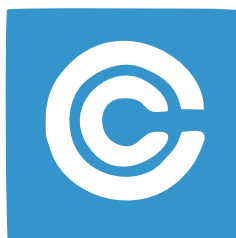


36<sup>TH</sup> ANNUAL REPORT  
F. Y. 2020-21



**CREATIVE  
CASTINGS LTD.**  
AN ISO 9001 : 2015 COMPANY

**BOARD OF DIRECTORS (as at 28/07/2021):**

Shri D. H. Dand	DIN: 00284065	Chairman
Shri R. R. Bambhania	DIN: 00146211	Managing Director
Shri S. V. Vaishnav	DIN: 00169472	Executive Director
Shri J. S. Thanki	DIN: 00146168	Director
Shri H. N. Vadgama	DIN: 00145992	Director
Mrs. R. A. Gardi	DIN: 08193238	Women Independent Director
Shri B. R. Sureja	DIN: 00169883	Independent Director
Shri K. D. Panchamiya	DIN: 08193255	Independent Director
Shri R. S. Tilva	DIN: 08193261	Independent Director
Shri P. J. Doshi	DIN: 08444518	Independent Director

**STATUTORY AUDITORS':****J. C. Ranpura & Co.**

Chartered Accountants  
Star Avenue, First Floor, Dr. Radhakrishnan Rd,  
Opp. Rajkumar College, Rajkot-360001  
Phone: +91-281-2480035 to 37

**SECRETARIAL AUDITORS':****M. Buha & Co.**

Company Secretaries  
201/ B, Helix Complex  
Sayajigunj, Vadodara-390005.  
Phone : +91-73 8350 8350

**REGISTRAR & TRANSFER AGENT:****Link Intime India Pvt. Ltd.**

C 101, 247 Park,  
L. B. S. Marg, Vikhroli (W),  
Mumbai-400 083.  
Phones : 022- 49186270,  
Fax : 022- 49186060  
Email : [rnt.helpdesk@linkintime.co.in](mailto:rnt.helpdesk@linkintime.co.in)  
Web.: [www.linkintime.co.in](http://www.linkintime.co.in)

**REGISTERED OFFICE & WORKS:****Creative Castings Limited**

102, GIDC-II, Rajkot Road,  
Dolatpara,  
Junagadh-362 003.  
Phone : 0285-2660224 / 2660254  
Fax.: 0285-2661348  
E-Mail : [info@creative-cast.com](mailto:info@creative-cast.com)  
Web.: [www.creative-cast.com](http://www.creative-cast.com)

**CFO:**

Shri Ashok Shekhat  
e-Mail : [info@creative-cast.com](mailto:info@creative-cast.com)

**COMPANY SECRETARY:**

Ms. Ekta Bhimani  
e-Mail : [info@creative-cast.com](mailto:info@creative-cast.com)

**CONTENTS:**

1. Notice	01
2. Board's Report	11
3. Independent Auditors' Report	41
5. Balance Sheet	47
6. Statement of Profit & Loss	48
7. Cash Flow Statement	49
8. Notes on financial statements	51
9. Attendance Slip & Proxy Form	80

## NOTICE

NOTICE is hereby given that the 36<sup>th</sup> (Thirty-sixth) Annual General Meeting (“the Meeting” or “36<sup>th</sup> AGM”) of the Members of Creative Castings Limited (“the Company”) will be held on Saturday, the 18<sup>th</sup> day of September, 2021 at 11:00 A.M. at its registered office situated at 102, GIDC Phase-II, Rajkot Road, Dolatpara, Junagadh-362003, Gujarat, to transact the following businesses:

### ORDINARY BUSINESSES:

1. To receive, consider and adopt the Audited Financial Statement of the Company for the financial year ended at March 31, 2021, together with the Reports of the Board of Directors (“the Board”) and the Auditors thereon;
2. To declare a final dividend of Rs. 10.00 (Rupees Ten only) (i.e. 100%) per equity share, for the financial year ended on March 31, 2021;
3. To appoint a Director in place of Shri Dhirubhai H. Dand (DIN: 00284065), who retires by rotation and, being eligible, offers himself for reappointment;

