

**ANDHRA PRADESH TANNERIES  
LIMITED**

**FORTY- FIRST ANNUAL REPORT**

**2014-2015**

**CORPORATE INFORMATION**

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**BOARD OF DIRECTORS**

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Mrs. Arati Saran (DIN 01157284)  
Mr. Jehangir H. C. Jehangir (DIN: 00001451)  
Ms. Sugandha Shelatkar (DIN: 06906156)  
Mr. Subramanian Sundaram Kamakshi (DIN: 02909675)

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**REGISTERED OFFICE**

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Leather Complex Area, Nellimarla,  
Vizianagram District,  
Andhra Pradesh- 535 217

CIN: L19110AP1974PLC001711

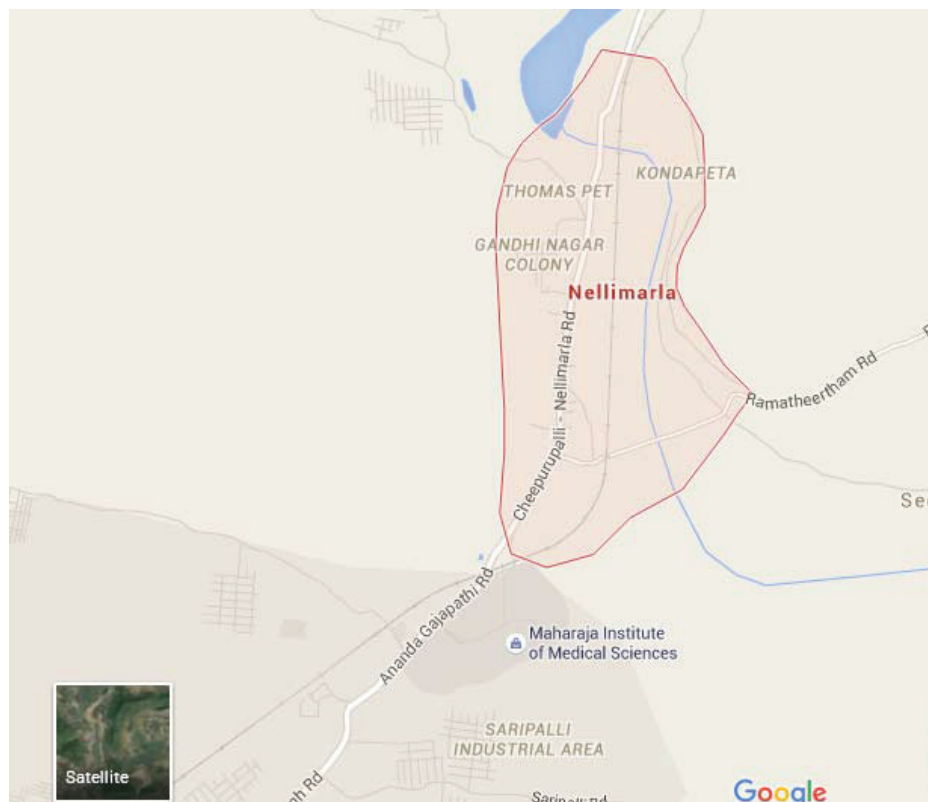
Website: [www.aptl.net.in](http://www.aptl.net.in)  
Tel No: 022-424934923 Fax No: 022-24934924  
Email: [sugandhas78@rediffmail.com](mailto:sugandhas78@rediffmail.com)

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**REGISTRAR & SHARE TRANSFER AGENT**

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Satellite Corporate Services Private Limited  
B- 302, Sony Apartment, Opp. ST Jude High School,  
Off. Andheri Kurla Road, Jarimari, Sakinaka,  
Mumbai 400 072  
Tel: 022 -28520461/ 28520462  
Email: [service@satellitecorporate.com](mailto:service@satellitecorporate.com)

**ROUTE MAP OF THE VENUE OF ANNUAL GENERAL MEETING****Andhra Pradesh  
Tanneries Limited****Venue of the Annual****General Meeting**

Leather Complex Area,  
Nellimarla, Vizianagaram,  
Andhra Pradesh-535217

**NOTICE**

Notice is hereby given that the Forty First Annual General Meeting of the members of Andhra Pradesh Tanneries Limited will be held at Leather Complex Area, Nellimarla, Vizianagram District, Andhra Pradesh- 535 217 at 11.00 a.m. on Wednesday, September 30<sup>th</sup>, 2015 to transact the following business :

**ORDINARY BUSINESS:**

1. To receive, consider and adopt the Audited Financial Statements of the company for the financial year ended March 31, 2015 together with the Reports of the Board of Directors and the Auditors thereon.
2. To appoint a Director in place of Mrs. Arati Saran (DIN 01157284), liable to retire by rotation and, being eligible, offers herself for re-appointment.
3. To consider and if thought fit to pass the following resolution as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Section 139 and other applicable provisions, if any, of the Companies Act, 2013 and the Rules framed thereunder, as amended from time to time, M/s. J L Bhatt & Co., Chartered Accountants, Mumbai, (ICAI Registration No.101332W), be and are hereby re-appointed as the Statutory Auditors of the Company to hold office from the conclusion of this Annual General Meeting till the conclusion of the next Annual General Meeting, at a remuneration to be decided by the Board of Directors in consultation with the Auditors plus applicable service tax and reimbursement of travelling and out of pocket expenses incurred by them for the purpose of audit.”

