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**ELF TRADING AND CHEMICALS  
MANUFACTURING LIMITED  
TWENTY-THIRD ANNUAL REPORT  
2003-2004**

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## **ELF TRADING AND CHEMICALS MANUFACTURING LIMITED**

### **BOARD OF DIRECTORS**

- |                              |                    |
|------------------------------|--------------------|
| <b>1. RITA M CHOKSI</b>      | <b>CHAIRPERSON</b> |
| <b>2. SHAILESH C CHOKSI</b>  |                    |
| <b>3. ASHISH A CHOKSI</b>    |                    |
| <b>4. HEMENDRA N SHAH</b>    |                    |
| <b>5. SHASHIKANT M LIMDI</b> |                    |

### **AUDITORS**

**M/S KAMLESH T MODY & COMPANY**  
**CHARTERED ACCOUNTANTS**

### **BANKERS**

**CENTRAL BANK OF INDIA**

**H D F C BANK LIMITED**

### **REGISTERED OFFICE**

**202/203, MAGNUM OPUS,  
SHANTINAGAR INDUSTRIAL ESTATE,  
VAKOLA, SANTACRUZ (E),  
MUMBAI 400 055.**

**ELF TRADING AND CHEMICALS MANUFACTURING LIMITED**

**NOTICE**

NOTICE is hereby given that the Twenty - Third Annual General Meeting of the Members of Elf Trading & Chemicals Manufacturing Limited will be held on Friday, 30<sup>th</sup> July , 2004 at 3.00 P.M. at its Registered Office at 202/203, Magnum Opus, Shantinagar Industrial Estate, Vakola, Santacruz (East), Mumbai 400 055 to transact the following business:

**ORDINARY BUSINESS:**

1. To Consider and adopt the Balance Sheet as at 31<sup>st</sup> March 2004 and the Profit and Loss account of the Company for the year ended 31<sup>st</sup> March 2004 and the report of the Directors and Auditors thereon.
2. To declare dividend on equity shares.
3. To appoint a Director in place of Mr. Ashish A. Choksi who retires by rotation and being eligible, offer himself for reappointment.
4. To appoint a Director in place of Mr. Hemendra N. Shah who retires by rotation and being eligible, offer himself for reappointment.
5. To Consider and if thought fit to pass, with or without modifications, as may be permissible, the following resolution as SPECIAL RESOLUTION:

“RESOLVED THAT pursuant to the provisions of Section 314(1) and all other applicable provisions, if any of the Companies Act, 1956, consent of the Company be and is hereby accorded to M/s. Kamlesh T. Mody & Company, Chartered Accountants, Mumbai, hold office from the conclusion of this meeting until conclusion of the next Annual General Meeting as an Auditor of the Company and/or for rendering any other Professional services at such remuneration and on such terms and conditions as may be agreed upon between them i.e. between the Auditors and the Board of Directors”

6. To appoint Mr. Bhupendra K. Shroff, Secretary in practice, as Secretarial Auditor and fix their remuneration.

BY ORDER OF THE BOARD

RITA M. CHOKSI  
CHAIRPERSON

MUMBAI:

DATED: 25<sup>TH</sup> JUNE, 2004

**Registered Office:**

202/203, Magnum Opus,  
Shantinagar Industrial Estate,  
Vakola, Santacruz (East),  
Mumbai 400 055.

**ELF TRADING AND CHEMICALS MANUFACTURING LIMITED**

**NOTES:**

1. A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of himself and such proxy need not be a member. The proxy in order to be effective should be duly stamped completed and signed and must be deposited at the Registered Office of the Company not less than 48 hours before the time for holding the aforesaid meeting.
2. An Explanatory Statement under Section 173 of the Companies Act, 1956, relating to item no.5 of the Notice is appended hereto.
3. Register of Members and Transfer Books of the Company will remain closed during Monday, 26<sup>th</sup> July 2004 to Friday 30<sup>th</sup> July 2004 (both days inclusive) in connection with Annual General Meeting.
4. The Equity dividend for the year ended 31<sup>st</sup> March 2004 as recommended by the Board, if sanctioned at the meeting, will be paid on or after 30<sup>th</sup> July 2004, to those members whose names appear in the Company's Register of Members on 30<sup>th</sup> July 2004.
5. Pursuant to the provisions of Section 205A(5) of the Companies Act, 1956, dividend for the financial year ended 31<sup>st</sup> March 1997 and thereafter which remains unclaimed over a period of 7 years will be transferred by the Company to the Investor Education and Protection Fund (IEPF) established by the Central Government pursuant to Section 205C of the Companies Act, 1956. Shareholders who have not so far encashed the dividend cheques are requested to seek revalidation of the same.

