

GRAVISS HOSPITALITY LIMITED

2020-2021



60TH ANNUAL REPORT



GRAVISS HOSPITALITY LIMITED

(CIN: L55101PN1959PLC012761)

BOARD OF DIRECTORS

Mrs. Tina Pardal	: Non-Executive Non-Independent Director
Mr. Mahendra Doshi	: Non-Executive Independent Director
Mr. Harindra Pal Singh	: Non-Executive Independent Director
Mr. Gulshan Bijlani	: Non-Executive Independent Director
Mr. Romil Ratra	: CEO and Whole Time Director (WTD) (WTD with effect from 1st March, 2021)
Mr. Harsh Kumar Varma	: Non-Executive Non-Independent Additional Director (with effect from 1st March, 2021)

CHIEF EXECUTIVE OFFICER

Mr. Romil Ratra

CHIEF FINANCIAL OFFICER

Mr. Farangilal Goyal

COMPANY SECRETARY & COMPLIANCE OFFICER

Ms. Kainaaz F. Bharucha – upto 26th March, 2021
Ms. Jalpa H. Salvi – w. e. f. 19th April, 2021

REGISTRAR & SHARE TRANSFER AGENT

Link Intime India Private Limited
C-101, 247 Park, LBS Marg
Vikhroli (West), Mumbai – 400 083
Contact No. 022-4918 6000, Fax: 022-4918 6060

BANKERS

Axis Bank Limited
Ground Floor, Bengal Chemical, Veer Savarkar Marg
Prabhadevi, Mumbai – 400 030

STATUTORY AUDITORS

M/s. A. T. Jain & Co.
Chartered Accountants
Mumbai

SECRETARIAL AUDITORS

M/s. Martinho Ferrao & Associates
Practising Company Secretaries
Mumbai

INTERNAL AUDITORS

M/s. V. Sankar Aiyar & Co.
Chartered Accountants
Mumbai

REGISTERED OFFICE

"Dairy Tops" Plot No. J-177, MIDC, Bhosari, Pune – 411 026
Maharashtra
Phone No.: 020-30681115/1118

ADMINISTRATIVE OFFICE

Strand Cinema Building, 1st Floor, C. S. No. 506
Arthur Bunder Road, Colaba, Mumbai – 400 005
Phone No.: 022-6251 3131, Fax No.: 022-6251 3157

UNIT

Hotel Inter-Continental, Marine Drive, Mumbai – 400 020
Phone No.: 022-3987 9999, Fax No.: 022-3987 9600

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MESSAGE FROM THE CEO

Dear Shareholders,

I am pleased to present to you the Annual Report of Graviss Hospitality Limited (GHL), my first, as the Chief Executive Officer of The Company, that is celebrating its 60th anniversary this year.

As we all know, the coronavirus disease (COVID-19) pandemic, which originated in the city of Wuhan, China, quickly spread across the globe, with millions of cases reported worldwide. The world is still coming to terms with the COVID-19 outbreak and there is no doubt that the pandemic has changed the world as we know it. The pandemic has brought the world economy to a near standstill. A complete lockdown of the entire country was announced by our Honourable Prime Minister Shri Narendra Modi on the evening of 24th March, 2020 where all means of travel were also banned and many of those restrictions continue till today.

The Tourism and Hotel Industry remains the worst hit sector due to the outbreak of Covid-19. The pandemic has affected the hospitality sector in an unprecedented manner with a series of disruptions affecting all segments of the hospitality business. The lockdowns and travel restrictions severely affected the hospitality business across the world and India was no exception. As a result of the prolonged travel restrictions and other lockdown measures in force, from time to time, the business of your Company has also been impacted by the COVID-19 with a considerable drop in revenue resulting in the Company incurring substantial losses during the year. It is estimated by The Federation of Hotel & Restaurant Associations of India that the Indian hotel industry has taken a hit of over Rs. 1.3 trillion in revenue for the fiscal year 2020-21 alone, due to the COVID-19 pandemic.

