Annual Report 2021-2022











GOLKUNDA Diamonds & Jewellery Ltd.



Vision

To be a world class manufacturer of jewellery offering the latest designs and impeccable quality and services to our customer.

To accomplish our objective in an environment of fairness, honesty, and respect towards our clients, employees, vendors, shareholders and all stakeholders at large.

Mission

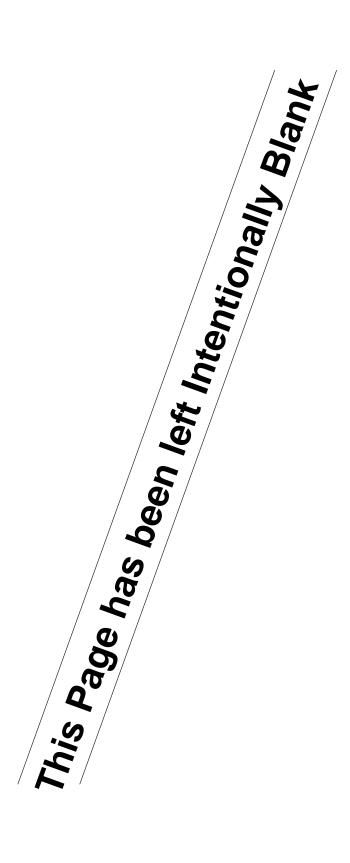
Values

- Innovation
- Collaboration
- Trust
- Accountability
- Mutual Respect



Contents

Corporate Information1			
Statutory Reports			
Notice of Annual General Meeting 2			
Directors' Report & Annexure15			
Corporate Governance Report 27			
Management Discussion & Analysis Report 42			
Financial Statement			
Independent Auditors' Report 46			
Balance Sheet 55			
Statement of Profit & Loss 56			
Statement of Change in Equity 57			
Cash Flow Statement 58			
Notes to the Financial Statements 59			





GOLKUNDA DIAMONDS & JEWELLERY LIMITED

Registered Office: G-30, Gems & Jewellery Complex - III, SEEPZ, Andheri (East), Mumbai - 400 096 Email ID: admin@golkunda.com, Contact No.: 022-28290155 / 28290156

BOARD OF DIRECTORS

Mr. Kanti Kumar Dadha (DIN: 00283289)	Chairman
Mr. Karan Singh Baid (DIN: 00283224)	Whole Time Director (resigned on 31.03.2022)
Mr. Arvind Dadha (DIN: 00317631)	Managing Director
Mr. Ashish Dadha (DIN: 01950953)	Director & CFO (Director w.e.f. 31.03.2022 in addition to his existing position as CFO)
Mrs. Rajani Poddar (DIN: 07224114)	Independent Director
Mr. Vinod Kankariya (DIN: 06886764)	Independent Director
Mr. Shashi Ashok Bekal (DIN: 03066170)	Independent Director

COMPANY SECRETARY

Mrs. Kopal Jain

Company Secretary

BANKER

State Bank of India

AUDITORS

M/s. Motilal & Associates LLP (Formerly known as Motilal & Associates) Chartered Accountants, Mumbai

<u>WORKS</u>

G-30, Gems & Jewellery Complex - III, SEEPZ, Andheri (East), Mumbai - 400096

REGISTRAR

Link Intime India Pvt. Ltd. C 101, 247 Park, L B S Marg, Vikhroli west, Mumbai-400083 Tel.: 2249186270 / 2249186000 Email : rnt.helpdesk@linkintime.co.in

DEMATERIALIZATIONOFSECURITIES

CORPORATE IDENTITYNUMBER:

ISIN-INE798D01015

CIN: L36912MH1990PLC058729

WEBSITE

www.golkunda.com



NOTICE

NOTICE is hereby given that the 32nd Annual General Meeting of the members of Golkunda Diamonds & Jewellery Limited ('the Company, will be held on **Wednesday**, 29th June, 2022 at 3.00 P.M.(IST) through Video Conferencing ("VC")/Other Audio-Visual Means ("OAVM") to transact the following business:

ORDINARY BUSINESS:

1. Adoption of Annual Accounts:

To receive, consider and adopt the Audited Balance Sheet as at 31st March, 2022 and Statement of Profit & Loss for the year ended on that date together with report of the Board of Directors and Auditors thereon.

