

## VISION, MISSION & VALUE STATEMENT



### OUR VISION:

We are committed to providing world class, quality education providing institute that would put on track the careers of students in the fields of Accounts, Law & Finance by providing thorough knowledge and extending pre and post examination support to them. We envision the institute network to go beyond the boundaries of the home state to reach out to deserving students in small towns through Satellite Learning Program.

### OUR MISSION

Our Mission is to be among top quadrille coaching institute across nation by 2020. Our aim to be most preferred coaching institute of India and to create an educational platform for the students to help them prepare for entrance exams for all the streams. This would be done by providing specialized coaching, guidance and motivation to excel in their performance.

### CORE VALUES:

The core values are a set of principles that are aligned with Company's mission and guide the practice and development of curriculum, faculty, students, and staff. Some of the core values are:

- I) **Ethics:** Foster a learning environment that promotes responsible, principled behavior which respects the dignity of all members of the community.
- II) **Integrity:** Conduct all activities in an ethical manner. Commit to practices that are fair, honest, and objective in dealing with students, faculty members, staff, and stakeholders at all levels of the community.
- III) **Student Service:** Strive to ensure that curriculum, delivery, and support services respond to inquiries, requests, and concerns in an appropriate and timely manner.
- IV) **Quality:** Provide educational programs that lead to the acquisition of knowledge and skills necessary to achieve information literacy, career advancement, personal enrichment, leadership, and service to the community.

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## **CORPORATE INFORMATION:**

### **BOARD OF DIRECTORS:**

1. Mr. Vinodbhai Chimanlal Shah, Non-Executive Director and Chairman
2. Mr. Sandip Vinodkumar Kamdar, Whole Time Director& CEO
3. Mr. Rushiraj Zaverbhai Patel, Executive Director & CFO
4. Mrs. Shivani Ketul Patel, Non Executive Independent Director
5. Mr. Prashant Chandraprakash Srivastav, Non Executive Independent Director
6. Mr. Jigar Umeshbhai shah, Non Executive Director

### **COMMITTEES:**

#### **Audit Committee:**

1. Mr. Prashant Chandraprakash Srivastav, Chairman
2. Mrs. Shivani Ketul Patel, Member
3. Mr. Rushiraj Zaverbhai Patel, Member

#### **Nomination and Remuneration Committee:**

1. Mr. Prashant Chandraprakash Srivastav, Chairman
2. Mrs. Shivani Ketul Patel, Member
3. Mr. Vinodbhai Chimanlal Shah, Member

#### **Stakeholders Relationship Committee:**

1. Mrs. Shivani Ketul Patel, Chairman
2. Mr. Prashant Chandraprakash Srivastav, Member
3. Mr. Jigar Umeshbhai Shah, Member

#### **Internal Complaints Committee:**

1. Mr. Sandip Vinodkumar Kamdar, Chairman
2. Mr. Prashant Chandraprakash Srivastav, Member
3. Mrs. Shivani Ketul Patel, Member
4. Mr. Jigar Umeshbhai Shah, Member

### **CHIEF EXECUTIVE OFFICER:**

Mr. Sandip Vinodkumar Kamdar

### **CHIEF FINANCIAL OFFICER**

Mr. Rushiraj Zaverbhai Patel

### **COMPANY SECRETARY:**

Miss. Jigisha Bimalbhai Solanki

### **STATUTORY AUDITORS:**

NGST& Associate

### **BANKER OF THE COMPANY:**

State Bank of India  
Kotak Mahindra Bank

**LISTED AT:**

BSE Limited (On SME Platform)

Script code: 541401

**REGISTERED & TRANSFER AGENT:**

Karvy Computershare Private Limited  
Karvy Selenium Tower B, Plot 31-32, Gachibowli,  
Financial District,  
Nanakramguda,  
Hyderabad 500032  
Tel. No.: 040-67162222 Fax No.: +91 23001153  
E-mail: [einward.ris@karvy.com](mailto:einward.ris@karvy.com)

**REGISTERED OFFICE:**

201,202, Ratna High Street,  
Naranpura Crossroad,  
Naranpura,  
Ahmedabad-380013

**COMPANY CONTACT DETAILS:**

[www.arihantinstitute.com](http://www.arihantinstitute.com)



[cs@arihantinstitute.com](mailto:cs@arihantinstitute.com)



[079-2763113/14/15](tel:079-2763113/14/15)

## NOTICE

NOTICE is hereby given that 12<sup>th</sup> Annual General Meeting of Arihant Institute Limited will be held on Friday, 31<sup>st</sup> December, 2019, at 05:00 P.M. at the registered office of the Company at 201-202, Ratna High Street, Naranpura Crossroad, Naranpura Ahmedabad-380013 to transact following businesses:

### **ORDINARY BUSINESS:**

#### **Item No.: 1 Adoption of Audited Financial Statement:**

To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended on 31<sup>st</sup> March, 2019, together with the Reports of the Board of Directors and Auditors thereon.

