

Registered Office - Industrial Area A.B. Road Dewas MP 455001 CIN - L34300MP1974PLC001598 E-Mail- secretary@gajrabevel.com, <u>ssg@gajrabevel.com</u> Website- <u>www.gajrabevel.com</u>



## GAJRA BEVEL GEARS LIMITED

(Company under Corporate Insolvency Resolution Process, Under Insolvency And Bankruptcy Code, 2016)

# 45th Annual Report 2019-20



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## **CORPORATE INFORMATION**

CA Navin Khandelwal				
IBBI/IPA-001/IP-P00703/2017-1		1.000		
206, Navneet Plaza, Old Palasia,	Indore (M.P.) 452018			
Email:cirpgajra@gmail.com				
Board of Directors (suspended a	s the company is under CIRP as pe	r provisions of IBC	2016)	
Name	Designation			
Shri Ranveer Singh	Chairman and Managing Director (w.e.f. 13th February, 2019)			
Shri Parmal Singh Raghuwanshi	Independent Director			
Shri Dwarika Prasad Soni	Independent Director	a second s	A The International Control of the	
Shri Ramesh Chandra Gujarati			pointed w.e.f., 8th August, 2019)	
Smt. Namita Shah	Women and Independent Di	rector (appointed w	.e.f., 8th August, 2019)	
Other Key Managerial Personn	el			
Name	Designation			
Shri Tarun Joshi	Chief Financial Officer (Resigned w.e.f.,21st July, 2020)			
CS Parag Mittal	CS& Compliance Officer (Resigned w.e.f., 13th February, 2020)			
CS Monika Nishant Gattani	CS& Compliance Officer (Appointed w.e.f, 14 <sup>th</sup> February, 2020) Resigned w.e.f., 1 <sup>st</sup> October, 2020)			
Committees of the Board		ighter month, I OU	10001, 2020)	
Audit Committee				
Name	Designation	Position in th	e Committee	
Shri Parmal Singh Raghuwanshi	Independent Director	Chairman	ie committee	
Shri Dwarika Prasad Soni	Independent Director	Member		
Shri Ramesh Chandra Gujarati	Independent Director	Member		
Stakeholders Relationship Com		interineer		
Name	Designation	Position in fl	he Committee	
Shri Parmal Singh Raghuwanshi	Independent Director	Chairman	ie committee	
Shri Dwarika Prasad Soni	Independent Director	Member		
Shri Ranveer Singh	Managing Director	Member		
Shri Ramesh Chandra Gujarati	Independent Director	Member		
Nomination and Remuneration				
Name	Designation	Position in th	Position in the Committee	
Shri Parmal Singh Raghuwanshi	Independent Director	Chairman		
Shri Dwarika Prasad Soni	Independent Director	Member		
Shri Ramesh Chandra Gujarati	Independent Director	Member		
	A STREET STREET STREET	1900 1924 States		
Statutory Auditor(resigned w.e.f.,15 <sup>th</sup> September, 2020) M/s D N Jhamb & Co.	Secretarial Auditor (resigned w 2020) M/s Naveen Kumar Jain & Co.	v.e.f.,21 <sup>st</sup> August, Internal Auditor Shri Anoop Jain		
Chartered Accountants	Company Secretaries			
Indore (M.P.) 452018	Indore (M.P.) 452001			
Statutory Auditor M/s Maheshwari & Goyal Chartered Accountants	Secretarial Auditor M/s Arvind Meena & Associates Company Secretaries			
Indore (M.P.) 452001	Indore (M.P.) 452001			
the second se	110010 (1111 1) 102001			

Corporate Office - 395-A Village LoharPipliya, Near Kshipra, A.B Road, Dewas , 455001 Phone: 07272-264364. E-Mail- secretary@gajrabevel.com

BSE Ltd., Scrip Code: 505711

L34300MP1974PLC001598

**Corporate Identification Number:** 

**Bankers:** 

HDFC Bank Ltd.,

IDBI Bank Ltd.,

Bank of Baroda

Name of Stock Exchange & Script Code:



