### 35<sup>th</sup> ANNUAL REPORT 2021-2022

# **BACIL PHARMA LIMITED**

71, Laxmi Building, Sir P. M. Road, Fort, Mumbai – 400 001

#### **Board of Directors**

Prakash Shah – Director
Dr. Sneha Shah – Non-Executive Woman Director
Shirish Shetya – Independent Non-Executive Director
Lalit Jain – Independent Non-Executive Director
Manmohan Ghildyal – Manager
Jayesh Ramchandra Patil – Chief Financial Officer
Vaishali Sureshbhai Vaghasiya – Company Secretary

#### **Registered Office**

71, Laxmi Building, Sir P. M. Road, Fort, Mumbai – 400 001 www.bacilpharma.com E-mail: info@bacilpharma.com CIN: L24200MH1987PLC043427

#### Bankers

Union Bank of India Mumbai Samachar Marg, Mumbai – 400 023

#### **Auditors**

M/s. Laxmikant Kabra & Co. LLP (Formerly known as Laxmikant Kabra & Co.) Chartered Accountants
Thane

#### **Secretarial Auditor**

Pooja Gandhi & Associates Practicing Company Secretary Mumbai

#### **Registrar & Share Transfer Agents**

Bigshare Services Pvt. Ltd. E-2/3, Ansa Industrial Estate, Sakivihar Road, Saki Naka, Andheri (East), Mumbai – 400 072

Phone: 28470652, 28470653, 28473747, 28473474

Fax: 28475207

www.bigshareonline.com

#### Special Notice to Shareholders holding shares in Physical Mode:

As per SEBI circular dated April 20, 2018 shareholders whose ledger folios not mapped with PAN and Bank details are requested to compulsorily furnish the details to the RTA/Company for registering the same with the respective folios.

For any queries on the subject matter and the rules. Please contact the Company's Registrars and Share transfer Agent at: BIGSHARE SERVICES PVT. LTD. E-2/3, Ansa Industrial Estate, Sakivihar Road, Saki Naka, Andheri (East), Mumbai - 400 072.

Telephone Number: 28470652, 28470653, 28473747, 28473474

email ID: info@bigshareonline.com

#### NOTICE

Notice is hereby given that the Thirty Fifth Annual General Meeting of the shareholders of Bacil Pharma Limited will be held on Thursday, 29<sup>th</sup> September, 2022, at 2.00 P.M at 71, Laxmi Building, 4<sup>th</sup> Floor, Sir P. M. Road, Fort, Mumbai – 400001 to transact the following business:

#### **ORDINARY BUSINESS:**

- To receive, consider, and, adopt the Audited Financial Statements of the Company as at 31st March, 2022 and Reports
  of the Directors' and Auditors' thereon.
- 2. To re-appoint M/s. Laxmikant Kabra & Co. LLP, Chartered Accountants as statutory auditors of the Company and to fix their remuneration:

"RESOLVED THAT pursuant to Section 139, 142 and all other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014, (including any statutory modification(s) or re-enactment thereof) and pursuant to the recommendations of the Audit Committee and the Board of Directors of the Company, M/s. Laxmikant Kabra & Co. LLP, Chartered Accountants, having registration No. 117183W be and are hereby re-appointed as the Statutory Auditors of the Company for term of five consecutive years, who shall hold office from the conclusion of this 35th Annual General Meeting till the conclusion of the 40th Annual General Meeting to be held in the year 2027 on such remuneration as may be decided by the Board of Directors in consultation with the Statutory Auditors of the Company."

#### **Special Business:**

3. To appoint Mrs. Suman Shah (DIN: 01764668) as Non-Executive Non-Independent Director of the Company.

To consider and if thought fit, to pass the following Resolution as an Ordinary Resolution:

"RESOLVED that pursuant to the provisions of Section 152, 160 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), Mrs. Suman Shah (DIN: 01764668), in respect of whom the Company has received a notice in writing from a Member under Section 160 of the Act, proposing her candidature as a Director, be and is hereby appointed as Non-Executive Non-Independent Director of the Company from the date of this 35th Annual General Meeting, liable to retire by rotation."

RESOLVED FURTHER that the Board of Directors of the Company, be and is hereby authorized to do all such acts, deeds, matters and things as may be considered necessary, desirable or expedient to give effect to this Resolution."