#### **Item No.: 2 Reappointment of Director:**

To re-appoint Mr. Jigar Umeshbhai Shah (DIN: 05328340) who retires by rotation in terms of Section 152(6) of the Companies Act, 2013 and, being eligible, seeks re-appointment.

#### **Item No.: 3 Appointment of Auditor:**

To consider and if thought fit, to pass the following resolution as an Ordinary Resolution:

**RESOLVED THAT** pursuant to the provisions of the section 139, 141, 142 and other applicable provisions of the Companies Act, 2013 and The Companies (Audit & Auditors) Rules 2014, (including any statutory modification(s) or re-enactment thereof for the time being in force), M/s. NGST & Associates, Chartered Accountants (Firm Registration Number: 135159W) be and are hereby appointed as the Statutory Auditors of the Company from the conclusion of this Annual General Meeting (AGM) to the conclusion of next AGM on the remuneration as may be decided by any Director of the Company.

**RESOLVED FURTHER THAT** any director of the company be and is hereby authorized to do all the acts, deeds and things which are necessary to give effect of an appointment of aforesaid person as a statutory auditor of the Company.

#### ITEM NO. 4 REGULARISATION OF DIRECTORS

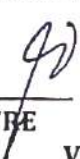
To consider and if thought fit to pass with or without modification(s) the following resolution as an Ordinary Resolution:


**“RESOLVED THAT** Mr Prashant Chandraprakash Srivastav(DIN : 02257146), Ms. Shivani Ketul Patel(DIN : 08033788) and Mr. Vinodbhai Chimanlal Shah(DIN: 08033798) who were appointed as Additional Directors with effect from January 5, 2018 on the Board of the Company in terms of Section 161 of the Companies Act, 2013 and who holds office up to the date of the ensuing Annual General Meeting, and in respect of whom a notice has been received from a member in writing under Section 160 of the Companies Act, 2013, proposing his candidature for the office of a Director, be and is hereby appointed as a director of the Company.”

**“RESOLVED FURTHER THAT** the Directors of the Company be and are hereby authorized to do all needful acts, deeds, Matters and things to give effect to this resolution including filling of forms with ROC.”

FOR ARIHANT INSTITUTE LIMITED

DATE:08/12/2019  
PLACE: AHMEDABAD

  
\_\_\_\_\_  
SIGNATURE  
SANDIP KAMDAR  
CHIEF EXECUTIVE OFFICER  
& WHOLE TIME DIRECTOR  
DIN: 00043214

  
\_\_\_\_\_  
SIGNATURE  
VINOD CHIMANLAL SHAH  
CHAIRMAN & NON  
EXECUTIVE DIRECTOR  
DIN: 08033798

## NOTES:

1. The relevant details, as required under Regulation 36 (3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), of the person seeking re-appointment as Director.

Particulars	Mr. Sandip Vinodray Kamdar
DIN:	00043214
Father's Name:	Mr. Vinodkumar keshavlal kamdar
Date of Birth:	08/10/1973
Qualification:	Chartered Accountant
Date of Appointment:	31 <sup>st</sup> August, 2018
Nature of his expertise in specific functional areas :	Sandeep Kamdar is the Founder and Promoter of Arihant Institute Limited (AIL). He is a visionary educationist who has dedicated 20 years of his life to build careers of 2000+ Chartered Accountants and 250+ Company Secretaries.
Disclosure of relationships between directors inter-se	Son in Law of Mr. Vinod Chimanlal Shah
Names of listed entities in which the person also holds the directorship	NIL
Names of listed entities in which the person also hold the membership of Committees of the board;	NIL
Shareholding of non-executive directors.	NIL

\*Chairmanship/membership of the Audit Committee and Stakeholders" Relationship Committee has been considered.

2. **A member entitled to attend and vote at the 12<sup>th</sup> Annual General Meeting ("The Meeting") is entitled to appoint a Proxy to attend and vote instead of himself/herself and the proxy need not be a member of the Company.**

The instrument appointing a Proxy should however be deposited at the Registered Office of the Company not less than forty-eight hours before the commencement of the Meeting.

