

**34<sup>th</sup>**

**ANNUAL REPORT**

**2021-22**

**ESCORTS  
FINANCE  
LIMITED**

## COMPANY INFORMATION

### **Board of Directors**

Mr. Rajeev Khanna, Whole-time Director

Mr. Sumit Raj

Ms. Preeti Chauhan

Mr. Vinod Dixit

### **Registered Office**

Plot No. 19, Industrial Area,  
Phase 2, Chandigarh - 160002

**CIN:** L65910CH1987PLC033652

**Website:** [www.escortsfinance.com](http://www.escortsfinance.com)

**E-mail:** [escortsfinance@escorts.co.in](mailto:escortsfinance@escorts.co.in)

### **Company Secretary**

Mr. Vicky Chauhan

### **Chief Financial Officer**

Mr. Donald Fernandez

### **Statutory Auditors**

M/s Kapish Jain & Associates

### **Secretarial Auditors**

M/s Jayant Gupta & Associates

## ESCORTS FINANCE LIMITED

Regd. Office: Plot No. 19, Industrial Area, Phase 2, Chandigarh - 160002

### NOTICE

Notice is hereby given that 34th Annual General Meeting ("**AGM**") of the members of ESCORTS FINANCE LIMITED ("**Company**") will be held through Video Conferencing ("**VC**")/ Other Audio Visual Means ("**OAVM**") at 03:00 P.M.(Indian Standard Time) on Friday, September 30, 2022, to transact the following business:

#### A. ORDINARY BUSINESS:

1. To consider and adopt the audited financial statement of the Company for the financial year ended March 31, 2022, the reports of the Board of Directors and Auditors thereon and, in this regard, to consider and if thought fit, to pass, with or without modification (s), the following resolutions as an **Ordinary Resolution**:

**"Resolved That** the audited financial statement of the Company for the financial year ended March 31, 2022, and the report of Board of Directors and Auditors thereon, as circulated to the Members, be and are hereby considered and adopted."

2. To appoint Mr. Rajeev Khanna (DIN: 08471497), who retires by rotation as a Director and, in this regard, to consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution**:

**"Resolved That** in accordance with the provisions of Section 152 and other applicable provisions of the Companies Act, 2013, Mr. Rajeev Khanna (DIN: 08471497), who retires by rotation at this meeting, be and is hereby appointed as a Director of the Company."

3. To re-appoint auditors and fix their remuneration and in this regard, to consider and if thought fit, to pass, with or without modifications, the following resolution as **Ordinary Resolution**:

**"Resolved That** in accordance with the provisions of Sections 139, 141, 142 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or reenactment(s) thereof, for the time being in force) M/s Kapish Jain & Associates, Chartered Accountants (Firm Registration No. 022743N) be and is hereby re-appointed as Statutory Auditors of the Company, for another term of 5 consecutive years, to hold office from the conclusion of this Annual General Meeting ("AGM") till the conclusion of the 39th AGM to be held in the year 2027 at such remuneration, as may be mutually agreed between Board of Directors of the Company and the said auditor.

**Resolved Further That** the Board of Directors of the Company ("Board" which term shall be deemed to include any committee thereof) be and are hereby authorized to do all such acts, deeds, matters and things as may be deemed proper, necessary, or expedient, including filing the requisite forms or submission of documents with any authority or accepting any modifications to the clauses as required by such authorities, for the purpose of giving effect to this resolution and for matters connected therewith, or incidental thereto."

#### B. SPECIAL BUSINESS:

4. To change the name of the Company and consequent amendment in Memorandum and Articles of Association of the Company, and in this regard, to consider and if thought fit, to pass with or without modifications, the following resolution as **Special Resolution**:

**"Resolved That** pursuant to the provisions of Section 13 of the Companies Act, 2013 ("Act") (including any statutory modification or re-enactment thereof) and all other applicable provisions, if any, of the Act and the Companies (Incorporation) Rules, 2014, subject to the availability of name and subject to approval of the Central Government (power delegated to Registrar of Companies) ("RoC"), BSE Limited ("Stock Exchange"), if applicable, and any other regulatory authorities as may be necessary, consent of the members be and is hereby accorded to change the name of the Company from "Escorts Finance Limited" to "EFL Limited" or any other name as may be approved by the Central Registration Centre ("CRC") and other regulatory authorities, whether under the Act or any other rules, laws, acts, statutes or regulations as may be applicable to the Company.