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Registered Office:	Corporate Office:	45 <sup>th</sup> Annual General Meeting	
Industrial Area, A.B. Road	395-A Village Lohar Pipliya	Date, Day and Time:	
Dewas (M.P.) 455001	Near Kshipra, A.B Road,	28 <sup>th</sup> December, 2020, Monday at	
Phone: 07272- 258493, 258494	Dewas (M.P.) 455001	2:00 P.M.	
Fax: 07272- 258001	Phone: 07272-264364	Venue:	
Email: <u>ssg@gajrabevel.com</u>	Email:secretary@gajrabevel.com	395-A, Village Lohar Pipliya	
<u>cirpgajra@gmail.com</u>	cirpgajra@gmail.com	Near Kshipra, A.B. Road, Dewas	
Website: <u>www.gajrabevel.com</u>	Website: www.gajrabevel.com	(M.P.) 455001	
Registrar and Transfer Agent: Link Intime India Pvt. Ltd. C 101, 1 <sup>st</sup> Floors, 247 Park, Lal F Vikhroli (West), Mumbai-400083 Phone: 022- 49186000, Fax: 022-		linkintime.co.in	



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### NOTICE

Notice is hereby given that the 45th Annual General Meeting of the Members of Gajra Bevel Gears Ltd. will be held on Monday, the 28th day of December, 2020 at 2:00 P.M. through Video Conferencing (VC)/Other Audio Visual Means (OVAM) as well as physical presence of the members if they voluntarily wish to attend the meeting and for all purposes the Corporate Office of the Company situated at395-A, Village Lohar Pipliya Near Kshipra, A.B.Road, Dewas(M.P.) 455001 shall be deemed as the venue for the Meeting and the proceedings of the Annual General Meeting, to transact the following businesses:

#### **ORDINARY BUSINESSES:**

- 1. To receive, consider and adopt the Audited Financial Statements containing the Balance Sheet as at 31st March 2020, Statement of Changes in Equity, the Profit & Loss and Cash Flow for the year ended 31st March 2020 and the Reports of the Board's and Auditors thereon.
- 2. To appoint a director in place of Shri Ranveer Singh (DIN: 01356634), Managing Director who is liable to retire by rotation at this Annual General Meeting and being eligible offers himself for re-appointment.
- 3. To appoint the statutory auditors of the Company and to fix their remuneration and to pass the following resolution as an Ordinary Resolution there of:

"RESOLVED THAT pursuant to the provisions of the section 139(8) and rules made there under of the Companies Act, 2013 as amended form time to time or any other law for the time being in force including any statutory modification or amendment thereto or re-enactment thereof, M/s Maheshwari & Goyal, (FRN No.012946C), Chartered Accountant who were appointed by the Committee of Creditors at their meeting held on 27th November, 2020 in place of M/s D N Jhamb & Co., (FRN NO. 019675C), Chartered Accountants, to fill up the casual vacancy due to their resignation and shall hold office till the conclusion of the Annual General Meeting of the Company be and is hereby appointed as the Auditors of the Company for a term of 1 (One) year to hold the office till the conclusion of the 46th Annual General Meeting to be held in the year 2021 at such Remuneration plus GST, out of pocket expensed or other expenses as may be mutually agreed between the Committee of Creditors/RP/Liquidator/Board of Directors as the case may be For Gajra Bevel Gears Ltd.

and the Auditor of the Company".

(Under Corporate Insolvency Resolution Process) T'KL er Singh Managing Director

Place: Indore Date: 27th November,2020 CIN:L34300MP1974PLC001598 **Registered** Office Industrial Area, A.B. Road, Dewas (M.P.) 455001

Navin Khandelwal **Resolution Professional** IBBI/IPA-001/IP-P00703/2017-18/11301 DIN:01356634

