# NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the Sixty-sixth Annual General Meeting of the Company will be held at 11.30 A.M. on Wednesday, 3rd day of August, 2016, at The Oberoi Grand, 15, Jawaharlal Nehru Road, Kolkata 700 013 to transact the following business:

- 1. To adopt the Audited Financial Statement including Consolidated Financial Statement of the Company for the Financial Year ended 31st March, 2016, together with the Directors' and Auditor's Reports thereon.
- 2. To declare the Interim Dividend of ₹ 1.10 per Equity Share paid as the Final Dividend.
- 3. To appoint a Director in place of Mr. Vikram Oberoi (DIN 00052014), who retires by rotation and being eligible, offer himself for re-appointment.
- 4. To appoint Auditors and to fix their remuneration.

Registered Office 4 Mangoe Lane Kolkata 700 001

By Order of the Board

26th May, 2016

S.N.Sridhar Sr. Vice President & Company Secretary

### NOTES:

- 1. A shareholder entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of himself. A proxy need not be a Shareholder of the Company. The proxy form must be deposited <u>in original</u> with the Company at its Registered Office at 4, Mangoe Lane, Kolkata 700 001 no later than 48 hours before the commencement of the meeting. No photocopy/scanned copy of a completed proxy form will be accepted.
- 2. The Register of shareholders of the Company will remain closed from 25th July, 2016 to 27th July, 2016, both days inclusive, for the purpose of Annual General Meeting.
- 3. As required under the Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and Secretarial Standard-2, particulars relating to Mr. Vikram Oberoi, Managing Director & CEO retiring by rotation, and whose re-appointment is being proposed at the forthcoming Annual General Meeting, is given in the Annexure to this Notice.
- 4. Pursuant to the provisions of Section 72 of the Companies Act, 2013, Shareholders holding shares in physical mode are requested to file a Nomination Form in respect of their shareholdings. Any Shareholder wishing to avail of this facility may submit to the Investors Services Division ("ISD") in the prescribed statutory form SH-13. For any assistance, Shareholders should get in touch with the ISD.

- 5. Shareholders are requested to notify immediately any change in their addresses to the Company's ISD.
- 6. A Shareholder or his proxy will be required to produce at the entrance to the meeting hall, the attendance slip sent herewith duly completed and signed. Neither photocopies nor torn/mutilated attendance slips will be accepted. However, Shareholders who have received the Annual Report on e-mail can download and print the attendance slip themselves. These should be completed, signed and handed over at the entrance to the meeting hall. The validity of the attendance slip will, however, be subject to the Shareholder continuing to hold equity shares as on the date of the meeting.
- 7. Corporate members intending to send their authorized representative to attend the meeting are requested to send to the Company, a certified copy of the Board resolution authorizing their representative to attend and vote on their behalf at the meeting.
- 8. Shareholders are advised to bring their own copy of the Annual Report along with them for the meeting. Extra copies of the Annual Report will not be available at the meeting.
- 9. Shareholders who have not registered their e-mail addresses so far, are requested to register their e-mail address for receiving all communication including Annual Report, Notices, circulars etc. from the company electronically.
- 10. i) Pursuant to Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the Listing Regulations, the Company is providing to the shareholders, the remote e-voting facility for the 66th Annual General Meeting. The Company is offering remote e-voting option to all the Shareholders. For this purpose, the Company has signed an agreement with National Securities Depository Limited ("NSDL").
  - ii) The facility of ballot paper voting shall be made available at the meeting and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting. For abundant clarity, in the event of a poll, please note that the Shareholders who have exercised their right to vote by electronic means shall not vote by way of poll at the Meeting. The voting rights of the Shareholders shall be in proportion to their shares in the paid up equity share capital of the Company as on the cut off date. The poll process shall be conducted and the consolidated scrutinizer report thereon will be prepared in accordance with the provisions of Section 109 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014 and Listing Regulations.
- 11. The members who have cast their vote electronically prior to the meeting may also attend the meeting but shall not be entitled to cast their vote again.
- 12. Voting rights shall be reckoned on the paid of value of the shares registered in the name of the member/beneficial owner (in case of electronic shareholding) as on cutoff date i.e. 27th July, 2016. A person, whose name is recorded in the register of member or in the register of beneficial owner maintained by depositories as on

the cutoff date i.e. 27th July, 2016 shall be entitled to avail the facilities of remote e-voting/ballot voting.

