



BKV INDUSTRIES LIMITED

**30<sup>th</sup>**

**ANNUAL REPORT**

2022 - 2023

**BOARD OF DIRECTORS**

|   |   |
|---|---|
| <b>Sri Bommidala Rama Krishna</b><br>Managing Director  | <b>Member :</b> Shareholders Relationship Committee   |
| <b>Smt. Bommidala Anitha</b><br>Non-Executive Director  | <b>Chairperson :</b> Stakeholders Relationship Committee<br>Risk Management Committee<br><b>Member :</b> Audit Committee<br>Nomination & Remuneration Committee |
| <b>Sri Nellore Dolendra Prasad</b> (upto 05.09.2022)<br>Non-Executive – Independent Director      | <b>Chairman :</b> Nomination & Remuneration Committee<br><b>Member :</b> Audit Committee  |
| <b>Sri Tunguntla Rama Krishna</b> (upto 05.09.2022)<br>Non – Executive – Independent Director     | <b>Chairman :</b> Audit Committee<br><b>Member :</b> Nomination & Remuneration Committee<br>Risk Management Committee<br>Stakeholders Relationship Committee    |
| <b>Sri Kola Hari Venkata Nagendra</b> (from 29.08.2022)<br>Non – Executive – Independent Director | <b>Chairman :</b> Nomination & Remuneration Committee<br><b>Member :</b> Audit Committee<br>Risk Management Committee<br>Stakeholders Relationship Committee    |
| <b>Smt. Maddula Durga Sushma</b> (from 29.08.2022)<br>Non -Executive - Independent Director       | <b>Chairman :</b> Audit Committee<br><b>Member :</b> Nomination & Remuneration Committee  |
| <b>Mr. B. Virat Vishnu</b>  | Company Secretary & Compliance Officer  |
| <b>Mr. K. Bhanu Kumar</b>   | Chief Financial Officer   |

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| <b>Registered Office</b><br>“Bommidala House”<br># 5-87-15/A, Lakshmiapuram Main Road,<br>Guntur – 522 007<br>Phone : + 91 863-2358453<br>Fax : +91 863 – 2358453<br>CIN : L05005AP1993PLC015304<br>E mail: bkvind@bommidala.co.in<br>Website: bkvindustries.in | <b>Bankers</b><br>D.No. 12-21-56, Guntur Main<br>Near Gowri Shankar Theatre<br>Kothapet, Guntur – 522 001. |
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**Stock Exchanges**

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| <b>BSE Limited,</b><br>Registered Office: PJ Towers,<br>Dalal Street, Fort, Mumbai - 400 001. | <b>The Calcutta Stock Exchange Ltd.,</b><br>7, Lyons Range, Kolkata - 700 001. |
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**Statutory Auditors :**

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| <b>M/s. Garlapati &amp; Co.,</b><br>Chartered Accountants,<br># 31-03-305, Old No:311 (6-3-11),<br>¾, Arundelpet, Guntur – 522 002. | <b>M/s. Jonnalagadda &amp; Associates,</b><br>Chartered Accountants,<br>New No:104 (Old No:54), Tiruvalluvarpuram, II Street,<br>Choolaimedu, Chennai - 600 094. |
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**Internal Auditors :****Secretarial Auditors:**

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| <b>M/s. K. Srinivasa Rao &amp; Co.</b><br>Company Secretaries,<br># 6-13-14A, 13/3,<br>Arundelpet, Guntur – 522 002. | <b>Registrars &amp; Share Transfer Agents :</b><br><b>M/s. KFin Technologies Limited</b><br>Karvy Selenium Tower B, Plot No: 31 & 32,<br>Gachhiowli, Financial District, Nanakramguda,<br>Serilingampally, Hyderabad - 500 032. |
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**NOTICE** is hereby given that the **THIRTIETH ANNUAL GENERAL MEETING** of the members of BKV INDUSTRIES LIMITED will be held on Monday 25th September 2023 at 03.30 P.M. IST ("AGM") through Video Conferencing ("VC") / Other Audio- Visual Means("OAVM"), to seek the consent of the shareholders of the Company ("Members"), on the agenda herein below through remote electronic voting("E-voting").