- The Hon'ble National Company Law Tribunal, Indore Bench at Ahmedabad ("NCLT"), had vide its order NOTES: dated 12th June, 2020 admitted the application for the initiation of the Corporate Insolvency Resolution 1. Process ("CIRP") of Financial Creditor Abhimanyu Agro Pvt. Ltd. in terms of the Insolvency and Bankruptcy Code, 2016 read with the rules and regulations framed thereunder, as amended from time to time ("Code") and Shri Navin Khandelwal, having Insolvency Professional Registration No. IBBI/IPA-001/IP-P00703/2017-18/11301 was appointed as Interim Resolution Professional ("IRP") to manage affairs of the Company in accordance with the provisions of the Code and thereafter appointed as the Resolution Professional ("RP") by the committee of creditors ("CoC") of the Company in the meeting held on August 12, 2020 under the provisions of the Code. Pursuant to the Hon'ble NCLT Order for commencement of the CIRP and in line with the Provisions of the Code, the power of the Board of Directors stands suspended and the same is being exercised now by RP in terms of the provisions of Section 17, 20 and 23 of the Code.
  - 2. In view of the massive outbreak of the COVID-19 pandemic, social distancing is a norm to be followed and pursuant to the Circular No. 14/2020 dated 8th April, 2020, Circular No.17/2020 dated 13th April, 2020issued by the Ministry of Corporate Affairs (MCA) followed by Circular No. 20/2020 dated 5th May, 2020, physical attendance of the Members to the AGM venue is not required and Annual General Meeting (AGM) can be held through Video Conferencing (VC) or Other Audio Visual Means (OAVM). Hence, Members can attend and participate in the ensuing AGM through VC/OAVM only and no physical presence at the meeting is required. However, the Company confirm to provide necessary facilities and precaution for the members who wishes to attend the meeting in person by



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physical presence subject to the conditions that they need to follow the norms of the Local Administrative Authorities for social distancing and warring of mask, sanitization, etc as may be applicable.

- Pursuant to the Circular No. 14/2020 dated 8th April, 2020, issued by the MCA, the facility to appoint proxy to attend 3. and cast vote for the members is not available for this AGM hence the proxy form is not annexed to this notice. However, the Body Corporates are entitled to appoint authorised representatives to attend the AGM through VC/OAVM and participate thereat and cast their votes through e-voting.
- 4. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available for atleast 1000 members on first come first served basis. However, this number does not include the large Shareholders holding 2% or more share capital, Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors, Secretarial Auditors, Scrutinizers, etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
- 5. The attendance of the Members attending the AGM through VC/OAVM and in person will be counted for the purpose of reckoning the quorum under section 103 of the Companies Act, 2013.
- Pursuant to the provisions of section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (LODR) Regulations, 2015 6 (as amended), and the Circulars issued by the MCA dated 8<sup>th</sup> April, 2020, 13<sup>th</sup> April, 2020 and 5<sup>th</sup> May, 2020, the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has made an arrangement with Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means, and independent agency for providing necessary platform for VC/OAVM and necessary technical support as may be required. Therefore, the facility of casting votes by a member using remote e-voting system as well as e-voting on the day of the AGM will be provided by CDSL.
- The Notice calling the AGM alongwith complete Annual Report has been uploaded on the website of the Company. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Ltd. at www.bseindia.com and 7. the AGM Notice is also available on the website of CDSL(agency for providing the Remote e-Voting facility and providing necessary platform for VC/OAVM) i.e. https://www.evotingindia.com.
- This AGM has been convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA Circular No. 14/2020 dated 8th April, 2020 and MCA Circular No. 17/2020 dated 13th 8. April,2020 and MCA Circular No. 20/2020 dated 5th May, 2020.
- The recorded transcript of the forthcoming AGM shall also be made available on the website of the Company www.gajrabevel.comas soon as possible after the Meeting is over.
- 10. In compliance with the aforesaid MCA Circulars dated 5th May, 2020 and SEBI Circular dated May 12, 2020, Notice of the AGM along with the Annual Report 2019-20 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/ Depositories. Members may note that the Notice and Annual Report 2019-20 will also be available on the Company's website www.gajrabevel.com, websites of the Stock CDSL of website and on the www.bseindia.com, at Ltd. https://www.evotingindia.com.However, if any specific request received from the members for demanding of the BSE physical copy of the Annual Report will be provided by the company but subject to time taken by the courier and Postal Department looking to the Covid-19.
- 11. Members joining the meeting through VC, who have not already cast their vote by means of remote e-voting, shall be able to exercise their right to vote through e-voting at the AGM or polling at the AGM in case if they present physically. The Members who have cast their vote by remote e-voting prior to the AGM may also join the AGM through VC but shall not be entitled to cast their vote again.
- 12. The company has notified closure of Register of Members and Share Transfer Books from 22<sup>nd</sup>December, 2020, Tuesday to 28th December, 2020 Monday (both days inclusive) for the Annual General Meeting.
- 13. The voting rights of members shall be in proportion to their shares of the paid-up equity share capital of the Company as on the cut-off date 21st December, 2020 (Monday).
- 14. Shri Ajay Duble has been appointed as the Scrutinizer for providing facility to the members of the Company to scrutinize the voting at the AGM and remote e-voting process in a fair and transparent manner.
- 15. Members desirous of obtaining any information concerning Accounts and Operations of the Company are requested to address their questions in writing to the Company at least 7(Seven) days before the date of the Meeting at its email ID secretary@gajrabevel.com or cirpgajra@gmail.comso that the information required may be made available at the Meeting.
- 16. The Members are requested to:
  - Intimate changes, if any, in their registered addresses immediately. a)
  - Quote their ledger folio number in all their correspondence.
  - Send their Email address to us for prompt communication and update the same with their DP to receive softcopy b) c) of the Annual Report of the Company.