2. Declaration of dividend:

To declare dividend on equity shares of the Company for the financial year ended 31st March, 2022.

3. Re-appointment of Mr. Arvind Dadha (Holding DIN: 00317631), the retiring director:

To appoint a director in place of Mr. Arvind Dadha (Holding DIN: 00317631) who retires by rotation and being eligible offers himself for reappointment.

SPECIAL BUSINESS:

4. Regularisation of Mr. Ashish Dadha (DIN: 01950953) as director of the company

To consider and, if thought fit, to pass, the following Resolution as an Ordinary Resolution:

"**RESOLVED THAT** pursuant to the provisions of section 152 and other applicable provisions of the Companies Act, 2013 read with the Companies (Appointment and Qualification of Directors) Rules, 2014 as amended from time to time (including any statutory modifications(s) or re-enactment thereof for the time being in force), Mr. Ashish Dadha (DIN: 01950953) appointed as Additional Director of the company pursuant to the provisions of Section 161 of the Companies Act, 2013 and as per the Articles of Association of the company effective from the close of the business hours on 31st day of March, 2022 and who holds office upto the date of this Annual General Meeting of the company and in respect of whom the company has received a notice in writing from a member pursuant to the provisions of section 160 of the Companies Act, 2013 proposing his candidature for the office of Director, be and is hereby appointed as Director of the company, liable to retire by rotation.

"RESOLVED FURTHER THAT, the Board be and is hereby authorised to do all such acts, deeds, matters and things as may be necessary, proper, expedient or desirable to give effect to this Resolution."

5. Appointment of Mr. Ashish Dadha (DIN: 01950953) as Whole Time Director Cum CFO of the company

To consider and, if thought fit, to pass, the following Resolution as an Ordinary Resolution:

"**RESOLVED THAT**, in accordance with the provisions of Sections 196, 197, 198 and any other applicable provisions, if any, of the Companies Act, 2013 ('Act') and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 read with Schedule V of the Act (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), and subject to other requisite approvals, if any, consent of the members be and is hereby accorded for the appointment of Mr. Ashish Dadha (DIN: 01950953), aged 44 years, as Whole time Director of the Company (liable to retire by rotation) for a period of 5 (five) years effective from the close of the business hours on 31st day of March, 2022 in addition to his existing position as CFO of the Company , on payment of remuneration not exceeding Rs. 5,00,000/- (Five Lakh) per month including Basic Salary, House Rent Allowance and other Perquisites, Bonus, Performance Incentives, Commission and other additional perquisites as approved by Board from time to time as per the rules of the Company, in the exercise of its discretion, to grant increments and to alter and vary from time to time the terms and conditions of the said appointment, subject to the same not exceeding the limits specified under Schedule V to the Companies Act, 2013 or any statutory modification(s) or re-enactment thereof."

"The following perquisites however shall not be included in the computation of the ceiling on remuneration:

- a. Contribution to provident fund, superannuation fund or annuity fund to the extent these either singly or put together are not taxable under the Income Tax Act, 1961.
- b. Gratuity payable at a rate not exceeding half a month's salary for each completed year of service, and
- c. Encashment of leave at the end of the tenure."

"RESOLVED FURTHER THAT, Mr. Ashish Dadha shall be entitled to the reimbursement of all out of pocket expenses which may be incurred by him for and in the course of business of the Company."



"**RESOLVED FURTHER THAT** in the event of loss or inadequacy of profit in any financial year, the company shall pay remuneration to Mr. Ashish Dadha, in respect of such financial year, as the Board of Directors may deem fit and suitable, subject to the limits provided in the Companies Act, 2013 read with schedule V thereto and any other applicable rules/regulations, as amended from time to time."

"**RESOLVED FURTHER THAT**, the Board be and is hereby authorised to do all such acts, deeds, matters and things as may be necessary, proper, expedient or desirable to give effect to this Resolution and/or to make modification(s) in the said terms and conditions of Mr. Ashish Dadha as may be deemed to be in the best interest of the Company."

