



# **HIPOLIN LIMITED**

**TWENTY FOURTH ANNUAL REPORT  
2016 - 2017**



## ANNUAL REPORT 2016-2017

### 24<sup>th</sup> Annual Report

<b>Board of Directors:</b>	Shri Bhupendra J. Shah	Chairman
	Shri Jaykumar J. Shah	Vice- Chairman
	Shri Shailesh J. Shah	Managing Director
	Shri Bharat J. Shah	Whole Time Director & CFO
	Shri Subhash J. Shah	Whole time Director
	Smt. Nitaben B. Shah	Independent Director
	Shri Ajay R. Gandhi	Independent Director
	Shri Umesh P. Mehta	Independent Director
	Shri Virendra B. Shah	Independent Director
	Shri Narendra N. Shah	Independent Director (upto 09.11.2016)
	Shri Nirav D. Shah	Independent Director (w.e.f. 07.02.2017)

**Company Secretary:** Ms. Apexa A. Panchal

**Bankers:** The Kalupur Commercial Co-operative Bank Ltd  
HDFC Bank Ltd.  
Yes Bank Ltd.

**Auditors:** M/s. Harish S. Patel & Co., Chartered Accountants, Ahmedabad.

**Registered Office & Factory:** A/1/1, Nilkanth Ind. Estate, Sanand-Viramgam Highway,  
Nr Iyava Bus Stand, Via Virochannagar ( P. O.) Ta. : Sanand,  
Dist.: Ahmedabad-382170  
Phone No.: (02717) 284202

**Corporate Office:** 45, "Madhuban", 4<sup>th</sup> Floor, Nr Madalpur Garnala,  
Ellisbridge, Ahmedabad – 380006.  
Phone No.: (079) 26447730-31

**Email Id:** hipolin@hipolin.com , cs@hipolin.com  
csapexapanchal@gmail.com

**Website:** www.hipolin.com

**Share Transfer Agent:** Link Intime India Private Limited  
C-101, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai – 400 083.  
Tel No : +91 22 49186270 Fax: +91 22 49186060  
E-mail id : [rnt.helpdesk@linkintime.co.in](mailto:rnt.helpdesk@linkintime.co.in)  
Website : [www.linkintime.co.in](http://www.linkintime.co.in)

#### **Ahmedabad Unit:**

5<sup>th</sup> Floor, 506 to 508, Amarnath Business Center-I (ABC-I),  
Beside Gala Business center, Nr. St. Xavier's College Corner,  
Off C.G. Road, Navrangpura, Ahmedabad – 380009.  
Phone No.: 079-26465179  
Email Id.: [ahmedabad@linkintime.co.in](mailto:ahmedabad@linkintime.co.in)

# HIPOLIN LIMITED

## NOTICE

**NOTICE** is hereby given that the Twenty Fourth Annual General Meeting of the Members of **HIPOLIN LIMITED** will be held at **A/1/1, Nilkanth Ind. Estate Sanand -Viramgam Highway, Near Iyava Bus Stand, Via. Virochannagar, Ta:Sanand, Dist. : Ahmedabad-382170** on **Friday, 29<sup>th</sup> September, 2017 at 2.00 p. m.** to transact the following business.

### **ORDINARY BUSINESS :**

1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2017 including Audited Balance Sheet as at March 31, 2017, the statement of Profit & Loss and Cash Flow Statement for the year ended on that date and the reports of the Board of Directors ("the Board") and Auditors thereon.
2. To appoint a Director in place of **Shri Bhupendra J. Shah** (DIN 00325446), who retires by rotation and being eligible, offers himself for reappointment.
3. To appoint a Director in place of **Shri Subhash J. Shah** (DIN 02623088), who retires by rotation and being eligible, offers himself for reappointment.
4. To appoint Statutory Auditors of the Company and to fix their remuneration

To consider and if thought fit, to pass the following Resolution as an **Ordinary Resolution:**

**"RESOLVED THAT** pursuant to the provisions of the Section 139 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") and the Companies (Audit and Auditors) Rules, 2014, as amended from time to time, M/s. Borkar & Muzumdar., Chartered Accountants (ICAI Firm Registration No. 101569W), Mumbai be and is hereby appointed as the Auditors of the Company in place of retiring auditors M/s Harish S. Patel & Co., Chartered Accountants, (ICAI Firm Registration No.103551W), to hold office from the conclusion of this Annual General Meeting ("AGM") till the conclusion of the 29th AGM, subject to ratification of such appointment by the shareholders at every AGM."

**"RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorized to fix their remuneration and reimbursement of out of pocket expenses."