**Resolved Further That** in terms of Sections 13 and 14 of the Act, upon the receipt of the requisite approvals for the change of name of the Company, the Memorandum of Association and the Articles of Association of the Company be altered by deleting the existing name of the Company wherever appearing and substituting it with the new name of the Company.

**Resolved Further That** Directors and Company Secretary of the Company be and are hereby severally authorized to file applications with the RoC, Stock Exchange, if applicable, the CRC and with the regulatory

authority, respective forms for making application for change of name or apply for such other name and accept any other name approved by the CRC or other relevant regulatory authorities and seek approval for the change in the name of the Company accordingly and to do all such acts, deeds, things and matters as may be required, necessary, proper, desirable or expedient, in this matter on behalf of the Company without making any further reference to the members for their approval."

5. To alter the Memorandum of Association of Company, and in this regard, to consider and if thought fit, to pass with or without modifications, the following resolution as **Special Resolution**:

**"Resolved That** pursuant to the provisions of Section 13 of the Companies Act, 2013 ("Act") (including any statutory modification or re-enactment thereof for the time being in force) and all other applicable provisions, if any, of the Act read with rules thereunder, consent of the members of the Company be and is hereby accorded to alter Clause III, IV and V of the Memorandum of Association of the Company in the following manner:

#### **Clause III**

The objects clause being Clause III of the Memorandum of Association of the Company be altered by:

- (i) Renaming the Part A of Clause III as follows, omitting the existing sub clause 1, 2 & 4 of Part A of Clause III and the renumbering the sub clauses 3, 5 & 6 as 1, 2 & 3 respectively.
  - (A) "THE OBJECTS TO BE PURSUED BY THE COMPANY ON ITS INCORPORATION ARE:"
- (ii) Renaming the Part B of Clause III as follows, omitting the existing sub clauses 8, 12, 14, 16, 23, 24, 26, 27, 29 to 33, 35 to 37, 39, 42 to 45, 48 to 56, 59, 61, 62, 66 & 67 of Part B of Clause III and the renumbering the remaining sub clauses from 1 to 32.
  - (B) "MATTERS WHICH ARE NECESSARY FOR FURTHERANCE OF THE OBJECTS SPECIFIED IN CLAUSE III(A) ARE:"
- (iii) The Part C of Clause III containing 'Other Objects' and sub clauses thereunder be deleted.

#### **Clause IV**

The liability clause being Clause IV in the Memorandum of Association of the Company be substituted by the following new clause:

"IV. The liability of the members is limited and this liability is limited to the amount unpaid, if any, on the shares held by them."

#### **Clause V**

The capital clause being Clause V in the Memorandum of Association of the Company be altered by deleting the phrase "10% Redeemable Cumulative" appearing in the clause.

**Resolved Further That** Directors and Company Secretary of the Company, be and are hereby severally authorized to do all such acts, deeds and things as may be necessary, proper or expedient to give effect to this resolution and for matters connected therewith or incidental thereto."

6. To approve reclassification request of Promoter Group of the Company as Public Shareholder, and in this regard, to consider and if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

**"Resolved That** pursuant to the provisions of Regulation 31A of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), and subject to approval from BSE Limited ("Stock Exchange") and such other Statutory Authorities as may be required and pursuant to other laws and regulations, as may be applicable from time to time (including any statutory modifications or re-enactments thereof for time being in force), the consent of the members be and is hereby accorded to reclassify the following applicant from "Promoter Group" category to "Public" category :-

<b>Name of the Promoter Group</b>	<b>No. of shares held as on August 30, 2022</b>	<b>Percentage (%) of Holding</b>
Shreeyam Securities Limited (Formerly Escorts Securities Limited)	6,25,000	1.55%

**Resolved Further That** the above applicants confirmed that all the conditions specified in sub-clause (i) to (vii) of clause (b) of sub-regulation (3) of Regulation 31A of the SEBI Listing Regulations have been complied with and also confirmed that at all times from the date of such reclassification, shall continue to comply with conditions mentioned in Regulation 31A of SEBI Listing Regulations post reclassification from "Promoter Group" to "Public".

