# **58th ANNUAL REPORT 2015-2016**

**HUNDREDS OF PRODUCTS...** 

One Can!





**HINDUSTAN TIN WORKS LIMITED** 

A RECOGNISED STAR EXPORT HOUSE

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# **HTW'S CORPORATE SOCIAL RESPONSIBILITY (CSR)**

# **CONTRIBUTION TOWARDS:**

- Prime Minister Relief Fund for Nepal & Chennai relief work.
- Access to safe Drinking water project in Pataudi, Haryana.
- Skill development training program for enhancing employability of youth and women living in the village of Mangwaki Village, Pataudi, Haryana.
- Education to poor children specially rag pickers and girl children.
- Helping children with special needs.
- Treatment of needy patients.
- Serving Woman and Children in difficult circumstances.



# 58<sup>th</sup> Annual Report 2015-2016

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#### **BOARD OF DIRECTORS**

- 1. Mr. Vijay Kumar Bhatia (Chairman)
- 2. Mr. Sanjay Bhatia (Managing Director)
- 3. Mr. Ashok Kumar Bhatia (Whole time Director)
- 4. Mr. N.P. Sahni (Director)
- 5. Mr. B.L. Khurana (Director)
- 6. Mr. Ramesh Kumar Jain (Director)
- 7. Mr. M.K. Zutshi (Director)
- 8. Mrs. Aarti Sawhney (Director)
- 9. Mr. P.P. Singh (Whole Time Director)

### V.P. (FINANCE) & COMPANY SECRETARY

Mr. Rajat Pathak

#### **AVP (ACCOUNTS) & CFO**

Mr. M.K. Mittal

#### **AUDITORS**

M/s. M.L. Puri & Company Chartered Accountants 407, New Delhi House, Barakhamba Road, New Delhi-110001

#### **COST AUDITORS**

M/s K.S. Bhatnagar & Associates Cost & Management Consultants A-12-A, DDA Fľats, Munirka New Delhi - 110067

#### **SECRETARIAL AUDITOR**

M/s. Gupta Vinod & Company Company Secretaries 107, 1st Floor, C-240, Pandav Nagar, Delhi-110092

#### **BANKERS**

Punjab National Bank State Bank of India Standard Chartered Bank Kotak Mahindra Bank **HDFC** Bank Yes Bank Tata Capital Financial Services Ltd.

#### **SHARE TRANSFER AGENT**

Beetal Financial & Computer Services Pvt. Ltd. Beetal House, 3rd Floor, 99 Madangir, Behind Local Shopping Complex, New Delhi-110062 Ph. No.: 011-29961281, 29961282

#### **REGISTERED OFFICE**

488, Bartan Market, Sadar Bazar, Delhi-110006, Phone No. 011-23679016/3645

#### **CORPORATE OFFICE**

426, DLF Tower -A, Jasola, New Delhi -110025, Phone: - 4999 8888

Website: www.hindustantin.biz E- mail: info@hindustantin.co.in

#### **FACTORY**

V.& PO. Bhigan, Dhatoori Road, Tehsil Ganour, Murthal, Distt. Sonepat (Haryana)-131039

#### **OTHER OFFICES**

- 816, Tulsiani Chambers, Nariman Point, Mumbai
- KN/B, 16 & C-10, Gali No. 10 Anand Parbat Indl. Area, New Delhi





# **DIRECTORS' REPORT**

Dear Shareholders.

Your Directors have great pleasure in presenting the 58th Annual Report together with the Audited Annual Accounts of the Company for the financial year ending 31st March 2016.

#### **FINANCIAL RESULTS**

The performance of the Company for the financial year ended 31st March, 2016 is summarized below:

|   | (Rupee    | s in Lacs) |
|---|-----------|------------|
|   | 2015-2016 | 2014-2015  |
| Profit before Interest, Depreciation, & Tax | 3619.85   | 3093.60    |
| ess:  |           |            |
| Financial Costs                             | 948.26    | 1044.76    |
| Depreciation and Amortization expense       | 785.56    | 728.60     |
| Provision for Tax (including Wealth Tax)    | 427.50    | 452.20     |
| Deferred Tax                                | 56.27     | 12.05      |
| Profit after Tax                            | 1402.26   | 855.99     |
| .dd: Balance brought forward                | 6037.24   | 5406.42    |
| alance available for appropriation          | 7439.50   | 6262.41    |
| ess: Appropriations:                        |           |            |
| Dividend (Incl. Div. Tax)                   | 125.17    | 125.17     |
| Transfer to General Reserve                 | 100.00    | 100.00     |
| alance carried forward                      | 7214.33   | 6037.24    |
|   |           |            |