The InterContinental, Marine Drive, the hotel unit of the Company has faced considerable losses on account of near negligible occupancies, in light of the travel ban imposed by the government, along with other allied factors that affected all other revenue streams as well. However, as a dynamic, forward thinking organisation the company looked at this as an opportunity to take advantage of and embark on a renovation and upgrade plan to the Hotel Building which is difficult to do in an operating hotel without disrupting revenues and affecting customer satisfaction, thereby preparing the company to be ready for the resurgence of business when this pandemic ends and travel restarts. Further, your Company has taken all efforts to ensure that the business of the Company comes back on track by a series of well executed promotions, special offers, innovative packages and other means to drive revenues all the while, maintaining the high standards of luxury hospitality. This has helped the Company to earn revenue from operations of Rs. 566 lakhs in the last quarter of financial year ended 31st March, 2021.

At the start of the pandemic, The Company reacted swiftly to take all the appropriate measures to ensure the safety of its employees and guests. Proper sanitisation, frequent temperature checks, wearing of PPE Kits, maintaining of Social Distancing were amongst the measures taken by the Company. All business support staff were provided a work from home facility to ensure that their health and safety was priority and the work needed to run the organisation continued without disruption.

Good business ethics and governance are key towards building strong and successful companies. As in the past, your Company has always ensured that sustainability is given its due importance in its business activities and established adequate processes and resources to manage and monitor sustainability initiatives. Your Company continues to do so even through the existing crisis.

Before closing, I would like to express my sincere thanks to our Board Members for their support. I express my gratitude to all shareholders, customers, creditors and friends across the world for placing their trust in us. And most importantly, a note of thanks to all our team members and colleagues-our key driving force and our biggest assets for their passion towards the continued stability and growth of the Company.

I count on your continued support as we aspire to drive profitable growth and maximise value for all our stakeholders in a sustainable manner.

Best Regards,

Romil Ratna

GRAVISS HOSPITALITY LIMITED

Notice of Sixtieth Annual General Meeting

NOTICE is hereby given that the 60th Annual General Meeting (AGM) of the members of GRAVISS HOSPITALITY LIMITED will be held on Wednesday, September 22, 2021 at 12.00 p.m. through video conferencing/other audio visual means to transact the following businesses:

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Standalone and Consolidated Financial Statements for the Financial Year ended 31st March 2021, together with the Reports of the Board of Directors and Auditors thereon.
2. To appoint a Director in place of Mrs. Tina Parda (DIN: 07148874) who retires by rotation, and being eligible, offers herself for re-appointment.

SPECIAL BUSINESS:

3. To re-appoint Mr. Romil Ratra as a Director of the Company, whose term of appointment expires in the ensuing Annual General Meeting

To consider and, if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of section 161 other applicable provisions of the Companies Act, 2013 and the rules made thereunder, Mr. Romil Ratra (having confirmed DIN - 06948396), who has consented to act as Director, be and is hereby appointed as a Director (Executive) on the Board of Directors w. e. f. 1st March, 2021

RESOLVED FURTHER THAT any one of the existing Director of the Company be and is hereby authorised to sign and submit necessary e-forms and other papers and documents with the office of the Registrar of Companies through the web portal of Ministry of Corporate Affairs and to do such acts, things, matters and deeds that may be required in order to give effect to this resolution of the Board."

4. To appoint Mr. Romil Ratra as a Whole Time Director in the Company for a period of 5 years

To consider and, if thought fit, to pass the following resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Sections 196, 197 and 203 of the Companies Act, 2013 ("Act") read with Schedule V to the Act and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) and enactment(s) thereof for the time being in force), Mr. Romil Ratra (DIN 06948396) be appointed as a Whole Time Director of the Company for a period of 5 years, with effect from 1st March, 2021 with the same terms and conditions including Remuneration applicable to him / drawn by him as the Chief Executive Officer of the Company, as was recommended by the Nomination and Remuneration Committee ("Committee") and approved by the Board of Directors at their meeting held on 30th June, 2020, with liberty to the Board of Directors (including Committee) to alter and vary the terms and conditions of the said appointment/remuneration in such manner, as deemed fit, subject to the same not exceeding the limit specified in Schedule V to the Companies Act, 2013 or any statutory modifications or re-enactment thereof.