**Resolved Further That** on approval of the Stock Exchange upon application for reclassification of the aforementioned applicant, the Company shall effect such reclassification in the Statement of Shareholding pattern from immediate succeeding quarter under Regulation 31 of the SEBI Listing Regulations and in compliance to Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011, Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015 and other applicable provisions.

**Resolved Further That** Directors and Company Secretary of the Company, be and are hereby severally authorized to perform and execute all such acts, deeds, matters and things including but not limited to making intimation/ filings to stock exchange(s), seeking approvals from the Securities and Exchange Board of India, BSE Limited (as applicable), and to execute all other documents required to be filed in the above connection and to settle all such questions, difficulties or doubts whatsoever which may arise and amend such details and to represent before such authorities as may be required and to take all such steps and decisions in this regard to give full effect to the aforesaid resolutions".

7. To appoint Ms. Moni Singh (DIN: 09719726) as an Independent Director, and in this regard, to consider and if thought fit, to pass with or without modifications, the following resolution as **Special Resolution**:

**"Resolved That** pursuant to the provisions of Sections 149, 150 and 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 ("Act"), and the Companies (Appointment and Qualification of Directors) Rules, 2014 and the applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), Ms. Moni Singh (DIN: 09719726), who has submitted a declaration that she meets the criteria for independence as provided under the Act and the SEBI Listing Regulations, and in respect of whom the Company has received a notice in writing, under Section 160 of the Act, from a member proposing her candidature for the office of Director, being eligible, be and is hereby appointed as an Independent Director, not liable to retire by rotation, from the conclusion of the 34th Annual General Meeting (AGM) for a term of 5 (five) consecutive years or conclusion of the AGM to be held in the calendar year 2027, whichever is earlier.

**Resolved Further That** Directors and Company Secretary of the Company, be and are hereby severally authorized to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

**By Order of the Board  
For Escorts Finance Limited**

**Sd/-  
Vicky Chauhan  
Company Secretary**

**Place: Faridabad  
Dated: September 7, 2022**

## NOTES:

1. In view of the continuing Covid-19 pandemic, the Ministry of Corporate Affairs ("MCA") has vide its circular dated April 8, 2020, April 13, 2020, May 5, 2020, January 13, 2021, December 08, 2021 December 14, 2021 and May 5, 2022 (collectively referred to as "**MCA Circulars**") permitted convening the Annual General Meeting ("**AGM**" or "**e-AGM**") through video conferencing (VC) or other Audio Visual Means ('OAVM') without the physical presence of the Members of the Company at a common venue. In accordance with MCA Circulars, provisions of the Companies Act, 2013 ('Act') and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), the AGM of the Company is being held through VC/ OAVM.

The deemed venue of the AGM shall be the registered office of the Company. The Company has engaged the services of Central Depository Services (India) Limited, ('**CDSL**') as the Authorised Agency for conducting the e-AGM and providing remote e-voting facility/ e-voting/ Insta poll facility for casting the votes by the members using an electronic voting system.

2. The Explanatory Statement pursuant to Section 102(1) of the Act, relating to Special Business to be transacted at the AGM, is annexed hereto.
3. In terms of the provisions of Section 152 of the Act, Mr. Rajeev Khanna, Director retire by rotation at this Meeting. The Board of Directors of the Company commend his re-appointment. Mr. Khanna is interested in the Ordinary Resolution set out at Item No. 2 of the Notice with regard to his re-appointment. The relatives of Mr. Khanna may be deemed to be interested in the resolution set out at Item No. 2 of the Notice to the extent of his shareholding interest, if any, in the Company. Save and except the above, none of the other Directors/ Key Managerial Personnel of the Company/ their relatives are, in any way, concerned or interested, financially or otherwise, in the Ordinary Business set out under Item No. 1 to 2 of the Notice.
4. Since this AGM is being held through VC/ OAVM pursuant to the MCA Circulars, physical attendance of members has been dispensed with. Accordingly, the facility for appointment of proxies by the members will not be available for the AGM and hence the Proxy Form, Attendance Slip and Route Map are not annexed to this Notice.
5. Members attending the AGM through VC/ OAVM shall be counted for the purpose of quorum under Section 103 of the Act.
6. A copy of the Annual Report containing Audited Financial Statement for the financial year ended March 31, 2022 together with the Reports of the Board of Directors and Auditors' thereon are enclosed.
7. In compliance with the aforesaid MCA Circulars, Notice of the AGM along with the Annual Report 2021-22 is being sent only through electronic mode to those members whose e-mail addresses are registered with the RTA/ Depositories. Members may note that the Notice and Annual Report 2021-22 will also be available on the Company's website [www.escortsfinance.com](http://www.escortsfinance.com) and websites of the Stock Exchange i.e. BSE Limited at [www.bseindia.com](http://www.bseindia.com) and website of CDSL at [www.evotingindia.com](http://www.evotingindia.com).
8. In order to enable the Company to comply with MCA circulars and to participate in the green initiative in Corporate Governance, members are requested to register their email addresses in respect of shares held in electronic form with their Depository Participant(s) and in respect of shares held in physical form by the following the steps herein below specified:

Shares held in Demat form	Please register/ update their e-mail address with the relevant Depository Participant.
Shares held in Physical Form	Members can register/ update their e-mail ID by submitting the Form ISR-1 and other relevant forms available on Company's website at <a href="http://www.escortsfinance.com">www.escortsfinance.com</a> with Company's Registrar & Transfer Agent i.e. Alankit Assignments Limited with details of folio number.

9. The Register of Members and Share Transfer Books of the Company will remain closed from September 23, 2022 to September 30, 2022 (both days inclusive).
10. Members are informed that Share Transfer and related activities are being carried out by Alankit Assignments Limited, Registrar and Share Transfer Agent ("Alankit" or "RTA"), from the following address: -

**ALANKIT ASSIGNMENTS LIMITED**

Alankit House 4E/2,  
Jhandewalan Extension,  
New Delhi – 110 055  
Tel.- +91-11-42541953  
Fax: +91-11-23552001  
E-mail id: [rta@alankit.com](mailto:rta@alankit.com)

All correspondence may kindly be sent to the above address only.

11. Please send all correspondence including requests for transfer/ transmission of shares & change of address etc. to RTA.
12. The Equity shares of the Company can only be traded in electronic mode w.e.f. June 26, 2000 as per SEBI guidelines. The Company has already entered into agreements with National Securities Depository Ltd. (NSDL) and Central Depository Services (India) Ltd. (CDSL) for the same. Interested members may opt to convert physical shares of the Company in electronic mode after sending request for dematerialisation through their Depository Participant.
13. Members of the Company who are holding shares in physical form and have multiple accounts in identical name(s) or are holding more than one share certificate in the same name under different ledger folio(s) are requested to apply for consolidation of such folio(s).
14. Section 72 of the Act and Rule 19 of the Companies (Share Capital & Debenture) Rules, 2014 has extended nomination facility to individual shareholders holding shares in physical form. Shareholders are requested to avail the above facility by submitting prescribed Nomination Form SH-13 to the RTA. This form is also available on the Company's website [www.escortsfinance.com](http://www.escortsfinance.com).
15. The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Act, the Register of Contracts or arrangements in which directors are interested, maintained under Section 189 of the Act and Relevant documents referred to in the accompany in Notice shall be available for inspection through electronic mode, basis the request being sent on [escortsfinance@escorts.co.in](mailto:escortsfinance@escorts.co.in).
16. Members who have not yet paid their "Allotment Money" are advised to send the same along with interest calculated @ 17% p.a. for delayed period i.e. from May 7, 1995 till the date of payment, through demand draft/ cheque payable at Delhi in favour of the Company, to avoid forfeiture.
17. Pursuant to the requirements of the SEBI Listing Regulations on Corporate Governance and the applicable/ Secretarial Standard, the information required to be given in case of appointment/ re-appointment of Directors, is set out at the **Annexure I** to this Notice.
18. Non-resident Indian shareholders are requested to inform about the following to the Company or its RTA or the concerned Depository Participant, as the case may be, immediately of:-
  - a. The change in the residential status on return to India for permanent settlement.
  - b. The particulars of the NRE Account with a Bank in India, if not furnished earlier.
19. The Institutional/ Corporate members intending to attend the e-AGM through authorised representatives are requested to send to the Company/ Scrutinizer a certified true copy of the Board Resolution (PDF/ JPG format) authorising their representative to attend the e-AGM through VC/ OAVM and vote on their behalf by an e-mail to [pcs.jga@gmail.com](mailto:pcs.jga@gmail.com) with a copy to [escortsfinance@escorts.co.in](mailto:escortsfinance@escorts.co.in) through its registered email address.
20. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote at the Meeting.