### SPECIAL BUSINESSES:

#### 4. Payment of remuneration to Mr. Rajan R. Bambhanian, Managing Director of the Company:

To consider and if thought fit, pass the following resolution as a **SPECIAL RESOLUTION**:

“RESOLVED THAT, in continuation of special resolution passed at 34<sup>th</sup> AGM of the Company held on 25<sup>th</sup> July, 2019, pursuant to the provisions under Section 196, 197, 198, Schedule V as applicable and other applicable provisions, if any, of the Companies Act, 2013 (hereinafter referred to as “the Act”) including any statutory amendments, modifications or re-enactment thereof and subject to such other requisite approvals, as may be required in this regard, the consent of the members be and is hereby accorded for the payment of remuneration within the maximum permissible remuneration as specified in Section II of Part II of Schedule V to the Companies Act, 2013 without obtaining the approval of the Central Government to Mr. Rajan R. Bambhanian, Managing Director of the Company for remaining period of 2 (Two) years of his present tenure on the terms and conditions as recommended by the Nomination and Remuneration Committee and approved by the Board of Directors of the Company and as set out in the explanatory statement forming part of this resolution with liberty to the Board of the Company to alter and vary the Terms of remuneration within the overall limits prescribed under Section 197 and/or Schedule V to the Companies Act, 2013.

RESOLVED FURTHER THAT the remuneration as set out in the explanatory statement forming part of this resolution payable to Mr. Rajan R. Bambhanian, Managing Director for remaining period of 2 (Two) years w.e.f. 1st April, 2022 is as :

1. Basic salary: Rs. 1,45,000/- p.m. during the F.Y. 2022-23, afterwards, the same would be enhanced by Rs. 10,000/- (Rupees Ten thousand only) per month in subsequent financial year till the terms of appointment expires.
2. Perquisites and fixed allowances such as Paid day, Bonus, leave Encashment, provident fund, gratuity and other allowances, be paid in addition to the basic salary, as per the Agreement subject to prevailing policy of the Company as may be approved by the Board from time to time.

RESOLVED FURTHER THAT, notwithstanding anything to the contrary herein contained where in any financial year during the currency of tenure of Mr. Rajan R. Bambhanian the Company has no profits or its profits are inadequate, the Company will pay the remuneration by way of salary, perquisites and allowances as may be fixed by the Board (which term shall be deemed to include the Nomination and Remuneration Committee), subject to compliance with the applicable provisions of Schedule V of the Act and, if and to the extent necessary, with the approval of the Central Government.

RESOLVED FURTHER THAT the Board be and is hereby authorised to take all such steps as may be necessary, proper or expedient to give effect to this Resolution.”

#### 5. Payment of remuneration to Mr. Siddharth V. Vaishnav, ‘Whole Time Director’ of the Company:

To consider and if thought fit, pass the following resolution as a **SPECIAL RESOLUTION**:

“RESOLVED THAT, in continuation of special resolution passed at 34<sup>th</sup> AGM of the Company held on 25<sup>th</sup> July, 2019, pursuant to the provisions under Section 196, 197, 198, Schedule V as applicable and other applicable provisions, if any, of the Companies Act, 2013 (hereinafter referred to as “the Act”) including any statutory amendments, modifications or re-enactment thereof and subject to such other requisite approvals, as may be required in this regard, the consent of the members be and is hereby accorded for the payment of remuneration within the maximum permissible remuneration as specified in Section II of Part II of Schedule V to the Companies Act, 2013 without obtaining the approval of the Central Government to Mr. Siddharth V.

Vaishnav, Whole Time Director/Executive Director of the Company for remaining period of 2 (Two) years of his present tenure on the terms and conditions as recommended by the Nomination and Remuneration Committee and approved by the Board of Directors of the Company and as set out in the explanatory statement forming part of this resolution with liberty to the Board of the Company to alter and vary the Terms of remuneration within the overall limits prescribed under Section 197 and/or Schedule V to the Companies Act, 2013.