RESOLVED FURTHER THAT Mr. Romil Ratra, CEO & Whole Time Director, be entrusted with such powers and be authorized to perform such duties, as may from time to time be delegated / entrusted to him, subject to the supervision and control of the Board of Directors of the Company.

RESOLVED FURTHER THAT the Board of Directors of the Company and the Company Secretary be and are hereby severally authorised to do all such acts, deeds, matters and things, as may be considered necessary, usual or expedient, to give effect to the aforesaid Resolution, including filing of necessary Forms with the Registrar of Companies and making intimation to the BSE Limited."

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5. To re-appoint Mr. Harsh Kumar Varma as a Director of the Company, whose term of appointment expires in the ensuing Annual General Meeting.

To consider and, if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of section 161 other applicable provisions of the Companies Act, 2013 and the rules made thereunder, Mr. Harsh Varma(having confirmed DIN - 03421941), who has consented to act as Director, be and is hereby appointed as a Director (Non-Executive & Non-Independent) on the Board of Directors w. e. f. 1st March, 2021

RESOLVED FURTHER THAT any one of the existing Director of the Company be and is hereby authorised to sign and submit necessary e-forms and other papers and documents with the office of the Registrar of Companies through the web portal of Ministry of Corporate Affairs and to do such acts, things, matters and deeds that may be required in order to give effect to this resolution of the Board."

By Order of the Board

For **GRAVISS HOSPITALITY LIMITED**

Place: Mumbai
Dated: June 07, 2021

Sd/-
Romil Ratra
CEO and Whole Time Director
(DIN: 00074857)

Registered Office:
Dairy Tops, Plot No. J-177, M.I.D.C.
Bhosari, Pune-411 026, MAHARASHTRA

GRAVISS HOSPITALITY LIMITED

EXPLANATORY STATEMENT

The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 ('the Act'), given hereunder sets out all material facts relating to the special business mentioned at Item Nos. 3 to 5 of the accompanying Notice dated 7th June, 2021.

Item No. 3 and 4

The Board of Directors at its meeting held on March 09, 2021 had approved the appointment of Mr. Romil Ratra as the Whole Time Director of the Company for a period of 5 years w. e. f. March 01, 2021 with the same terms and conditions including Remuneration applicable to him / drawn by him as the Chief Executive Officer of the Company, as was recommended by the Nomination and Remuneration Committee ("Committee") and approved by the Board of Directors at their meeting held on 30th June, 2020. In order to appoint a person as a Whole Time Director, he/she has to be a director first and therefore the Company is required to regularize the appointment of Mr. Romil Ratra as a Director and then be appointed as a Whole Time Director.

Mr. Romil Ratra's career started with the Taj Group in 1995 and he was soon heading F&B at the Taj groups flagship hotel, The Iconic Taj Mahal Palace & Towers Hotel, Mumbai before turning entrepreneur and moving on to start his own venture in 2002. In a career spanning 25 years he has held leadership positions across businesses and has been involved in all aspects of hospitality operations, managing growth, turning around existing businesses as well as co-founding and operating new businesses as an professional entrepreneur. In previous roles Mr. Romil Ratra has been associated with The Graviss Group, IHG, Starwood, Marriott and has led the Phoenix Mills Ltd Hospitality Vertical where he was responsible for the turnaround of the regions first St. Regis Hotel as well as opening of the Marriott in Agra. A die-hard food enthusiast and travel junkie by heart, He believes that travelling inspires his treasure chest for knowledge. Being an avid gastronome he has successfully opened over 40 restaurants over his years in the industry and been the recipient of numerous industry awards both personally as well as for assets under his leadership.

Brief resume of Mr. Romil Ratra and such other information as required under Regulation 36 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 and Secretarial Standard- 2 General Meetings, issued by Institute of Company Secretaries of India has been furnished as an Annexure to this Notice. He is not related to any of the Directors of the Company.

The Board recommends the Ordinary and Special Resolution as set out at item No. 3 and 4 of the accompanying Notice respectively for approval by the members. Except Mr. Romil Ratra, being an appointee, none of the other Directors, Key Managerial Personnel or their respective relatives are, in any way, concerned or interested, financially or otherwise, in the Resolution set out at Item No. 3 and 4.

