



*Integrating People, Process & Technology*



Healthcare Services



Sharepoint Services



Mobile Solutions



Infrastructure Management Services

# 11<sup>th</sup> Annual Report

# 2014

## Vision & Mission

To be a choice of providers in the SMB market segment for cloud enablement services, by 2015

**"Provide Innovative Managed IT Services at a Committed Quality and Optimal Cost leveraging Technology, Thought Leadership and Global Delivery Model"**

## Core values

- ✓ Entrepreneurship
- ✓ Integrity
- ✓ Pursuit of Excellence

## GSS Infotech – A Snapshot

- ✓ One of the fastest growing Managed IT Services company
- ✓ A Global organization with operations in US, India & ME
- ✓ Strong Business Acumen with Technology Leadership
- ✓ World-class delivery engine delivering solutions to Fortune 500 companies and Global 1000 companies
- ✓ SEI- CMMi Level-5 company, ITIL compliant processes, ISO 9001 and 27001 certifications
- ✓ Ranked in Forbes Asia's best 200 under \$ 1 billion companies in 2010 for the third consecutive year after 2008 and 2009
- ✓ Global Operations Command Center (GOCC) and remote delivery center in Hyderabad, India
- ✓ Empowering SMEs globally, through 9 Business /Development Centers
- ✓ Best-in-class top tier technology alliances and domain intensive Centers of Excellence
- ✓ 7 Acquisitions in the last five years

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# Corporate Information

## Board of Directors

**Patri Venkata Rama Krishna Prasad**

Chairman, Non-Executive & Independent Director

**Bhargav Marepally**

CEO & Managing Director

**Ramesh Yerramsetti**

Non-Executive Director

**Keerthy Jaya Tilak**

Non-Executive & Independent Director

**Mark Silgado**

Non-Executive Non-Independent Director

**Madhukar Sheth**

Non-Executive Non-Independent Director

**Company Secretary & Compliance Officer**

Sai Krishna Narla

**Bankers**

Bank of India

Axis Bank Limited

## Committees of Board of Directors

**Audit Committee**

P.V.R.K. Prasad

Bhargav Marepally

Keerthy Jaya Tilak

**Remuneration Committee**

P.V.R.K. Prasad

Ramesh Yerramsetti

Keerthy Jaya Tilak

**Share Transfer and Shareholders'/  
Investors' Grievance Committee**

Bhargav Marepally

Ramesh Yerramsetti

Keerthy Jaya Tilak

**Auditors**

M/s. Sarath & Associates

Chartered Accountants, 4<sup>th</sup> floor, Mass heights,  
H.NO.8-2-577/B, Road No.8, Banjara Hills,  
Hyderabad-500034

**Registered Office**

Cyber Pearl, Block '2', 5th Floor - 01,

Madhapur, Hyderabad - 81, India.

Ph: +91 40 44556600

Fax: +91 40 40028703

[www.gssinfotech.com](http://www.gssinfotech.com)

**Registrar and Share Transfer Agents**

Bigshare Services Private Limited

E/2, Ansa Industrial Estate, Saki Vihar Road,

Saki Naka, Andheri (E), Mumbai – 400 072, India

Tel: +91 22 2847 3747

Fax: +91 22 2847 5207

### Notice of Annual General Meeting (AGM)

Notice is hereby given that the Eleventh Annual General Meeting (AGM) of the members of GSS Infotech Limited will be held on Tuesday, the 30<sup>th</sup> Day of September, 2014 at 10.00 A.M at Ellaa Suites, Jasmine Banquet Hall, Hill Ridge Springs, 25 Kancha, Gachibowli, ISB Road, Hyderabad – 500 032 to transact the following business:

#### Ordinary Business:

1. To consider and adopt the audited Balance Sheet as at 31st March 2014, the Statement of Profit and Loss Account for the year ended on that date together with the reports of the Board of Directors and Auditors thereon.
2. To appoint a Director in the place of Mr. Ramesh Yerramsetti, who retires by rotation, and being eligible, offers himself for Re-appointment.
3. To appoint a Director in the place of Mr. Madhukar C Sheth, who retires by rotation, and being eligible, offers himself for Re-appointment.
4. To appoint Auditors and to fix their remuneration and in this regard to consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

**“RESOLVED THAT M/s Sarath & Associates, Chartered Accountants, be and are hereby appointed as Auditors of the Company, to hold office from the conclusion of this Annual General Meeting until the conclusion of the next Annual General Meeting of the Company on such remuneration as shall be fixed by the Board of Directors.”**

**By Order of the Board of GSS Infotech Limited**

Sd/-

Place : Hyderabad

**Sai Krishna Narla**

Date : 09<sup>th</sup> August 2014

Company Secretary & Compliance Officer

#### Notes:

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING, IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER. PROXY IN ORDER TO BE EFFECTIVE MUST BE RECEIVED BY THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE MEETING.**
2. Members/proxies are requested to bring their copy of the Annual Report and duly filled in attendance slips to the meeting. The form of attendance slip is given at the end of this Annual Report.
3. Members who hold shares in dematerialized form are requested to write their DP ID and Client ID and those who hold shares in physical form are requested to write their folio number in the attendance slip for attending the Meeting.
4. All documents referred to in the Notice and accompanying explanatory statement are open for inspection at the Registered Office of the Company on all working days of the Company between 11:00 am to 1:00 pm up to the date of the Annual General Meeting and at the venue of the Meeting for the duration of the Meeting.
5. Members who still hold shares certificates in physical form are advised to de-materialize their shareholding to avail the benefits of dematerialization, which include easy liquidity, since trading is permitted in dematerialized form only, electronic transfer, saving in stamp duty and elimination of any possibility of documents and bad deliveries.

