

BEDMUTHA INDUSTRIES LTD. ANNUAL REPORT 17-18









BEDMUTHA INDUSTRIES LIMITED

BOARD OF DIRECTORS

Mr. Kachardas Ratanchand Bedmutha Chairman Emritus

Mr. Vijay Kachardas Vedmutha Chairman & Managing Director

Mr. Ajay Kachardas Vedmutha Managing Director & CFO

Mrs. Vinita Vedmutha S-CEO

Mr. Narayan Kadu Independent Director Mrs. Vandana Sonwaney Independent Director Mr. Vasant B. Joshi Independent Director

Company Secretary

Mr. Ajay Topale

Registered Office BEDMUTHA INDUSTRIES LIMITED

CIN: L31200MH1990PLC057863

A 70/71/72, Sinnar Taluka Industrial Co-operative Estate (STICE)Musalgaon,

Sinnar, Nashik, Maharashtra 422 112

Registrar and Transfer Agent

Universal Capital Securities Private Limited (Formerly known as Mondkar Computers Pvt. Ltd.) 21, Shakil Niwas, Opp Satya Saibaba Temple, Mahakali Caves Road, Mumbai - 400 093.

Auditors Bankers

Punjab National Bank M/s A. D. Kulkarni & Co. Bank of India **Chartered Accountants**

Andhra Bank Bank of Baroda

Export Import Bank of India

| Particulars | Page No. |
|--|----------|
| Notice | 3 |
| Letter to Shareholders | 20 |
| Board's Report | 21 |
| Management Discussion and Analysis Report | 33 |
| Secretarial Audit Report | 47 |
| Corporate Governance Report | 69 |
| Certificate on Corporate Governance | 86 |
| CEO & CFO Certificate | 87 |
| Auditors' Report on Standalone Accounts | 88 |
| Standalone Balance Sheet, Statement of Profit & Loss, Cash Flow Statement, Schedules & Notes thereof | 94 |
| Auditors' Report on Consolidated Accounts | 132 |
| Consolidated Balance Sheet, Statement of Profit & Loss, Cash Flow Statement, Schedules & Notes thereof | 136 |



IMPORTANT COMMUNICATION TO MEMBERS

The Ministry of Corporate Affairs has taken a "Green Initiative in the Corporate Governance" by allowing paperless Compliances by Companies and has issued circular stating the service of notice/documents including annual report can be sent by e-mail to its members. We fully support the Ministry's green initiative.

Accordingly, the members, who have not registered their e-mail addresses so far, are requested to register their e-mail addresses, in respect of shareholding in electronic form with the Depository through their concerned Depository Participant.

Members, who hold shares in physical form, are requested to register their e-mail addresses by sending E-mail to bedmutha@unisec.in or cs@bedmutha.com of the Company so as to reach the Company at the earliest.

NOTICE

Notice is hereby given that the **Twenty-Eighth (28**th) Annual General Meeting of the Members of Bedmutha Industries Limited will be held on Tuesday, 25th September, 2018 at 12.00 Noon at Hotel Saiways, F-4, Sinnar - Shirdi Road, STICE, Sinnar, Nashik – 422 103, to transact the following business:

Ordinary Business:

