# ANNUAL REPORT

F. Y. 2008-2009

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### Auditors

## M/S AGARWAL DESAI & SHAH CHARTERED ACCOUNTANTS

Bankers

AXIS Bank

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Ground Floor, No.003, Shraddha Tower, Shanti Park, Mira Road (e), Thane -401107

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### NOTICE

NOTICE is hereby given that the 15<sup>TH</sup> Annual General Meeting of the Members of G-TECH INFO TRAINING LIMITED will be held on 30 th Sep, 2009 at 04.30 P.M. at the Registered office of the Company situated at ground Floor, No.003, Shraddha Tower, Shanti Park, Mira Road (e), Thane 401 107 to transact the following business:

### **ORDINARY BUSINESS**

- To receive, consider and adopt the Audited Balance-sheet as at 31<sup>st</sup> March, 2009 and the Profit & Loss Account for the year ended on that date and the report of Auditors and Directors thereon.
- 2. To appoint a Director in place of Kanubhai Pragjibhai Patel who retires by rotation and being eligible, offers himself for re-appointment.
- 3. To appoint auditor & fix their remuneration.

### **REGD. OFFICE :**

BY ORDER OF THE BOARD

S.S. Paular

**CHAIRMAN & MANAGING DIRECTOR** 

Ground Floor , No.003, Shraddha Tower, shanty Park Mira Road (e) Thane-401107 PLACE :- MUMBAI DATE :- 01.09.2009 NOTES:

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND A PROXY NEED NOT BE A MEMBER.
- 2. Proxies duly stamped and executed, must reach the Registered Office of the Company not less than 48 hours before the time of the Annual General Meeting.
- The Register of Members and Share Transfer Books of the Company will remain closed from the 25<sup>th</sup> day of Sept., 2009 to 30<sup>th</sup> Sept., 2009 (both days inclusive).
- 4. All documents referred to in the Notice and Explanatory Statement are open for inspection at the Registered Office of the Company during office hours on all working days except public holidays between 10.30 a.m. and 12.30 p.m. up to the date of the Annual General Meeting.
- 5. As a measure of economy copies of Annual Report will not be distributed at the Annual General Meeting. Therefore members are requested to bring their copy of the Annual Report to the Meeting.

6. Shareholders seeking any information with regard to Accounts are requested to write to the Company at an early date so as to enable the management to keep the information ready.

### **REGD. OFFICE :**

Ground Floor , No.003, Shraddha Tower, shanty Park Mira Road (e) Thane-401107 PLACE :- MUMBAI DATE :- 01.09.2009 BY ORDER OF THE BOARD

S.S. Rular

**CHAIRMAN & MANAGING DIRECTOR** 



### DIRECTOR'S REPORT

То

The Shareholders,

Your Directors have pleasure in presenting their **15th ANNUAL REPORT** along with the audited annual accounts for the year ended on **31ST MARCH, 2009,** AND REPORT THAT: -

### **FINANCIAL RESULTS**

A summary of your Company's Financial Performance is given below: -

, (	(Amount in Lakhs)		
PARTICULARS	2008-2009	2007-2008	
Sales & Other Income	22.58	33.20	
Profit Before Tax (PBT)	0.58	2.23	
Profit After Tax (PAT)	0.58	2.20	
Add :- Balance brought forward from the previous year	(613.22)	(615.42)	
Balance Carried to Balance Sheet	(612.65)	(613.22)	

### DIVIDEND

In view of Accumulated losses incurred by the company your director does not recommend any dividend.

### **CORPORATE GOVERNANCE**

In order to enhance customer satisfaction and shareholder value the company has been starving for excellence by bench marking its corporate governance practices with global norms. The corporate governance practices followed by the company are enclosed as annexure to this report. A certificate from statutory auditors of the company regarding compliance of condition of corporate governance stipulated by exchange is enclosed to this report.