By Order of the Board  
For Andhra Pradesh Tanneries Limited

**Arati Saran**  
**Director**  
**DIN: 01157284**

Registered Office:  
Leather Complex Area,  
Nellimarla, Vizianagram-535217  
Andhra Pradesh  
CIN: L19110AP1974PLC001711  
Tel: 9122-24934923

E-mail: sugandhas78@rediffmail.com, Website: www.aptl.in  
Mumbai, 13<sup>th</sup> August, 2015

**Notes:**

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT PROXY/PROXIES TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF. PROXY/PROXIES NEED NOT BE A MEMBER OF THE COMPANY. A PERSON CAN ACT AS PROXY ON BEHALF OF MEMBERS NOT EXCEEDING FIFTY (50) AND IN HOLDING NOT MORE THAN TEN PERCENT (10%) OF THE TOTAL SHARE CAPITAL OF THE COMPANY. IN CASE A PROXY IS PROPOSED TO BE APPOINTED BY A MEMBER HOLDING MORE THAN 10% OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS, THEN SUCH PROXY SHALL NOT ACT AS A PROXY FOR ANY OTHER PERSON OR SHAREHOLDER. PROXIES IN ORDER TO BE EFFECTIVE MUST BE RECEIVED BY THE COMPANY AT ITS REGISTERED OFFICE NOT LATER THAN FORTY EIGHT HOURS BEFORE THE COMMENCEMENT OF THE MEETING. A PROXY FORM IS SENT HERewith. PROXIES SUBMITTED ON BEHALF OF THE COMPANIES, SOCIETIES ETC., MUST BE SUPPORTED BY AN APPROPRIATE RESOLUTION/AUTHORITY, AS APPLICABLE.
2. The Register of Members and the Share Transfer books of the Company will be closed from Wednesday, September 23, 2015 to Wednesday, September 30, 2015 both days inclusive
3. Members are requested to notify immediately any change of address:
  - (i) to their Depository Participants (DPs) in respect of their electronic share accounts, and
  - (ii) to the Company's Registrar & Share Transfer Agents, M/s Satellite Corporate Services Pvt. Ltd., B- 302, Sony Apartment, Opp. ST Jude High School, Off. Andheri Kurla Road, Jarimari, Sakinaka, Mumbai 400 072, in respect of their physical share folios, if any, quoting their folio numbers.
4. Members are requested to bring their copy of the Annual Report to the meeting.
5. The Notice of the AGM along with the Annual Report 2014-15 is being sent by electronic mode to those Members whose e-mail addresses are registered with the Company/Depositories, unless any Member has requested for a physical copy of the same. For Members who have not registered their e-mail addresses, physical copies are being sent by the permitted mode.
6. To support the 'Green Initiative' the Members who have not registered their e-mail addresses are requested to register the same with Registrar and Transfer Agents/Depositories.

**7. VOTING THROUGH ELECTRONIC MEANS:**

In compliance with provisions of Section 108 of the Companies Act, 2013 and the Rules framed thereunder, the company is pleased to provide members facility to exercise right to vote at 41<sup>st</sup> Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services provided by Central Depositories Services Limited (CDSL)

**I. The instructions for members for voting electronically are as under:-****A. In case of members receiving e-mail:**

- (i) Log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com) during the voting period.
- (ii) Click on "Shareholders" tab.
- (iii) Now, select the "ANDHRA PRADESH TANNERIES LIMITED" from the drop down menu and click on "SUBMIT"
- (iv) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in Demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used. If you are a first time user follow the steps given below.
- (vii) Now, fill up the following details in the appropriate boxes:

	<b>For Members holding shares in Demat Form and Physical Form</b>
PAN	<p>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> <li>Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</li> <li>In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</li> </ul>
Dividend Bank Details or Date of Birth	<p>Enter the Dividend Bank Details or Date of birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.</p> <p>If Both the details are not recorded with the depository or company please enter the member id / folio number in the dividend bank details field as mentioned in instruction (iv)</p>

(viii) After entering these details appropriately, click on “SUBMIT” tab.

- (ix) Members holding shares in physical form will then reach directly the Company selection screen. However, members holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN of “ANDHRA PRADESH TANNERIES LIMITED”.
- (xii) On the voting page, you will see Resolution Description and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the “Resolutions File Link” if you wish to view the entire Resolutions.
- (xiv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xv) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on “Click here to print” option on the Voting page.
- (xvii) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Note for Non-Individual Shareholders and Custodians
  - Non-individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and custodian are required to log on to <https://www.evotingindia.co.in> and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - After receiving the login details they have to create a compliance user should be created who would be able to link the account(s) for which they wish to vote on.