RESOLVED FURTHER THAT the remuneration as set out in the explanatory statement forming part of this resolution payable to Mr. Siddharth V. Vaishnav, Whole Time Director/Executive Director for remaining period of 2 (Two) years w.e.f. 01 April, 2022 is as :

1. Basic salary: Rs. 1,45,000/- p.m. during the F.Y. 2022-23, afterwards, the same would be enhanced by Rs. 10,000/- (Rupees Ten thousand only) per month in subsequent financial year till the terms of appointment expires.
2. Perquisites and fixed allowances such as Paid day, Bonus, leave Encashment, provident fund, gratuity and other allowances, be paid in addition to the basic salary, as per the Agreement subject to prevailing policy of the Company as may be approved by the Board from time to time.

RESOLVED FURTHER THAT, notwithstanding anything to the contrary herein contained where in any financial year during the currency of tenure of Mr. Siddharth V. Vaishnav the Company has no profits or its profits are inadequate, the Company will pay the remuneration by way of salary, perquisites and allowances as may be fixed by the Board (which term shall be deemed to include the Nomination and Remuneration Committee), subject to compliance with the applicable provisions of Schedule V of the Act and, if and to the extent necessary, with the approval of the Central Government.

RESOLVED FURTHER THAT, the Board be and is hereby authorised to take all such steps as may be necessary, proper or expedient to give effect to this Resolution.”

#### **6. To contribute to Bona Fide and Charitable Funds etc.:**

To consider and if thought fit, to pass the following as an **ORDINARY RESOLUTION**:

“RESOLVED THAT, pursuant to Memorandum of Association of the Company and the provisions of Section 181 and other applicable provisions, if any, of the Companies Act, 2013 read with the relevant rules, circulars, notifications, if any, made thereunder (including statutory modification(s), enactment(s) or re-enactment(s) thereof for the time being in force), Foreign Exchange Management Act, SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and such other applicable Regulations, if any, the consent of the members of the Company be and is hereby accorded to the Board of Directors of the Company (or Committee thereof) to contribute, donate, subscribe or otherwise provide assistance from time to time to any bona fide, charitable, social, benevolent and other funds, body, school, university, institute, society, trust, etc., by more than five per cent. of its average net profits for the three immediately preceding financial years, for charitable and other purposes in any financial year upto a total amount of Rs. 1 Crore (Rupees One Crore only) or 10% of the Company's average net profits of the three immediately preceding financial years, whichever is higher.

RESOLVED FURTHER THAT, the Board or any Committee thereof, be and are hereby authorized to do all such things, deeds, matters and acts as may be required to give effect to this resolution and to do all things incidental and ancillary thereto.”

Registered Office:

**Creative Castings Limited**

CIN : L27100GJ1985PLC008286

102, GIDC-II, Rajkot Road

Dolatpara, Junagadh.