In view of the guidelines and notification issued by the Ministry of Home Affairs, Government of India and in light of the MCA Circulars pursuant to applicable provisions of the Companies Act and rules made there under. The proceedings of the AGM shall be deemed to be conducted at the Registered Office of the Company which shall be the deemed venue of the AGM.

**Ordinary Business:**

1. To receive, consider and adopt the Standalone Audited Financial Statements of the Company for the year ended 31<sup>st</sup> March, 2023 and together with the reports of the Board of Directors and Auditors there on.
2. To appoint a Director in place of Smt. Bommidala Anitha (DIN 00112766), who retires by rotation and being eligible, offers herself for re- appointment.

for and on behalf of Board of Directors  
For **BKV Industries Limited**

Place : Guntur

Date : 29.05.2023

**BOMMIDALA RAMA KRISHNA**

Managing Director

DIN:00105030

**NOTES:**

1. The Register of Members and Share Transfer Books of the Company shall remain closed from Monday, 18th September, 2023 to Monday, 25th September, 2023 (both days inclusive), for the purpose of Annual General Meeting.
2. The Ministry of Corporate Affairs (MCA) has, vide its Circular nos. 20/2020, 14/2020, 17/2020, 02/2021, 02/2022 the latest being 10/2022 dated 28th December, 2022, and the Securities and Exchange Board of India ("SEBI") vide its circular no. SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated 5th January, 2023 and other applicable circulars issued in this regard, (hereinafter collectively referred to as "the Circulars"), have permitted the holding of the Annual General Meeting ("AGM") through video conferencing ("VC")/ other audio visual means ("OAVM"). Hence, the AGM of the Company is being held through VC/ OAVM.

Therefore, the Meeting will be organized without the presence of Members and their proxies at meeting venue. Members can attend and participate in AGM through VC/ OAVM.

3. In compliance with the provisions of the Companies Act, 2013 (the "Companies Act"), the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended ("SEBI Listing Regulations") and the MCA and SEBI Circulars, the AGM of the Company is being held through VC / OAVM, without the physical presence of the Members at a common venue. In accordance with the Secretarial Standard - 2 on General Meetings issued by the Institute of Company Secretaries of India ("ICSI") read with Clarification/ Guidance on applicability of Secretarial Standards- 1 and 2 issued by the ICSI, the proceedings of the AGM shall be deemed to be conducted at the Registered Office of the Company which shall be the deemed venue of the AGM.
4. This AGM Notice is being sent to all the Members, whose names appear in the Register of Members/ List of Beneficial Owners as received from National Securities Depository Limited ("NSDL") / Central Depository Services (India) Limited ("CDSL") as on the date of dispatch of AGM notice.
5. The Board of Directors of the Company (the "Board", which term shall be deemed to include any Committee(s) constituted/ to be constituted by the Board, from time to time) has appointed Mr. K. Srinivasa Rao (Membership No.F5599), Partner of M/s. K.Srivasa Rao & Co., Practicing Company Secretaries, as the Scrutinizer to scrutinize the e- voting process in a fair and transparent manner.

6. Pursuant to the provisions of Section 105 the Companies Act, a Member entitled to attend and vote at the AGM is entitled to appoint a Proxy to attend and vote on his/ her behalf and the Proxy need not be a Member of the Company. However, since this AGM is being held pursuant to the applicable MCA and SEBI Circulars as mentioned here in above, through VC/OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of Proxies by the Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this AGM Notice.
7. Corporate / Institutional Members (i.e. other than Individuals, HUF, NRIs, etc.) are required to send a scanned certified true copy (PDF Format) of the Board Resolution / Authority Letter, etc., authorizing their representative to attend the AGM through VC / OAVM on their behalf and to vote through remote e-voting or during the AGM. The said Resolution/ Authorization shall be sent to the Scrutinizer by email through its registered email address to ksrao21@gmail.com with a copy marked to einward.ris@kfintech.com
8. The Member's log-in to the Video Conferencing platform using the remote e - voting credentials shall be considered for record of attendance at the AGM and such Member attending the Meeting will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act.
9. SEBI has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company /RTA.
10. The Company's Registrar and Transfer Agents for its Share Registry Work (Physical and Electronic) are M/s. KFin Technologies Limited ("Kfintech") having their office at Selenium Building, Tower B, Plot Nos 31 - 32, Gachibowli, Financial District, Nanakrda, Serilingampally Mandal, Hyderabad- 500 032. In compliance with the aforesaid MCA Circulars and SEBI Circulars. AGM Notice is being sent only through electronic mode to those Members whose email addresses are registered with the Company/ Kftch / Depositories. Members may note that the AGM Notice will also be available on the Company's website [www.bkvindustries.in](http://www.bkvindustries.in) and website of the Stock Exchanges respectively and on the website Kfintech of <https://evoting.kfintech.com> for any communication, the Members may also send a request to the Company's email: [bkvind.bommidala.co.in](mailto:bkvind.bommidala.co.in) Pursuant to the provisions of Section 108 of the Companies Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of the Listing Regulations and the MCACirculars, the Company is providing the facility of remote e-voting to its Members in respect of the business to be transacted at the AGM. The facility of casting votes by a member using remote e - voting system will be provided by KFin Technologies Limited.