- 13. The remote e-voting period shall commence at 9.00 a.m. on Sunday, the 31st day of July, 2016 and will end at 5.00 p.m. on Tuesday, the 2nd day of August, 2016. The remote e-voting module shall be disabled by NSDL at 5.00 p.m. 2nd day of August, 2016. During e-voting period, the shareholders of the Company holding shares either in physical form or in demat form as on the record date may cast their vote electronically provided once the vote on the resolution(s) is cast by the shareholders, he will not be allowed to change it subsequently.
- 14. Any person, who acquires shares of the Company and becomes Member of the Company after dispatch of the Notice and holding shares as on the cut-off date i.e. Wednesday 27th day of July, 2016, may obtain the login ID and password by sending an email to **isdho@oberoigroup.com**; **evoting@nsdl.co.in** or **corporate@jurisprudentconsulting.in** ('the Scrutinizer') by mentioning their folio No./DP ID and Client ID. However, if you are already registered with NSDL for remote e-voting, then you can use your existing user ID and password for casting your vote. If you forget your password, you can reset your password by using "Forget User Details/Password" option available on **www.evoting.nsdl.com**.

## 15. Process and Manner for Shareholders, opting for remote e-voting is as under:-

## (A) In case of Shareholders receiving e-mail from NSDL:

- (i) Any member whose shares are in demat form and whose email address is registered with the Company/Depository Participant(s) will receive an e-mail from NSDL. Open e-mail and open PDF file viz. "remote e-voting.pdf" which contains your user ID & password for remote e-voting. The file can be opened with your Client ID or Folio No. as password. Please note that the password is an initial password.
- (ii) Launch internet browser by typing the following <u>URL: https://www.evoting.nsdl.com</u>.
- (iii) Click on Shareholder Login.
- (iv) Put user ID and Password as initial password noted in step (i) above. "Click Login".
- (v) Password change menu appears. Change the password with new password of your choice with minimum 8 digits / characters or combination thereof. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (vi) Home page of e-voting opens. Click on e-voting: active voting cycles.
- (vii) Select EVEN (Electronic voting event number) of EIH Ltd.
- (viii) Now you are ready for remote e-voting as cast vote page opens.
- (ix) Cast your vote by selecting appropriate option and click on **"Submit"** and also **"Confirm"** when prompted.
- (x) Corporate shareholders/institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/Authority Letter etc. together with attested



specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail: <u>corporate@jurisprudentconsulting.in</u> with a copy marked to <u>evoting@nsdl.co.in</u>.

### (B) In case of Shareholders receiving Notice by Post:

- (i) Initial password is provided at the bottom of the attendance slip.
- (ii) Please follow all steps from Sl. No. (ii) to Sl. No. (x) as mentioned in(A) above, to cast vote.
- (C) If you are already registered with NSDL for e-voting then you can use your existing User ID and Password for casting your vote.
- (D) In case of any query, you may refer the frequently asked questions (FAQs) for shareholders and e-voting user manual for shareholders, available at 'Downloads' section of <u>www.evoting.nsdl.com</u>. You can also contact NSDL via email at <u>evoting@nsdl.co.in</u> or call on toll free no: 1800-222-990

For any other query regarding remote e-voting, you can contact the Company at 011-2389 0575 or email at **isdho@oberoigroup.com**.

- 16. The ordinary resolutions mentioned above shall be declared as passed on the date of the declaration of result if the number of votes cast in favour is more than the votes cast against.
- 17. The Board of Directors have appointed Mr. S.N.Sridhar, Sr. Vice President and Company Secretary as the person responsible for the entire process of voting i.e. remote e-voting and voting at the AGM. M/s JurisPrudent Consulting Partners, Advocates have been appointed as the scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- 18. The scrutinizer shall, immediately after the conclusion of voting at the AGM, first count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the company, and submit the consolidated scrutinizer's report of the votes cast in favor or against, if any, to the Chairman of the Meeting within 48 hours of conclusion of the meeting. The results along with the scrutinizer's report shall be placed on the website of the Company at <u>www.eihltd.com</u>, NSDL at <u>www.evoting.nsdl.com</u> and Stock Exchanges at <u>www.bseindia.com</u>, <u>www.nseindia.com</u> and <u>www.cse-india.com</u>

Registered Office By Order of the Board 4 Mangoe Lane Kolkata 700 001 S.N.Sridhar 26th May, 2016 Sr. Vice President & Company Secretary