- 1. To receive, consider and adopt the Audited Standalone & Consolidated Financial Statements of the Company for the financial year ended March 31, 2018, together with the Reports of the Board of Directors and Auditors thereon.
- 2. To appoint a Director in place of Mr. Vijay Vedmutha (DIN:00716056), who retires by rotation and, being eligible, offers himself for re-appointment and in this regard to consider and if thought fit, to pass the following resolution as an Ordinary Resolution:
 - "RESOLVED THAT Mr. Vijay Vedmutha (DIN: 00716056), who retires by rotation and being eligible, offers himself for re-appointment be and is hereby re-appointed as a Director, liable to retire by rotation.
 - **RESOLVED FURTHER THAT** the above-mentioned re-appointment of Mr. Vijay Vedmutha as a Director, shall not in any way constitute a break in his existing office as the Managing Director of the Company."
- 3. To ratify the appointment of Statutory Auditors of the Company and to fix their remuneration and in this regard to consider and if thought fit, to pass the following resolution, as an **Ordinary Resolution**:
 - "RESOLVED THAT pursuant to Section 139, 142 and other applicable provisions, if any, of the Companies Act, 2013, read with the Companies (Audit and Auditors) Rules, 2014 including any statutory amendment(s) thereof and pursuant to the resolution passed by the shareholders at the Annual General Meeting held on September 25, 2017, approving the appointment of M/s. A. D. Kulkarni & Co., Chartered Accountants, Jalgaon, (Firm Registration No. 115959), as the Statutory Auditors of the Company for a period of 5 Financial Years i.e, From Financial Year 2017-18 to 2021-22, the said appointment of M/s. A. D. Kulkarni & Co., as the Statutory Auditors of the Company be and are hereby ratified and that the Board of Directors of the Company be and is hereby authorized to fix the remuneration payable to them for the Financial Year 2018-19 as per the recommendation of the Audit Committee in consultation with the Statutory Auditors of the Company."

SPECIAL BUSINESS:

4. RATIFICATION OF THE REMUNERATION TO BE PAID TO THE COST AUDITORS FOR THE FINANCIAL YEAR ENDING 31ST MARCH, 2019:

To consider and if thought fit, to pass, the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Section 148(3) and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014, including any statutory modification/ (s) or re-enactment/(s) thereof for the time being in force. M/s. Ravindra Keshav Deodhar (Firm Registration No. 102138), be and are hereby appointed as the Cost Auditors for conducting the audit of the Cost Records of the Company, for the financial year ending March 31, 2019 at a remuneration not exceeding ₹1,75,000/- plus applicable tax and reimbursement of the out of pocket expenses, if any, incurred by M/s. Ravindra Keshav Deodhar, Cost Auditors, to conduct the audit of the cost records of the Company for the Financial Year 2018-19."

5. RE-APPOINTMENT OF MR. VIJAY K. VEDMUTHA (DIN: 00716056) AS MANAGING DIRECTOR OF THE COMPANY:

To consider and, if thought fit, to pass, the following resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Sections 196, 197, 198, 203 and other applicable provisions, if any, of the Companies Act, 2013 read with Schedule V to the Act and Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) and pursuant to the recommendation of the Nomination and Remuneration Committee and the Board of Directors of the Company, the consent of the Members of the Company be and is hereby accorded subject to necessary approvals, if any, to the re-appointment of Mr. Vijay K. Vedmutha (DIN: 00716056) as the Managing Director of the Company, for a period of 5 (Five) years with effect from 14th November, 2018 to 13th November, 2023, at such remuneration (the remuneration will be paid for maximum period of first three years, in case of loss or

BEDMUTHA INDUSTRIES LIMITED



inadequacy of profit during the tenure) and on the terms and conditions, as per the Explanatory Statement attached to this notice, with liberty to the Board of Directors to vary, amend or revise the remuneration within the maximum ceiling in accordance with the provisions of the Act, and as may be agreed to between the Board of Directors and Mr. Vijay K Vedmutha."

"RESOLVED FURTHER THAT for the purpose of giving effect to this resolution, the Board of Directors of the Company (which term shall include any committee thereof, for the time being exercising powers conferred on the Board by this resolution) be and is hereby authorized to do all such acts, deeds, matters and things, as it may, in its absolute discretion deem necessary, proper or desirable and to settle any questions, difficulties or doubts that may arise in this regard."

6. RE-APPOINTMENT OF MR. AJAY K. VEDMUTHA (DIN: 01726879) AS MANAGING DIRECTOR OF THE COMPANY:

To consider and, if thought fit, to pass, the following resolution as a Special Resolution.