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- 17. Members are requested to notify immediately any change in their address and also intimate their active E-Mail ID to their respective Depository Participants (DPs) in case the shares are held in demat form and in respect of shares held in physical form to the Registrar and Share Transfer Agent Link Intime India Pvt. Ltd, C 101, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai, (MH) having email Id mt.helpdesk@linkintime.co.into receive the soft copy of all communication and notice of the meetings etc., of the Company.
- 18. The Register of Directors and Key Managerial Personnel and their shareholding, and the Register of Contracts or Arrangements in which the directors are interested, maintained under the Companies Act, 2013 will be available for inspection by the Members electronically during the 45th AGM. Members seeking to inspect such documents can send
- an email to <u>secretary@gajrabevel.com</u> or <u>cirpgajra@gmail.com</u>. 19. As per SEBI Circular dated 20<sup>th</sup> April, 2018 such shareholders holding shares of the company in the physical form are required to provide details of the Income Tax Permanent Account No. and Bank Account Details to the Share Transfer Agent of the Company, Link Intime India Pvt. Ltd, C 101, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai, (MH) having email Id mt.helpdesk@linkintime.co.in.
- 20. Voting through electronic means
- Members are requested to carefully read the below mentioned instructions for remote e-voting before casting their vote.
  - (i) The voting period begins on 25<sup>th</sup> day of December, 2020 Friday (IST 9.00 A.M.) and ends on 27<sup>th</sup> day of December, 2020 Sunday (IST 5.00 P.M.). During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date 21"December, 2020 Monday (record date) may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
  - (ii) The Members who have cast their vote by remote e-voting prior to the AGM may also join the AGM through VC or in person by poll but shall not be entitled to cast their vote again.
  - (iii) The shareholders should log on to the e-voting website www.evotingindia.com.
  - (iv) Click on "Shareholders" module.
  - (v) Now Enter your User ID
    - a. For CDSL: 16 digits beneficiary ID,
      - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
      - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
  - Next enter the Image Verification as displayed and Click on Login. If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier (vi) (vii) voting of any company, then your existing password is to be used.
  - follow the steps given below: (viii)

n you are a more	For Shareholders holding shares in Demat Form and Physical Form Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for
PAN	both demat shareholders as well as physical shareholders)
	<ul> <li>Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number which is printed on Postal Ballot /Attendance Slip indicated in the PAN field.</li> </ul>
Dividend Bank Details <b>OR</b> Date of Birth (DOB)	<ul> <li>Attendance Slip indicated in the PARTIER.</li> <li>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.</li> <li>If both the details are not recorded with the depository or company please enter the member id/folio number in the Dividend Bank details field as mentioned in instruction (v).</li> </ul>

- (ix) After entering these details appropriately, click on "SUBMIT
- Shareholders holding shares in physical form will then directly reach the Company selection screen. However, Shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required (x) to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- For Shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions (xi)
- Click on the EVSN for the relevant "GAJRA BEVEL GEARS LTD." on which you choose to vote.
- On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" (xii)
- for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and (xiii) option NO implies that you dissent to the Resolution.
- (xiv) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.



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- (xv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xvi) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvii) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xviii) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xix) Shareholders can also cast also cast their vote using CDSL's mobile app "m-Voting". The m-Voting app can be downloaded from respective Store. Please follow the instructions as prompted by the mobile app while Remote Voting on your mobile.
- 21. Process for those shareholders whose email addresses are not registered with the Depositories for obtaining Login Credentials for E-Voting for the Resolutions proposed in this notice:
  - i). For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email tosecretary@gajrabevel.com/rnt.helpdesk@linkintime.co.in/cirpgajra@gmail.com
  - ii). For Demat shareholders -, please provide Demat account details (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID + CLID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) secretary@gajrabevel.com/rnt.helpdesk@linkintime.co.in./cirpgajra@gmail.com
  - iii). The company/RTA shall co-ordinate with CDSL and provide the login credentials to the abovementioned shareholders.