#### **DIVIDEND**

Your Directors are pleased to recommend a dividend @ Rs. 1.00 per Equity Share (10%) on the paid up capital of the Company for the year 2015-16, which if approved at the forthcoming AGM, will be paid to all those Equity Shareholders whose names appear (i) As Beneficial Owners as at the end of the business hours on 20th September, 2016 as per the list to be furnished by the depository in respect of the shares held in electronic form and, (ii) As member in the Register of Members of the Company after giving effect to all valid shares transfers in physical form lodged with the Company on or before 20th September, 2016. Your Directors also proposed to carry Rs. 1 crores to its General Reserve.

#### **OPERATIONS**

Your Company could achieve turnover of Rs.29795.00 lacs as against the previous year's turnover of Rs. 31768.08 lacs i.e. a Decrease of Rs. 1973.08 lacs (6.21%). The Company has been successful in increasing its export sales from Rs. 6809.62 lacs in previous year to Rs. 7273.93 lacs in current year i.e. an increase of Rs. 464.31 lacs (6.82%).

Your Company has achieved PAT of Rs. 1402.26 lacs as against the previous year of Rs. 855.99 lacs i.e. an increase of Rs. 546.27 lacs (63.82%)

The Company has earned Rs. 9.17 Crores as Profit on Sale of JV Shares/ SBI Bonds/PNB shares during the Financial Year 2015-16 & shown the same as "Exceptional items- Profit from sale of shares" in Profit Loss a/c.

### **DIRECTORS**

In terms of the provisions of Section 152 of the Companies Act, 2013 and Articles of Association of the Company Mr. Sanjay Bhatia retires at the ensuing Annual General Meeting and being eligible, has offered himself for re-appointment.

The Board of Directors of the Company has a healthy blend of executive and non executive Directors which ensures the desired level of independence in functioning and decision making.

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All the non executive Directors are eminent professional and bring in wealth of expertise and experience for directing the management of the Company.

## **DIRECTORS' RESPONSIBILITY STATEMENT**

Pursuant to the requirement under Section 134 (3) (c) of the Companies Act, 2013 with respect to directors' responsibility statement, it is hereby confirmed that: -

- (a) In the preparation of the Annual Accounts, the applicable accounting standards have been followed alongwith proper explanation relating to material departures, if any.
- (b) The Directors have selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company as at 31st March, 2016 and of the profit of the Company for that period.
- (c) We had taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act, 2013 for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities.
- (d) We had prepared the Annual Accounts on a going concern basis: and
- (e) We had laid down internal financial controls to be followed by the Company and that such internal financial controls are adequate and were operating effectively.
- (f) We had devised proper systems to ensure compliance with the provisions of all applicable laws and that such systems were adequate and operating effectively.

#### MANAGEMENT DISCUSSION AND ANALYSIS REPORT

A report in the form of Management Discussion and Analysis as per Part B of Schedule V of Regulation 34(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations, 2015), as a part of this report is annexed hereto as Annexure - I.

#### **RISK MANAGEMENT**

The Company has in place a Risk Management Policy which was reviewed by the Audit Committee and approved by the Board of Directors of the Company in its meeting held on 30th May, 2016. The Policy provides for a robust risk management framework to identify and assess risks such as operational, strategic, financial, security, property, regulatory, reputational and other risks and put in place an adequate risk management infrastructure capable of addressing these risks.

#### LOANS AND INVESTMENTS BY THE COMPANY

Details of loans and investments, if any, made by the Company are given in notes to the financial statements.

#### **DEPOSITS**

During the year under review, the company has not accepted any deposit under Section 76 of the Companies Act, 2013 read with Companies (Acceptance of Deposits) Rules, 2014.

#### **CORPORATE GOVERNANCE**

A report on Corporate Governance, along with a certificate from the Statutory Auditors of the Company detailing the compliance of Corporate Governance norms as enumerated in Part C of Schedule V of Regulation 34(3) of Listing Regulations, 2015 with the Stock Exchanges, is annexed as Annexure - II.

