# 19th Annual Report 2003 - 2004



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**People and Solutions** 

# **Capricorn Systems Global Solutions Ltd.**

306, Maitrivanam, HUDA Complex, S.R. Nagar, Hyderabad-500 038

# **BOARD OF DIRECTORS**

Mr. S. MAN MOHAN RAO

Director

Mr. G. SURENDER REDDY

Director

Mr. S. MURALI KRISHNA

Director

Mr. A. RAJAN DASS

Director

# REGISTERED OFFICE & DEVELOPMENT CENTRE

306, HUDA Maitrivanam, S.R. Nagar, Hyderabad-500 038

# **COMPANY SECRETARY**

Ms. Kanak Kabra

# **DEVELOPMENT CENTER**

306, Maitrivanam, HUDA Complex, S.R. Nagar, Ameerpet, HYDERABAD - 500 038.

# **AUDITORS:**

M/s. Satyanarayana & Co., Chartered Accountants, Amar Mansion, Ranigunj, Secunderabad - 500 003.

# **BANKERS:**

ICICI Bank Limited, S.R. Nagar Branch, HYDERABAD - 500 038.

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# NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given to all members of the Company that the Nineteenth Annual General Meeting of Capricorn Systems Global Solutions Limited will be held at the Registered Office of the Company at #306, Maitrivanam, HUDA Complex, SR Nagar, Hyderabad – 500 038 on Thursday the 30th September, 2004 at 3.00 P.M. to transact the following business.

#### A) AS ORDINARY BUSINESS:

- To receive, consider, approve and adopt the Balance Sheet as at 31st March 2004 and Profit and Loss Account for the period ended on that date along with the Director's and Auditors Reports thereon.
- 2 To Appoint M/s. Satyanarayana & Co. Chartered Accountants, Secunderabad as the Auditors of the company from the conclusion of this Annual General Meeting till the conclusion of next Annual General Meeting and to authorize the board to fix their remuneration.
- 3 To appoint a director in place of Mr. S. Murali Krishna who retires by rotation and being eligible offers himself for re-appointment.

Place: Hyderabad Date: 10-06-2004 By order of the Board

Sd/-

S. Man Mohan Rao Director

#### Notes:

- A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member.
- Proxies in order to be effective, should be completed, stamped and signed and must be deposited at the Registered
  Office of the Company not less than 48 hours before the commencement of the meeting.
- The Members who hold shares in dematerialized form are requested to bring their Client ID and DP ID numbers for easy identification of attendance at the meeting.
- 4. Register of members and the Share transfer books of the company shall remain closed from 24<sup>th</sup> September to 30<sup>th</sup> September 2004 (both days inclusive).
- Members are requested to intimate immediately to the company, quoting the Registered Folio Number, change in their address, if any, with the Pin Code number.
- 6. Members desirous of obtaining any information concerning the accounts and operations of the company are requested to send their queries to the company at least seven days before the date of the meeting, so that the information required by the members may be made available at the meeting.
- 7. Members attending the meeting are requested to bring with them the Attendance Slip attached to the Annual Report duly filled in and signed and hand over the same at the venue of the Annual General Meeting.

#### **DIRECTORS' REPORT**

#### Dear Shareholders.

Your Directors have pleasure in presenting the Nineteenth Annual Report together with the Audited Accounts of the Company for the year Ended 31st March 2004.

#### FINANCIAL RESULTS:

(Rs. Lakhs)

	2003-04	2002-2003
Income	77.58	413.36
Profit/(Loss) before Depreciation Taxation	18.08	38.18
Depreciation	9.73	6.55
Profit/(Loss) before Tax	8.35	31.63
Provision for Tax	2.10	2.85
Profit/(Loss) after Tax	6.25	28.78
Profit/(Loss) Transferred to Balance Sheet	6.25	28.78

#### **OPERATIONS:**

During the year your Company has achieved a turnover of Rs.77.58 Lakhs. The income has originated from software development. The Company has executed software development orders for overseas customers during the year. The efforts of the Company with the dedicated skilled resources would help the Company in achieving higher revenues and margins.

#### DIVIDEND

As the company is in the process of stabilizing its operations in the changed market conditions no dividend is proposed for the year.

#### MARKET AND FUTURE OUTLOOK:

The Company is making efforts to execute development works in niche areas.