AGM through VC/OAVM : Members will be provided with a facility to attend the AGM through video conferencing platform provided by the Company. Members can join the AGM 15 minutes before and after the scheduled time of commencement of the AGM. The facility of participation at the AGM through VC / OAVM will be made available on first come first served basis, in accordance with the MCA Circulars.

11. Instructions for Members for attending the AGM through VC/OAVM are as under:  
 Attending the AGM: Members will be provided with a facility to attend the AGM through video conferencing platform provided by the Company.
  - i. Members are requested to visit : <http://bkvind.makvel.in> and click on the "e-AGM Video Conference & Streaming" to join the Meeting.
  - ii. Members may join the Meeting through Laptops, Smart phones, Tablets and iPads for better experience. Further, Members will be required to use Internet with a good speed to avoid any disturbance during the Meeting. Members will need the latest version of Chrome, Safari, Internet Explorer 11, MS Edge or Firefox. Please note that participants connecting from Mobile Devices or Tablets or through Laptops connecting via mobile hotspot may experience Audio/Video loss due to fluctuation in their respective network. It is therefore recommended to use stable Wi-Fi or LAN connection to mitigate any glitches.
  - iii. Members who need assistance before or during the AGM may contact Mr. Bhanu Kumar, CFO - at Tel: +0863- 2355108 or send an email request at the email id : [bkvind@bommidala.co.in](mailto:bkvind@bommidala.co.in) or [evoting@kfintech.com](mailto:evoting@kfintech.com)
12. Procedure for Remote E-voting In compliance with the provisions of Section 108 of the Companies Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time and provisions of Regulation 44 of the Listing Regulations, the MCA Circulars and the circulars issued by the SEBI, the Members are provided with the facility to cast their vote electronically, through the e- voting services provided by Kfin Technologies Limited, on the Resolution set forth in this AGM Notice, through remote e - voting.
  - i. The remote e-voting facility will be available during the following period: Day, date and time of Commencement of remote e-voting From: Friday 22nd September, 2023 at 10:00 A.M. Day, date and time of end of remote e-voting beyond which remote e-voting will not be allowed To: Sunday, 24th September, 2023 at 5:00 P.M. Cut off date for e- voting: 18th September, 2023.

- ii. The remote e - voting will not be allowed beyond the aforesaid date and time and the e-voting module shall be disabled by KFinTech upon expiry of the aforesaid period.
- iii. Details of Website: <https://evoting.kfintech.com> once the vote on a resolution is cast by a Member, the Member shall not be allowed to change it subsequently.
- iv. This AGM Notice is being sent to all the Members, whose names appear in the Register of Members/ List of Beneficial Owners as received from National Securities Depository Limited (NSDL) / Central Depository Services (India) Limited (CDSL) as on date of dispatch of AGM notice. Any person who acquires Equity Shares and becomes a Member after dispatch of AGM notice and holds shares as on the cut-off date, i.e. 18th September 2023, may obtain the User ID and Password in the manner as mentioned below:
  - a. If email address or mobile number of the Member is registered against Folio No. / DP ID Client ID, then on the home page of <https://evoting.karvy.com>, the Member may click “Forgot Password” and enter Folio No. or DP ID Client ID and PAN to generate a password.
  - b. Member may call KFinTech’s Toll free number 1-800-309- 4001.
  - c. Member may send an email request to [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) However, Kfintech shall endeavor to send User ID and Password to those new Members whose email ID’s are available.
- v. Details of person(s) to be contacted for issues relating to e- voting: N. Shyam Kumar Manager -RIS, KFin Technologies Limited Unit: BKV Industries Limited, Selenium Building, Tower B, Plot Nos. 31-32, Gachibowli, Financial District, Nanakramguda, Serilingampally, Hyderabad - 500032.  
 Tel. No.: +91 40 67162222; Toll Free No.: 1-800-309-4001;  
 Fax No.: +91 40 2342 0814. E-mail: [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com)