## 21. Voting through electronic means:

- I. In compliance with provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended from time to time and SEBI Listing Regulations (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), the Company is pleased to provide to Members facility to exercise their right to vote on resolutions proposed to be considered at the AGM by electronic means. The Company has appointed CDSL as the Authorised Agency to provide remote e-voting facility for casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("Remote e-voting").

The remote e-voting facility is available at the link [www.evotingindia.com](http://www.evotingindia.com). Please read the instructions before exercising your vote.

- II. The **remote e-voting period commences on Tuesday, September 27, 2022 (09:00 am IST) and ends on Thursday, September 29, 2022 (05:00 pm IST)**. The remote e-voting module shall be disabled by CDSL for voting thereafter. During this period, members of the Company, holding shares either in physical form or in dematerialised form, as on the **cut-off date i.e. September 23, 2022**, shall be entitled to avail the facility of remote e-voting.
- III. The voting rights of members shall be in proportion to their share in the paid-up equity capital of the Company as on the **cut-off date i.e. September 23, 2022**.
- IV. The facility for voting during the AGM shall also be made available and the Members who have not cast their vote by Remote e-voting shall be eligible to exercise their right during AGM.
- V. The Members who have already cast their votes by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

### Instructions for Voting:-

- VI. In order to increase the participation of the shareholders and enhance the efficiency of the voting process and in pursuance of the SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020, remote e-Voting facility is being provided to all the Demat account holders, by way of single login credential, through their demat accounts/ websites of Depositories/ Depository Participants (DPs). Demat account holders would be able to cast their vote without having to register again with the e-Voting service provider ('ESP') thereby not only facilitating seamless authentication but also ease and convenience of participating in e-Voting process. Further, Shareholders are advised to update their mobile number and e-mail-id with their DPs in order to access e-Voting facility.

### A. Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in Demat mode with CDSL/NSDL:

Type of shareholders	Login Method
Individual Shareholders holding securities in Demat mode with <b>CDSL Depository</b>	1) Users who have opted for CDSL Easi/ Easiest facility, can login through their existing user ID and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi/ Easiest are <a href="https://web.cdslindia.com/myeasi/home/login">https://web.cdslindia.com/myeasi/home/login</a> or visit <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on Login icon and select New System Myeasi.
	2) After successful login the Easi/ Easiest user will be able to see the e-Voting option for eligible companies where the e-voting is in progress as per the information provided by company. On clicking the e-voting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers i.e. CDSL/ NSDL/ KARVY/ LINKINTIME, so that the user can visit the e-Voting service providers' website directly.



	3)	If the user is not registered for Easi/ Easiest, option to register is available at <a href="https://web.cdslindia.com/myeasi/Registration/EasiRegistration">https://web.cdslindia.com/myeasi/Registration/EasiRegistration</a> .
	4)	Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile No. & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the e-voting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders holding securities in demat mode with <b>NSDL Depository</b>	1)	If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
	2)	If the user is not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> . Select "Register Online for IDeAS Portal" or click at <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a>
	3)	Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com">https://www.evoting.nsdl.com</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/ Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/ OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
Individual Shareholders (holding securities in demat mode) login through their <b>Depository Participants</b>		You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/ CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/ CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

**Helpdesk details for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL is as under:**

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with <b>CDSL</b>	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact a toll free No. 1800 22 55 33
Individual Shareholders holding securities in Demat mode with <b>NSDL</b>	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at toll free no.: 1800 1020 990 and 1800 22 44 30

**B. Login method for e-Voting and joining virtual meeting for shareholders other than individuals holding shares in Demat form:**

- 1) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- 2) Click on "Shareholders" module.
- 3) Now enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
- 4) Next enter the Image Verification as displayed and Click on Login.
- 5) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier e-voting of any company, then your existing password is to be used.
- 6) If you are a first-time user follow the steps given below:

	<b>For Physical shareholders and other than individual shareholders holding shares in Demat.</b>
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"> <li>• Shareholders who have not updated their PAN with the Company/ Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.</li> </ul>
Dividend Bank Details <b>OR</b> Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. <ul style="list-style-type: none"> <li>• If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (3).</li> </ul>

- 7) After entering these details appropriately, click on "SUBMIT" tab.
- 8) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- 9) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.