A person shall act as proxy for only 50 members and holding in aggregate not more than 10 percent of the total share capital of the company carrying voting rights. Member holding more than 10 percent of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other member.

If a Person is appointed as Proxy for more than 50 Members, he shall choose any 50 Members and confirm the same to the Company 24 hours before the commencement of the Meeting. In case, the Proxy fails to do so, the Company shall consider only the first 50 proxies received in respect of such person as valid.

Proxy holder shall prove his identity at the time of attending the Meeting. A Proxy Form which does not state the name of the Proxy shall be considered invalid.

3. Corporate members intending to send their authorised representatives to attend the Meeting pursuant to Section 113 of Companies Act, 2013 ("the Act") are requested to send to the Company a certified copy of the Board resolution authorising their representatives to attend and vote on their behalf at the Meeting.
4. Proxy Form(s) and certified copy of Board resolution(s) authorising representative(s) to attend and vote at the Meeting shall be sent to the registered office of the Company and addressed to the "Secretarial Department of Arihant Institute Limited".
5. In case of joint holders attending the meeting together, only holder whose name appearing first will be entitled to vote.
6. The cut off date is 21<sup>st</sup> September, 2019. I.e. those who are the members of the company as on 21<sup>st</sup> September, 2019 will be entitled to attend and vote in 12<sup>th</sup> AGM of the company.
7. The Register of Members and Share Transfer Books of the Company will be closed from 22<sup>nd</sup> September, 2019 to 29<sup>th</sup> September, 2019 and same will be re-opened from 30<sup>th</sup> September, 2019 onwards.
8. The route map showing directions to reach the venue of the 12<sup>th</sup> AGM is provided at the end of notice and also uploaded on the Website of the Company.
9. To prevent fraudulent transactions, members are advised to exercise due diligence and notify the Company of any change in address or demise of any member as soon as possible. Members are also advised not to leave their demat account(s) dormant for long period of time. Periodic statement of holdings should be obtained from the concerned Depository Participant and holdings should be verified.
10. Members holding shares in dematerialized form are requested to intimate all changes pertaining to their bank details such as bank account number, name of the bank and branch details, MICR code (Magnetic Ink Character Recognition Code) and IFSC code, mandates,



nominations, power of attorney, change of address, change of name, e-mail address, contact numbers, etc., to their depository participant (DP). Changes intimated to the DP will then be automatically reflected in the Company's records which will help the Company and the Company's Registrars and Transfer Agents to provide efficient and better services.

11. Members are requested to notify any change in their address, if any to the Registrar & Share Transfer Agent of the company- Karvy Computershare Private Limited, Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad 500032.
12. In accordance with the provisions of Section 72 of the Companies Act, 2013, the facility for making/ varying/ cancelling nominations is available to individuals, holding shares in a company. Nomination can be made in Form SH-13 and any variation/ cancellation thereof can be made by giving notice in Form SH-14 prescribed under the Companies (Share Capital and Debentures) Rules, 2014 for the purpose. The Forms can be obtained from Registrar & Share Transfer Agent- Karvy Computershare Private Limited.
13. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in Securities Market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their depository participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN to the Company / Registrars and Transfer Agents of the Company
14. The Notice of the AGM along with the Annual Report 2018-19 is being sent by electronic mode to those Members whose e-mail addresses are registered with the Company / Depositories, unless any Member has requested for a physical copy of the same. For Members who have not registered their e-mail addresses, physical copies are being sent by the permitted mode. Members may note that this Notice and the Annual Report 2018-19 will also be available on the Company's website viz. [www.arihantinstitute.com](http://www.arihantinstitute.com)
15. Members who have received the notice of AGM, Annual Report and Attendance Slip in electronic mode are requested to print the Attendance slip and submit a duly filled in Attendance slip at the registration counter to attend the AGM.
16. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013, will be available for inspection by the members at the Annual General Meeting.
17. The Register of Contracts or Arrangements in which Directors are interested, maintained under Section 189 of the Companies Act, 2013, will be available for inspection by the members at the Annual General Meeting.

## ROUTE MAP OF VENUE OF 12<sup>TH</sup> ANNUAL GENERAL MEETING

### Registered Office:

201-202, Ratna High Street,  
Naranpura Cross Road,  
Naranpura, Ahmedabad-380013.