**The instructions for remote e-voting are as under:**

- i. Launch internet browser by typing the URL: <https://evoting.kfintech.com>
- ii. Enter the login credentials provided in the email and click on Login.
- iii. Password change menu appears when you login for the first time with default password. You will be required to mandatorily change the default password.
- iv. The new password should comprise of minimum 8 characters with at least one upper case (A- Z), one lower case (a-z), one numeric value (0-9) and a special character (@, #, \$, etc.,).
- v. Update your contact details like mobile number, email address, etc. if prompted. You may also enter a secret question and answer of your choice to retrieve your password in case you forget it. It is strongly recommended not to share your password with any other person and take utmost care to keep it confidential.
- vi. Login again with the new credentials.
- vii. On successful login, the system will prompt you to select the “EVENT” i.e. “BKV Industries Limited”.
- viii. On the voting page, enter the number of shares (which represents the number of votes) as on the Cut-off date under “FOR / AGAINST” or alternatively, you may partially enter any number in “FOR” and partially “AGAINST” but the total number in “FOR/AGAINST” taken together shall not exceed your total shareholding as mentioned above. If the member does not indicate either “FOR” or “AGAINST” it will be treated as “ABSTAIN” and the shares held will not be counted under either head.
- ix. Members holding multiple folios may choose to vote differently for each folio / demat account.
- x. You may then cast your vote by selecting an appropriate option and click on “Submit”. A confirmation box will be displayed. Click “OK” to confirm or “CANCEL” to modify. Once you confirm the voting on the resolution, you will not be allowed to modify your vote thereafter. During the voting period, members can login multiple times and vote until they confirm the voting on the resolution by clicking “SUBMIT”.

- xi. Corporate/institutional members (i.e. other than individuals, HUF, NRI, etc.) are required to send scanned image (PDF / JPG format) of certified true copy of relevant board resolution/authority letter, etc. together with attested specimen signature of the duly authorised signatory(ies) who is / are authorised to vote, to the Scrutinizer through email: ksrao21@gmail.com at and may also upload the same in the e-voting module in their login. The scanned image of the above documents should be in the naming format 'CLEL\_EVENT No'
- xii. In case of any queries/grievances, you may refer the Frequently Asked Questions (FAQs) for Members at <https://evoting.kfintech.com/public/Faq.aspx> or call KFin on 1-800-309-4001 (toll free).

**Those members who have not yet registered their email addresses are requested to get their email addresses registered with KFin, by following the procedure mentioned below:**

Visit the link: AGM/EGM - Mobile & Email Registration

<https://ris.kfintech.com/clientservices/mobilereg/mobileemailreg.aspx>

- i. Select the company name i.e. BKV INDUSTRIES LIMITED
- ii. Select the Holding type from the drop down i.e. - NSDL / CDSL / Physical
- iii. Enter DPID - Client ID (in case shares are held in electronic form) / Physical Folio No. (in case shares are held in physical form) and PAN.
- iv. If PAN details are not available in the system, the system will prompt to upload a self-attested copy of the PAN card for updating records.
- v. In case shares are held in physical form and PAN is not available in the records, please enter any one of the Share Certificate No. in respect of the shares held by you.
- vi. Enter the email address and mobile number.
- vii. System will validate DP ID – Client ID/ Physical Folio No. and PAN / Share certificate No., as the case may be, and send the OTP at the registered Mobile number as well as email address for validation.
- viii. Enter the OTPs received by SMS and email to complete the validation process. OTPs validity will be for 5 minutes only.
- ix. The Notice and e-voting instructions along with the User ID and Password will be sent on the email address updated by the member.
- x. Alternatively, members may send an email request addressed to [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) along with scanned copy of the request letter duly signed by the first shareholder, providing the email address, mobile number, self-attested copy of PAN and Client Master copy in case shares are held in electronic form or copy of the share certificate in case shares are held in physical form, to enable KFin to register their email address and to provide them the Notice and the e-voting instructions along with the User ID and Password.
- xi. Please note that in case the shares are held in electronic form, the above facility is only for temporary registration of email address for receipt of the Notice and the e-voting instructions along with the User ID and Password. Such members will have to register their email address with their D P s permanently, so that all communications are received by them in electronic form.
- xii. In case of queries, members are requested to write to [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) or call at the toll free number 1- 800 - 309 - 4001