**ELF TRADING AND CHEMICALS MANUFACTURING LIMITED**

**EXPLANATORY STATEMENT:**

(Explanatory Statement under Section 173(2) of the Companies Act, 1956)

**Item No.5**

Mr. Kamlesh T. Mody, Proprietor of M/s. Kamlesh T. Mody & Company, Chartered Accountants, Mumbai, and the retiring Auditor of the Company is related to Mrs. Rita M. Choksi, a Director on the Board of the Company. As per the provisions of Section 314(1) consent of the Shareholders is required to be obtained at the Annual General Meeting of the Company for appointment of Mr. Kamlesh T. Mody, Proprietor of M/s. Kamlesh T. Mody & Company, Chartered Accountants, Mumbai, as an Auditor of the Company to hold office from the conclusion of this Annual General Meeting till the conclusion of the next Annual General Meeting. It will be in the interest of the Company to appoint him as an Auditor of the Company.

The Board of Directors, therefore recommend the resolution for approval of members.

Mrs. Rita M. Choksi may be deemed to be concerned or interested in the Resolution.

None of the other Directors of the Company is, in any way, concerned or interested in the resolution.

BY ORDER OF THE BOARD

RITA M. CHOKSI  
CHAIRPERSON

MUMBAI:

DATED : 25<sup>TH</sup> JUNE, 2004

**Registered Office:**

202/203, Magnum Opus,  
Shantinagar Industrial Estate,  
Vakola, Santacruz (East),  
Mumbai 400 055.

**DIRECTORS' REPORT**

The Members,  
ELF TRADING AND CHEMICALS MANUFACTURING LIMITED

Your Directors having pleasure in presenting the Twenty - Third Annual Report together with audited Statement of Accounts for the year ended 31<sup>st</sup> March 2004.

**FINANCIAL RESULTS:**

	2003-2004	2002-2003
	Rs.	Rs.
Net profit before tax	5,95,855.80	7,43,529.85
Less: Provision for taxation	-	65,000.00
Net profit after tax	5,95,855.80	6,78,529.85
Add: Deferred tax	10,445.00	9,668.00
	6,06,300.80	6,88,197.85
Add: Balance brought forward from last Balance Sheet	1,12,30,113.69	1,13,31,101.84
Add/(Less): Adjustment of taxes for earlier years	2,324.00	(5,369.00)
Add/(Less): Adjustment of expenses of previous year	691.00	-
Add/(Less): Provision for diminution in value of Investments	26,480.00	(31,942.00)
<b>DISPOSABLE PROFIT</b>	<b>1,18,65,909.49</b>	<b>1,19,81,988.69</b>

**DISPOSAL OF ABOVE PROFIT**

Dividend @ Rs.3.50 per share on 1,50,000 Equity shares of Rs.10/- each	5,25,000.00	6,00,000.00
Corporate Dividend Tax	67,266.00	76,875.00
Transfer to General Reserve	65,000.00	75,000.00
Balance carried to Balance Sheet	1,12,08,643.49	1,12,30,113.69
	<b>1,18,65,909.49</b>	<b>1,19,81,988.69</b>

**OPERATION:**

During the year under review, the Company has sold 229.33 MTs of various products earning a revenue of Rs.94.19 lacs against previous year sales of 391.99 MTs earning a revenue of Rs.147.50 lacs. The raw material prices for the year under consideration were higher due to lower crop output of oilseeds.

**DIVIDEND:**

The Directors recommend to the Annual General Meeting the declaration of Dividend for the year ended 31<sup>st</sup> March 2004, Rs.3.50 per share on 1,50,000 Equity Shares of Rs.10/- each absorbing Rs.5,92,266/- (including corporate dividend tax of Rs.67,266/-)

**SUBSIDIARY COMPANY:**

As required under section 212 of the Companies Act, 1956, the Audited statement of accounts alongwith the reports of Board of Directors and Auditors for the year ended 31<sup>st</sup> March 2004 is annexed.

**CONSOLIDATED BALANCE SHEET:**

Pursuant to Accounting Standard AS – 21 issued by the Institute of Chartered Accountants of India, Consolidated Financial Statements presented by the Company include the financial information of its subsidiary.

**FIXED DEPOSITS:**

The Company has not accepted any deposits from the public.

**EMPLOYEES:**

There are no employees drawing any remuneration over Rs.2,00,000/- per month or Rs.24,00,000/- per annum.

**DIRECTOR:**

Mr. Ashish A. Choksi and Mr. Hemendra N. Shah retire by rotation and being eligible, offer themselves for reappointment.

**DIRECTORS' RESPONSIBILITY STATEMENT:**

Pursuant to requirement under Section 217(2AA) of the Companies Act, 1956, with respect to Director's Responsibility Statement, it is hereby confirmed:

- a) That in preparation of the accounts for the financial year ended 31<sup>st</sup> March 2004, the applicable accounting standards have been followed alongwith proper explanation relating to material departures;
- b) That the Directors have selected such accounting policies and applied them Consistently and made judgements and estimates that were reasonable and prudent so as to give a true and fair view of the State of Affairs of the Company at the end of the financial year and of Profit and Loss of the Company for the year ended under review;
- c) That the Directors have taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act, 1956 for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities;
- d) That the Directors have prepared the accounts for the financial year ended March 31, 2004 on a "going concern" basis.

**AUDITORS AND AUDITORS REPORT:**

M/s. Kamlesh T. Mody & Company, Chartered Accountants, Mumbai, as Auditors of the Company hold office until the conclusion of the ensuing Annual General Meeting and are recommended for re-appointment.