### **SPECIAL BUSINESS :**

5. **APPOINTMENT OF SHRI NIRAV D. SHAH (DIN: 07711357) AS AN INDEPENDENT DIRECTOR:**

To consider and if thought fit, to pass the following Resolution, with or without modification, as an **Ordinary Resolution:**

**"RESOLVED THAT** pursuant to the provisions of Sections 149, 152 read with Schedule IV and all other applicable provisions of the Companies Act, 2013 ("the Act") and the Companies (Appointment and Qualification of Directors) Rules, 2014 as amended from time to time and SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015 ("Listing Regulations"), Shri Nirav D. Shah (DIN: 07711357), who was appointed as an Additional Director in the meeting of the Board

## **ANNUAL REPORT 2016-2017**

of Directors of the Company pursuant to the provisions of Section 161(1) of the Act and the Articles of Association of the Company and holds office upto the date of this Annual General Meeting and in respect of whom the company has received a notice in writing under section 160(1) of the Act from a Member, proposing his candidature for the office of a Director of the Company, be and is hereby appointed as an Independent Director of the Company, not liable to retire by rotation and to hold office for 5 (five) consecutive years for a term from 7<sup>th</sup> February, 2017 to 6<sup>th</sup> February, 2022.

**May 26, 2017**  
**HIPOLIN LIMITED**  
**CIN : L24240GJ1994PLC021719**

**By Order of the Board,**  
**For HIPOLIN LIMITED,**

**Registered Office:**  
**A/1/1, Nilkanth Ind. Estate,**  
**Sanand-Viramgam Highway,**  
**Nr. Iyava Bus Stand,**  
**Via Virochannagar (P. O.)**  
**Ta. : Sanand, Dist.: Ahmedabad-382170.**

**Apexa Panchal**  
**Company Secretary**  
**ACS-35725**

# HIPOLIN LIMITED

## NOTES :

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT 24<sup>th</sup> ANNUAL GENERAL MEETING ("AGM" OR "meeting") OF THE COMPANY IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND A PROXY NEED NOT BE A MEMBER OF THE COMPANY. The instrument appointing proxy should, however, be deposited at the Registered Office of the company not later than 48 hours before the commencement of the meeting. A person can act as a proxy on behalf of members not exceeding 50(fifty) and holding in aggregate not more than 10% of the total share capital of the company carrying voting rights. In case the proxy is proposed to be appointed by a member holding more than 10% of the total share capital of the company carrying voting rights then such proxy cannot act as a proxy for any other person.
2. The Register of Members and Share Transfer Books of the Company will remain closed from, Monday September 25, 2017 to Friday, September 29, 2017 (both days inclusive) for the purpose of Annual General Meeting.
3. The Statement pursuant to Section 102(1) of the Companies Act, 2013 and/ or Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, in respect of item No.5 is annexed hereto and forms part of this Notice.
4. In terms of provisions of Section 125 of the Companies Act, 2013 (Section 205 of Companies Act, 1956), the amount of dividend remaining unpaid or unclaimed for a period of 7(seven) years from the date of its transfer to the Company's Unpaid Dividend Account, is required to be transferred to the Investor Education and Protection Fund, set up by the Government of India and no payment shall be made in respect of any such claims by the Fund. Accordingly, the unclaimed dividend in respect of financial year 2009-10 of the Company will be due for transfer to the said Fund in October, 2017. The shareholders who have not encashed their dividend warrants for financial year 2009-10 are requested to contact Registrar and Transfer Agents or Company Secretary, at the Company's Corporate Office.
5. Members holding shares in electronic form are requested to intimate any changes in their registered address, name, PAN details, etc. to their depository participants with whom they are maintaining their demat account. Members holding shares in physical form are requested to intimate any such changes to the Company or its RTA (M/s Link Intime India Pvt. Ltd.)
6. Members who hold shares in dematerialized form are requested to write their client ID and DP ID numbers and those who hold shares in physical form are requested to write their folio number in the attendance slip for attending the meeting.
7. Members are requested to bring their attendance slip duly filled in along with their copy of the Annual Report to the meeting.
8. Electronic Copy of the Annual Report for 2016-17 along with the Notice of the 24<sup>th</sup> Annual General Meeting of the Company, inter-alia, including the Remote e-voting instructions, Attendance Slip and the Proxy Form are being sent to all the members whose email IDs are registered with the Company/Depository Participant(s) for communication purpose unless any member has requested for a hard copy of the same. For members, who have not registered their email address, physical copy of the Annual Report for 2016-17 along with of

## ANNUAL REPORT 2016-2017

Notice of the 24<sup>th</sup> Annual General Meeting of the Company, inter-alia, including the Remote e-voting instructions, Attendance Slip and the Proxy Form are being sent by the permitted mode. The said notice is also displayed on the Company's website viz [www.hipolin.com](http://www.hipolin.com) and on the website of the remote e-voting agency (Central Depository Services (India) Limited) i.e. [www.evotingindia.com](http://www.evotingindia.com).