	Remarks	Retires by rotation at the forthcoming Annual General Meeting,
)ARD - 2)	Other Information	Designation: Managing Director and Officer Officer Son of Mr. P.R.S.Oberoi. Executive Chairman Sharesheld- 512735 Attendance: Board Meetings held during 2015-16 : 6 Attended : 6
RE-APPOINTMENT EETING SECRETARIAL STANI	Membership of committee in other Companies	<ul> <li>A. EIH Associated Hotels Limited</li> <li>Stakeholders Relationship Committee</li> <li>Corporate Social Respon- sibility Committee</li> <li>B. Mumtaz Hotels Limited</li> <li>Audit Committee</li> <li>Nomination and Remu- neration Committee</li> <li>Nomination and Remu- neration Committee</li> <li>Corporate Social Respon- sibility Committee</li> <li>D. Mashobra Resort Limited</li> <li>Sibility Committee</li> <li>D. Oberoi Hotels Private Limited</li> <li>Corporate Social Respon- sibility Committee</li> </ul>
INFORMATION ON DIRECTORS SEEKING APPOINTMENT/RE-APPOINTMENT AT THE FORTHCOMING ANNUAL GENERAL MEETING (PURSUANT TO REGULATION 36(3) OF THE LISTING REGULATIONS & SECRETARIAL STANDARD - 2)	Directorships in other Companies	<ol> <li>EIH Associated Hotels         <ol> <li>Limited</li> <li>Mumtaz Hotels Limited</li> <li>Mashobra Resort Limited</li> <li>Bombay Plaza Private</li> <li>Limited</li> <li>Oberoi Buildings &amp;</li></ol></li></ol>
CTORS SEEF HCOMING A DF THE LISTI	Qualifications	B.Sc. (Hons)
ION ON DIRE AT THE FORT ATION 36(3) C	Expertise in specific Functional areas	Hospitality Industry
JFORMAT	Experience	30 years
II RSUANT 1	Date of original Appoint- ment	15.12.1993
(Dd)	Date of Birth (Age)	08.12.1963 (52 years)
	Name of Director	Mr. Vikram Oberoi

ANNEXURE TO ANNUAL GENERAL MEETING NOTICE

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A member of ® *The Oberoi Group* 

Regd. Office : 4, Mangoe Lane, Kolkata 700 001 Telephone: 033-2248-6751 Facsimile : 033-2248-6785 Website: www.eihltd.com CIN: L55101WB1949PLC017981

ATTENDANCE SLIP

66th Annual General Meeting

NAME (IN BLOCK LETTERS)	
ADDRESS	
REGISTERED FOLIO NO. / DPID & Client ID	
SHAREHOLDER / PROXY/ AUTHORISED REPRESENTATIVE	

I/We hereby record my/our presence at the 66th Annual General Meeting of the Company being held on Wednesday, the 3rd day of August, 2016 at 11:30 AM at The Oberoi Grand, 15, Jawaharlal Nehru Road, Kolkata-700 013.

Signature of Shareholder / Proxy / Authorised Representative

Sr. No.....

*Note:* Please fill up this attendance slip and hand it over at the entrance of the meeting hall. Members are requested to bring their copies of the Annual Report to the AGM.

#### ELECTRONIC VOTING PARTICULARS

EVEN (E-Voting Event Number)	USER ID	PASSWORD	

Notes:

1) Each equity share of the Company carries one vote.

2) Members are requested to Read the instructions and Notes carefully before casting their votes.

3) For Security Purpose Mobile Phone, Umbrella, Bag will not be allowed in the meeting hall.

Form No. MGT-11

#### **PROXY FORM**

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014] CIN: **L55101WB1949PLC017981** Name of the Company: **EIH Limited** Registered office: 4 Mangoe Lane, Kolkata - 700001 Phone: +91 -33-22486751 , Fax: +91-33-22486785 Website: **www.eihltd.com** / Email: **isdho@oberoigroup.com** 66th Annual General Meeting on Wednesday, 3rd day of August, 2016

Name of the Member (s) :	
Registered Address :	
E-mail Id :	
Folio No :	
*DP ID & Client Id :	

I/We, being the member (s) of ..... shares of the above named company, hereby appoint

1.	Name:	Address:
		E-mail Id:
	Signature:, or fail	ing him
2.	Name:	Address:
		E-mail Id:
	Signature:, or fail	ing him
3.	Name:	Address:
		E-mail Id:
	Signature:	