"RESOLVED THAT pursuant to the provisions of Sections 196, 197, 198, 203 and other applicable provisions, if any, of the Companies Act, 2013 read with Schedule V and Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) and pursuant to the recommendation of the Nomination and Remuneration Committee and the Board of Directors of the Company, the consent of the Members of the Company be and is hereby accorded subject to necessary approvals, if any, to the re-appointment of Mr. Ajay K Vedmutha (DIN: 01726879) as Managing Director of the Company, for a period of 5 (Five) years with effect from 14th November, 2018 to 13th November, 2023, at such remuneration (the remuneration will be paid for maximum period of first three years, in case of loss or inadequacy of profit during the tenure) and on the terms and conditions, as per the Explanatory Statement attached to this notice, with liberty to the Board of Directors to vary, amend or revise the remuneration within the maximum ceiling in accordance with the provisions of the Act, and as may be agreed to between the Board of Directors and Mr. Ajay K Vedmutha."

"FURTHER RESOLVED THAT for the purpose of giving effect to this resolution, the Board of Directors of the Company (which term shall include any committee thereof, for the time being exercising powers conferred on the Board by this resolution) be and is hereby authorized to do all such acts, deeds, matters and things, as it may, in its absolute discretion deem necessary, proper or desirable and to settle any questions, difficulties or doubts that may arise in this regard."

APPROVAL OF RELATED PARTY TRANSACTION UNDER SECTION 188 OF THE COMPANIES ACT, 2013.

To consider and, if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of Section 188 and other applicable provisions, if any, of the Companies Act, 2013, read with the Companies (Meetings of Board and its Powers) Rules, 2014, (including any statutory modification(s) or re-enactment thereof, for the time being in force) and in terms of applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, (including any amendment, modification or re-enactment thereof), the consent of the members of the Company be and is hereby accorded to approve the contract and/or arrangement entered into/proposed to be entered into by the Company with Arian Finishings Private Limited, for an aggregate amount not exceeding ₹110,00,00,000/- (Rupees One Hundred and Ten Cores only) per annum for a period of 5 (Five) years commencing from 14th August 2018 to 13th August, 2023, on the terms and conditions, as per the Explanatory Statement attached to this notice."

"RESOLVED FURTHER THAT the Board of Directors (hereinafter called the "Board", which term shall be deemed to include any person(s) authorized and / or Committee which the Board may have constituted or hereinafter constitute to exercise its powers including the powers conferred by this Resolution) of the Company, be and is hereby authorized to do all such acts, deeds, matters and things as may be necessary or desirable for the purpose for giving effect to the said resolution."

8. MODIFICATION OF THE RELATED PARTY TRANSACTION (S) UNDER SECTION 188 OF THE COMPANIES ACT, 2013

To consider and, if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED THAT further to the approval accorded vide Special Resolution passed at the 25th Annual General Meeting of the Shareholders of the Company held on 25th September, 2015, with respect to the contract(s) / arrangement(s), entered by the Company with the Related parties and pursuant to the provisions of Section 188 and other applicable provisions, if any, of the Companies Act, 2013, read with the Companies (Meetings of Board and its Powers) Rules, 2014, (including any statutory modification(s) or re-enactment thereof, for the time being in force) and in terms of applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, (including any amendment, modification or re-enactment thereof), the consent of the members of the Company be and is hereby accorded to increase the transaction limit(s) of the following related parties as detailed below for the remaining tenure of their contract(s) / arrangement(s)commencing from 14th August, 2018 to 31st March, 2020 viz.:

| Name of the Related Party / Nature of Relationship | • | | Revised Transaction Limit | Duration of Contract |
|---|---|--|--|--------------------------------------|
| | | 25 th Annual General Meeting held on 25 th September, 2015 | (to be approved at the 28th AGM) | |
| Kamal Wire Products (Nature of Relationship – Promoter is Proprietor) | Sale and purchase of wire, wire products and allied products. Availing and rendering services | Three Hundred Crores) per | ₹5,00,00,00,000/- (Rupees Five Hundred Crores) per annum | |
| | to the Company | | Croros, por annum | |
| Kreepa Steel Industries (Nature of Relationship – | products and allied products. | Twenty Five Crores) per annum | l , . | 01st April, 2015 to 30th March, 2020 |
| Promoters are Partners) | Availing and rendering services to the Company | | Hundred Crores) per annum | |