#### **DEMATERIALISATION OF SHARES:**

0.26% Shares of the Company has been dematerialized up to 31st March, 2004

#### LISTING WITH STOCK EXCHANGES

As per the requirement of Clause 49 of the listing agreements with Stock Exchanges, the company hereby declares that the listing of the shares continued throughout the year with The Stock Exchange, Mumbai and the listing fee for the year 2003-2004 (i.e. up to 31-03-2004) was paid.

# FIXED DEPOSITS

The company has not accepted fixed deposits during the period under review.

#### **PERSONNEL**

There are no employees in the company whose particulars are required to be given pursuant to section 217(2A) of the Companies Act, 1956.

#### **DIRECTORS**

There has been no change in the constitution of Board of Directors since the date of last meeting.

#### DIRECTORS' RESPONSIBILITY STATEMENT

Pursuant to the requirement under Section 217(2AA) of the Companies Act, 1956 with respect to Directors Responsibility Statement, it is hereby confirmed:

- (i) that in the preparation of the annual accounts for the period ended 31st March 2004, the applicable accounting standards had been followed along with proper explanation relating to material departures.
- (ii) that the directors had selected such accounting policies and applied them consistently and made judgments and estimates that were reasonable and prudent so as to give a true and fair view of the state of affairs of the company for the year under review.



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#### CAPRICORN SYSTEMS GLOBAL SOLUTIONS LTD



- (iii) that the directors had taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act, 1956 for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities.
- (iv) that the directors had prepared the accounts for the period ended 31st March 2004 on a going concern basis.

#### SHIFTING OF REGISTERED OFFICE

During the period under review the registered office of the Company was shifted from the state of Maharashtra to the state of Andhra Pradesh. The CLB Order for shifting of registered office was passed on 28th April 2004 and the Registrar of Companies, Andhra Pradesh has issued Certificate of the registration of the Order of Court confirming Transfer of the Registered office from Mumbai, Maharashtra to Hyderabad, Andhra Pradesh on 27th May, 2004

#### **OFFER FOR SALE**

The percentage of public shareholding in the Company has come down to below the stipulated minimum as required under the listing agreement pursuant to allotment of shares in terms of the amalgamation of CSGSL with Badal Exports and Consultants Limited, hence the process of dilution of Promoters' shareholding is under pipeline. The Promoters of the company are coming with an offer for sale to the public for 8, 68,600 shares.

#### **AUDITORS**

M/s. Satyanarayana & Co., auditors of the Company hold office till conclusion of the ensuing annual general meeting and are eligible for reappointment. The Company has received a letter from M/s. Satyanarayana & Co., Chartered Accountants to the effect that their appointment if made would be within the limits under section 224(1B) of the Companies Act, 1956.

#### CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION, FOREIGN EXCHANGE ERNINGS & OUTGO:

The information required under Section 217(1)(e) of the Companies Act, 1956 read with the Companies (Disclosure of Particulars in the Report of the Board of Directors) Rules, 1988 with respect to these matters is as under:

A. Conservation of Energy

Though the Company's operations involve low energy consumption, there is a constant endeavor to conserve energy.

B. Absorption of Technology

The company has an in-house R&D team for upgradation/ development of the technologies and products.

C. Foreign Exchange earnings and Outgo

Foreign Exchange earnings (on cash basis)

Rs. 73, 83,471/-

Foreign Exchange Outgo:

Rs. 2, 40,423/-

## **COMPLIANCE CERTIFICATE**

The Company has complied with the provisions of Corporate Governance under listing agreement, excepting the composition of Board with regard to number of independent directors.

Company is in the process of broad basing the Board to make it in consonance with clause 49 of the listing agreement.

A Certificate from the Auditors of the Company regarding compliance of conditions of Corporate Governance as stipulated under clause 49 of the listing agreement is attached to this report.

#### **ACKNOWLEDGEMENTS**

Your Board would like to place on record its sincere appreciation for the wholehearted support and contributions made by its employees, business associates, shareholders and banks towards conducting the operations of the company.

Place: Hyderabad Date: 10-06-2004 for and on behalf of the Board

Sd/-

S. Man Mohan Rao

Director

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# MANAGEMENT DISCUSSION AND ANALYSIS

#### INDUSTRY STRUCTURE AND DEVELOPMENTS

The company is engaged in the business of software development, providing consultancy services and also imparting training in the fields of software and allied services.

#### **REVIEW OF OPERATIONS**

The Company has been concentrating on developing expertise in the latest software technologies (i.e. .Net and J2EE). The marketing efforts of the overseas associates would materialize in the coming year. Company is also exploring scaling up of its professional services operations to overseas customers.

