

# **48<sup>th</sup> Annual Report 2022-2023**

**ELLORA PAPER MILLS  
LIMITED**

### **BOARD OF DIRECTORS as 1<sup>st</sup> April 2022**

Shri. Sudhir Chandra Prakash Goenka	: Executive Director
Shri. Bandhooram Balchandram Prasad	: Director
Smt. Kusum Sudhir Goenka	: Woman Director
Shri. Pramod Kumar Shah	: Independent Director
Shri. Yogesh Katkamwar	: Independent Director
Ms. Sneha Kadam	: Company Secretary and Compliance Officer

### **BOARD OF DIRECTORS as on date of this Report:**

Shri. Sudhir Chandraprakash Goenka	: Executive Director & Chief Financial Officer
Shri. Bandhooram Balchandram Prasad	: Executive Director & Factory Occupier
Smt. Kusum Sudhir Goenka	: Non- Executive Woman Director
Shri. Pramod Kumar Shah	: Independent Director
Shri. Yogesh Katkamwar	: Independent Director

### **SECRETARIAL AUDITOR:**

MANMOHAN & CO., COMPANY SECRETARIES  
(ACS: 47502, CP: 20693)  
HIMALAYA HOUSE CHS LTD.  
FLAT NO 506, 6TH FLOOR,  
PUNE-411013, INDIA

### **REGISTERED OFFICE:**

DEWADA KHURD, POST: TUMSAR- 441912  
DISTRICT: BHANDARA, MAHARASHTRA.

### **FACTORY:**

**VILLAGE:** DEWADA KHURD, POST: TUMSAR,  
**DISTRICT:** BHANDARA, STATE: MAHARASHTRA  
**PIN CODE:** 441 912

### **REGISTER & SHARE TRANSFER AGENT:**

BIGSHARE SERVICES PRIVATE LIMITED  
1<sup>ST</sup> FLOOR, BHARAT TIN WORKS BUILDING,  
OPP. VASANT OASIS, MAKWANA ROAD,  
MAROL, ANDHERI (EAST), MUMBAI-400 059  
MAHARASHTRA, INDIA

**NOTICE OF THE FORTY-EIGHT ANNUAL GENERAL MEETING:**

**Notice** is hereby given that the **Forty-Eight Annual General Meeting** of the Members of Ellora Paper Mills Limited (CIN: L36934MH1977PLC019972) will be held on **Friday, September 30<sup>th</sup>, 2023**, at 12.00 Noon. at 1<sup>st</sup> Floor, Multi-Purpose Hall (MPH), Billabong High International School, Main Road No. 27, Wagle Industrial Estate, Thane West, Thane - 400604, Maharashtra, India, to transact the following business:

**ORDINARY BUSINESS:**

1. To consider, approve, and adopt the Audited Financial Statements for the financial year ended 31<sup>st</sup> March 2023, including audited Balance Sheet as on March 31, 2023, the statement of Profit & Loss and the Cash flow for the year ended as on that date together with report of Director's and Auditor's thereon;

2. To consider, and, if thought fit, to pass following resolution, with or without modification, as

**"RESOLVED THAT**, the consent of the Board of Directors of the Company be and is, hereby, accorded to appoint Shri. Bandhooram Balchandram Prasad (DIN: 06495880) who is liable for retirement by rotation and, being eligible, has offered herself for re-appointment, as the Director of the Company."

3. To, consider, and, if thought fit, to pass following resolution, with or without modification, as

**"RESOLVED THAT**, pursuant to the provisions of Sections 139(1) and 141 of the Companies Act, 2013, read with Rule 3 of the Companies (Audit and Auditors) Rules, 2014, and other applicable provisions of law, if any, for the time being in force in India, including any modification(s) and re-enactment(s) thereof, the consent of the members of the Company be and is, hereby, accorded to appoint M/s. Khandelwal & Co, Chartered Accountants, Kolkata, as the Statutory Auditors of the Company for the period from 1<sup>st</sup> April, 2023 till 31<sup>st</sup> March, 2028, to hold office till the conclusion of 53<sup>rd</sup> Annual General Meeting of the members of the Company."