#### 22. Instructions for members attending the AGM through VC/OAVM are as under:

- Shareholder will be provided with a facility to attend the AGM through VC/OAVM through the CDSL e-Voting system. Shareholders may access the same at <u>https://www.evotingindia.com</u>under shareholders/members login by using the remote e-voting credentials. The link for VC/OAVM will be available in shareholder/members login where the EVSN of Company will be displayed.
- ii). Shareholders are encouraged to join the Meeting through Laptops / IPads for better experience.
- iii). Further shareholders will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- iv). Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- v). Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request in advance atleast 7 (seven) days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at <u>secretary@gajrabevel.com</u>, or <u>cirpgajra@gmail.com</u> The shareholders who do not wish to speak during the AGM but have queries may send their queries in advance 7 (seven) days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at <u>secretary@gajrabevel.com</u>. or <u>cirpgajra@gmail.com</u> The shareholders who do not wish to speak during the AGM but have queries may send their queries in advance 7 (seven) days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at <u>secretary@gajrabevel.com</u>(company email id) or <u>cirpgajra@gmail.com</u> (IRP/RP E Mail id Navin Khandelwal). These queries will be replied by the company suitably by email.
- vi). Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting.

#### 23. Instructions for members for E-Voting during the AGM are as under:-

- The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for Remote evoting.
- Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not
  casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be
  eligible to vote through e-Voting system in the AGM.
- 3. If any Votes are cast by the shareholders through the e-voting available during the AGM and if the same shareholders have not participated in the meeting through VC/OAVM facility, then the votes cast by such shareholders shall be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.
- Shareholders who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will
  not be eligible to vote at the AGM.
- The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-voting.

24. Note for Non-Individual Shareholders and Custodians

i). Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the "Corporates" module.



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- ii). A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- iii). After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to <u>helpdesk.evoting@cdslindia.com</u>and on approval of the accounts they would be able to cast their vote.
- v). A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- vi). Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; <u>secretary@gairabevel.com</u>, if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.
- vii). In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at <u>www.evotingindia.com</u>, under help section or write an email to <u>helpdesk.evoting@cdslindia.com</u> or call 1800225533.
- viii). All grievances connected with the facility for voting by electronic means may be addressed to Shri Rakesh Dalvi, Manager, (CDSL) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call 1800225533.

#### 25. Other Instructions

- Members can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).
- Any person, who acquires shares of the Company and become member of the Company after mailing of the notice and holding shares as on the cut-off date i.e., 21<sup>st</sup> December, 2020 (Monday), may obtain the login ID and password by sending a request at <u>rnt.helpdesk@linkintime.co.in</u>.
- A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date i.e. 21<sup>st</sup> December, 2020 (Monday), only shall be entitled to avail the facility of remote e-voting as well as e- voting at the AGM.
- 4. The Chairman shall, at the AGM at the end of discussion on the resolutions on which voting is to be held, allow e-voting to all those members who are present/logged in at the AGM but have not cast their votes by availing the remote e-voting facility.
- 5. The Scrutinizer shall, immediately after the conclusion of voting at the AGM, first count the votes cast during the AGM, thereafter unblock the votes cast through remote e-voting and make, not later than 48 hours of conclusion of the AGM, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairperson or a person authorized by him in writing, who shall countersign the same.
- or a person authorized by him in writing, who shall countersign the same.
  6. The result declared along with the Scrutinizer's Report shall be placed on the Company's website swww.gajrabevel.comand on the website of CDSL immediately. The Company shall simultaneously forward the results to BSE Ltd., where the shares of the Company are listed.
- For any other queries relating to the shares of the Company, you may contact the Share Transfer Agents at the following address:
  - M/s. Link Intime India Pvt. Ltd.