#### FINANCIAL REVIEW

The Company has achieved a total turnover or Rs.77.58 Lakhs. The Gross Profit (earnings before interest, depreciation and taxes) was Rs.18.08 Lakhs. Paid up share capital as at 31st March 2004 amounts to Rs.399.96 Lakhs.

#### **OPPORTUNITIES**

The outlook for the services rendered by the company is encouraging. The company with its strengths and business alliances is exploring the new markets. The market in US for software services is improving and India has established itself as destination for high quality technical services and support at a reasonable cost. The company is making all efforts to improve its turnover by forging suitable alliances to tap the growing market. The company with its quality standards and qualified work force is poised to increase its presence in the market.

#### **CHALLENGES**

CSGSL encounters normal market competition from other similar companies. A number of MNCs have started operations in India in general and Hyderabad in particular. The demand for talent is assuming greater significance. Retaining the existing manpower and recruiting experienced professionals is becoming a major concern for the operations. The company is gearing up for the same by enhancing its service range effectively backed up by adopting appropriate combination of the strategies.

#### **OUTLOOK**

The software industry is poised to register a growth rate of 25-30% per annum over the coming years, and CSGSL is targeting a growth rate of around 50% for the current year.

#### **RISKS AND CONCERNS**

The domestic and international economic environment directly influences the spending patterns of the industry on the Information Technology. And also the margins of the companies are affected by any changes in the government regulations like taxation and also the increased competition from other countries. The company is out of tax holiday bracket hence the revenue generated is liable to tax when compared to previous years. This affects the profitability of the company in the present and coming period.

#### **ADEQUACY OF INTERNAL CONTROLS**

CSGSL has a proper and adequate system of internal control to ensure that all the assets are safeguarded and protected against loss or misuse or disposition and the transactions are authorized, recorded and reported correctly.

The internal control systems are supplemented by management review. The internal control system is designed to ensure that the financial and other records are reliable and also maintaining accountability of assets.

#### QUALITY

The software development activity of the company has been awarded ISO 9001:2000 certification.

# **HUMAN RESOURCE DEVELOPMENT AND INDUSTRIAL RELATIONS**

CSGSL has 21 employees. CSGSL recognizes the contributions of its people in creating a company, which ranks as one of the best facilities with highly skilled people.

CGSGL provides continuous learning and personal development programs by conducting training and evaluation of its personnel. Industrial relations have been very cordial in the organization during the year.



# COMPLIANCE CERTIFICATE ON CORPORATE GOVERNANCE

To

The Board of Directors of Capricorn Systems Global Solutions Ltd.

We have reviewed implementation of Corporate Governance procedures set by Capricorn Systems Global Solutions Limited (the Company) for the period ended 31<sup>st</sup> March 2004 with relevant records and documents maintained by the Company and furnished to us for our review.

Based on our verification and information and explanations given to us we certify that the Company has complied with the conditions of Corporate Governance as stipulated under clause 49 of the Listing Agreement with Stock Exchange excepting the composition of the Board with regard to number of Directors.

For Satyanarayana & Co Chartered Accountants

Sd/-J. Jagannadha Rao Partner

10.06.2004

#### CORPORATE GOVERNANCE DISCLOSURE

#### 1. COMPANY PHILOSOPHY ON CODE OF CORPORATE GOVERNANCE

The basic philosophy of corporate governance in the company is to attain excellence in the operation keeping in view the interests of the shareholders, employees and government.

Company is committed to achieving the high standards of corporate governance.

Company believes that all its operations and acts should serve the underlying goal of enhancing overall stakeholder's value, over a sustained period of time.

#### 2. BOARD OF DIRECTROS

The Board of Directors of the company consists of 4 Directors. At present all of them are non-Executive Directors who have very rich experience in various matters.

During the year 2003-04 the Board has met 6 times (as against the minimum of requirement of 4 meetings). The maximum time gap between any two meetings was not more than 3 calendar months.

The following table gives details of directors, attendance of directors at the board meetings and at the last annual general meeting number of memberships held by directors in the board/committee of various companies.

Name	Category	Attendance particulars		OtherDirectorships
		Board Meetings	LastAGM	
Mr. S. Man Mohan Rao	NED	6	Yes	1
Mr. Surender Reddy	NED	6	Yes	2
Mr. Rajan Dass	NED	6	Yes	1
Mr. S. Mural Krishna	NED	NO	NO	1

NED: Non-Executive Director