"RESOLVED FURTHER THAT the Board of Directors (hereinafter called the 'Board', which term shall be deemed to include any person(s) authorized and / or Committee which the Board may have constituted or hereinafter constitute to exercise its powers including the powers conferred by this Resolution) of the Company, be and is hereby authorized to do all such acts, deeds, matters and things as may be necessary or desirable for the purpose for giving effect to the said resolution."

9. AUTHORITY FOR SALE OF NON CORE ASSETS OF THE COMPANY

To consider and, if thought fit, to pass the following resolution as **Special Resolution**:

"RESOLVED THAT pursuant to Sections 180(1)(a), 188 and other applicable provisions if any, of the Companies Act, 2013, ('the Act') and the Companies (Meetings of Board and its Powers) Rules, 2014 (including any statutory modification or re-enactment thereof, for the time being in force) and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and any other law for time being in force and subject to such other approval(s), consent(s), permission(s) and sanction(s) as may be necessary to be obtained from appropriate Government Authority(ies), Department(s), Office(s), Institution(s), Body(ies) and Agency(ies) and subject to terms, conditions, alternations and /or modifications, if any, as may be stipulated by any Authority while granting, such approvals, consents, permissions and which may be agreed to by the Board of Directors of the Company (hereinafter referred to as 'the Board', which term shall unless repugnant to the context or meaning thereof, be deemed to include a duly constituted committee thereof and any person authorized by the Board in its behalf), consent of the members of the company be and is hereby accorded to the Board of Directors to sell any or all of the following assets fully and / or partially, at the prevailing market price as may be arrived on the basis of valuation done by the approved valuer, to any proposed buyer which may be any third party(ies) or any related parties of the Company viz. promoter(s), Directors, Key Managerial Personnel(s) and/ or their relatives, and such other entities as defined under Section 2(76) of the Act, from time to time viz.,:



| Sr. No. | Description of Assets | Admeasuring area |
|------------|--|------------------|
| 1 | Gat No. A - 30 to A - 35 and A - 57 situated at STICE, Musalgaon MIDC, Sinnar, | 1200 sq. mtrs. |
| | Nashik (Maharashtra) | |
| 2 | Gat No. A 70/71/72 situated at STICE, Musalgaon MIDC, Sinnar, Nashik | 6000 sq. mtrs. |
| | (Maharashtra) | |
| 3 | Gat no. 931/1 situated at situated at STICE, Musalgaon MIDC, Sinnar, Nashik | 2.13 hectares |
| | (Maharashtra) | |
| 4 | Gat No. B - 113 situated at situated at STICE, Musalgaon MIDC, Sinnar, Nashik | 1000 sq. mtrs. |
| | (Maharashtra) | |
| 5 | Gat No. B – 140 situated at situated at STICE, Musalgaon MIDC, Sinnar, Nashik | 1000 sq. mtrs. |
| | (Maharashtra) | |

RESOLVED FURTHER THAT the Board of Directors be and is hereby authorized to do all such acts, deeds and such matters and things, as may be necessary, including, finalising, varying and settling the terms and conditions to sell the assets and to finalise, execute, deliver and perform, such agreements (including what not limited to the agreement to sell business), contracts, deeds, undertaking and other documents, file applications and make representations, in respect thereof and seek requisite approval from the relevant authorities and Secured Creditors, including Government Authorities, Bank and Financial Institutions, suitably inform and apply on the concerned Authorities, including in respect of its requirements of the Central and/ or State Government(s) and/or local authorities.

