set up, resistance for the said disturbances from the neighboring agglomeration is possible.

Considering concerns of the Company for welfare of the local residents in the vicinity and their health, the Board is of the opinion that continuing to carry on manufacturing operations at the present locational set up is not justified. Since, the Company is committed to high standards of Corporate Social Responsibility, the option of shifting of the manufacturing set up to some other geographical location is commended.

The shifting process would involve:

- Physical dismantle and transport of plant and machinery;
- Acquisition and procurement of requisite latest and state of the art machineries and processes;
- Procurement of factory land with similar features of geographical location advantages;
- Disposal and sale of unused Land, Building, Plant and Machineries; and
- Execution of all other related and consequential procedures and requirements.

**Necessity for the resolution:** Special Resolution, seeking approval of the shareholders for sale of the Land belonging to the Company was unanimously passed at the Annual General Meeting of the Company held on 29<sup>th</sup> September, 2016. Improvement is, however, required in the drafting of the wordings of the resolution, Hence, this resolution at this AGM.

Consent of the shareholders is required to carry out the above.

As required under Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, and SS-2 Secretarial Standards on General Meetings, brief profile of the Directors seeking regularization of their appointment at the ensuing Annual General Meeting, is given below:

**MS. KIRTI SHUKLA**

Date of Birth	05-06-1986
Date of Appointment	12-04-2019
Qualification	Bachelors in International Business
Experience in specific functional areas	Administration
Directorships in other Companies	None
Chairman/ Member of the Committees of the Board of Directors of the Company	Chairman of Stakeholder Relationship committee Member of Audit Committee and Nomination & Remuneration Committee
Chairman/Member of the Committees of the Board of Directors of the other Companies in which she is a Director	None
No. of Shares held in the Company	NIL
Director Identification Number	08421393

**MRS. SUREKHA NAYAK**

Date of Birth	17-07-1954
Date of Appointment	12-04-2019
Qualification	B. Com.
Experience in specific functional areas	Retired Bank officer
Directorships in other Companies	None
Chairman/ Member of the Committees of the Board of Directors of the Company	Chairman of Audit Committee and Nomination & Remuneration Committee Member of Stakeholder Relationship committee
Chairman/Member of the Committees of the Board of Directors of the other Companies in which she is a Director	None
No. of Shares held in the Company	NIL
Director Identification Number	08421396

Place : Lakhtar  
Date : 12<sup>th</sup> April, 2019.

By Order of the Board of Directors

Regd. Office:  
Station Road,  
Lakhtar, Dist. Surendranagar,  
Gujarat 382775

ALPA SHAH  
DIRECTOR  
(DIN - 00971361)