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## **Board of Directors**

## **Chairman & Non-Executive Director**

Sahibzada Syed Habib-Ur-Rehman

## **Non-Executive Directors**

Nakul Anand Prafull I. Bhuva

Cheruvettolii Kochukoshy Koshy

Rohit C. Mehta

Mahalinga Narayanan

Subrahmoneyan Chandra Sekhar

Ashok K. Tandon

## **BOARD COMMITTEES**

## **Audit Committee**

Rohit C. Mehta Chairman
Prafull I. Bhuva Member
C. K. Koshy Member
M. Narayanan Member
S.C.Sekhar Member

Representative of Permanent Invitee

Statutory Auditors

Rajani Sharma Secretary

## **Investor Services Committee**

S.C.Sekhar Chairman
Nakul Anand Member
Ashok K. Tandon Member
Rajani Sharma Secretary

## **Company Secretary**

Rajani Sharma

## **Auditors**

M/s. Talati & Talati Chartered Accountants Vadodara

## **Registered Office**

WelcomHotel Vadodara

R.C.Dutt Road Vadodara - 390 007

Tel.: 0265-2330033



## **YOUR DIRECTORS**

## S. S. H. Rehman

S.S.H. Rehman, the Chairman of the Company was appointed on the Board of Directors of the Company on March 8, 1996. He was educated at the Osmania University and began his career with the Indian Army, moving over to the hospitality industry in 1975. He has a rich and varied experience of 33 years in the hotel industry. Rehman shoulders the responsibility of hotels' business of ITC Limited.

## **Other Directorships**

| Name of the Company                  | Position                 |
|--------------------------------------|--------------------------|
| ITC Limited                          | Executive Director       |
| International Travel House Limited   | Chairman & Director      |
| Landbase India Limited               | Chairman & Director      |
| Fortune Park Hotels Limited          | Chairman & Director      |
| Srinivasa Resorts Limited            | Vice Chairman & Director |
| Maharaja Heritage Resorts Limited    | Director                 |
| Tourism Finance Corporation of India | Director                 |
|                                      |                          |

Limited

Mumbai International Convention & Exhibition

Centre Limited

Director

Other Committee Memberships

Nii

## **Nakul Anand**

Nakul Anand was appointed a Director on the Board of Directors of the Company on March 10, 1998. He is an Economic Honours graduate from Delhi University. He has a rich experience of 29 years in hotel industry.

## **Other Directorships**

| Name of the Company                | <b>Position</b> |
|------------------------------------|-----------------|
| International Travel House Limited | Director        |
| Fortune Park Hotels Limited        | Director        |
| Srinivasa Resorts Limited          | Director        |
| Bay Islands Hotels Limited         | Director        |
| Maharaja Heritage Resorts Limited  | Director        |
| Adayar Gate Hotels Limited         | Director        |
| Landbase India Limited             | Director        |

#### Other Committee Memberships Nil

## Prafull I. Bhuva

Prafull I. Bhuva was appointed a Director on the Board of Directors of the Company on May 25, 1998. He holds a Bachelor's degree in Chemical Engineering from Kinki University, Osaka, Japan. He has a rich experience of 38 years in Chemical Industry and also in Industrial Relations & Management. He was the President of Federation of Gujarat Industries.



## Other Directorships

Name of the Company Position
Indo-Nippon Chemical Co. Limited Director
Bhuva Holdings Limited Director

Darshan Overseas PTE Limited Director

Other Committee Memberships Nil

## C. K. Koshy

C. K. Koshy was appointed a Director on the Board of Directors of the Company on May 1, 2007. He is Master of Arts in Political Science and Public Administration from Kerala University and qualified for the Indian Administrative Service in 1968. During his distinguished career spanning over 35 years, he held several positions with the Government of Gujarat including Additional Chief Secretary, in the departments of Revenue, Industries and Mines, Tourism and Civil Aviation and Finance and Principal Secretary to the Chief Minister. He also served as Managing Director of the Tourism Corporation of Gujarat, Gujarat State Small Industries Corporation, Girinar Scooters Limited, Sardar Sarovar Narmada Nigam Limited, and as Joint Managing Director of the Gujarat Industrial Investment Corporation.

Koshy also served the Government of India as Joint Secretary and Financial Advisor to the Department of Atomic Energy and as Executive Director of Nuclear Power Corporation Limited, a Pubic Sector Undertaking of the Government of India. At the time of his retirement in February 2005, he was the Chairman of Gujarat State Petroleum Corporation Limited, Gujarat Petronet Limited and Gujarat Energy Research and Management Institute.

#### Other Directorships

Name of the CompanyPositionSurat Textile Mills LimitedSpecial DirectorITI LimitedSpecial Director

Other Committee Memberships N

## Rohit C.Mehta

Rohit C. Mehta was appointed a Director on the Board of Directors of the Company on March 28, 2003. He is a Law Graduate from Bombay University. Mehta is a prominent and successful Industrialist with a wide and varied experience in the management of business and industry. He has the privilege of being Chairman and Managing Director of Rohit Mills Limited for more than 40 years. He has also been the President of Federation of Indian Chamber of Commerce and Industry. He has been on the boards of various other reputed companies. He has been associated with a number of industries, associations, federations and several social, educational, sports and charitable organisations. He has also been the International President of Lions Club International. He is an active promoter of Lionism in India and a recipient of various awards.

## Other Directorships

Name of the CompanyPositionTorrent Cables LimitedChairman & DirectorGRUH Finance LimitedDirectorCama Hotels LimitedDirector



## Other Committee Memberships

Name of the Company
GRUH Finance Limited

Committee
Audit Committee

**Position** Member

## M. Narayanan

M. Narayanan was appointed as Additional Non Executive Director by the Board of Director of the Company on January 10, 2008. His academic qualifications include a post graduation in Commerce, degree in Law, diploma in Business Management and Certified Associated Membership of the Indian Institute of Bankers. He has considerable experience of over four decades in Banking, Project Finance, Administration and related areas.

Narayanan started his career with Reserve Bank of India in 1964 and handled work in various departments of the Bank before moving over to Bank of Baroda in 1969 and continued there till March, 1985. During his tenure he worked in all departments of commercial banking operation and was incharge of large branches of the Bank. He joined Industrial Finance Corporation of India in April, 1985 and had held Senior Management positions. He joined Tourism Finance Corporation of India Limited (TFCI) in October, 1997 as Managing Director and rose to the position of Chairman and Managing Director which position he held till his retirement from TFCI in September, 2006. He was conferred with "Udyog Rattan Award" in the year 2005 by the Institute of Economic Studies, New Delhi for excellence in his performance.

## Other Directorships

Name of the Company
Pride Hotels Limited
Cox & King Limited
Magnum Ventures Limited
Director
Director

## Other Committee Memberships

Name of the CompanyCommitteePositionCox & King LimitedAudit CommitteeMemberMagnum Ventures LimitedAudit Committee & ShareholdersMemberGrievance Committee

## S.C.Sekhar

S.C.Sekhar was appointed a Director on the Board of Directors of the Company on March 24, 1992. A Science graduate from Delhi University and a Member of the Institute of Chartered Accountants of India, Sekhar has a rich experience of 31 years in hotel industry.

#### Other Directorships

| Name of the Company                | Position          |
|------------------------------------|-------------------|
| Landbase India Limited             | Managing Director |
| International Travel House Limited | Director          |
| Fortune Park Hotels Limited        | Director          |
| Srinivasa Resorts Limited          | Director          |
| Bay Islands Hotels Limited         | Director          |
| Maharaja Heritage Resorts Limited  | Director          |
| Adayar Gate Hotels Limited         | Director          |
| CLI3L e-Services Limited           | Director          |
|                                    |                   |



## **Other Committee Memberships**

Name of the Company Srinivasa Resorts Limited International Travel House Limited

Adayar Gate Hotels Limited CLI3L e-Services Limited

Committee
Audit Committee
Audit Committee & Investor
Services Committee
Audit Committee
Audit Committee

Position Chairman Member Member

Member

## Ashok K. Tandon

Ashok K. Tandon was appointed a Director on the Board of Directors of the Company on March 10, 1998. A Law Graduate from Delhi University and a Member of the Institute of Company Secretaries of India, he was practising in Delhi High Court and Supreme Court for 7 years before joining hotels' business of ITC Limited.

Tandon has been associated with the Company since its inception and held responsibility for its Corporate Secretarial activity till 1997.

**Other Directorships** 

Nil

**Other Committee Memberships** 

Nil

Notes: a) Directorships in private limited companies have been excluded

b) Committee Memberships/Chairmanships is in respect of Audit Committee and Investor Services Committee.



## **Report on Corporate Governance**

The Directors present the Company's Report on Corporate Governance for the Financial year ended 31st March, 2008.

## THE COMPANY'S GOVERNANCE PHILOSOPHY

The Company defines Corporate Governance as a systemic process by which companies are directed and controlled to enhance their wealth generating capacity and believes that the governance process should ensure that the companies are managed in a manner that meets stakeholder aspirations and societal expectations.

The Company has complied with all the Mandatory requirements on Corporate Governance laid down by the Stock Exchanges as detailed hereunder:

#### **BOARD OF DIRECTORS**

All statutory and material information are placed before the Board to enable it to discharge its responsibilities effectively.