RESOLVED FURTHER THAT the Board be and is hereby authorized to delegate all or any of the powers herein conferred by this resolutions to any Director(s) or any Committee of Directors or any other Officer(s)/Authorised representative(s) of the Company, to settle any question that may arise in this regard and incidental thereto, without being required to seek any further consent or approval of the members or otherwise to the end and intent that the members shall be deemed to have given their approval thereto expressly by the authority of this resolution."

10. HOLDING OFFICE OR PLACE OF PROFIT UNDER SECTION 188 OF THE COMPANIES ACT, 2013

To consider and, if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of Section 188(1)(f) and other applicable provisions, if any, of the Companies Act, 2013 including statutory modification or re-enactment thereof for the time being in force, the Articles of Association of the Company and other applicable provisions, if any, of the Companies Act, 2013, and pursuant to the recommendation of the Audit Committee and Nomination and Remuneration Committee, the consent of the members of the Company be and is hereby accorded for the appointment of Mr. Kachardas Bedmutha (relative of Mr. Vijay K Vedmutha, Mr. Ajay K Vedmutha, Managing Directors and Mrs. Vinita Vedmutha, CEO of the Company) as an Advisor to the Board of Directors of the Company with effect from August 16, 2018, at such remuneration and on the terms and conditions, as per the Explanatory Statement attached to this notice, with liberty to the Board of Directors to vary, amend or revise the remuneration in accordance with the provisions of the Act, and as may be agreed to between the Board of Directors and Mr. Kachardas Bedmutha."

"RESOLVED FURTHER THAT any one Director or the Company Secretary of the Company be and is hereby severally authorized to do all such acts, deeds, matters and things as may be considered necessary and to file necessary e-Form(s) with Ministry of Corporate Affairs and to execute all such documents, instruments and writings as may be required in this connection and to delegate all or any of the powers herein vested in the Board to any Committee thereof in this connection."

For and on behalf of **BEDMUTHA INDUSTRIES LIMITED**

Vijay Vedmutha Chairman and Managing Director DIN: 00716056

Place : Sinnar

Date:14th August, 2018

Notes

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (THE "MEETING") IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.

The instrument appointing the proxy in Form MGT-11 annexed hereto, in order to be effective, should reach at the Registered Office of the Company at least 48 hours before the time of the meeting. A person can act as a proxy on behalf of the members not exceeding 50 and holding in aggregate not more than ten percent of the total paid up share capital of the Company. A member holding more than 10% of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other person or shareholder.

- 2. All alterations made in the Form of Proxy should be duly initialed.
- 3. Explanatory Statement pursuant to Section 102 of the Companies Act, 2013, relating to the Special Business to be transacted at the Meeting are annexed hereto.
- 4. All documents referred to in the accompanying Notice and Explanatory Statements are open for inspection at the Registered Office of the Company at A-70/71/72, STICE, Musalgoan, MIDC, Sinnar, Nashik 422112, Maharashtra, on all working days except Public Holidays Saturdays and Sundays between 11.00 a.m. to 1.00 p.m. up to the date of the Meeting.
- 5. The Register of Directors and Key Managerial Persons and their shareholding, maintained under Section 170 of the Companies Act, 2013, will be available for inspection by the Members at the AGM.
- 6. The Register of Contracts or Arrangements in which Directors are interested, maintained under Section 189 of the Companies Act, 2013, will be available for inspection by the members at the AGM.
- 7. In accordance with the provisions of Section 108 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014 the business may be transacted through electronic voting system and the Company is providing facility for voting by electronic means ("e-voting") to its members. The Company has engaged the services of Central Depository Services (India) Limited ("CDSL") to provide e-voting facilities and for security and enabling the members to cast their vote in a secure manner. It may be noted that this e-voting facility is optional.
- 8. Members who hold shares in dematerialized form are requested to bring their Client ID and DP ID numbers for easy identification of attendance at the meeting.
- In case of joint holders, attending the meeting, only such joint holder who is higher on the order of names will be entitled to vote.
 - The notice is being sent to all the members, whose names appeared in the Register of Members as on Friday, 24th August, 2018. This notice of the Annual General Meeting of the members of the company along with Annual Report is also displayed/ posted on the websites of the company i.e. www.bedmutha.com and that of CDSL i.e. www.evotingindia.com.
- 10. The Register of Members of the Company will remain closed from Wednesday, 19th September, 2018 to Tuesday, 25th September, 2018(both days inclusive).
- 11. A route map showing directions to reach the venue of the 28th Annual General Meeting of the Company is enclosed to the Notice as per the requirement of the "Secretarial Standard-2" on General Meetings.
- 12. The Company has appointed Mr. Ved Prakash, (ACS: 36837; CP: 16986) Designated Partner of M/s. S. Anantha & Ved LLP, Company Secretaries, Mumbai for conducting the e-voting process for the Annual General Meeting in a fair and transparent manner.
- 13. The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than two days of the conclusion of the Annual General Meeting, a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.