C 101, 247 Park, L.B.S. Marg, Vikhroli (West),

- Mumbai (MH),400083
- Tel: 022 49186270,49186060

E-mail: rnt.helpdesk@linkintime.co.in, www.linkintime.co.in

- 8. Members are requested to intimate changes, if any, pertaining to their name, postal address, e-mail address, telephone/ mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc., to their DPs in case the shares are held by them in electronic form and to Link Intime India Pvt. Ltd., C 101, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai (MH),400083 in case the shares are held by them in physical form.
- 9. As per the provisions of Section 72 of the Act, the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their nomination are requested to register the same by submitting Form No. SH-13. Members are requested to submit the said details to their DP in case the shares are held by them in electronic form and to Link Intime India Pvt. Ltd., C 101, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai (MH), 400083, in case the shares are held in physical form.
- 10. In case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote at the AGM.
- 11. Members may also note that the Annual Report for year 2019-20 is also available on Company's website www.gajrabevel.com
- 12. As the 45th AGM is being held through VC, the route map is annexed to this Notice.



Registered Office - Industrial Area A.B. Road Dewas MP 455001 CIN - L34300MP1974PLC001598

E-Mail- secretary@gajrabevel.com, ssg@gajrabevel.com Website- www.gajrabevel.com

### DETAILS OF THE DIRECTOR SEEKING APPOINTMENT IN THE ENSUING ANNUAL GENERAL MEETING

Name of Directors	Shri Ranveer Singh	
DIN	01356634	
Designation	Managing Director	
Date of Birth	16/07/1963	
Date of Appointment (previous)	13/02/2019	
Expertise/Experience in specific functional areas	Having wide experience in the field of Business and Industry.	
Qualification	Mechanical Engineer	
No. & % of Equity Shares held		
List of outside Company's directorship held.	<ol> <li>Garha Gears Ltd.</li> <li>S and H Gears Pvt. Ltd.</li> </ol>	
Chairman/ Member of the Committees of the Board of Directors of the Company	Member of Stakeholders Relationship Committee.	
Chairman / Member of the Committees of the Board, Directors of other Companies in which he is director	-	
Disclosures of relationships between directors inter-se.		

JS.K

For Gajra Bevel Gears Ltd.

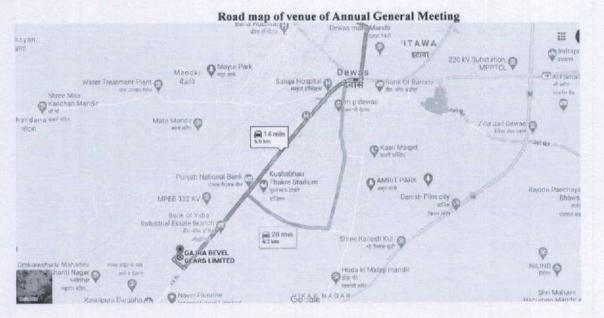
(Under Corporate Insolvenor Resolution Process)

Ranyeer Singh

DIN:01356634

**Managing** Director

Place: IndoreNavin KhandelwalDate: 27th November,2020Resolution ProfessionalMCIN:L34300MP1974PLC001598IBBI/IPA-001/IP-P00703/2017-18/11301MRegistered OfficeIndustrial Area, A.B. Road, Dewas (M.P.) 455001455001



#### ATTENDANCE SLIP

45<sup>th</sup>Annual General Meeting of Gajra Bevel Gears Ltd. held on Monday, the 28<sup>th</sup> December, 2020 at the 395-A, Village Lohar Pipliya Near Kshipra, A.B.Road, Dewas(M.P.) 455001at 2:00 P.M. R.F. No./DPID/

Mr./Mrs./Miss

(Shareholders' name in block letters)

I/We certify that I/We am/are registered shareholder/proxy for the registered shareholder of the company.



Registered Office - Industrial Area A.B. Road Dewas MP 455001 CIN - L34300MP1974PLC001598

E-Mail- secretary@gajrabevel.com, ssg@gajrabevel.com Website- www.gajrabevel.com

I/We hereby record my/our presence at the 45<sup>th</sup> Annual General Meeting of the company at the registered office of the company on 28<sup>th</sup>December, 2020. (If signed by proxy, his name should be written in block letters)

(Shareholders/proxy's Signature)

Note:

Shareholders/proxy holders are requested to bring the Attendance Slips with them when they come to the meeting and hand over them at the entrance after affixing their signatures on them.

If it is intended to appoint a proxy, the form of proxy should be completed and deposited at the Registered Office of the Company at least 48 hours before the Meeting.