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 66th Annual General Meeting of the Company, to be held on Wednesday, 3rd day of August, 2016 at The Oberoi Grand, 15, Jawaharlal Nehru Road, Kolkata 700 013 and at any adjournment thereof in respect of such resolutions as are indicated below:

S. No	RESOLUTION	FOR	AGAINST
1.	To adopt the Audited Financial Statement including Consolidated Financial Statement of the Company for the Financial Year ended 31st March, 2016, together with the Directors' and Auditor's Reports thereon.		
2.	To declare the Interim Dividend of $\mathbf{E}$ 1.10 per Equity Share paid as the Final Dividend.		
3.	To appoint a Director in place of Mr. Vikram Oberoi (DIN00052014), who retires by rotation and being eligible, offer himself for re-appointment.		
4.	To appoint Auditors and to fix their remuneration.		

Signed this..... day of ....., 2016.

Affix Revenue Stamp Signature

©

### Signature of Shareholder

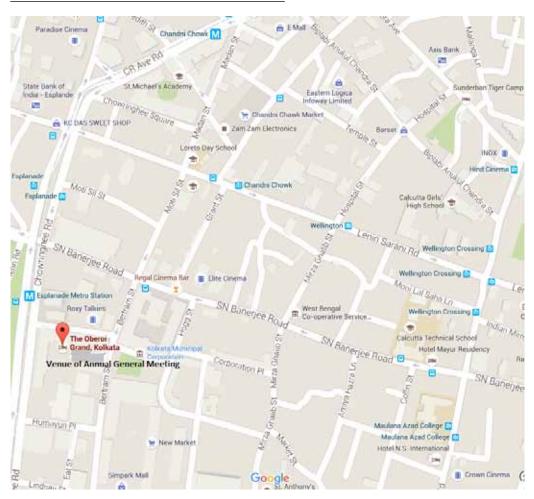
### Signature of Proxy holder(s)

Notes:-

- 1. This form should be signed across the stamp as per specimen signature registered with the Company.
- 2. The Proxy, to be effective, should be deposited at the registered office of the Company not less than 48 hours before the commencement of the meeting.
- 3. A proxy need not be a member of the Company.
- 4. A person can act as proxy on behalf of members not exceeding fifty and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. A member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- 5. Please put a '√' in the appropriate column against the resolutions indicated in the Box. If you leave the 'For' or 'Against' column blank against any or all the resolutions, your Proxy will be entitled to vote in the manner as he/ she thinks appropriate. This is only optional.

\*Applicable for Investors holding shares in demat form.

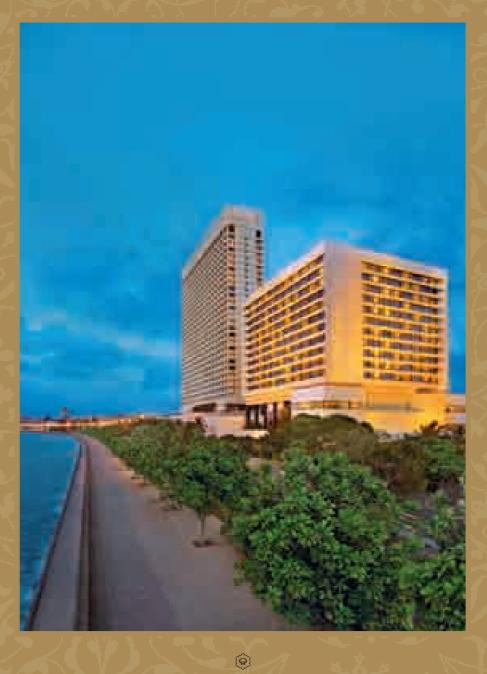
## Route map to the Venue of 66<sup>th</sup> Annual General Meeting







Annual Report 2015 - 2016



Oberoi Hotels & Resorts

VOTED THE WORLD'S BEST HOTEL BRAND by the readers of Travel + Leisure, USA in the 2015 and 2016 World's Best Awards



Annual Report 2015-2016

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VOTED THE WORLD'S BEST HOTEL BRAND by the readers of Travel + Leisure, USA in the 2015 and 2016 World's Best Awards

VOTED THE WORLD'S LEADING LUXURY HOTEL BRAND from 2012 to 2015 in the World Travel Awards