**On Behalf of the Board of Directors****Ellora Paper Mills limited****Place: Mumbai****SD/-****Date: 29<sup>th</sup> September 2023****Shri. Sudhir Goenka****Director****DIN: 01781894**

**NOTES:**

1. A Member entitled to attend and vote on a poll is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member. Proxies in order to be effective must be received by the Company not less than 48 hours before the meeting. The Register of Members and Share Transfer Books will remain closed on 30<sup>th</sup> September 2023.
2. Members are requested to address all communication regarding transfer of shares, change of address etc. directly to the Share Transfer Agent of the Company, Bigshare Services Private Limited, 1st Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol, Andheri East, Mumbai – 400 059, Maharashtra, India, and in case their shares are held in the dematerialized form, this information should be passed on to their respective Depository Participants without any delay.
3. The Equity Shares of the Company are listed on the Bombay Stock Exchange Ltd. (BSE), 25th Floor, Sir. P. J. Towers, Dalal Street, Mumbai-400 001. The listing fee up to 31st March 2021 of both the exchanges has been paid by the Company. The ISIN Number of the Company is: INE384H01023.
4. Members desirous of availing nomination facility may send their nomination in the prescribed form. Nomination forms can be obtained from the Registrars/ Company.
5. Members desirous of obtaining any information concerning the account and operations of the Company are requested to address their queries to the Whole Time Director, so as to reach the Registered Office of the Company at least Seven days before the date of the Meeting, to enable the Company to make available the required information at the Meeting, to the extent possible.
6. On dematerialization of shares, the nomination registered by the Company automatically stands cancelled. In the case of shares held in electronic (dematerialized) form, the Members are given an option of nomination at the time of opening a Demat account. If no nomination is made at the time of opening the Demat account, they should approach their respective Depository Participant.
7. As part of the Green Initiative in Corporate Governance, the Ministry of Corporate Affairs("MCA"), Government of India, through its Circular nos. 17/2011 and 18/2011, dated 21st April 2011 and 29th April 2011 respectively, has allowed companies to send official documents through electronic mode. In the spirit of the above circulars and as part of the Company's Green Initiative, we henceforth propose to send documents like

Notice convening the general meetings, Financial Statements, Directors Report, etc. to the e-mail address provided by the members. We, therefore, appeal to the members to register their name in getting the documents in electronic mode by sending an e mail giving their Registered Folio No. and/or DP Id/Client Id to the dedicated e-mail address at [info@ellorapaper.com](mailto:info@ellorapaper.com)

8. Members/Proxies are requested to bring the Attendance Slip sent with this Notice duly filled-in for attending the meeting.

9. Members are requested to bring their copy of Annual report to the meeting.

10. In terms of circular no.MRD/DoP/Cir-05/2010 dated 20th May 2009 issued by Securities and Exchange Board of India (SEBI) it is now mandatory for the transferee of the physical shares to furnish copy of PAN card to the Company or its RTA for registration of transfer of shares. Shareholders are requested to furnish copy of PAN card at the time of transferring their physical shares.

11. As part of the Companies (Management and Administration) Rules, 2014 Companies are allowed to send official documents through electronic mode. We, therefore, appeal to the members to register their name in getting the said documents in electronic mode and to record/ intimate changes therein by sending an email giving their Registered Folio No. and/or DP Id/Client Id to the dedicated e mail address at [info@ellorapaper.com](mailto:info@ellorapaper.com) .

12. Statement to be annexed to the notice calling General Meeting forms part of the notice pursuant to section 102 of the Companies Act, 2013 read with Commencement Notification of Companies Act 2013 dated 12th September 2013.

13. E-VOTING:

i. According to section 108 of Companies Act, 2013, read with Rule 20 of Companies (Management and Administration) Rules, 2014 e-voting is mandatory for all listed Companies or Companies having Shareholders not less than one thousand.

ii. Since the Company is in process of initiating procedure relating to E-Voting, the Company shall not provide e-voting facility for 47th Annual General Meeting of the members of the Company.