**Login method for e-Voting and Individual shareholders holding securities in demat mode** in terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

| Type of shareholders   | Login Method   |
|--|--|
| Individual Shareholders holding securities in demat mode with NSDL                                     | <ol style="list-style-type: none"> <li>1. If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: <a href="http://eservices.nsdl.com">http://eservices.nsdl.com</a> either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e- Voting services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on company name or e- Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting.</li> <li>2. If the user is not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a>. Select “Register Online for IDeAS portal or click at <a href="https://eservices.nsdl.com/SecureWeb/Ideas%20Direct%20Reg.jsp">https://eservices.nsdl.com/SecureWeb/Ideas Direct Reg.jsp</a></li> <li>3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com">https://www.evoting.nsdl.com</a> / either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password / OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting.</li> </ol> |
| Individual Shareholders holding securities in demat mode with CDSL                                     | <ol style="list-style-type: none"> <li>1. Existing user who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are <a href="https://web.cdslindia.com/myeasi/home/login">https://web.cdslindia.com/myeasi/home/login</a> or <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on New System Myeasi.</li> <li>2. After successful login of Easi / Easiest the user will be able to see the E Voting Menu. The Menu will have links of e - Voting service provider KFINTECH, Click on e - Voting service provider name to cast your vote.</li> <li>3. If the user is not registered for Easi/Easiest, option to register is available at <a href="https://web.cdslindia.com/myeasi/Registration/Easi%20Registration">https://web.cdslindia.com/myeasi/Registration/Easi R8registration</a>.</li> <li>4. Alternatively, the user can directly access e -Voting page by providing demat Account Number and PAN No. from a link in <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP where the E Voting is in progress.</li> </ol>  |
| Individual Shareholders (holding securities in demat mode) login through their depository participants | <p>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL / CDSL for e-Voting facility. Once login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting.</p>  |

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at above mentioned website.

**Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.**

| Login type   | Helpdesk details  |
|--|---|
| Individual Shareholders holding securities in demat mode with NSDL | Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at toll free No.: 1800 1020 990 and 1800 22 44 30              |
| Individual Shareholders holding securities in demat mode with CDSL | Members facing any technical issue in login can contact CDSL help desk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at 022-23058738 or 22- 23058542-43 |

Corporate/ Institutional Members (i.e. other than Individuals, HUF, NRIs, etc.) are also required to send scanned certified true copy (PDF Format) of the Board Resolution/ Authority Letter etc., together with attested specimen signature (s) of the duly authorised representative (s), to the Scrutinizer at email ID. [ksrao21@gmail.com](mailto:ksrao21@gmail.com). They may also upload the same in the e - voting module in their login. The scanned image of the above mentioned documents should be in the naming format "Corporate Name - EVENT NO". In case of any query pertaining to e-voting, please visit Help & FAQs section and e-voting User Manual available at the download section of KFinTech's website <https://evoting.kfintech.com> or at [evoting@kfintech.com](mailto:evoting@kfintech.com) or call Toll free No. 1- 800-309-4001, for any further clarifications.

**13. Instructions for Members for Voting during the AGM:**

As per the MCA circulars on conducting of AGM through VC/OAVM the voting at AGM may be conducted through poll by using e voting system provided by the Company or show of hands. The shareholders may cast their votes by using e voting system provided by the Company on resolutions set out in the notice up on mentioning their details i.e. Name, PAN and no. of shares held at the e-voting page provided by the Company, visit. <http://bkvind.makvel.in>

As per the provisions of the Companies Act, If the voting at AGM through VC/OAVM conducted by way of show of hands as may be decided by the Chairman then each shareholder can cast one vote irrespective of their shareholding.