#### CODE OF CONDUCT FOR DIRECTORS AND SENIOR MANAGERIAL PERSONNEL

The Company has laid down a code of conduct for the Board Members and Senior Managerial Personnel of the Company. All Board Members and Senior Managerial Personnel have affirmed compliance with the Code of Conduct for the year 2015-2016. A declaration signed by Mr. Sanjay Bhatia, Managing Director, as to the compliance of the Code of Conduct by the Board Members and Senior Managerial personnel has been placed before the Board at its meeting held on 11th August, 2016, is enclosed as Annexure-III.

#### **VIGIL MECHANISM**

The Company has in place a whistle blower policy, to support the Code of Business Ethics. This policy documents the Company's commitment to maintain an open work environment in which employees,

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consultants and contractors are able to report instances of unethical or undesirable conduct, actual or suspected fraud or any violation of Company's Code of Business Ethics at a significantly senior level without any fear of rejection. Individuals can raise their concerns by an e-mail, or telephone or direct interaction or by a letter to the Chairman of the Audit Committee of the Company. The Policy on vigil mechanism and whistler blower policy may be accessed on the Company's website at the link: http://www.hindustantin.biz/vigil-mechanism.html and it duly forms a part of corporate governance.

#### **DISCLOSURES**

The CEO and Chief Financial Officer (CFO) have furnished to the Board in its meeting held on 30th May, 2016 a certificate with regard to the financial statements and other matters of the Company as on 31st March 2016 as required under Part B of Schedule II of Regulation 17 (8) of Listing Regulations, 2015.

No material penalty or stricture was imposed on the Company by any statutory authority for non-compliance on matter related to capital markets, during the last three years.

The Company is complying with all the mandatory requirements of the Listing Regulations of Stock Exchanges on 'Corporate Governance'.

## SIGNIFICANT AND MATERIAL ORDERS PASSED BY THE REGULATORS OR COURTS

There are no significant and material orders passed by the Regulators/or Courts which would impact the going concern status of the Company and its future operations.

#### **AUDITORS**

M/s M. L. Puri & Co., Chartered Accountants, Statutory Auditors of the Company, hold office until the conclusion of the forthcoming Annual General Meeting and being eligible offer themselves for re-appointment. The Company has received intimation to the effect that their re-appointment, if made would be within the prescribed limits under Section 141(3) (g) of the Companies Act, 2013 and also that they are not otherwise disqualified within the meaning of Section 139 & 141 of the Companies Act, 2013, for such appointment.

#### **COST AUDITORS**

The Company has appointed M/s K.S. Bhatnagar & Associates, Cost Accountants for conducting cost audit of the Company for the financial year ending 31st March, 2017. For the financial year 2014-15, the Cost Auditor has duly filed the Cost Audit Report as per details below:-

Financial year Due date of filing Date of filing 2014-15 29.09.2015 28.09.2015

#### **SECRETARIAL AUDITOR**

Pursuant to the provisions of Section 204 of the Companies Act, 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, the Company has appointed M/s Gupta Vinod & Company, Practicing Company Secretaries, as secretarial auditor of the Company for the financial year ended March 31, 2016, to conduct the Secretarial Audit of the Company and their report is annexed herewith as Annexure - IV and this report does not contain any qualification, reservation or adverse remark.

#### CORPORATE SOCIAL RESPONSIBILITY (CSR)

During the year under review, the Board of Directors on recommendation of the CSR Committee formulated the CSR policy of the Company. The CSR activities of the Company are implemented in accordance with the core values viz. protecting stakeholder interests, grow in a socially and environmentally responsible way and striving towards inclusive development.

The Company has identified some important areas of engagement which are as under:

- Eradicating hunger, poverty and malnutrition, promoting preventive health care and sanitation and making available safe drinking water;
- Promoting education, including special education and employment enhancing vocation skills especially among children women, elderly, and the differently abled and livelihood enhancement projects;
- Promoting gender equality, empowering women, setting up homes and hostels for women and orphans, setting up old age homes, day care centre and such other facilities for senior citizen and measures for reducing inequalities faced by socially and economically backward groups;



- Ensuring environment sustainability, ecological balance, protection of flora and fauna, animal, welfare, agro forestry, conservation of natural resources and maintain quality of soil, air and water;
- Protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art; setting up public libraries; promotion and development of traditional arts and handicrafts;
- Measures for the benefits of armed forces veterans, war widows and their dependents;
- Training to promote rural sports, nationally recognized sports, Paralympics sport and Olympic sports;
- Contribution to the Prime Minister's National Relief Fund or any other fund set up by the Central Government for socio-economic development and relief and welfare of the Scheduled Casts, the Scheduled Tribes, other backward classes, minorities and women;
- Contributions or funds provided to technology incubators located within academic institutions which are approved by the Central Government;
- Rural development projects.