#### **BOARD OF DIRECTORS**

1. Kanubhai Pragjibhai Patel , Director retires by rotation at the forthcoming annual General Meeting and being eligible offer himself for reappointment

### PARTICULARS REGARDING CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION AND FOREIGN EXCHANGE EARNING AND OUTGO

The information pursuant to section 217(1)(a) of the Companies Act, 1956, read with the Companies (Disclosure of particulars in the Report of Board of Directors) Rules, 1988 are given as below :-

- 1. During the whole of the financial year the manufacturing activities were suspended hence there was no energy consumption. However, the Company is getting the manufacturing done from outside party on job work basis as and when it is required to do so.
- 2. No technology has been availed during the year.
- 3. The total exports for the year 2008-2009 amounting to Rs. Nil

Total Foreign Exchange Earned	:-	US\$ NIL
Total Foreign Exchange outgo were	:-	US\$ NIL

### DIRECTOR'S RESPONSIBILITY STATEMENT

As required under Section 217(2AA) which was introduced by the Companies (Amendment) Act, 2000 your Director's confirm that:

- i) In the preparation of the annual accounts, the applicable accounting standards have been followed.
- ii) The Directors had selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company as on 31<sup>st</sup> March, 2009 and of the profit of the Company for the year ended 31<sup>st</sup> March, 2009.
- iii) The Directors have taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act, 1956 for safe guarding the assets of the Company and for preventing and detecting fraud and other irregularities.
- iv) The Directors have prepared the annual accounts on a going concern basis.

#### **FIXED DEPOSITS**

Your Company has not accepted any fixed deposits within the meaning of section 58A from the public under the Companies Act, 1956, and the rules made there under.

### PARTICULARS OF EMPLOYEES

The information required u/s. 217(2A) of the Companies Act, 1956, with the Companies (Particulars of Employees) Rules, 1975 are not applicable to the Company, as the Company has not employed any employees whose salary exceeds the prescribed limits.

### PARTICULARS OF SUBSIDIARY COMPANY

A statement pursuant to section 212 of Companies Act, 1956 giving particulars of G-Tech Info Training Ltd's subsidiary Company annexed hereto as part of this report. The details statement of account of subsidiary company is available at the registered office of the Company.

### AUDITORS

M/s. Agarwal Desai & Shah, Chartered Accountants, Auditors of the Company, retire at the conclusion of the ensuing Annual General Meeting and being eligible offer themselves for re-appointment. The Company has received a Certificate from the Auditors that they are qualified under Section 224(1B) of the Companies Act, 1956, if reappointed, to act as the Auditors of the Company. Members are requested to consider their re-appointment at a remuneration to be decided by the Board of Directors.

### AUDITOR'S REPORT

Observations made in the Auditor's Report are self explanatory and therefore do not call for any further comments under section 217(3) of the Companies Act, 1956.

### **APPRICIATION**

Your Directors wish to place on record their appreciation and acknowledgement with gratitude's for the support and assistance to the Company's Bankers, Shareholders and Customers.

Your Directors place on record their deep sense of appreciation for the devoted services of the executives and staff at all levels of the Company.

**REGD. OFFICE :** 

Ground Floor, No.003, Shraddha Tower, shanty Park Mira Road (e) Thane-401107 PLACE :- MUMBAI DATE :- 01.09.2009

BY ORDER OF THE BOARD

S.S. Puller

### **CHAIRMAN & MANAGING DIRECTOR**

Ground Floor, No.003, Shraddha Tower, Shanti Park, Mira Road (e), Thane -401107

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### **CORPORATE GOVERNANCE**

Your company has been practicing the broad principle of Corporate Governance by placing strong emphasis on transparency, empowerment, accountability and integrity so as to enhance the stakeholders values the shareholders, the customer, the employees and the creditors.

### **COMPOSITION:**

The Board of Director presently comprise of 3 members. The Board comprises of 2 whole time director i.e. the whole time director and the executive director and one non-executive director. None of the director on the board is a member on more than 10 committees and chairman of more than 5 committees as specified in clause 49, across all the companies in which he/she is a director. Eight board meeting were held during the year and gap between two meetings did not exceed four months,

### **GENERAL BODY MEETING**

The last 3 Annual General Meetings were held as under:

F.Y.			
Ended on	Day & Date	Time	Venue
31-03-2008	29-09-2008	02.30PM	Shop No.4, Mangal Aarti, Opp. Ram Mandir
	Monday		Road, Bhyandar (w), Thane – 401101
31-03-2007	28-09-2007	12.30PM	643,644, Laaxmi Plaza, Building No.9
•	Friday	. ·	New link Road, Andheri (w) Mumbai
31-03-2006	30-09-2006	01.00PM	643,644, Laaxmi Plaza, Bui <b>lding No.9</b>
	Saturday		New link Road, Andheri (w) Mumbai

### AUDIT COMMITTEE

The Audit Committee consists of 2 Directors:

- 1. Shashikant S Pawar
- 2. Vipul S Shah

Audit Committee reviews the reports of the Auditors of the Company along with the Comments and action taken.

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