Item No. 5

The Board of Directors at its meeting held on March 09, 2021 had approved the appointment of Mr. Harsh Kumar Varma as an Additional Director of the Company March 01, 2021 subject to regularization of his appointment in the ensuing Annual General Meeting.

Harsh Varma comes with 28 years of rich experience in the areas of operations, business development, finance, legal and corporate matters across renowned brands and organizations in the hospitality and real estate sectors. He is a certified auditor of the Malcolm Baldrige Award for Organizational Excellence. He has completed a BA (honors) Economics degree from the University of Mumbai and holds an LLB degree in Corporate and Criminal Law from the University of Mumbai along with having a diploma in Hotel Management, Hotel Operations from the Oberoi School of Hotel Management. Harsh has worked with brands like the Oberoi, ASCOTT group, Oakwood International, Dusit International, Bombay Realty and the Lodha Group. The Board believes that having Mr. Harsh Kumar Varma on Board of the Company shall add value to the growth of the Company.

He does not hold any shares in the Company. He is not disqualified from being appointed as a Director in terms of Section 164 of Companies Act, 2014. Pursuant to Section 152 and Rule 8 of Companies (Appointment & Qualification) Rules, 2014, he has given his consent to act as a Non- Executive Non-Independent Director of the Company. Brief resume of Mr. Harsh Kumar Varma and such other information as required under Regulation 36 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 and Secretarial Standard- 2 General Meetings, issued by Institute of Company Secretaries of India has been furnished as an Annexure to this Notice. He is not related to any of the Directors of the Company.

The Board recommends the Ordinary Resolution as set out at item No. 5 of the accompanying Notice for approval by the members.

Except Mr. Harsh Kumar Varma, being an appointee, none of the other Directors, Key Managerial Personnel or their respective relatives are, in any way, concerned or interested, financially or otherwise, in the Resolution set out at Item No. 5.

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ANNEXURE TO THE EXPLANATORY STATEMENT

Disclosure pursuant to Secretarial Standard-2 on General Meetings and Regulation 36(3) of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, as amended, is as under:

1.	Name of the Director DIN	Tina Pardal DIN: 07148874	Romil Ratra DIN: 06948396	Harsh Kumar Varma DIN: 03421941
2.	Date of Birth	16/01/1959	10/04/1974	02/02/1958
3.	Age	62 years	47 years	63 years
4.	Qualification	Bachelor of Arts	Graduate from Institute of Hotel Management, Catering Technology and Applied Nutrition, Mumbai	BA (Honors) Economics and LL.B. along with Diploma in Hotel Management and Operations
5.	Experience & Expertise	Mrs. Tina Pardal has over two decades of experience as a Designer and Executor of wedding décor and an event planner.	Mr. Romil Ratra comes with an experience of more than 25 years in the hospitality field.	Mr. Harsh Kumar Varma comes with 28 years of rich experience in the areas of operations, business development, finance, legal and corporate matters across renowned brands and organizations in the hospitality and real estate sectors
6.	The last drawn remuneration	2.00 lakhs as sitting fees for attending Board/Committee Meetings during the F. Y. 2020-2021	Remuneration as a CEO of the Company – Rs. 76.68 lakhs	Nil
7.	Date of first appointment on the Board	17/05/2018	01/04/2020	09/03/2021
8.	Shareholding of the Director in the Company	Nil	Nil	Nil
9.	Relationships with other Directors, Manager and other Key Managerial Personnel of the Company	She is not related to any Director and Key Managerial Personnel of the Company.	He is not related to any Director and Key Managerial Personnel of the Company.	He is not related to any Director and Key Managerial Personnel of the Company.
10.	Number of Board Meetings attended during the year	5 out of 5 Board Meetings	5 out of 5 Board Meetings	1 out of 5 Board Meetings (attended as an Invitee)
11.	Other Directorships	Nil	Nil	Graviss Hotels & Resorts Limited – Director Graviss Retail Private Limited – Director Hotel Kanakeshwar Private Limited – Director Graviss Restaurants Private Limited – Director Graviss Fast Foods Private Limited – Director Graviss Catering Private Limited – Director GG Office Park LLP – Body Corporate DP Nominee Graviss Holdings Private Limited – Additional Director
12.	Committee Chairmanships / Memberships	Nil	Nil	Nil