**14. Procedure for registering the email addresses and obtaining the AGM Notice and e-voting instructions by the Members whose email addresses are not registered with the Depositories (in case of Members holding shares in Demat form) or with KFinTech (in case of Members holding shares in physical form):**

- i. Those Members who have not yet registered their email addresses are requested to get their email addresses registered by following the procedure given below:
  - a. Members holding shares in demat form can get their email ID registered by contacting their respective Depository Participant.
  - b. Members holding shares in physical form may register their email address and mobile number with Company's Registrar and Transfer Agents, KFin Technologies Limited by sending an email request at the email ID: [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) along with signed scanned copy of the request letter providing the email address, mobile number, self-attested copy of the PAN card and copy of the Share Certificate for registering their email address and receiving the AGM Notice and the e-voting instructions.
- ii. To facilitate Members to receive this AGM Notice electronically and cast their vote electronically, the Company has made special arrangements with KFinTech for registration of email addresses of the Members in terms of the MCA Circulars. Eligible Members who have not submitted their email address to the Company or KFinTech are required to provide their email address to KFinTech, on or before 5:00 p.m. (IST) on 19th September, 2023. Process to be followed for Registration of E-mail address with KFinTech for receiving the AGM Notice and login ID and password for e -voting is as under:
  - i. Visit the link: <https://ris.kfintech.com/emailregistration/>
  - ii. Select the Company name: BKV INDUSTRIES LIMITED.
  - iii. Enter the DP ID & Client ID / Physical Folio Number and PAN details. In the event the PAN details are not available on record for Physical Folio, Member shall enter one of the Share Certificate numbers.
  - iv. Upload a self-attested copy of the PAN card for authentication. If PAN details are not available in the system, the system will prompt the Member to upload a self-attested copy of the PAN card for update.



- v. Enter your email address and mobile number.
- vi. The system will then confirm the email address for receiving this AGM Notice. The process for registration of email address with the Company for receiving the AGM Notice and login ID and password for e - voting is as Members are requested to visit the website of the RTA <https://evoting.kfintech.com> for email registration and click on “Click here for temporary registration of email-id of Members for AGM 2023” and follow the process as mentioned on the landing page to receive the AGM Notice and Voting Instructions. After successful submission of the email address, Kfintech will email a copy of this AGM Notice along with the e- voting user Id and password. In case of any queries, Members are requested to write to Kfintech.  
Those Members who have already registered their email addresses are requested to keep their email addresses validated / updated with their DPs / Kfintech to enable servicing of notices / documents / Annual Reports and other communications electronically to their email address in future.
15. Submission of Questions / Queries prior to AGM:
  - a. Members desiring any additional information or having any question or query pertaining to the business to be transacted at the AGM are requested to write to the Company Secretary on the Company’s investor email-id: [bkvind@bommidala.co.in](mailto:bkvind@bommidala.co.in) at least 3 (three) days before the date of the AGM so as to enable the Management to keep the information ready. Please note that, Members’ questions will be answered only if they hold the shares as on the cut - off date i.e. 18th September, 2023.
  - b. Alternatively, Members holding shares as on the cut off date may also visit <https://emeetings.kfintech.com> and click on the tab “Post Your Queries Here” to post their queries/views/questions in the window provided, by mentioning their name, demat account number/folio number, email ID and mobile number. The window shall be closed 72 hours before the time fixed for the AGM.
16. Speaker Registration before AGM:
  - a. In addition to the above, the speaker registration may also be allowed during the remote e-voting period. Members who wish to register as speakers are requested to Contact. Mr. K. Bhanu Kumar, Phone No: 9848620957 and email-id: [bkvind@bommidala.co.in](mailto:bkvind@bommidala.co.in) Members shall be provided with a “queue number” before the AGM. Members are requested to remember the same and wait for their turn to be called by the Chairman of the Meeting during the Question and Answer Session. Due to inherent limitation of transmission and coordination during the AGM, the Company may have to dispense with or curtail the Question and Answer Session.
  - b. Members will be provided with the facility to attend the AGM through VC/ OAVM through may access at <https://bkvind.makvel.in> by clicking “e-AGM Video Conference & Streaming” and join the Meeting by using the remote e-voting credentials.
17. General Instructions/Information for Members for voting on the Resolution at the AGM:
  - a. Members who are present at the AGM through VC/ OAVM facility and have not cast their votes on the Resolution through remote e-voting may cast their votes during the AGM through the e-voting system provided by Kfintech during the Meeting. Members who have already cast their votes by remote e-voting are eligible to attend the Meeting. However, these Members are not entitled to cast their vote again in the Meeting.
  - b. The voting rights of Members shall be in proportion to the paid-up value of their shares in the Equity Share capital of the Company as on the cut-off date i.e. 18th September, 2023. Members are eligible to cast their vote either through remote e-voting or in the AGM, only if they are holding Shares as on that date. A person who is not a Member as on the cut off date is requested to treat this AGM Notice for information purposes only.
  - c. The Scrutinizer after scrutinizing the votes through remote e-voting and e-votes cast at the Meeting will, not later than 48 hours of conclusion of the Meeting, make a consolidated Scrutinizer’s Report of the votes cast in favour or against, if any and submit the same forthwith to the Chairman or a person duly authorized by the Chairman who shall counter sign the same and declare the results of the voting. The results declared along with the consolidated Scrutinizer’s Report will be placed on the website of the Company on or before 27th September, 2023 immediately after the results are declared and will simultaneously be forwarded to BSE Limited, where the Equity Shares are listed.
  - d. The Resolution shall be deemed to be passed on the date of the Meeting, i.e. 25th September, 2023, subject to receipt of the requisite number of votes in favour of the Resolution.
18. The Register of Directors and Key Managerial Personnel and their, shareholding maintained under Section 170 of the Act, and the Register of Contracts or Arrangements in which the directors are interested, maintained under Section 189 of the Act, will be available electronically for inspection by the members during the AGM. All documents referred to in the Notice will also be available for electronic inspection without any fee by the members from the date of circulation of this Notice up to the date of AGM. Members seeking to inspect such documents can send an email to [bkvind@bommidala.co.in](mailto:bkvind@bommidala.co.in) the same will be replied by the Company suitably.

