



**CHADHA GROUP**



CHADHA PAPERS LIMITED

27<sup>TH</sup> ANNUAL REPORT - 2017

## **BOARD OF DIRECTORS**

**MR. AMANBIR SINGH SETHI** **WHOLE TIME DIRECTOR**

**MR. SANMEET SINGH** **NON EXECUTIVE DIRECTOR**

**MR. NAVEEN SEXENA** **INDEPENDENT DIRECTOR**

**MR. ANAND SHARMA** **INDEPENDENT DIRECTOR**

**MRS. SURJEET KAUR** **INDEPENDENT WOMAN DIRECTOR**

### **COMPANY SECRETARY**

**MS. SHIFALI ARORA**

### **STATUTORY AUDITORS**

**SNMG & CO.**

**CHARTERED ACCOUNTANTS,**

**F-378, SARITA VIHAR,**

**NEW DELHI-110076**

### **REGISTRARS & SHARE TRANSFER AGENTS**

**SKYLINE FINANCIAL SERVICES PRIVATE LIMITED**

**D-153A, 1ST FLOOR, OKHLA INDUSTRIAL AREA,**

**NEW DELHI-110020**

## **REGISTERED OFFICE**

**CHADHA PAPERS LIMITED (CIN: - L21012UP1990PLC011878)**

**CHADHA ESTATE NANITAL ROAD**

**BILASPUR, RAMPUR**

**UTTAR PRADESH – 244921, PHONE No's:-, 0120-4325461, 8392931162**

## **CORPORATE OFFICE**

**CHADHA PAPERS LIMITED**

**B-5, SECTOR 52**

**NOIDA, UTTAR PRADESH-201301, PHONE No's:- 0120-4106161, 7290036199**

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## 27<sup>th</sup> ANNUAL GENERAL MEETING

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# CHADHA PAPERS LTD.



CIN-L21012UP1990PLC011878

REGISTERED OFFICE

Chadha Estate, Nanital Road

Tehsil Bilaspur 244921

Distt. Rampur (UP)

Ph.No.- 0120-4325461,

4120849

Email Id:-chadhapersltd@gmail.com

Website:-www.chadhaperslimited.com

CORPORATE OFFICE

B – 5, Sector – 52

Noida – 201301 (UP)

0120-4106161

## NOTICE

**NOTICE** is hereby given that the **27<sup>th</sup> Annual General Meeting** of the Members of “**M/s CHADHA PAPERS LIMITED**” (CIN: L21012UP1990PLC011878) will be held on Wednesday, the 27<sup>th</sup> day of September, 2017 at 12:00 Noon at the Registered Office of the Company at Chadha Estate, Nainital Road, Bilaspur, Rampur, Uttar Pradesh – 244921 Distt. Rampur (UP) to transact the following business:

### **ORDINARY BUSINESSES:**

#### **1. TO RECEIVE, CONSIDER AND ADOPT FINANCIAL STATEMENTS**

To receive the Audited Financial Statements of the Company for the Financial Year ended 31<sup>st</sup> March 2017, together with the Reports of the Board of Directors and Auditors thereon.

#### **2. TO APPOINT DIRECTORS IN PLACE OF THOSE RETIRING BY ROTATION**

To appoint a Director in the place of Mr. Amanbir Singh Sethi (Din: 01015203), who retires by rotation and, being eligible, offers himself for re-appointment.

#### **3. RE-APPOINTMENT OF STATUTORY AUDITORS**

To ratify the appointment of Statutory Auditors, M/s. SNMG & Co., Chartered Accountants, and to fix their remuneration and in this regard to consider and if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

**“RESOLVED THAT** pursuant to Section 139, 141, 142 and other applicable provisions, if any, of Companies Act, 2013 and Rules made there under (including any statutory modification(s) or re-enactment thereof for the time being in force), M/s. SNMG &

Co, Chartered Accountants (FRN -004921N) be and is hereby re-appointed as the Statutory Auditors of the Company to hold office from the conclusion of this Annual General Meeting until the conclusion of the next Annual General Meeting at such remuneration as may be mutually agreed upon between M/s. SNMG & Co, Chartered Accountants (FRN -004921N) and Board of Directors of the Company based on the recommendation of the Audit Committee, in addition to reimbursement of out of pocket expenses.”

**SPECIAL BUSINESSES:**

**4 Ratification of the Remuneration of Cost Auditor for the Financial Year 2017-18.**

To consider and if thought fit, to pass with or without modifications, following Resolution as an **Ordinary Resolution**:

“**RESOLVED THAT** pursuant to the provisions of section 148 read with Companies (Cost Records and Audit) Rules, 2014, as amended time to time, the remuneration of Rs. 60,000/-- (Rupees Sixty Thousand Only) plus service tax, if any, and out of pocket expenses in relation to the cost audit, to be paid to M/s Ajay Kumar Singh & Co., Cost Accountants, having Firm Regn. No.000386, appointed as Cost Auditor by the Board of the Company in its meeting held on 30<sup>th</sup> May, 2017 to conduct the audit of cost records maintained pursuant to the aforesaid provisions by the Company for the financial year to be ended on 31<sup>st</sup> March, 2018 be and is hereby approved and ratified.”