6. TO ALTER OBJECT CLAUSE OF THE MEMORANDUM OF ASSOCIATION OF THE COMPANY AS PER THE PROVISION OF COMPANIES ACT, 2013:

To consider and if thought fit, to pass with or without modification(s), the following resolution as Special Resolution:

"**RESOLVED THAT** pursuant to Section 13, 15 and other applicable provisions, if any, of the Companies Act, 2013 including any statutory modification or re-enactment thereof for the time being in force, and Rules made thereunder and subject to necessary statutory approvals and modifications if any, consent of the members be and is hereby accorded to adopt the new Memorandum of Association in place of the existing Memorandum of Association with no change in existing Clause III A containing the Main Objects sub-clause no. 1 and 2.

RESOLVED FURTHER THAT the existing Clause III B of the Memorandum of Association of the company be and is hereby renamed as "Matters which are necessary for furtherance of the Main Objects "containing sub clause 3 to 31.

"**RESOLVED FURTHER THAT** the Clause III C of the Memorandum of Association of the company viz. OTHER OBJECTS comprised of existing sub-clauses 32 to 74 be and is hereby entirely deleted in consonance with the provisions of section 4(1)(c) of the Companies Act, 2013.

"**RESOLVED FURTHER THAT** in the Memorandum of Association of the company, wherever required, reference to various sections of the Companies Act, 1956 be replaced with the reference of the corresponding sections of the Companies Act, 2013

"**RESOLVED FURTHER THAT** the Board of Directors or Company Secretary of the Company be and are hereby authorized to do all acts and deeds as may be required to take all such steps as may be necessary, proper or expedient to give effect to this resolution."

7. TO ADOPT NEW SET OF ARTICLES OF ASSOCIATION OF THE COMPANY AS PER THE PROVISIONS OF COMPANIES ACT, 2013:

To consider and if thought fit, to pass with or without modification(s), the following resolution as Special Resolution:

"**RESOLVED THAT** pursuant to Section 5, 14 and other applicable provisions of Companies Act, 2013 ("the Act") read with the Companies (Incorporation) rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force), consent of Members be and is hereby accorded to delete the entire Articles of Association of the company existing at present and in place thereof, the whole set of new Articles of Association of the company prepared in consonance with the respective provisions of the Companies Act, 2013 be and is hereby adopted with immediate effect.

"**RESOLVED FURTHER THAT** the Board of Directors or Company Secretary of the Company be and are hereby authorized to do all acts and deeds as may be required to take all such steps as may be necessary, proper or expedient to give effect to this resolution."

"RESOLVED FURTHER THAT any one of the Director of the Company or Company Secretary be and is hereby authorized to submit a true copy of the aforesaid resolution to the concerned authorities for their record and they be requested to act thereupon."

REGISTERED OFFICE: G-30, Gems & Jewellery Complex-III, SEEPZ, Andheri (East), Mumbai - 400 096 By orders of the Board of Directors For **Golkunda Diamonds & Jewellery Limited**

Date: May 16, 2022

KOPAL JAIN COMPANY SECRETARY

NOTES:

- 1. In view of the continuing Covid-19 pandemic and social distancing norm, the Ministry of Corporate Affairs ("MCA") has vide it's circular dated April 8, 2020 and April 13, 2020, May 5, 2020 and January 13, 2021 (collectively referred to as "MCA Circulars") and Securities and Exchange Board of India vide its Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 and SEBI/HO/CFD/CMD2/CIR/P/2021/11, Dated January 15, 2021 (referred to as "SEBI Circular") permitted the holding of the "AGM" through Video Conferencing (VC) / Other Audio-Visual Means (OAVM), without the physical presence of the Members at a common venue. Accordingly, in compliance with the provisions of the MCA Circulars and SEBI Circulars, the AGM of the Company is being held through VC / OAVM. Hence, Members can attend and participate in the AGM through VC/OAVM only.
- 2. The Deemed Venue of the 32nd AGM of the Company shall be its Registered Office.
- 3. As the AGM shall be conducted through VC / OAVM, the facility for appointment of Proxy by the Members is not available for this AGM and



hence the Proxy Form and Attendance Slip including Route Map are not annexed to this Notice. However, the Body Corporates are entitled to appoint authorised representatives to attend the AGM through VC/OAVM and participate there at and cast their votes through e-voting.