14. Manmohan & Co., Company Secretaries, is appointed as Scrutinizer of the 47th Annual General Meeting of the Company

**ANNEXURE TO NOTICE****Details of Directors seeking Appointment / Re-appointment**

*[Pursuant to the Regulation 26 and 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015]*

<b>Name of Director</b>	BANDHOORAM BALCHANDRARAM PRASAD
<b>Date of Birth</b>	28/03/1954
<b>Date of appointment</b>	01/10/2013
<b>Qualification</b>	B. Com
<b>Nature of Expertise</b>	Expertise in the field
<b>Directorships held in other Public Companies/Foreign Companies</b>	NIL
<b>Directorships held in other Private Limited Companies</b>	Nil
<b>No. of Shares held</b>	NIL

**48<sup>th</sup> ANNUAL GENERAL MEETING**

Date	<b>30<sup>th</sup> September 2023</b>
Time	<b>11.30 HR:MM</b>
Venue	1 <sup>st</sup> Floor, Multi-Purpose Hall (MPH), Billabong International High School, Main Road No. 27, Wagle Industrial Estate, Thane West, Thane - 400604, Maharashtra, India

**ATTENDANCE SLIP**

<b>Name of the member</b>	
<b>Registered Office Address of the member</b>	
<b>Folio No.</b>	
<b>Number of Shares held</b>	

I, being a member/proxy for the member of the Company, hereby, record my presence at the 47<sup>th</sup> Annual General Meeting of the Company at 1<sup>st</sup> Floor, Multi Purpose Hall (MPH), Billabong International High School, Main Road No. 27, Wagle Industrial Estate, Thane West, Thane - 400604, Maharashtra, India on September 30<sup>th</sup>, 2023 at 11.30 am.

Name of the Member/Proxy	Signature of Member/Proxy

1. Please hand over the attendance slip at the entrance of the venue of the meeting
2. The attendance is valid only in case shares are held on the date of meeting.

**Form MGT-11****PROXY FORM****[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule**

<b>Name of the member</b>	
<b>Registered Address</b>	
<b>Folio No.</b>	
<b>Email ID</b>	

**19(3) of the Companies (Management and Administration) Rules, 2014]**

I/We, being the member(s) of \_\_\_\_\_ (insert number of shares) of the above-named Company, hereby, appoint,

1	Name: _____ Email ID: _____ Address: _____ _____ Signature: _____ or failing him;
2	Name: _____ Email ID: _____ Address: _____ _____ Signature: _____ or failing him;

As my/our proxy to attend and vote (on a poll) for me/us and my/our behalf at the 47<sup>th</sup> Annual General Meeting of the Company at 1<sup>st</sup> Floor, Multi-Purpose Hall (MPH), Billabong International High School, Main Road No. 27, Wagle Industrial Estate, Thane West, Thane - 400604, Maharashtra, India on September 30<sup>th</sup> 2022, at 11.30 am.

\_\_\_\_\_  
**Signature of member**

\_\_\_\_\_  
**Signature of Proxy**



**FORM MGT-12  
POLLING PAPER**

*[Pursuant to Section 109(5) of the Companies Act, 2013 and Rule 21(1)(c) of the Companies (Management and Administration) Rules, 2014]*

Name of the Company	<b>ELLORA PAPER MILLS LIMITED</b>
CIN:	<b>L36934MH1977PLC019972</b>
Registered Office:	<b>1<sup>st</sup> Floor, Multi Purpose Hall (MPH), Billabong International High School, Main Road No. 27, Wagle Industrial Estate, Thane West, Thane - 400604, Maharashtra, India</b>

**BALLOT PAPER / POLL PAPER**

<b>Sr</b>	<b>Particulars</b>	<b>Details</b>
<b>1.</b>	<b>Name of First-named Shareholder</b>	
<b>2.</b>	<b>Postal Address:</b>	
<b>3.</b>	<b>Folio No.</b>	

I, hereby, exercise my vote in respect of Ordinary Resolution enumerated below by recording my assent or dissent to the said resolution in following manner:

<b>Sr</b>	<b>Resolution</b>	<b>Number of Shares held by me</b>	<b>I assent to the resolution</b>	<b>I dissent from the resolution</b>
<b>Ordinary Resolution</b>				
1.	Adoption of Audited Financial Statements and Audit Report & Directors Report for financial year ended 31 <sup>st</sup> March, 2022			
2.	Re-appointment of Shri. Bandhooram B Prasad as Director of the Company, who is liable to retire by rotation, and being eligible, has offered himself for re-appointment.			
3.	Appointment of M/s. Manglani & Associates, Chartered Accountants, as Statutory Auditors of the Company for term of 05 Years.			

**Date: 29<sup>th</sup> September 2023**

**Signature of Member/Proxy**

**Place: Mumbai**

## Route Map of AGM