Details of CSR policy forming part of annual report is annexed as Annexure - V

#### INTERNAL CONTROL SYSTEM AND THEIR ADEQUACY

Your company believes in formulating adequate and effective internal control system and implementing the same to ensure that assets and interests of the Company are safeguarded and reliability of accounting data and accuracy are ensured with proper checks and balances. The internal control system is improved continuously to meet the changes in business conditions and statutory and accounting requirements as required from time to time.

The Audit Committee of the Board of Directors actively reviews the adequacy and effectiveness of internal control system and suggests improvements for strengthening them. The Company has a robust Management information system which is an integral part of the control mechanism.

The Audit Committee of Board of Directors, Statutory Auditors and the Business Heads are periodically apprised of the internal audit findings and corrective actions taken.

#### **CREDIT RATING**

The Company has recently obtained credit rating from ICRA, which is "A-" for long term and "A2+" for short term (revised).

The rating derives strength from the Company's significant presence in India's Can Manufacturing sector, technologically advanced operations, proven management capability.

#### REMUNERATION

Disclosure pursuant to Section 197(12) of Companies Act, 2013 and Rule 5 of Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 is provided below:

(i) The ratio of the remuneration of each Director to the median remuneration of the employees of the Company for the year 2015-16:

| Directors              | Nature of Directorship                   | Ratio  |
|------------------------|--|--------|
| Mr. Vijay Kumar Bhatia | Whole Time Director                      | 19.4:1 |
| Mr. Sanjay Bhatia      | Managing Director                        | 45.6:1 |
| Mr. Ashok Kumar Bhatia | Whole Time Director                      | 22.6:1 |
| Mr. Ramesh Kumar Jain  | Non-executive Independent Director 0.6:1 |        |
| Mr. Bihari Lal Khurana | Non-executive Independent Director 0.7:1 |        |
| Mr. M. K. Zutshi       | Non-executive Independent Director       | 0.4:1  |
| Mr. Nand Prakash Sahni | Non-executive Independent Director 0.6:1 |        |
| Mrs. Aarti Sawhney     | Non-executive Independent Director 0.4:1 |        |
| Mr. Prit Pal Singh     | Whole Time Director 8.0:1                |        |

<sup>\*</sup>computed based on annualized remuneration.



(ii) the percentage increase in remuneration of each Director, Chief Financial Officer, Chief Executive Officer, Company Secretary in the financial year:

The annual increase in the salary of Managing Director, Whole Time Director, Company Secretary and CFO is as below:

| Name                   | Designation                         | Annual Increase                            | Percentage |
|------------------------|-------------------------------------|--|------------|
| Mr. Sanjay Bhatia      | Managing Director                   | From Rs.59,19,600/-<br>to Rs. 65,46,726/-  | 10.6 %     |
| Mr. Vijay Kumar Bhatia | Whole Time Director                 | From Rs.27,57,240/-<br>to Rs 27,82,080/-   | 0.9 %      |
| Mr. Ashok Kumar Bhatia | Whole Time Director                 | From Rs.19,91,340/-<br>to Rs. 32,42,080/-  | 62.8 %     |
| Mr. P.P. Singh         | Whole Time Director                 | From Rs. 10,68,000/-<br>to Rs. 11,54,400/- | 8.1 %      |
| Mr. Rajat Pathak       | VP (Finance) &<br>Company Secretary | From Rs. 20,38,800/-<br>to Rs. 22,00,080/- | 7.9%       |
| Mr. M. K. Mittal       | AVP (Accounts) & CFO                | From Rs. 13,28,040/-<br>to Rs. 14,43,240/- | 8.7%       |

- (iii) the percentage increase in the median remuneration of employees in the financial year: 10.70%
- (iv) the number of permanent employees on the rolls of Company: 445 (Four hundred and Forty Five), as on 31 March, 2016.
- (v) average percentile increase already made in the salaries of employees other than the managerial personnel in the last financial year and its comparison with the percentile increase in the managerial remuneration and justification thereof and point out if there are any exceptional circumstances for increase in the managerial remuneration:

The average increase in the remuneration\* of employees was 10.88% other than the managerial personnel in the last financial year whereas the average increase in the remuneration of managerial personnel was 26.86% thus there was not any exceptional circumstances for increase in the managerial remuneration

- \*It does not include incentive bonus, leave encashment, gratuity, ex gratia being onetime payment/based on net profit/production performance/payments to LIC of India.
- (vi) Affirmation that the remuneration is as per the Remuneration Policy of the Company: The remuneration is as per the Remuneration Policy of the Company.

## TRANSFER OF UNCLAIMED DIVIDEND TO INVESTOR EDUCATION AND PROTECTION FUND

Adhering to the provisions of Companies Act, 2013, relevant amounts which remained unpaid or unclaimed for periods of 7 years have been transferred by the Company, from time to time on or before due date to the Investor Education and Protection Fund.

# DISCLOSURE UNDER THE SEXUAL HARASSMENT OF WOMAN AT WORKPLACE (PREVENTION AND REDRESSAL) ACT, 2013

The Company has been employing women employees in various cadres within its premises. The Company has in place a policy against Sexual Harassment in line with the requirements of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. There was no complaint received from any employee during the financial year 2015-16 and hence no complaint is outstanding as on 31st March, 2016.



#### **PERSONNEL**

Particulars of employees as required under the provisions of Rule 5(2) & (3) of the Companies (Appointment & Remuneration of Managerial Personnel) Rules, 2014, is not provided as there are no employees covered under it.

# PARTICULARS IN RESPECT OF CONSERVATION OF ENERGY, TECHNOLOGY AND FOREIGN EXCHANGE EARNINGS AND OUTGO.

The information in accordance with the provisions of Clause (m) of Sub-Section (3) of Section 134 of the Companies Act, 2013 read with the Companies (Accounts) Rules, 2014 are forming part of the Directors' Report for the year ended 31st March, 2016 is given in Annexure - VI.

#### **RELATED PARTY TRANSACTIONS**

All related party transactions entered into by the Company during the year were on an arm's length basis and were in the ordinary course of business. There are no materially significant Related Party Transactions made by the Company with promoters, directors, key managerial personnel or other designated persons which may have potential conflict with the interest of the Company at large.

All related party transactions that were entered into during the financial year were on an arm's length basis. Details of such transactions are given in the Annexure - VII to this report.

Further the following related persons was resigned during the financial year 2015-16.

| S.No. | Name              | Designation                              | Related to   |
|-------|-------------------|--|--|
| 1.    | Mr. Atit Bhatia   | Sr. Vice President<br>(w.e.f 31.07.2015) | Son of Mr. Sanjay Bhatia, Managing Director        |
| 2.    | Mr. Gaurav Bhatia | Sr. Vice President<br>(w.e.f 1.10.2015)  | Son of Mr. Vijay Kumar Bhatia, Whole-time Director |

#### **EXTRACT OF ANNUAL RETURN**

The details forming part of the extract of the Annual Return in form MGT-9 is annexed herewith in Annexure -VIII.

#### **BADDI LAND**

The District Collector, Solan issued a Show Cause Notice to the Company under Section 118 of the H.P. Tenancy and Land Reforms Act. It was alleged that the Company has violated the terms and conditions of the Section 118 of the H.P. Tenancy and Land Reforms Act. The Collector held that the Company has violated the provisions of Section 118 of the H.P. Tenancy and Land Reforms Act, therefore, ordered the vestment of the property in favour of the State of H.P. Being aggrieved, the Company has filed the appeal with Divisional Commissioner, Shimla and date of hearing is awaiting

#### **ACKNOWLEDGEMENT**

The Board wishes to place on record with deep sense of satisfaction, their appreciation for the high degree of professionalism, commitment and dedication displayed by employees at all levels and the guidance, cooperation and assistance extended to the Company by its Bankers, Shareholders, Customers and Suppliers.

For & on behalf of Board

Place: New Delhi
Date: 11th August, 2016

(SANJAY BHATIA)
Chairman