- 4. Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013, in respect of the Special Business at Item No. 4 to 7 of the above Notice is annexed hereto.
- 5. The Company has engaged the services of National Securities Depository Limited (NSDL), to provide video conferencing facility and e-voting facility for the AGM.
- 6. Corporate/Institutional Members (i.e. other than Individuals, HUF, NRI etc.) are also required to send scanned certified true copy (PDF/JPEG Format) of the Board Resolution/Authority Letter etc., together with attested specimen signature(s) of the duly authorised representative(s), to the Scrutinizer at <u>agarwalkala@gmail.com</u> and copy marked to <u>evoting@nsdl.co.in</u> and <u>cs@golkunda.com</u>. The scanned image of the above mentioned documents should be in the naming format "The Golkunda Diamonds & Jewellery Limited 32nd AGM".
- 7. Register of Members and the Share transfer books of the Company will remain closed from Thursday the 23rd June, 2022 to Wednesday the 29th June, 2022 (both days inclusive) for the purpose of Annual General Meeting and for determining the name of members eligible for dividend on equity shares, if declared at AGM.
- 8. The Dividend, if declared, will be payable to those Equity Shareholders whose names stand on the Register of Members as at the close of business on Wednesday, 29th June, 2022, and in respect of shares held in the electronic form, the dividend will be payable to the beneficial owners as at the close of business on 22nd June, 2022 as per details furnished by the Depositories for this purpose.

Pursuant to the Finance Act, 2020, dividend income is taxable in the hands of shareholders with effect from 1st April, 2020 and the Company is required to deduct tax at source from dividend paid to shareholders at the prescribed rates. For the prescribed rates for various categories, the shareholders are requested to refer to the Finance Act, 2020 and amendments thereof. The shareholders are requested to update their PAN with Link Intime India Private Limited (in case of shares held in physical mode) and DPs (in case of shares held in demat mode).

A Resident individual shareholder with PAN and who is not liable to pay income tax can submit a yearly declaration in Form No. 15G/15H, to avail the benefit of non-deduction of tax at source by e-mail to <u>cs@golkunda.com</u> latest by Wednesday, 22nd June, 2022. Shareholders are requested to note that in case their PAN is not registered, the tax will be deducted at a higher rate of 20%. Non-resident shareholders can avail beneficial rates under tax treaty between India and their country of residence, subject to providing necessary documents, i.e. No Permanent Establishment and Beneficial Ownership Declaration, Tax Residency Certificate, Form 10F, any other document which may be required to avail the tax treaty benefits by sending an e-mail to <u>cs@golkunda.com</u> latest by Wednesday, 22nd June, 2022.

- 9. Members who wish to claim dividends, which remain unclaimed, are requested to either correspond/coordinate with the Company Secretary at the Company's registered office or the Company's RTA for revalidation and encashment before the due dates for transferring those dividends to the Investor Education and Protection Fund Authority (IEPF Authority). Members are requested to note that the dividend remaining unclaimed for a continuous period of seven years from the date of transfer to the Company's Unpaid Dividend Account shall be transferred to IEPF Authority. In addition, all shares in respect of which dividend has not been paid or claimed for seven consecutive years shall be transferred by the Company to DEMAT account of the IEPF Authority within a period of thirty days of such shares becoming due to be transferred to the IEPF.
- 10. Compulsory transfer of Equity Shares to IEPF Account: Pursuant to Section 124 of the Companies Act 2013 read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, shares on which dividend remains unclaimed for seven consecutive years will be transferred to the IEPF. During the Financial year 2021, unclaimed final dividend for 2014. And Equity shares in respect of which dividend entitlements remained unclaimed for 7 consecutive years or more, have been transferred by the Company to Investor Education and Protection Fund established by Central Government (IEPF). Members may note that the dividend and shares transferred to the IEPF can be claimed back by the concerned shareholders from the IEPF Authority after complying with the procedure prescribed under the Investor Education and Protection Fund Authority http:-//iepf.gov.in/IEPF/refund.html
- 11. In the event of transfer of shares and the unclaimed dividends to IEPF, members are entitled to claim the same from the IEPF authority by submitting an online application in e-Form IEPF-5 available on http://www.iepf.gov.in/ and sending a physical copy of the same duly signed to the Company along with the requisite documents enumerated in Form IEPF-5. Members can file only one consolidated claim in a Financial Year as per the IEPF Rules.
- 10. SEBI Listing Regulations have mandated the Companies to credit the dividends electronically to the Members' Bank account. Members who hold shares in electronic / dematerialized form should inform their Depository Participant (DP) as well as to the Company and those Members holding shares in physical form should inform to the Company or its R&T Agent, their bank details viz. Bank Account Number, Name of the Bank and Branch details, IFSC Code and MICR Code to enable the Company to incorporate the same for dividend payments. Those Members who have earlier provided their bank details but if there is any change therein, they should also update the same instantly in the manner as aforesaid. The dividend warrant for those members who fail to update their bank details will be posted subject to the normal functioning of the postal services, considering the ongoing COVID-19 Pandemic situation.
- 11. Members holding shares in the same name under different Ledger Folios are requested to apply for consolidation of such Folios and send the relevant share certificates to M/s. Link Intime India Private Limited, for doing the needful.