- The list of accounts should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

**B. In case a Member receives physical copy of the Notice of AGM [for members whose email IDs are not registered with the Company/Depository Participants(s) or requesting physical copy]:**

Please follow all steps from Sl. No. (i) to Sl. No. (xiv) above, to cast vote.

- I. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
- II. If you are already registered with CDSL for e-voting then you can use your existing user ID and password/PIN for casting your vote.
- III. You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).
- IV. The e-voting period commences on Sunday, September 27, 2015 (10.00 a.m) and ends on Tuesday, September 29, 2015 (5:00 p.m). During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of September 23, 2015, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently.
- V. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of September 23, 2015. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting, voting through ballot form as well as voting at the meeting. The members who have not cast vote through remote e-voting or through ballot form shall be entitled to vote at the meeting.
- VI. Any person, who acquires shares of the Company and becomes member of the Company after dispatch of the notice and holding shares as of the cut-off date, (may obtain the login ID and password by sending a request at [evoting@cdslindia.com](mailto:evoting@cdslindia.com)) shall follow the procedure laid down above. However, if you are already registered with CDSL for remote e-voting then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using "Forgot User Details/Password" option available on [www.evotingindia.com](http://www.evotingindia.com).
- VII. As voting would be through electronic means, the members who do not have access to e-voting facility may requisite a Physical Ballot Form from the company. You are required to fill in the ballot form and enclose it in a sealed envelope and send it to the Scrutinizer(s)



appointed by the Board of Directors of the Company at the registered office of the company not later than Tuesday, September 29, 2015 (5.00 p.m. IST). Ballot Form received after this date will be treated as invalid. A Member can opt for only one mode of voting i.e. either through e-voting or by Ballot. If a Member casts votes by both modes, then voting done through e-voting shall prevail and Ballot shall be treated as invalid.

VIII. The facility for voting, either through ballot or polling paper shall also be made available at the meeting and members attending the meeting who have not already cast their vote by remote e-voting or by ballot form shall be able to exercise their right at the meeting.

IX. Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.

X. Ms. Shalini Bhatt and/or failing her Mr. Mitesh Dhabliwala of M/s Parikh & Associates, Practicing Company Secretaries, has been appointed as the Scrutinizer to scrutinize the voting, remote e-voting process and votes cast through ballot at the AGM in a fair and transparent manner.

XI. The Scrutinizer shall, immediately after the conclusion of voting at the general meeting, first count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and make not later than three days of conclusion of the meeting a consolidated Scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorised by him in writing who shall countersign the same.

XII. The Results declared alongwith the Scrutinizer's Report shall be placed on the Company's website ([www.aptl.net.in](http://www.aptl.net.in)) and on the website of CDSL and communicated to the BSE Limited where the shares of the Company are listed.

XIII. All documents referred to in the accompanying Notice and the Explanatory Statement shall be open for inspection at the Registered Office of the Company during normal business hours (10.00 a.m to 6.00 p.m) on all working days except Saturdays and Sundays (including Public Holidays) up to the date of the Annual General Meeting.

By order of the Board

Arati Saran  
**Director**  
**DIN: 01157284**

***Registered Office:***

Leather Complex Area,  
Nellimarla, Vizianagram,  
Andhra Pradesh-535217.  
Date: 13.08.2015  
CIN: L19110AP1974PLC001711  
Leather Complex Area, Nellimarla,  
Vizianagaram, Andhra Pradesh-535217.

ANNEXURE TO THE NOTICE  
STATEMENTS SETTING OUT MATERIAL FACTS PURSUANT TO SECTION 102 OF THE  
COMPANIES ACT, 2013

**ITEM NO 2:**

Mrs. Arati Saran (DIN: 01157284) , director of the company in terms of Section 152(3) of the Act, retires by rotation and is eligible for re-appointment.

Mrs. Arati Saran was appointed on the Board with effect from March 25, 2004 and does not hold any shares.

Mrs. Arati Saran, aged 59 years has done her B.A (M.I.L.R. USA)

Other directorship held by Mrs. Arati Saran include: Pratap Pandit Limited, Bombay Footwear Private Limited, Bambolli Holdings Private Limited, Business Combine Limited, Hermes Consultants Private Limited, Rajasthan Xlo Sanwa Midland Limited, XLO United Clutch Products Limited and Keltech Energies Limited.

During the year Mrs. Arati Saran attended 4 (Four) Board meetings.

Mrs. Arati Saran is interested in the said resolution as it relates to her own appointment. She is not related to any other director of the company.

None of the other Directors or their relatives are concerned or interested in the Resolution at Item No. 2 of the Notice.

By order of the Board

Arati Saran  
**Director**  
**DIN: 01157284**

***Registered Office:***

Leather Complex Area,  
Nellimarla, Vizianagram,  
Andhra Pradesh-535217.  
Date: 13.08.2015  
CIN: L19110AP1974PLC001711  
Leather Complex Area, Nellimarla,  
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