GRAVISS HOSPITALITY LIMITED

NOTES FOR MEMBERS ATTENTION

A. VIRTUAL MEETING:

In view of the outbreak of COVID-19 pandemic and its continuation in the current year, the Ministry of Corporate Affairs ("MCA") has vide its circular nos. 14/2020 and 17/2020 dated April 8, 2020 and April 13, 2020 respectively, in relation to "Clarification on passing of ordinary and special resolutions by companies under the Companies Act, 2013 ('Act') and the rules made thereunder on account of the threat posed by Covid-19", circular no. 20/2020 dated May 5, 2020 in relation to "Clarification on holding of annual general meeting (AGM) through video conferencing (VC) or other audio visual means (OAVM)" and Circular no. 02/2021 dated January 13, 2021 (collectively referred to as "MCA Circulars") and Securities and Exchange Board of India ("SEBI") vide its circular no. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 in relation to "Additional relaxation in relation to compliance with certain provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 - Covid-19 pandemic" and circular no. SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021 in relation to "Relaxation from compliance with certain provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 due to the CoVID -19 pandemic" (collectively referred to as "SEBI Circulars") permitted the holding of the AGM through VC / OAVM, without the physical presence of the Members at a common venue. In compliance with the applicable provisions of the Act (including any statutory modification or re-enactment thereof for the time being in force) read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, read with the MCA Circulars, SEBI Circulars and pursuant to Regulation 44 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") the AGM of the Company is being held through VC/OAVM on Wednesday, September 22, 2021 at 12.00 p.m. (IST).

B. PROXY:

Pursuant to the provisions of the act, a member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a member of the company. Since this AGM is being held pursuant to the MCA circulars through VC or OAVM, the requirement of physical attendance of members has been dispensed with. Accordingly, in terms of the MCA circulars and the SEBI circular, the facility for appointment of proxies by the members will not be available for this AGM and hence the proxy form, attendance slip and route map of AGM are not annexed to this notice.

C. AUTHORISED REPRESENTATIVE:

Institutional / Corporate Shareholders (i.e. other than individuals / HUF, NRI, etc.) are required to send a scanned copy (PDF/JPG Format) of its Board or governing body Resolution/Authorization etc., authorizing its representative pursuant to Sections 112 and 113 of the Act, as the case maybe, to attend the AGM through VC / OAVM on its behalf and to vote through remote e-voting.

The said Resolution/Authorization shall be sent to the Scrutinizer by e-mail through its registered e-mail address to at mferraocs@yahoo.com with a copy marked to the Company Secretary at investors.relations@gravissgroup.com not less than 48 (forty eight) hours before the commencement of the AGM i.e. by 12:00 noon on Monday, September 20, 2021.

In case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote at the AGM.

D. ELECTRONIC COPY OF ANNUAL REPORT AND NOTICE OF ANNUAL GENERAL MEETING:

- (a) In line with the MCA Circulars dated May 5, 2020 and January 13, 2021 and SEBI Circulars dated May 12, 2020 and January 15, 2021, the Notice of the AGM along with the Annual Report 2020-21 is being sent only through electronic mode to those Members whose email addresses are registered with the Company / Depositories.
- (b) Members may note that the Annual Report 2020-21 will also be available on the website of the Company at <https://www.gravishhospitality.com/investor-relations.html> and may also be accessed from the relevant section of the website of the Stock Exchange i.e. BSE Limited at www.bseindia.com and website of Link Intime India Private Limited ("LIIFPL") i.e. <https://instavote.linkintime.co.in/>

E. STATEMENT UNDER SECTION 102 OF THE ACT:

- (a) As per the provisions of Clause 3.A.II. of the General Circular No. 20/ 2020 dated May 5, 2020, the matters of Special Business as appearing at Item Nos. 3 to 5 of the accompanying Notice, are considered to be unavoidable by the Board and hence, forming part of this Notice.
- (b) The Explanatory Statement pursuant to Section 102 of the Act setting out material facts concerning the business under Item Nos. 3 to 5 of the Notice are annexed hereto. The relevant details, pursuant to Regulations 26(4) and 36(3) of the SEBI Listing Regulations and Secretarial Standards on General Meetings issued by the Institute of Company Secretaries of India, in respect of the Director/s seeking re-appointment at this AGM is also annexed. Requisite declaration/s have been received from the Director/s for seeking re-appointment.