19. As per Regulation 40 of SEBI Listing Regulations, as amended, securities of listed companies can be transferred only in dematerialized form with effect from April 1, 2019, except in case of request received for transmission or transposition of securities. In view of this and to eliminate all risks associated with physical shares and for ease of portfolio management, members holding shares in physical form are requested to consider converting their holdings to dematerialized form. Members can contact the Company or Company's Registrars and Transfer Agent M/s Kfin Technologies Limited for assistance in this regard.
20. The explanatory statement pursuant to Section 102 of the Company's Act., in respect of the business set out in the AGM notice is annexed hereto.

**Additional Information with respect to Item No.2 in this Notice, under regulation 36 of SEBI (LODR) Regulations & Secretarial Standard on General Meetings ("SS-2"), issued by The Institute of Company Secretaries of India Details of Directors Seeking Appointment Re-appointment are provided herein below.**

**Item No: 2**

|  |  |
|--|--|
| Name   | Smt. Bommidala Anitha  |
| DIN  | 00112766   |
| Date of Birth  | 16 / 07 / 1968   |
| Date of Appointment / Re-appointment   | 25-09-2023   |
| Designation  | Non – Executive Director   |
| Qualification  | LLB  |
| Brief resume and justification for Appointment / Re-appointment and expertise in specific functional areas and nature of expertise the skills and capabilities required for the role and the manner in which the proposed person meets such requirements | Smt. Bommidala Anitha W/o. Bommidala Rama Krishna aged 55 Years resident of Guntur and she is a Law Graduate and underwent training in Personnel Management. Nature of Expertise. She has good experience and knowledge in areas like, legal, banking and HR related activities. Her knowledge of legal aspects will be considerable to the management in complying with ever changing various Government and Other Rules, Procedures and Regulations. |
| Directorships & Committees membership held in other listed companies.  | Nil  |
| Number of meetings of the Board attended during the financial Year 2022-23.  | 5  |
| Listed entries from which the person has resigned in the past three Years.   | Nil  |
| Number of shares held  | 4,06,825   |
| Relationship with other directors  | She is a wife of Sri B. Rama Krishna, Managing Director of the Company   |

The above independent director is not disqualified from being the provisions of (i) SEBI (Listing Obligations and approved as a Director / s in terms of Section 164 of the Disclosure Requirements) Regulations, 2015 and (ii) Act and have given their consent to act as a Director

For and on behalf of Board of Directors  
**For BKV Industries Limited**

**BOMMIDALA RAMA KRISHNA**  
**Managing Director**  
DIN:00105030

Place : Guntur  
Date:29.05.2023