Phone: 0285-2660040 / 2660224

Fax: +91-285-2661348

e-Mail : info@creative-cast.com

Web: www.creative-cast.com

for and on behalf of Board  
For, Creative Castings Limited

Sd/-

Dhirubhai H. Dand  
Chairman

DIN: 00284065

Dolatpara, July 28, 2021

**Notes:**

1. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 in respect of Item No. 4, 5 & 6 of the Special Businesses are annexed hereto.
2. **A member entitled to attend and vote at the meeting is also entitled to appoint proxy to attend and vote instead of himself / herself and member need not be proxy of the company.** Pursuant to Section 105 of Companies Act, 2013 a person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the company carrying voting rights. A member holding more than ten percent of the total share capital of the company carrying voting rights may appoint a single person as a proxy and such person shall not act as proxy for any other person or shareholder/member.
3. Proxies, in order to be effective, the proxy form should be duly stamped, completed, signed and must be sent to the Company so as to receive at its Registered Office not later than 48 hours before the commencement of the 36<sup>th</sup> AGM. A Proxy form is annexed to this report.
4. Corporate members intending to send their representatives to attend the meeting are requested to send to the company a certified copy of the board resolution authorizing their representative to attend and vote on their behalf at the meeting.
5. The members / proxies are requested to bring duly filled attendance slip enclosed herewith.
6. The Register of members and Share Transfer Books of the Company will remain closed from **September 12, 2021 (Sunday) to September 18, 2021 (Saturday)** (both days inclusive).
7. **In line with the MCA's General Circular no. 20/2020 dated May 5, 2020 read with General Circular no. 02/2021 dated January 13, 2021 and SEBI Circular dated May 12, 2020 read with Circular dated January 15, 2021, the Notice of the 36<sup>th</sup> AGM along with the Annual Report for the Financial Year 2020-21 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/R&T Agent/ Depositories. A copy of the Notice of this AGM along with the Annual Report is available on the website of the Company at [www.creative-cast.com](http://www.creative-cast.com) and website of the Stock Exchange where the equity shares of the Company are listed, i.e. BSE Limited at [www.bseindia.com](http://www.bseindia.com). For any communication, the Members may also send a request to the Company's email id: [info@creative-cast.com](mailto:info@creative-cast.com). The Company will not be dispatching physical copies of the Annual Reports for the Financial Year 2020-21 including Notice of AGM to any Members.**
8. **Trading / Transfer in the shares of the Company shall compulsorily be done in dematerialized form only w.e.f. 1<sup>st</sup> April, 2019.** Pursuant to SEBI Press Release No. 12/2019 dated 27<sup>th</sup> March, 2019, SEBI had clarified that the investors may continue to hold such shares in physical form even after the 1<sup>st</sup> April, 2019 subject to condition that investor who is desirous of transferring shares (which are held in physical form) after April 01, 2019 can do so only after the shares are dematerialized. Shareholders are therefore advised to dematerialize your physical shareholding at the earliest, if not yet done. A procedure for dematerialization of shares of the Company is hosted on its website i.e. [www.creative-cast.com](http://www.creative-cast.com). Dematerialization would facilitate paperless trading through state-of-the-art technology, quick transfer of corporate benefits to members and avoid inherent problems of bad deliveries, loss in postal transit, theft and mutilation of share certificate and will not attract any stamp duty. It also substantially reduces the risk of fraud. Hence, we request all those members who have still not dematerialized their shares to get their shares dematerialized at the earliest.
9. Members holding the shares in physical mode are requested to notify immediately for change of their address and bank particulars to the company or its share transfer agent and in case their shares are held in dematerialized form then information should be passed on directly to their respective depository participants and not to the company/Share transfer agents without any delay. Members are further requested to complete necessary formalities with regard to their Bank accounts attached to their Demat account for enabling the Company to make timely credit of dividend in respective bank account especially in view of prevailing situation of COVID-19.
10. In compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, substituted by the Companies (Management and Administration) Amendment Rules, 2016 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is providing the facility of remote e-voting to its members in respect of the business to be transacted at the 36<sup>th</sup> AGM. For this purpose, the Company has availed the services of Central Depository Services (India) Limited (CDSL).
11. To increase the efficiency of the e-voting process, SEBI, vide Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020, intended to enable e-voting to all the demat account holders by way of a single login credential, through their demat accounts/ websites of Depositories/Depository Participants. Demat account holders should be permitted to cast their votes without having to register again with the e-voting service providers, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process. As required by this Circular,

Individual shareholders holding securities in demat mode are allowed to vote through their demat accounts maintained with Depositories and Depository Participants. Hence, members are advised to update their mobile numbers and email IDs in their respective demat accounts to access e-voting facility.

12. The voting period begins on September 14, 2021, 09.00 AM and ends on September 17, 2021 at 05.00 PM. During this period members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of September 11, 2021 may cast their vote electronically. The remote e-voting module shall be disabled by CDSL for voting thereafter.

**The information with respect to Voting process and other instructions regarding remote e-voting are detailed in Note no. 35.**

The voting rights of the members shall be in proportion to the paid-up value of their shares in the equity capital of the Company as on the **cut-off date** i.e. Saturday, September 11, 2021.