- 12. SEBI Regulations has mandated Companies to credit the dividends electronically to the Members' bank account. Members who hold shares in dematerialized form should inform their Depository Participant's (DP) as well as to the Company and such Members holding shares in physical form should inform the Company, their Bank details viz. Bank Account Number, Name of the Bank and Branch details and MICR Code. Those Members who have earlier provided the above information should update the details if required.
- 13. Members are requested to notify change in address, if any, immediately to M/s. Link Intime India Private Limited, quoting their folio numbers.
- 14. In terms of circulars issued by Securities and Exchange Board of India (SEBI), it is now mandatory to furnish a copy of PAN card to the Company or its RTA in the following cases viz. Deletion of name, Transmission of shares and Transposition of shares. Shareholders are requested to furnish copy of PAN card for all the above mentioned transactions.
- 15. Details under Regulation 36 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, "Listing Regulations" in respect of the Director seeking appointment at the Annual General Meeting, forms part of the notice. The Directors have furnished the requisite declarations for their re-appointment.
- 16. To prevent fraudulent transactions, members are advised to exercise due diligence and notify the Company of any change in address as soon as possible. The Securities and Exchange Board of India (SEBI) has made it mandatory for all companies to use the bank account details furnished by the Shareholders / Depositories for depositing of dividends.
- 17. Members seeking any information with regard to Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Act, Register of Contracts or Arrangements in which directors are interested under Section 189 of the Act, and relevant documents referred to in the accompanying Notice and in the Explanatory Statements are requested to write to the Company on or before Friday, 24th June, 2022, through email on cs@golkunda.com The same will be replied by the Company suitably.
- 18. The Members approved the appointment of M/s. Motilal & Associates LLP (Formerly known as Motilal & Associates), Chartered Accountants (FRN106584W) as Statutory Auditors of the Company, in their Annual General Meeting held on 28th September, 2019, to hold office from conclusion of 29th Annual General Meeting of the Company until the conclusion of the Annual General Meeting of the Company to be held in the year 2024 to the conclusion of its 34th Annual General Meeting to be held in year 2024. Since the requirement of ratification of appointment of Statutory Auditors every year by the Members of Company has been dispensed with w.e.f. May 7, 2018 vide Companies (Amendment) Act, 2017, no resolution is being proposed for ratification of appointment of Statutory Auditors at the AGM.

ELECTRONIC DISPATCH OF ANNUAL REPORT AND PROCESS FOR REGISTRATION OF EMAIL ID FOR OBTAINING COPY OF ANNUAL REPORT, USER ID & PASSWORD AND REGITRATION OF EMAIL ID FOR E-VOTING:

- In compliance with the aforesaid MCA Circulars and SEBI Circular, Notice of the AGM along with the Annual Report 2021-22 is being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company, RTA or CDSL/NSDL ("Depositories"). Members may note that the Notice and Annual Report 2021-22 will also be available on the Company's website <u>www.golkunda</u>, website of the Stock Exchange i.e. BSE Limited at <u>www.bseindia.com</u> and on the website of NSDL at <u>www.evoting.nsdl.com</u>.
- 20. Members holding shares in physical mode and who have not updated their email addresses with the Company are requested to update their email addresses by writing to the Company at <u>cs@golkunda.com</u> or to the RTA at <u>rnt.helpdesk@linkintime.co.in</u> along with the copy of the signed request letter mentioning the name and address of the Member, self-attested copy of the PAN card, and self-attested copy of any document (eg.: Aadhaar, Driving License, Election Identity Card, Passport) in support of the address of the Member.
- 21. Members holding shares in dematerialised mode are requested to register / update their email addresses with the relevant Depository Participants. In case of any queries / difficulties in registering the e-mail address, Members may write to <u>cs@golkunda.com</u> or <u>rnt.helpdesk@linkintime.co.in</u> If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.
- 22. Alternatively members may send a request to evoting@nsdl.co.in for procuring user id and password for e-voting by providing above mentioned documents.
- 23. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:

24. Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned below for Access to NSDL e-Voting system. After successful login, you can see link of "VC/OAVM link" placed under "Join General meeting" menu against company name. You are requested to click on VC/OAVM link placed under Join General Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the "EVEN 120039" of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.



- 25. For convenience of the Members and proper conduct of AGM, Members can login and join at least 30 (thirty) minutes before the time scheduled for the AGM by following the procedure mentioned in the Notice and shall be kept open throughout the proceedings of AGM. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
- 26. Members who need assistance before or during the AGM with use of technology can send a request at evoting@nsdl.co.in or use Toll free no.: 1800 1020 990 /1800 224 430
- 25. Members are encouraged to join the Meeting through Laptops for better experience. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- 27. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.

PROCEDURE TO RAISE QUESTIONS/SEEK CLARIFICATIONS WITH RESPECT TO ANNUAL REPORT:

28. Members who would like to express their views or ask questions during the AGM may register themselves as a speaker by sending their request from their registered email address mentioning their name, DP ID and Client ID/folio number, PAN, mobile number at cs@golkunda.com from Wednesday 22nd June, 2022 (9:00 A.M. IST) to Saturday, 25th June, 2022 (5:00 P.M. IST). Those Members who have registered themselves as a speaker will only be allowed to express their views/ask questions during the AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM. The queries should be precise and in brief to enable the Company to answer the same suitably depending on the availability of time at the meeting

Members many send their questions in advance mentioning their name, DP ID and Client ID/folio number, PAN, mobile number at cs@golkunda.com during aforesaid period. The same will be replied by the Company suitably

HELPDESK FOR INDIVIDUAL SHAREHOLDERS HOLDING SECURITIES IN DEMAT MODE FOR ANY TECHNICAL ISSUES REALTING TO LOGIN THROUGH DEPOSITORIES i.e. NSDL AND CDSL

29. Contact Details

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <u>evoting@nsdl.co.in</u> or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <u>helpdesk.evoting@cdslindia.com</u> or contact at 022-23058738 or 022-23058542-43

VOTING THROUGH ELECTRONIC MEANS

- 30. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), read with MCA Circulars and SEBI Circular, Company is providing facility of remote e-voting to its Members to cast their vote electronically, through the E-voting services provided by NSDL on all the resolutions set forth in this Notice. The facility of casting votes by a member using remote e-voting system as well as e-voting on the date of the AGM will be provided by NSDL.
- 31. The Company has appointed Mrs. Kala Agarwal, (Membership No. 5976, COP No. 5356), Practising Company Secretary as the Scrutinizer to scrutinize the voting process in a fair and transparent manner.
- 32. The Members who have cast their vote by remote E-voting prior to the AGM may also attend/ participate in the AGM through VC / OAVM but shall not be entitled to cast their vote again during the AGM. Members attending the AGM who have not cast their vote by remote e-voting shall be eligible to cast their vote through e-voting during the AGM. Members holding shares in physical form are requested to access the remote e-voting facility provided by the Company through NSDL e-voting system at https://www.evoting.nsdl.com/. Members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice. Further members can also use the OTP based login for logging into the e-Voting system of NSDL.
- 33. The voting rights of Members shall be in proportion to their shares in the paid-up equity share capital of the Company as on the cut-off date i.e Wednesday, 22nd June, 2022.