**For and on behalf of the Board  
For Chadha Papers Limited  
SD/-**

**(Amanbir Singh Sethi)  
Whole Time Director  
DIN: 01015203**

**Place: Noida  
Date: 29.08.2017**

**Add: 175-1, Sarabha Nagar  
Ludhiana-141001, Punjab**

**NOTES:**

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (THE "MEETING") IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF / HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.**

**PROXIES IN ORDER TO BE EFFECTIVE MUST BE RECEIVED BY THE COMPANY AT ITS REGISTERED OFFICE NOT LATER THAN 48 HOURS BEFORE COMMENCEMENT OF THE MEETING. PROXIES SHALL NOT HAVE ANY RIGHT TO SPEAK AT THE MEETING.**

**A PERSON CAN ACT AS PROXY ON BEHALF OF MEMBERS NOT EXCEEDING FIFTY (50) AND HOLDING IN THE AGGREGATE NOT MORE THAN 10% OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS. A MEMBER HOLDING MORE THAN 10% OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS MAY APPOINT A SINGLE PERSON AS A PROXY AND SUCH PROXY SHALL NOT ACT AS A PROXY FOR ANY OTHER PERSON OR MEMBER.**

2. The Explanatory Statement pursuant to section 102 of the Companies Act, 2013 with respect to the Special Business set out in the Notice is annexed hereto.
3. During the period beginning 24 hours before the time fixed for commencement of the meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged at any time during the business hours of the Company provided not less than three days notice in advance in writing of intention to inspect is given to the company.
4. The Proxy-holder shall prove his/her identity at the time of attending the Meeting.
5. A statement giving details of the directors seeking appointment, re-appointment, nature of their expertise in specific functional areas, name of the companies in which they hold directorships, membership / chairpersonships for Board / Committees, shareholding and relationship between the directors inter-se as stipulated in Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements), 2015 are provided in the Annexure.
6. The Register of Members and Share Transfer books of the Company will remain closed from 21<sup>st</sup> September, 2017 to 27<sup>th</sup> September, 2017 (both days inclusive), for the purpose of Annual General Meeting of the Company.

7. Corporate members intending to send their authorised representatives to attend the Meeting are requested to send to the Company a certified copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the Meeting.
8. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.
9. Documents relating to any of the items mentioned in the notice are open for inspection at the registered office of the company on any working days during business hours till the date of AGM provided a three days notice for the purpose is given in advance.
10. Only bonafide members of the company whose names appear on the register of members/proxy holders, in possession of valid attendance slips duly filled and signed will be permitted to attend the meeting. The company reserves its right to take all steps as may be deemed necessary to restrict non-members from attending the meeting.
11. Members are requested to inform the company immediately, if any change in their address.
12. The Securities and Exchange Board of India (SEBI) has mandated the submission of permanent account number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their depository participants with whom they are maintaining their Demat accounts. Members holding shares in physical form can submit their PAN to the company / registrar & share transfer agent.
13. Members desirous of seeking any information concerning the Accounts of the Company are required to address their queries in writing to the Company at least seven days before the date of the meeting so that the requested information can be made available at the time of the meeting.
14. The voting rights of members for remote e-voting or for voting through poll paper at the Annual General Meeting shall be in proportion to their shares to the paid up equity share capital of the company as on the cutoff date i.e. Wednesday, September 20<sup>th</sup> 2017.
15. Members / Proxies are requested to please bring their copies of Annual Report to the meeting.



16. The Company's shares are listed on BSE, Mumbai, UPSE, Kanpur and DSE, Delhi, but not being traded. The trading has been suspended.
17. The route map for the venue of the Meeting is annexed herewith.
18. Members are requested to send all communication relating to shares to the Company's Registrar and Share Transfer Agent at M/s. Skyline Financial Services Private Limited, D-153A, First Floor, Okhla Industrial Area, Phase-I, New Delhi-110020.
19. Members/Proxies are requested to fill the enclosed attendance slip and handover the same at the entrance with signature. In absence thereof, they may not be admitted to the meeting venue.
20. In all correspondence with the Company, members are requested to quote their Folio Number.
21. Members are requested to register their e-mail addresses for receiving all communications including Annual Report, Notices, Circulars, etc. from the Company electronically in future.
22. The Register of Directors and Key Managerial Personnel and their shareholding, maintained u/s 170 of the Companies Act, 2013 and Register of Contracts or Arrangements in which Directors are interested maintained u/s 189 of the Companies Act, 2013 and all other documents referred to in the Notice, will be available for inspection by the members of the Company at Registered Office of the Company and copies of all such documents would be available for inspection at Corporate Office of the Company during business hours 10:00 A.M. to 06:00 P.M. (except Sunday, National Holidays and Gazette Holidays) up to the date of Annual General Meeting and will also be available during the Annual General Meeting.
23. Voting through electronic means:-

In terms of the provisions of Section 108 of the Companies Act, 2013 (the Act) read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time and in force for time being, (hereinafter called "the Rules" for the purpose of this section of the Notice) and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company providing facility to exercise their right to vote on the resolutions proposed to be transacted at the ensuing Annual General Meeting (AGM) through electronic voting system to members holding shares as on 20<sup>th</sup> September 2017 (End of Day) being the Cut-off date fixed for determining voting rights of members, entitled to participate in the e-voting process, through the e-voting platform provided by Central

Depository Securities Limited (CDSL).The detailed instructions to be followed in this regard have been given below. The members are requested to go through them carefully.

The instructions for voting through electronic means (voting) are as under:

- i. The voting period begins on 09.00 a.m. on 24<sup>th</sup> September, 2017 and ends at 05:00 p.m. on 26<sup>th</sup> September, 2017. During this period shareholders' of the Company, holding shares as on the cut-off date of 20<sup>th</sup> September, 2017 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- ii. The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com) during the voting period.
- iii. Click on "Shareholders" tab.
- iv. Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- v. Next enter the Image Verification as displayed and Click on Login.
- vi. If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- vii. If you are holding shares in physical form or first time user in case holding shares in demat form, follow the steps given below:

For members holding shares in Demat Form and Physical Form	
PAN	<p>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both De-mat shareholders as well as physical shareholders)</p> <p>Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</p> <p>In case the sequence* number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</p>
DOB	Please enter the DOB or Dividend Bank Details in order to login.