9. Only registered members of the Company or any proxy appointed by such registered member may attend the Annual General Meeting as provided under the provisions of the Companies Act, 2013.
10. The Securities Exchange Board of India (SEBI) has mandated the submission of the Permanent Account Number (PAN) by every participant in the securities market. Members holding shares in the electronic form are, therefore requested to submit their PAN to their Depository Participant. Members holding shares in physical form shall submit their PAN details to the Company.
11. A Route Map showing the Directions to reach the venue of the 24<sup>th</sup> Annual General Meeting is attached with the Notice as per the requirement of Secretarial Standard-2 on General Meeting.
12. Corporate members intending to send their authorized representatives to attend the meeting, pursuant to Section 113 of the Companies Act, 2013 are requested to send a certified copy of the Board Resolution/ Authorization together with specimen signatures, authorizing their representative to attend and vote on their behalf at the meeting.
13. Members desiring to seek information on Annual Accounts to be explained at the meeting are requested to send their queries at least ten days before the date of the meeting so that the information can be made available at the meeting.
14. Relevant documents referred to in the accompanying Notice are open for inspection by the Members at the Registered Office of the Company on all working days, except Saturdays, between 03.00 p.m. and 05.00 p.m. upto the date of Annual General Meeting of the Company.
15. Voting Through Electronic Means:
  - I. In terms of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies(Management and Administration) Rules, 2014, as substituted by the Companies(Management and Administration) Rules, 2014 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide members the facility to exercise their right to vote on resolutions proposed to be considered at the 24<sup>th</sup> Annual General Meeting (AGM) by electronic means and business may be transacted through remote e-Voting services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-Voting") will be provided by the Central Depository Services (India) Limited.
  - II. The facility for voting through ballot paper shall be made available at the AGM and the members who have not cast their vote by remote e-voting shall be able to exercise their right to vote at the meeting through ballot paper.
  - III. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

## HIPOLIN LIMITED

- IV. Equity shareholders shall have one vote per share as shown against their shareholding. The shareholders can vote for their entire voting rights as per their discretion.
- V. The Remote e-voting period commences on Tuesday, September 26, 2017 at 9:00 a.m. and ends on Thursday, September 28, 2017 at 5:00pm. During this period, Members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of September 22, 2017, may cast their votes electronically. The e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by shareholder, the shareholder shall not be allowed to change it subsequently.

### The instruction for shareholders voting electronically are as under:

- (i) The voting period begins on Tuesday, September 26, 2017 at 9:00a.m. and ends on Thursday, September 28, 2017 at 5:00pm. During this period, Members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of Friday, September 22, 2017, may cast their votes electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- (iii) Click on Shareholders.
- (iv) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

	<b>For Members holding shares in Demat Form and Physical Form</b>
PAN	<p>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> <li>Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number which is printed on Address stickers/mail indicated in the PAN field.</li> </ul>
DOB Dividend Bank Details	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.</p> <p>If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).</p>

## ANNUAL REPORT 2016-2017

- (viii) After entering these details appropriately, click on “SUBMIT” tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN No. **170819057** for the Hipolin Limited on which you choose to vote.
- (xii) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xv) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on “Click here to print” option on the Voting page.
- (xvii) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) **Shareholders can also cast their vote using CDSL's mobile app m- Voting available for android based mobile phones. The m- Voting app can also be downloaded from Google Play Store. Please follow the instructions as prompted by the mobile app while voting on your mobile phones.**
- (xivv) **Note for Non – Individual Shareholders and Custodians**
  - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

## HIPOLIN LIMITED

- After receiving the login details a compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
- The list of accounts should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

- VI. A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper.
- VII. Shri Gaurang Shah, Practicing Company Secretary (Membership No. ACS 38703 and Certificate of Practice No. 14446) has been appointed as the Scrutinizer to scrutinize the Remote e-voting and the poll process at the Annual General Meeting in a fair and transparent manner.
- VIII. The scrutinizer shall after the conclusion of voting at the AGM, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of atleast two witnesses not in the employment of the Company and shall make, not later than 48 hours from the conclusion of the AGM, a Consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, and submit the same to the Chairman or any Director of the Company authorized by the Chairman, who shall countersign the same.
- IX. The Results shall be declared forthwith on receipt of consolidated report from the Scrutinizer. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website [www.hipolin.com](http://www.hipolin.com) and on the website of CDSL and shall also be communicated to the BSE Limited.
16. This notice has been updated with the instructions for voting through electronic means as per the amended Rules, 2015.