## Composition

The Board of Directors of the Company consists of eight Non- Executive Directors with four of them being Independent.

The composition of Directors and the attendance at the Board Meetings during the financial year ended 31st March, 2008 and the last Annual General Meeting as also number of other Directorships and Committee Memberships are given below:

| SI.<br>No. | Name of Director | Category                              | No. of<br>Board<br>Meetings<br>attended | Attend-<br>ance at<br>last<br>AGM | No. of<br>other<br>Director-<br>ships<br>(*) | No. of<br>other Committee<br>Memberships/<br>Chairmanships<br>(**) |
|------------|------------------|---------------------------------------|---|-----------------------------------|--|--|
| 1          | S.S.H. Rehman    | Chairman &<br>Non-Executive Director  | 4                                       | Yes                               | 8  | Nil  |
| 2          | Nakul Anand      | Non-Executive Director                | 3                                       | Yes                               | 7  | Nil  |
| 3          | S. C. Sekhar     | Non-Executive Director                | 4                                       | Yes                               | 8  | 5 (including 1<br>as Chairman)                                     |
| 4          | Ashok K. Tandon  | Non-Executive Director                | 4                                       | Yes                               | Nil  | Nil  |
| 5          | Prafull I. Bhuva | Non-Executive<br>Independent Director | 4                                       | Yes                               | 3  | Nil  |
| 6          | C. K. Koshy***   | Non-Executive<br>Independent Director | 4                                       | Yes                               | 2  | Nil  |
| 7          | Rohit C. Mehta   | Non-Executive<br>Independent Director | 4                                       | Yes                               | 3  | 1  |
| 8          | M. Narayanan**** | Non-Executive<br>Independent Director | 1                                       | NA                                | 3  | 3  |

<sup>\*</sup> Excludes Directorships in Private Limited Companies.

<sup>\*\*</sup> Represents Memberships/Chairmanships of Audit Committee and Investor Grievance Committee.

<sup>\*\*\*</sup> Appointed a Director w.e.f. 1st May, 2007.

<sup>\*\*\*\*</sup> Appointed a Director w.e.f. 10th January, 2008.

#### **Board Meetings**

During the year under review, four Board Meetings were held on the following dates: May 1, 2007, July 20, 2007, October 16, 2007, and January 10, 2008.

## **COMMITTEES OF THE BOARD**

The Board of Directors has constituted two Committees of the Board - the Audit Committee and the Investor Services Committee. The role and composition of these Committees, including the number of meetings held and the related attendance, is as follows:

#### A. AUDIT COMMITTEE

#### **Terms of Reference**

The role / terms of reference of the Committee includes the following:-

- Overseeing the Company's financial reporting process and the disclosure of its financial information to ensure that the financial statement is correct, sufficient and credible;
- Recommending the appointment and removal of external auditor, fixation of audit fee and approval for payment for any other services:
- Reviewing with the management the annual financial statements before submission to the Board, focussing primarily on;
  - any changes in accounting policies and practices
  - major accounting entries based on exercise of judgement by management
  - qualifications in the draft audit report
  - significant adjustments arising out of audit
  - the going concern assumption
  - compliance with accounting standards
  - compliances with stock exchange and legal requirements concerning financial statements
  - any related party transactions

- Reviewing with the management, external and internal auditors, the adequacy of internal control systems;
- Reviewing the adequacy of internal audit function, including the structure of internal audit department, staffing and seniority of the official heading the department, reporting structure coverage and frequency of internal audit:
- Discussion with internal auditors on any significant findings and follow-up thereon;
- Reviewing the findings of any internal investigations by the internal auditors into matters where there is suspected fraud or irregularity or a failure of internal control systems of a material nature and reporting the matter to the Board;
- Discussion with external auditors before the audit commences, on nature and scope of audit as well as have post audit discussions to ascertain any area of concern;
- Reviewing the Company's financial and risk management policies;
- Looking into the reasons for substantial defaults in the payment, if any, to the depositors, debentureholders, shareholders (in case of non payment of declared dividends) and creditors;
- Considering such other matters as may be required by the Board;
- Reviewing any other areas which may be specified as role of Audit Committee under the Listing Agreement, Companies Act and other statutes, as amended from time to time.

## Composition

The Audit Committee comprises five Non-Executive Directors, with four of them being Independent Directors. Statutory Auditors are Permanent Invitees to the Audit Committee and the Company Secretary is the Secretary to the Committee. The Chairman of the Committee is a Non-Executive Independent Director.

The names of the Members of the Audit Committee, including its Chairman, are provided elsewhere in the Report and Accounts.