The Accounting policy and note no.1 of schedule "L" referred to in the Auditor's Report are self explanatory.

**CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION AND FOREIGN EXCHANGE EARNINGS AND OUTGO:**

The Company has no manufacturing activity and therefore, the particulars required to be furnished by the Companies (disclosure of particulars in the report of Board of Directors) Rules, 1988, in so far as it relates to the conservation of Energy and Technology Absorption is not applicable. The Company has no Foreign Exchange Earnings & Outgo during the year.

**COMPLIANCE CERTIFICATE:**

Your Company does not attract the conditions of Corporate Governance as stipulated under Clause 49 of Listing Agreement with the Stock Exchange, Mumbai, therefore the question of obtaining a certificate from Auditors of the Company does not arise.

**SECRETARIAL COMPLIANCE CERTIFICATE:**

In accordance with the provisions of Section 383A of the Companies Act, 1956, a certificate from Mr. Bhupendra K. Shroff, Practising Company Secretary, certifying that the Company has complied with all the provisions of the Companies Act, 1956 is given in the annexure and forms part of this report.

**FOR AND ON BEHALF OF THE BOARD**

**RITA M. CHOKSI  
CHAIRPERSON**

**MUMBAI:**

**DATED : 25<sup>TH</sup> JUNE, 2004**

**Registered Office:**

202/203, Magnum Opus,  
Shantinagar Industrial Estate,  
Vakola, Santacruz (East),  
Mumbai 400 055.



## **Compliance Report**

Registration No. of the Company :26174 OF 1982

Nominal Capital :Rs.15,00,000/-

To,

The Members,

ELF TRADING AND CHEMICALS MANUFACTURING LIMITED

202/203, MAGNUM OPUS,

SHANTI NAGAR INDUSTRIAL ESTATE,

VAKOLA , SANTACRUZ(E),

MUMBAI -400 055.

I have examined the registers, records, books and papers of ELF TRADING AND CHEMICALS MANUFACTURING LIMITED (the Company) as required to be maintained under the Companies Act,1956,(the Act) and the rules made thereunder and also the provisions contained in the Memorandum and Articles of Association of the Company for the financial year ended on 31<sup>st</sup> March 2004 (financial year). In my opinion and to the best of my information and according to the examinations carried out by me and explanations furnished to me by the company, its officers and agents, I certify that in respect of the aforesaid financial year;

1. The company has kept and maintained all registers as stated in Annexure 'A' to this certificate, as per the provisions of the Act and the rules made thereunder and all entries therein have been duly recorded.
2. The company has duly filed the forms and returns as stated in Annexure 'B' to this certificate, with the Registrar of Companies, Maharashtra, Mumbai. within the time prescribed under the Act and the rules made thereunder.
3. The company being a public limited company, comments are not required.
4. The Board of Directors duly met five times respectively on 27<sup>th</sup> June 2003, 29<sup>th</sup> July 2003, 30<sup>th</sup> October 2003 , 29<sup>th</sup> January 2004, 29<sup>st</sup> March 2004 in respect of which meeting proper notices were given and the proceedings were properly recorded in the minutes Books maintained for the purpose.
5. The company closed its Register of Members from 6<sup>TH</sup> August, 2003 to 11<sup>TH</sup> August,2003 and necessary compliance of section 154 of the Act has been made along with Publication of Annual results in the paper.

6. The annual general meeting for the financial year ended on 31<sup>st</sup> March 2003 was held on 11<sup>TH</sup> August 2003 after giving due notice to the members of the company and the resolutions passed thereat were duly recorded in Minutes Book maintained for the purpose.
7. No extra ordinary general meeting was held during the financial year.
8. The company has not advanced any loans to its directors or persons or firms or companies referred to under section 295 of the Act.
9. The company has not entered into any contracts falling within the purview of Section 297 of the Act.
10. The company has made necessary entries in the register maintained under section 301 of the Act.
11. The company has obtained necessary approvals from the Board of directors , Members pursuant to section 314 of the Act wherever applicable.
12. The company has not issued any duplicate share certificates during the financial year.
13. The Company has:
  - (i) no allotment /transfer / transmission of securities during the financial year.
  - (ii) deposited the amount of dividend declared in a separate Bank account which is within five days from the date of declaration of Such dividend.
  - (iii) Paid /posted warrants for dividends to all members within a period of 30(thirty) days from the date of declaration and that all unclaimed/unpaid dividend has been transfer to unpaid dividend account of the company.
  - (iv) no amounts is required to be transferred in unpaid dividend account, application money due for refund, matured deposits, matured debentures and the interest accrued thereon which have remained unclaimed or unpaid for a period of seven years to Investor Education and Protection Fund.
  - (v) duly complied with the requirements of Section 217 of the Act.
14. The Board of Directors of the company is duly constituted. There was no appointment of additional directors, alternate directors and directors to fill casual vacancy during the financial year.
15. The company has not appointed any Managing Director / Whole -time Director/Manager during the financial year, as the company's paid up capital is less the Rs. 5 Crore.
16. The company has not appointed any sole selling agents during the financial year.