Place: Mumbai For & on behalf of the Board of Directors
Date: 01.09.2022 Bacil Pharma Limited

REGISTERED OFFICE

71, Laxmi Building, 4th Floor, Sir P M Road, Fort, Mumbai-400001 Sd-Prakash Shah Director DIN: 01136800

#### **NOTES**

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND SUCH A PROXY NEED NOT BE A MEMBER OF THE COMPANY. The instrument appointing proxy should, however be deposited at the registered office of the Company not less than forty-eight hours before the commencement of the meeting. A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- 2. Corporate Members intending to send their authorized representatives to attend the Meeting pursuant to Section113 of the Companies Act, 2013 are requested to send to the Company a certified copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the Meeting.
- 3. The Register of Members and Share Transfer Books of the Company will remain closed from Friday, 23<sup>rd</sup> September, 2022 to Thursday, 29<sup>th</sup> September, 2022 (both days inclusive).
- 4. Members are requested to expeditiously intimate any change in their address registered with the Company. Members holding shares in physical form can submit their PAN details to the Company / Registrars and Transfer Agents, M/s. BIGSHARE SERVICES PVT. LTD.
- 5. Members are requested to bring their attendance slip along with copy of the Annual Report at the time of Annual General Meeting.
- 6. The Notice of AGM along with the Annual Report 2021-22 is being sent by electronic mode to those members whose email addresses are registered with the Company / Depositories.
- 7. Shareholders desiring any information as regards the proposed resolutions are requested to write to the Company at least seven working days in advance so as to enable the management to keep the information ready at the meeting.
- 8. In the terms of Section 72 of the Companies Act, 2013, nomination facility is available to the individual shareholder. The shareholders who are desirous of availing this facility may kindly write to the Registrars & Transfer Agents in Form SH-13 prescribed by the Government which can be obtained from the Company's R&T Agents.
- 9. A Statement pursuant to Section 102(1) of the Companies Act, 2013, relating to the special business to be transacted at the Meeting is annexed hereto.
- 10. The remote e-voting period begins on Monday, September 26, 2022 (9.00 A.M. Indian Standard Time) and ends on Wednesday, September 28, 2022 (5.00 P.M. Indian Standard Time). The remote e-voting module shall be disabled by NSDL for voting thereafter.

#### How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

#### Step 1: Access to NSDL e-Voting system

#### A) Login method for e-Voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

| Lo | Login method for Individual shareholders holding securities in demat mode is given below: |   |  |  |  |  |
|----|---|---|--|--|--|--|
| Ţ  | ype of shareholders   | Login Method  |  |  |  |  |
| h  | ndividual Shareholders<br>olding securities in demat<br>node with NSDL.                   | <ul> <li>(i) Existing IDeAS user can visit the e-Services website of NSDI Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provide i.e. NSDL and you will be re-directed to e-Voting website on NSDL for casting your vote during the remote e-Voting period.</li> <li>(ii) If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Selective.</li> </ul> |  |  |  |  |
|    |   | https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp  (iii) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com, either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available unde 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit dema account number hold with NSDL), Password/OTP and of Verification Code as shown on the screen. After successfur authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDLand you will be redirected to e-Voting website of NSDL for casting your voted during the remote e-Voting period.                                   |  |  |  |  |
|    |   | (iv) Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.  NSDL Mobile App is available on  App Store  Google Play   |  |  |  |  |

| Individual Shareholders<br>holding securities in demat<br>mode with CDSL                               | Existing users who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest arehttps://web.cdslindia.com/myeasi/home/loginor www.cdslindia.com and click on New System Myeasi.  |  |
|--|--|--|
|  | <ol> <li>After successful login of Easi/Easiest the user will be also able<br/>to see the E Voting Menu. The Menu will have links of e-<br/>Voting service provider i.e. NSDL. Click on NSDL to cast your<br/>vote.</li> </ol>   |  |
|  | 3. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration  on   |  |
|  | 4. Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. NSDL where the e-Voting is in progress.  |  |
| Individual Shareholders (holding securities in demat mode) login through their depository participants | You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period |  |

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

| Login type   | Helpdesk details   |
|--|--|
| Individual Shareholders holding securities in demat mode with NSDL | Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.inor call at toll free no.: 1800 1020 990 and 1800 22 44 30  |
| Individual Shareholders holding securities in demat mode with CDSL | Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022-23058738 or 022-23058542-43 |

B) Login Method for e-Voting shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen. Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
- 4. Your User ID details are given below:

| Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical | Your User ID is:   |
|--|--|
| a) For Members who hold shares in demat account with NSDL.     | 8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12******.  |
| b) For Members who hold shares in demat account with CDSL.     | 16 Digit Beneficiary ID For example if your Beneficiary ID is 12******************* then your user ID is 12************************************        |
| c) For Members holding shares in Physical Form.                | EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001*** |

- 5. Password details for shareholders other than Individual shareholders are given below:
  - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?
    - If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
    - (ii) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered.

- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a) Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
  - b) Physical User Reset Password?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
  - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
  - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

# Step 2: Cast your vote electronically on NSDL e-Voting system. How to cast your vote electronically on NSDL e-Voting system?