13. The members who have cast their vote by remote e-voting may also attend the 36<sup>th</sup> AGM but shall not be entitled to cast their vote again. The member who votes through both, i.e. remote e-voting and also at 36<sup>th</sup> AGM, the votes casted through remote e-voting shall prevail and counted for the purpose of declaration of result.
14. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date i.e. September 11, 2021 only shall be entitled to avail the remote e-voting facility as well as voting in the 36<sup>th</sup> AGM.
15. Shri Mayur Buha, proprietor of M. Buha & Co., Practicing Company Secretary (Membership No. F9000) has been appointed as the scrutinizer to scrutinize the e-voting & poll process in a fair and transparent manner.
16. The Scrutinizer shall, immediately after the conclusion of voting at the 36<sup>th</sup> AGM, count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least 2 witnesses not in employment of the Company. The Scrutinizer shall submit a consolidated Scrutinizer's Report of the total votes cast in favour of or against, if any, not later than 48 hours from the conclusion of the 36<sup>th</sup> AGM to the Chairman of the Company. The Chairman, or any other person authorized by the Chairman, shall declare the result of the voting forthwith. The result declared along with the consolidated Scrutinizer's Report will be placed on the Company's website [www.creative-cast.com](http://www.creative-cast.com) and on the website of Central Depository Services Limited (CDSL) immediately after the result is declared by the Chairman and the same shall be simultaneously placed on the website of BSE Limited i.e. [www.bseindia.com](http://www.bseindia.com).
17. The resolution(s) shall be deemed to be passed on the date of 36<sup>th</sup> AGM, subject to the receipt of sufficient votes.

#### **Notes on Dividend**

18. Members may note that the Board of Directors, in its meeting held on July 28, 2021 has recommended a final dividend of ₹ 10.00 per equity share (i.e. 100%). The record date for the purpose of final dividend for financial year 2020-21 will be September 11, 2021. The final dividend, once approved by the members in the ensuing 36<sup>th</sup> AGM will be paid within 30 days of the conclusion of the 36<sup>th</sup> AGM electronically through various online transfer modes to those members who have updated their bank account details. For members who have not updated their bank account details, dividend warrants / demand drafts / cheques will be sent out to their registered addresses in due course. To avoid delay in receiving the dividend, members are requested to update their KYC with their depositories (where shares are held in dematerialized mode) and with the Company's Registrar and Transfer Agent ("R&T Agent") (where shares are held in physical mode) to receive the dividend directly into their bank account on the payout date.
19. Members may note that the Income Tax Act, 1961, ("the IT Act") as amended by the Finance Act, 2020, mandates that dividends paid or distributed by a company after April 01, 2020 shall be taxable in the hands of members. The Company shall therefore be required to deduct tax at source (TDS) at the time of making the payment of final dividend. In order to enable us to determine the appropriate TDS rate (Withholding tax rate) as applicable, members are requested to submit the following documents in accordance with the provisions of the IT Act.

**For resident shareholders ("members"), taxes shall be deducted at source under Section 194 of the IT Act as follows-**

Particulars	Withholding tax rate	Documents required (if any)
Members having valid PAN	10%	No document required (if no exemption is sought)
Members not having PAN / valid PAN	20%	No document required (if no exemption is sought)
Availability of lower/nil tax deduction	Rate specified	Lower tax deduction certificate obtained from

**However, no tax shall be deducted on the dividend payable to a resident individual if the total dividend to be received by them during Financial Year 2021-22 does not exceed Rs. 5,000 and also in cases where members provide Form 15G (applicable to any person other than a Company or a Firm)/ Form 15H (applicable to individuals aged 60 years or more) subject to conditions specified in the IT Act.** Resident members may also submit any other document as prescribed under the IT Act to claim a lower / Nil withholding tax. Registered members may also submit any other document as prescribed under the IT Act to claim a lower / Nil withholding tax. PAN is mandatory for members providing Form 15G / 15H or any other document as mentioned above.