BEDMUTHA INDUSTRIES LIMITED



The Results declared along with the report of the Scrutinizer shall be placed on the website of the Company at www.bedmutha.com and on the website of CDSL immediately after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately forwarded to the BSE Limited and National Stock Exchange of India Limited.

- 14. Corporate Members intending to send their authorised representatives to attend the Meeting are requested to send to the Company, a certified copy of Board Resolution authorizing their representatives to attend and vote on their behalf at the Meeting.
- 15. Information required under Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard 2 (SS-2) with respect to the Director, seeking re-appointment is as under:

| 1. | Name of the Director | Mr. Vijay K. Vedmutha | Mr. Ajay K Vedmutha |
|-----|--|---|--|
| 2. | Director Identification Number(DIN) | 00716056 | 01726879 |
| 3. | Date of Birth/Age | 5 th August 1964 | 10th February, 1967 |
| 4. | Date of appointment/ re-appointment | 14 th November 2015 | 14 th November 2015 |
| 5. | Qualifications & Expertise in specific functional area | Industrial & Production Engineer MBA (Finance) | Mechanical Engineer |
| 6. | Relationship with other Directors inter-se | Mr. Vijay Vedmutha is brother of Mr. Ajay Vedmutha (Managing Director) | Mr. Ajay Vedmutha is brother of Mr. Vijay Vedmutha (Managing Director) |
| 7. | Remuneration last drawn | ₹ 60 Lakhs per annum | ₹ 60 Lakhs per annum |
| 8. | Directorships in other Companies as on the date of appointment | 1. BEDMUTHA SONS REALTY VENTURES PRIVATE LIMITED 2. KRBTA - UNISON CONSULTANCY PRIVATE LIMITED | 1. KAMALASHA INFRASTRUCTURE AND ENGINNERING PRIVATE LIMITED 2. BEDMUTHA SONS REALTY VENTURES PRIVATE LIMITED 3. ASHOKA PRE-CON PRIVATE LIMITED |
| 9. | Chairperson/Member of the committees of Director of the Company | Member – Audit Committee | Nil |
| 10. | Chairman/Member of the Committees of other Companies as on the date of appointment | Nil | Nil |
| 11. | No. of Meetings of the Board attended during the year | Refer Corporate Governance Report annexed to the Board's Report | Refer Corporate Governance Reportannexed to the Board's Report |
| 12. | Shareholding, if any, in the Company as on the date of appointment as required under Regulation 36 (3) (e) | 34,27,232 (13.97%) | 34,76,464 (14.17%) |

- 16. Members are requested to notify immediately any change of address to their Depository Participants (DPs) in respect of their holdings in electronic form and to the Registrars and Share Transfer Agent of the Company i.e. Universal Capital Securities Pvt. Ltd in respect of their physical share folios, if any.
- 17. Shareholders are requested to fill-in and sign the attendance slip and hand it over at the entrance to the venue.
- 18. Members, who are holding shares in identical order of names in more than one folio are requested to write to the Company enclosing their share certificates to consolidate their holdings in one folio.