- I. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle.
- II. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period Now you are ready for e-Voting as the Voting page opens.
- III. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- IV. Upon confirmation, the message "Vote cast successfully" will be displayed.
- V. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- VI. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

#### General Guidelines for shareholders

- Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to <u>sgevoting@gmail.com</u> with a copy marked to <u>evoting@nsdl.co.in</u>
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request at evoting@nsdl.co.in

Process for those shareholders whose email ids are not registered with the depositories/ company for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to bacilpha@yahoo.com.

- 2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to sanmitracommercial@ymail.com. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. Login method for e-Voting for Individual shareholders holding securities in demat mode.
- 3. Alternatively shareholder/members may send a request to evoting@nsdl.co.infor procuring user id and password for e-voting by providing above mentioned documents.
- 4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.
- 5. The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of September 22, 2022.
- 6. Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. September 22, 2022, may obtain the login ID and password by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or RTA.
- 7. A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM.
- 8. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote evoting as well as voting at the AGM through ballot paper.
- 9. Mr. Suhas Ganpule, Practicing Company Secretary, (COP No. 5722) has been appointed for as the Scrutinizer for providing facility to the members of the Company to scrutinize the voting and remote evoting process in a fair and transparent manner.
- 10. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use of "remote e-voting" or "Ballot Paper" " for all those members who are present at the AGM but have not cast their votes by availing the remote e-voting facility.
- 11. The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than three days of the conclusion of the AGM, a consolidated scrutinizer's report of the total votes cast in favor or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
- 12. The Results declared along with the report of the Scrutinizer shall be placed on the website of NSDL immediately after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately forwarded to the BSE Limited, Mumbai.

Place: Mumbai Date: 01.09.2022 For & on behalf of the Board of Directors

Bacil Pharma Limited

REGISTERED OFFICE 71, Laxmi Building, 4th Floor, Sir P. M. Road, Fort, Mumbai – 400 001 Sd\_ Prakash Shah Director DIN: 01136800

# EXPLANATORY STATEMENT IN RESPECT OF THE ITEMS OF THE NOTICE PURSUANT TOSECTION 102(1) OF THE COMPANIES ACT, 2013

### Item No. 2: Reappointment of M/s. Laxmikant Kabra & Co. LLP, Chartered Accountants as Statutory Auditors of the Company.

This Explanatory Statement is provided though strictly not required as per Section 102 of the Act.

LAXMIKANT KABRA & CO LLP, Chartered Accountants, Mumbai (ICAI Firm Registration No.: 117183W/ W100736) were appointed as the Statutory Auditors of the Company by the Members at the 30<sup>th</sup> Annual General Meeting (AGM) held on September 29, 2017 to hold office from the conclusion of the 30<sup>th</sup> AGM till the conclusion of the 35<sup>th</sup> AGM of the Company to be held in the calendar year 2022. Accordingly, the present term of LAXMIKANT KABRA & CO LLP expires on conclusion of the ensuing 35<sup>th</sup> AGM. LAXMIKANT KABRA & CO LLP are eligible for re-appointment for a second term of five years in terms of the provisions of Section 139 of the Act read with the Companies (Audit and Auditors) Rules, 2014. The Company has received eligibility letter from LAXMIKANT KABRA & CO LLP confirming that their appointment will be in accordance with the provisions of Section 139 read with Section 141 of the Act. Considering their performance for the last 5 years, the Audit Committee of Directors has recommended the reappointment of LAXMIKANT KABRA & CO LLP to the Board of Directors of the Company, which the Board has accepted and approved, subject to the approval of the Members.

The remuneration proposed to be paid during their term would be mutually agreed between the Board of Directors of the Company and the Auditors and shall commensurate with the services to be rendered by them during the said tenure. The Board of Directors in consultation with the Audit Committee may alter and vary the terms and conditions of appointment, including remuneration, in such manner and to such extent as may be mutually agreed with the Statutory Auditors.

The Board recommends the resolution set out at Item No. 3 of the Notice for approval by the Members by way of an Ordinary Resolution.

None of the Directors or Key Managerial Personnel of the Company or their relatives are interested or concerned, financially or otherwise, in the resolution.

## Item No. 3: Appointment of Mrs. Suman Shah (DIN: 01764668) as Non-Executive Non-Independent Director of the Company.

The Company has received a notice in writing from a shareholder in accordance with section 160 of the Companies Act, 2013, proposing her candidature for the Director. The Board of Directors is of view that presence of Mrs. Suman Shah on the Board is desirable and would be beneficial to the Company and accordingly recommends Ordinary Resolution set forth in item No. 3 of the notice for approval of the members.

Except Mr. Prakash Shah and Dr. Sneha Shah, no other Director or Key Managerial Personnel of the Company or their relatives are concerned or interested in the proposed resolution.

Place: Mumbai Date: 01.09.2022 For & on behalf of the Board of Directors

Bacil Pharma Limited

REGISTERED OFFICE 71, Laxmi Building, 4th Floor, Sir P. M. Road, Fort, Mumbai – 400 001 Sd\_ Prakash Shah Director DIN: 01136800