**For non-resident members,** taxes are required to be withheld in accordance with the provisions of Section 195 and other applicable sections of the IT Act, at the rates in force. The withholding tax shall be at the rate of 20% (plus applicable surcharge and cess) or as notified by the Government of India on the amount of dividend payable. However, as per Section 90 of the IT Act, non-resident members have the option to be governed by the provisions of the Double Tax Avoidance Agreement (DTAA) between India and the country of tax residence of the member, if they are more beneficial to them. For this purpose, i.e. to avail the benefits under the DTAA, non-resident members will have to provide the following:

- Copy of the PAN card allotted by the Indian Income Tax authorities duly attested by the member.
- Copy of Tax Residency Certificate (TRC) for the FY 2021-22 obtained from the revenue authorities of the country of tax residence, duly attested by the member.
- Self-declaration in Form 10F.
- Self-declaration by the members of having no permanent establishment in India in accordance with the applicable tax treaty.
- Self-declaration of beneficial ownership by the non-resident members.
- Any other documents as prescribed under the IT Act for lower withholding of taxes if applicable, duly attested by the member.

20. Documents (duly completed and signed), as envisaged above, shall be uploaded (at appropriate weblink provided in the e-mail) on the website of Link Intime India Private Ltd on or before September 08, 2021 in order to enable the Company/ R&T Agent to determine and deduct appropriate TDS / Withholding Tax. Incomplete and/or unsigned forms and declarations will not be considered by the Company. No communication on the tax determination/ deduction shall be considered after September 08, 2021, 6:00 PM. The Company will arrange to email a soft copy of TDS certificate to members on their registered email ID.
21. Members may note that in case the tax on said final dividend is deducted at a higher rate in absence of receipt of the aforementioned details/documents, option is available to them to file the return of income as per Income Tax Act, 1961 and claim an appropriate refund, if eligible.
22. In the event of any income tax demand (including interest, penalty, etc.) arising from any misrepresentation, inaccuracy or omission of information provided / to be provided by the Member(s), such Member(s) will be responsible to indemnify the Company and also, provide the Company with all information / documents and co-operation in any appellate proceedings.
23. This Communication is not exhaustive and does not purport to be a complete analysis or listing of all potential tax consequences in the matter of dividend payment. Members should consult their tax advisors for requisite action to be taken by them.
24. All communications/ queries in this respect to dividend should be addressed to our R&T Agent, Link Intime India Private Limited on their e-mailed ID given in the e-mail communication.
25. The members who have not encashed their Dividend Warrants / Cheques / DD for any previous period are requested to send the same for revalidation to the Company at its Registered office once the normal process of post or courier will resume.
26. In terms of Section 124 and 125 of the Companies Act, 2013, any dividend, remaining unpaid or unclaimed for a period of seven years from the date of transfer of such dividend to Unpaid Dividend Account of a company shall be transferred by the company along with interest accrued, if any, to the Fund established known as Investors' Education and Protection Fund (IEPF). Accordingly, the unpaid or unclaimed dividend, if any, for the financial year 2013-14 shall be transferred to the Investor Education and Protection Fund Account. Members, who have not encashed their dividend warrant so far, for the financial year 2014-15 and the subsequent years, are requested to make their claims at the Registered office of the Company. It may be noted that once the unclaimed dividend is transferred to the IEPF as above, no claim shall lie against the Company or the said fund in respect of any amounts which were unclaimed / unpaid for a period of seven years from the dates that they are transferred to Unpaid Dividend Account of the Company and no payment shall be made in respect of any such claims.

Further, pursuant to Section 124 of the Act read with the IEPF Rules; all shares on which dividend has not been paid or claimed for seven consecutive years or more shall be transferred to IEPF Authority as notified by the Ministry of Corporate Affairs.

27. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Moreover, SEBI has also mandated to provide bank details, in addition to PAN, of securities holders who holds shares of the company in physical form. Members holding shares in electronic form or physical form are, therefore, requested to submit the PAN or Bank Details as the case may be to their Depository Participant(s) with whom they are maintaining their demat accounts and members holding shares in physical form to the Company / its R&T Agent.
28. All documents referred to in the accompanying Notice shall be open for inspection at the Registered Office of the Company during normal business hours (10:00 a.m. to 06:00 p.m.) on all working days except Friday and public holidays up to the date of the 36<sup>th</sup> AGM of the Company.
29. Additional information, pursuant to Regulation 36 of the Listing Regulations, in respect of the directors seeking appointment / reappointment at the 36<sup>th</sup> AGM, forms part of this Notice.
30. In order to use natural resources, we request members to update their email address with their depository Participants to enable the Company to send communications electronically.
31. Any request by demat holders for change of bank particulars after dispatch of Dividend Warrant should be accompanied by copy of Client Master list showing the changed bank details.
32. Members who hold shares in physical form in multiple folios in identical names or joint holding in same order of names, if any, are requested to send the share certificates to Link Intime India Private Limited, for consolidation into a single folio.
33. Members holding shares in single name and physical form are advised to make nomination in respect of their shareholding in the Company.
34. Members desirous of obtaining any information concerning the accounts or operations of the Company are requested to communicate their questions in writing to the Company, on info@creative-cast.com, at least 10 (Ten) days before the date of the Meeting so that the information required may be made available at the Meeting.
35. Voting process and instruction regarding remote e-voting:  
Members should follow the following steps to cast their votes electronically:

**The instructions for members voting electronically are as under:**

**(A) For Individual shareholders holding securities in Demat mode:**

Type of shareholders	Login Method
Individual Shareholders holding securities in Demat mode with CDSL	<ol style="list-style-type: none"> <li>1) Users of who have opted for CDSL's Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The URLs for users to login to Easi / Easiest are <a href="https://web.cdslindia.com/myeasi/home/login">https://web.cdslindia.com/myeasi/home/login</a> or <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on Login icon and select New System Myeasi.</li> <li>2) After successful login the Easi / Easiest user will be able to see the e-Voting Menu. On clicking the e-voting menu, the user will be able to see his/her holdings along with links of the respective e-Voting service provider i.e. CDSL/ NSDL/ KARVY/ LINK INTIME as per information provided by Issuer / Company for casting the vote during the remote e-voting period. Additionally, we are providing links to e-Voting Service Providers, so that the user can visit the e-Voting service providers' site directly.</li> <li>3) If the user is not registered for Easi/Easiest, option to register is available at <a href="https://web.cdslindia.com/myeasi/Registration/">https://web.cdslindia.com/myeasi/Registration/</a> Easi Registration</li> <li>4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a link in <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the Demat Account. After successful authentication, user will be provided links for the respective ESP where the e-Voting is in progress during or before the AGM.</li> </ol>



Individual Shareholders holding securities in demat mode with NSDL	<ol style="list-style-type: none"> <li>1) If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period.</li> <li>2) If the user is not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a>. Select “Register Online for IDeAS “Portal or click at <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a></li> <li>3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.</li> </ol>
Individual Shareholders (holding securities in demat mode) login through their Depository Participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider’s website for casting your vote during the remote e-Voting period.

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

For any technical issues related to login through Depository i.e. CDSL and NSDL, Individual Shareholders holding securities in demat mode may access the helpdesk as under:

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at 022- 23058738 and 22-23058542-43
Individual Shareholders holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at toll free no.: 1800 1020 990 and 1800 22 44 30

**(B) Other than individual shareholders holding shares in Demat mode & Physical shareholders.**

- (i) The members should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- (ii) Click on “Shareholders” module.
- (iii) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (iv) Next enter the Image Verification as displayed and Click on Login.
- (v) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- (vi) If you are a first time user follow the steps given below:

	<b>For Other than individual shareholders holding shares in Demat mode &amp; Physical shareholders.</b>
PAN	<p>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> <li>Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number as provided in e-mail in the PAN field or write to the CDSL on <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> with copy mark to the Company on <a href="mailto:info@creative-cast.com">info@creative-cast.com</a> for necessary facilitation.</li> </ul>
Dividend Bank Details OR Date of Birth (DOB)	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.</p> <ul style="list-style-type: none"> <li>If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iii).</li> </ul>

- (C) After entering these details appropriately, click on “SUBMIT” tab.
- (D) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (E) For members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (F) Click on the EVSN for the relevant CREATIVE CASTINGS LIMITED on which you choose to vote.
- (G) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (H) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (I) After selecting the resolution, you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (J) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (K) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
- (L) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (M) **Note for Non – Individual Shareholders and Custodians**
- Non-Individual members (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves in the “Corporates” module.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
  - The list of accounts linked in the login should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (N) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).