6. The register of members and the share transfer books will remain closed from 25.09.2014 to 30.09.2014 for the purpose of Annual General Meeting .
7. Details under Clause 49 of the Listing Agreement with the Stock Exchange in respect of the Directors seeking appointment/re-appointment at the Annual General Meeting, forms integral part of the Director's Report. The Directors have furnished the requisite declarations for their appointment/re-appointment.
8. Electronic copy of the Notice of the Eleventh Annual General Meeting of the Company inter alia indicating the process and manner of e-voting along with Attendance Slip and Proxy Form is being sent to all the members whose email IDs are registered with the Company/Depository Participants(s) for communication purposes unless any member has requested for a hard copy of the same. For members who have not registered their email address, physical copies of the Notice of the Eleventh Annual General Meeting of the Company inter alia indicating the process and manner of e-voting along with Attendance Slip and Proxy Form is being sent in the permitted mode.
10. Members may also note that the Notice of the Eleventh Annual General Meeting and the Annual Report for 2013-14 will also be available on the Company's website [www.gssinfotech.com](http://www.gssinfotech.com) for their download. The physical copies of the aforesaid documents will also be available at the Company's Registered Office in Hyderabad for inspection during normal business hours on working days. Even after registering for e-communication, members are entitled to receive such communication in physical form, upon making a request for the same, by post free of cost. For any communication, the shareholders may also send requests to the Company's investor email id: [saikrishna.narla@gssinfotech.com](mailto:saikrishna.narla@gssinfotech.com) **MEMBERS ARE REQUESTED TO UPDATE THEIR E-MAIL IDS WITH THE REGISTRAR AND SHARE TRANSFER AGENTS FOR FACILITATING TIMELY CORRESPONDENCE FOR ALL FUTURE COMMUNICATIONS.**

#### 11. Voting through electronic means

In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide members facility to exercise their right to vote at the Eleventh Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services provided by Central Depository Services Limited (CDSL):

The instructions for e-voting are as under:

#### SHAREHOLDER INSTRUCTIONS FOR E-VOTING

Pursuant to provisions of Section 108 of the Companies Act, 2013, read with the Companies (Management and Administration) Rules, 2014, the Company is pleased to offer e-voting facility to the members to cast their votes electronically on all resolutions set forth in the Notice convening the 11<sup>th</sup> Annual General Meeting to be held on 30<sup>th</sup> September 2014. The Company has engaged the services of Central Depository Services Limited (CDSL) to provide the E-Voting facility.

The E-Voting facility is available at the link: <https://www.evotingindia.com>

EVEN (E-VOTING EVENT NUMBER)	COMMENCEMENT OF E-VOTING	END OF E-VOTING
140826009	18.09.2014	24.09.2014

These details and instructions form an integral part of the notice for the Annual General Meeting to be held on 30<sup>th</sup> September 2014.

The instructions for shareholders voting electronically are as under:

- (i) The voting period begins from **10.00 AM on Thursday, the 18<sup>th</sup> day of September 2014 and ends at 5.00 PM on Wednesday, the 24<sup>th</sup> day of September 2014**. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the **cut-off date (record date) 22<sup>nd</sup> August, 2014**, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- (iii) Click on Shareholders.
- (iv) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Form	
<b>PAN</b>	<p>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat share holders as well as physical shareholders)</p> <ul style="list-style-type: none"> <li>Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the <b>folio/client id</b> number in the PAN field.</li> <li>In case the <b>folio</b> number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with <b>folio</b> number 1 then enter RA00000001 in the PAN field.</li> </ul>
<b>DOB</b>	Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.
<b>Dividend Bank Details</b>	<p>Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio.</p> <ul style="list-style-type: none"> <li>Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the number of shares in the Dividend Bank details field.</li> </ul>

- (viii) After entering these details appropriately, click on "SUBMIT" tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts



for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the relevant **<GSS Infotech Limited> <EVSN 140826009>** on which you choose to vote.
- (xii) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xv) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on “Click here to print” option on the Voting page.
- (xvii) If Demat account holder has forgotten the same password then enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Note for Non – Individual Shareholders and Custodians
  - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves as Corporate.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - After receiving the login details they have to create compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
  - The list of accounts should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
- (xx) You are advised to cast your vote only through E-voting or through Poll at the AGM. In case you cast your votes through both the modes, votes cast through e-voting shall only be considered and votes cast at the meeting through Poll would be rejected.

Mr. Artham Someswara Rao, Practicing Company Secretary (ACS 18979, COP 11366) and Partner M/s. Someswara Rao and Associates, Company Secretaries has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.



The Scrutinizer shall within a period not exceeding five(5) working days from the conclusion of the e-voting period unblock the votes in the presence of at least two(2) witnesses not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.