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F. E-VOTING:

- Pursuant to Section 108 of the Act, rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, Regulation 44 of SEBI Listing Regulations and the MCA Circulars, the Company is pleased to provide the facility to Members to exercise their right to vote, on the resolutions proposed to be passed at AGM, by electronic means.
- The Company has engaged the services of Link Intime India Private Limited (LIPL) to provide the remote e-voting facility on InstaVote and the e-voting system on the date of the AGM on InstaMeet.
- The Company has appointed Mr. Martinho Ferrao, (holding membership no. FCS 6221), Proprietor of M/s. Martinho Ferrao & Associates, Company Secretaries, to act as the Scrutinizer and to scrutinize the entire e-voting process (i.e. remote e-voting and e-voting at the AGM) in a fair and transparent manner.

REMOTE E-VOTING : IMPORTANT DATES		
Cut - Off date [for determining the Members entitled to vote on the resolutions set forth in this notice]	September 16, 2021	
Remote e-voting period [During this period, members of the Company as on the cut-off date may cast their vote by remote e-voting]	Commences from:	9:00 a.m. Sunday September 19, 2021
	End at	5.00 p.m., Tuesday, September 21, 2021 [Remote e-voting module shall be disabled for voting thereafter by LIPL]
URL for remote e-voting :	https://instavote.linkintime.co.in/	

REMOTE E-VOTING INSTRUCTIONS FOR SHAREHOLDERS POST CHANGE IN THE LOGIN MECHANISM FOR INDIVIDUAL SHAREHOLDERS HOLDING SECURITIES IN DEMAT MODE, PURSUANT TO SEBI CIRCULAR DATED DECEMBER 9, 2020

Pursuant to SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode can vote through their demat account maintained with Depositories and Depository Participants only post 9th June, 2021.

Shareholders are advised to update their mobile number and email Id in their demat accounts to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode/ physical mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL	<ul style="list-style-type: none"> If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS "Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

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Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with CDSL	<ul style="list-style-type: none"> Existing user of who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com and click on New System Myeasi. After successful login of Easi / Easiest the user will be also able to see the E Voting Menu. The Menu will have links of e-Voting service provider i.e. NSDL, KARVY, LINKINTIME, CDSL. Click on e-Voting service provider name to cast your vote. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP where the E Voting is in progress.
Individual Shareholders (holding securities in demat mode) & login through their depository participants	<ul style="list-style-type: none"> You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. Once login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
Individual Shareholders holding securities in Physical mode & evoting service Provider is LINKINTIME.	<ol style="list-style-type: none"> Open the internet browser and launch the URL: https://instavote.linkintime.co.in <ul style="list-style-type: none"> Click on "Sign Up" under 'SHARE HOLDER' tab and register with your following details: <ol style="list-style-type: none"> User ID: Shareholders/ members holding shares in physical form shall provide Event No + Folio Number registered with the Company. PAN: Enter your 10-digit Permanent Account Number (PAN) (Members who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable. DOB/DOI: Enter the Date of Birth (DOB) / Date of Incorporation (DOI) (As recorded with your DP / Company - in DD/MM/YYYY format) Bank Account Number: Enter your Bank Account Number (last four digits), as recorded with your DP/Company. <ul style="list-style-type: none"> Shareholders/ members holding shares in physical form but have not recorded 'C' and 'D', shall provide their Folio number in 'D' above Set the password of your choice (The password should contain minimum 8 characters, at least one special Character (@!#\$%&*), at least one numeral, at least one alphabet and at least one capital letter). Click "confirm" (Your password is now generated). Click on 'Login' under 'SHARE HOLDER' tab. Enter your User ID, Password and Image Verification (CAPTCHA) Code and click on 'Submit'. After successful login, you will be able to see the notification for e-voting. Select 'View' icon. E-voting page will appear. Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the 'View Resolution' file link). After selecting the desired option i.e. Favour / Against, click on 'Submit'. A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote.