

# **Baron Infotech Limited**



## **21<sup>st</sup>**

# **ANNUAL REPORT**

**2017-18**



**Board of Directors**

|                                   |   |                                |
|-----------------------------------|---|--------------------------------|
| <b>Sri. S.Pavan Nandan</b>        | : | Chairman & Whole Time Director |
| <b>Sri D. Chandra Subash</b>      | : | Independent Director           |
| <b>Smt N.Kamala Kumari</b>        | : | Independent Director           |
| <b>Sri B.Vishnu Vardhan Reddy</b> | : | Independent Director           |
| <b>Sri P.Srinivasa Rao</b>        | : | Independent Director           |

**Auditors**

M/s. NSVR & Associates LLP  
(Formerly Known as a **M/s Nekkanti Srinivasu & Co.**  
Chartered Accountants)  
FLot No : 202, Plot : 28, Panchavati Co-op Society,  
ROAD NO. : 10, BANJARA HILLS,  
Hyderabad – 34.

**Bankers**

Axis Bank Ltd  
Banjara Hills,  
Hyderabad.

**Registered Office**

1-8-313, 4th Floor, Linus Building,  
Chiran Fortlane, Begumpet,  
Secunderabad

**Registrars &  
Share Transfer Agents**

**Venture Capital & Corporate Investments Ltd,**  
12-10-167, Bharatnagar  
Hyderabad – 18.

**NOTICE**

Notice is hereby given that the 21st Annual General Meeting of the Company will be held on Saturday, the 29th September, 2018 at 9.30 AM at 504, Micasa Flora, Durga Enclave, Kompally, Secunderabad -14, to transact the following items of business:

**ORDINARY BUSINESS:**

1. To receive, consider and adopt the audited Financial Statements for the year ended 31st March, 2018 and Reports of the Directors and the Auditor's thereon.
2. To reappoint a director in place Mr.S.Pavan Nandan (DIN: 02187696) who retires by rotation and being eligible, offers himself for reappointment.

By order of the Board  
for BARON INFOTECH LIMITED

Place : Hyderabad  
Date : 14-08-2018

Sd/-  
**S.PAVAN NANDAN**  
Whole Time Director  
(DIN: 02187696)

**NOTES:**

1. A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND SUCH PROXY NEED NOT BE A MEMBER.
2. Proxy forms in order to be effective must be deposited at the registered office of the Company not less than 48 hours before the meeting.
3. The Share Transfer Register and the Register of Members of the Company will remain closed from 22-09-2018 to 29-09-2018 (both days inclusive).
4. M/s. Venture Capital And Corporate Investments Pvt Ltd., # 12-10-167, Bharat Nagar, Hyderabad-500 018, is the Share Transfer Agent (STA) of the Company. All communications in respect of share transfers and change in the address of the members may be communicated to them.
5. Members seeking any information or clarification on the accounts are requested to send queries in writing to the Registered Office of the Company, at least one week before the date of the meeting. Replies will be provided in respect of such written queries at the meeting.
6. Members/Proxies are requested to bring their copies of the Annual Report to the AGM and the Attendance slip duly filled in for attending AGM. Copies of Annual Report will not be provided at the AGM.
7. Corporate members intending to send their authorized representatives to attend the meeting are requested to send to the Company a certified copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the meeting.
8. Members holding shares in identical order of names in more than one folio are requested to write to the Company's Registrar and Transfer Agent enclosing their share certificates to enable consolidation of their shareholdings in one folio.
9. Members holding shares in physical form may obtain the Nomination forms from the Company's Registrar & Share Transfer Agents and members holding shares in electronic form may obtain the Nomination form from their respective Depository Participants.
10. Members holding Shares in physical form may write to the Company/Registrar & Share Transfer Agents (RTA) for any change in their address and bank mandates; members having shares in electronic form may inform the same to their depository participants immediately.
11. As part of the "Green Initiative", the Notice of AGM, Annual Report and Attendance Slip are being sent in electronic mode to Members whose e-mail IDs are registered with the Company or the Depository Participants unless the Members have registered their request for a hard copy of the same. Physical copy of the Notice of AGM, Annual Report and Attendance Slip are being sent to those Members who have not registered their e-mail IDs with the Company or Depository Participant(s). Members who have received the Notice of the AGM, Annual Report and Attendance Slip in electronic mode are requested to print the Attendance Slip and submit a duly filled in Attendance Slip at the registration counter to attend the AGM.

**12. Instructions about Voting:**

The Members are requested to opt for one mode of voting, i.e. either through e-voting or postal ballot. If a Member casts votes by both modes, then voting done through a valid e-Voting shall prevail and physical ballot form voting of that Member shall be treated as invalid. Please refer the following detailed instructions for both modes voting.

**A) Voting through electronic means:**

In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is providing Members facility to exercise their right to vote at the Postal Ballot by electronic means through e-Voting Services provided by NSDL.

The instructions and other information for e-voting are as under:

1. Open the attached PDF file 'Baron\_AR\_17-18.pdf' with your Client ID or Folio No. as password. The said PDF file contains your user ID and password for e-voting. Please note that the password is an initial password. You will not receive this PDF file if you are already registered with NSDL for e-voting.
2. Open the internet browser and type the following URL: <https://www.evoting.nsdl.com>
3. Click on Shareholder - Login.
4. If you are already registered with NSDL for e-voting then you can use your existing user ID and password.
5. If you are logging in for the first time, please enter the user ID and password provided in the attached PDF file as initial password.
6. The Password Change Menu will appear on your screen. Change to a new password of your choice, making sure that it contains a minimum of 8 digits or characters or a combination of both. Please take utmost care to keep your password confidential.
7. Once the e-voting home page opens, click on e-voting> Active Voting Cycles.
8. Select "EVEN" E-Voting Event Number of Baron Infotech Limited. Now you are ready for e-voting as Cast Vote page opens.
9. Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.
10. Upon confirmation, the message "Vote cast successfully" will be displayed.
11. Once the vote on the resolution is cast, the Member shall not be allowed to change it subsequently.

12. Institutional shareholders (i.e. other than individuals, HUF, NRI, etc.) are required to send scanned copy (PDF/JPG format) of the relevant Board Resolution/ Authority letter, etc., together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to [psraoassociates@gmail.com](mailto:psraoassociates@gmail.com), with a copy marked to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in).
13. The voting period begins on 26-09-2018 (09.00 AM) and ends on 28-09-2018 (5.00 PM). The e-voting module shall be disabled by NSDL for voting thereafter.

In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evoting.nsdl.com](http://www.evoting.nsdl.com) Write an email to mail : [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in).

- I. The voting rights of shareholders shall be in proportion to the shares held by them in the paid up equity share capital of the Company as on 22-09-2018.
- II. Mrs.N.Vanitha, Practicing Company Secretary (Certificate of Practice No:10573), has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.

**B) Other Instructions:**

- I. Kindly note that the shareholders can opt only one mode of voting i.e either by e-voting or physical mode. If you are opting for e-voting, then cannot vote by physical mode and vice versa. However, in case shareholders cast their vote physically and e-voting, then voting done through e-voting will prevail and voting done physically will be treated as invalid.
- II. The Scrutinizer will collate the votes downloaded from the e-voting system to declare the final result for each of the Resolutions forming part of the Annual General Meeting Notice.
- III. The results of the voting shall be declared on or after the Annual General Meeting of the Company.

The Results declared, along with the Scrutinizer's Report, shall be placed on the Company's website [www.baroninfotech.com](http://www.baroninfotech.com) and be communicated to the Stock Exchanges where the Company is listed, viz. BSE Ltd.

- IV. Members may address any query to Mr. Nageswar Rao, Compliance Officer at e-mail address: [info@baroninfotech.com](mailto:info@baroninfotech.com) Website: [www.baroninfotech.com](http://www.baroninfotech.com)

By order of the Board  
for BARON INFOTECH LIMITED

Sd/-

**S.PAVAN NANDAN**  
Whole Time Director  
(DIN: 02187696)

Place : Hyderabad  
Date : 14-08-2018

---

## DIRECTORS' REPORT

Your Directors have pleasure in presenting herewith the 21st Annual Report on the business of Your Company together with the Audited Accounts for 12 months ended 31st March, 2018.

### FINANCIAL PERFORMANCE:

The Company has been in the process of developing solutions. Some of applications have been given to customers to explore the marketing possibilities. On successful launch of any application generating revenues will start. Till then the spending on the applications is being treated as an expense.

### DIVIDEND:

In the absence of profits, your directors of Company not recommend any dividend for the Financial Year 2017-18.

### TRANSFER TO RESERVES:

In absence of profits, Company has not transferred any amount to the general reserve.

### DETAILS OF DIRECTORS OR KEY MANAGERIAL PERSONNEL:

Mr.S.Pavan Nandan (DIN: 02187696), Director will retire by rotation at the ensuing Annual General Meeting and being eligible, offers himself for re-appointment.

The Board is duly constituted as required under the provisions of the Act.

### STATEMENT OF DECLARATION GIVEN BY INDEPENDENT DIRECTORS UNDER SUB-SECTION (6) OF SECTION 149:

The Independent Directors have submitted the declaration of independence, as required under Section 149(7) of the Companies Act, 2013 stating that they meet the criteria of independence as provided in Section 149(6) and Regulation 25 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

### NUMBER OF BOARD MEETINGS:

The Board met FOUR times during the year 2017-18.

The dates on which the Board meetings were held are 28.05.2017, 16.08.2017, 28.11.2017 and 13.02.2018.



**ANNUAL EVALUATION OF PERFORMANCE OF BOARD, COMMITTEES AND INDIVIDUAL DIRECTORS:**

The Board of Directors evaluated the annual performance of the Board as a whole, its committee's and the directors individually, in accordance with the provisions of the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 with specific focus on the performance and effective functioning of the Board and Individual Directors.

A separate meeting of Independent Directors was held on 13th February, 2018 to review the performance of the Non-Independent Directors and the Board as a whole, review the performance of Chairperson of the Company and assess the quality, quantity and timeliness of flow of information between the company management and the Board that is necessary for the Board to effectively and reasonably perform their duties.

**CRITERIA FOR PERFORMANCE EVALUATION:**

- a. Ability of the candidates to devote sufficient time and attention to his professional obligations as Independent Director for informed and balanced decision making.
- b. Adherence to the Code of Conduct in letter and in spirit by the Independent Directors.
- c. Bringing objectivity and independence of view to the Board's discussions in relation to the Company's strategy, performance, and risk management.
- d. Statutory Compliance and ensuring high standards of financial probity and Corporate Governance.
- e. Responsibility towards requirements under the Companies Act, 2013, Responsibilities of the Board and Accountability under the Director's Responsibility Statement.

**CHANGE IN THE NATURE OF BUSINESS:**

There is no change in the nature of the business of the Company.

**AUDITORS****Statutory Auditor:**

At the Annual General Meeting (AGM) held on September 30, 2014, M/s. NSVR & Associates LLP, Chartered Accountants, (Registration No. 008801S/S200060), (Formerly Known as a M/s Nekkanti Srinivasu & Co.), were appointed as Statutory Auditor of the Company to hold office till the conclusion of the Annual General Meeting to be held in the calendar year 2019. It would be in accordance with the provisions of Section 141 of the Companies Act, 2013. The Companies (Amendment) Act, 2017 has omitted the requirement of ratification of appointment of statutory auditors of the company.

**Secretarial Auditor:**

P.S.Rao & Associates, Practicing Company Secretaries, was appointed to conduct the secretarial audit of the Company for the financial year 2017-18, as required under Section 204 of the Companies Act, 2013 and Rules there-under. The secretarial audit report for FY 2017-18 forms part of the Annual Report as Annexure-3 to the Board's report.

The Board has appointed P.S.Rao & Associates, Practicing Company Secretaries, as secretarial auditors of the Company for the financial year 2018-19.

**DIRECTORS' RESPONSES ON THE QUALIFICATIONS MADE BY THE SECRETARIAL AUDITORS IN THEIR REPORT:**

With regard to the qualification raised in the Secretarial Audit Report with regard to non-appointment of CFO & Company Secretary, your Company has made all possible sincere and valid efforts to appoint Company Secretary and CFO, but was unable to find suitable candidates. The Company is taking steps to appoint them during 2017-18.

**ADEQUACY OF INTERNAL FINANCIAL CONTROLS WITH REFERENCE TO THE FINANCIAL STATEMENTS**

The Company has an Internal Control System, commensurate with the size, scale and complexity of its operations.

The Board of Directors of the Company have adopted various policies like Related Party Transactions policy, Whistle Blower Policy such other procedures for ensuring the orderly and efficient conduct of its business for safeguarding its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the accounting records, and the timely preparation of reliable financial information.

**NOMINATION AND REMUNERATION POLICY**

The Board of Directors, on recommendation of the Nomination and Remuneration Committee, framed a Nomination and Remuneration policy on directors' appointment and remuneration, including criteria for determining qualifications, positive attributes, independence of a director and other matters provided under Section 178(3) of the Companies Act, 2013. a policy of the Company on directors' appointment and remuneration, including criteria for determining qualifications, positive attributes, independence of a director and other matters and to frame proper systems for identification, appointment of Directors & KMPs, Payment of Remuneration to them and Evaluation of their performance and to recommend the same to the Board from time to time. Nomination and Remuneration Policy of the Company is enclosed herewith as Annexure- 2.