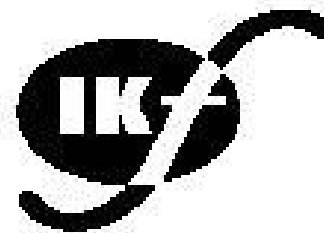


# ***IKF FINANCE LIMITED***



***26<sup>th</sup> Annual Report  
2016-2017***

# IKF FINANCE LIMITED

CIN : U65992AP1991PLC012736



## **BOARD OF DIRECTORS**

Mr. V.G.K. Prasad  
Mrs. V. Indira Devi  
Mrs. K. Vasumathi Devi  
Dr. Satyanand Sinha Chunduri  
Dr. Prasad J. Athota  
Mr. N. Haranadh  
Mr. S. Veerabhadra Rao  
Mr. P.S.V. Prasada Rao  
Mr. K. Satyanarayana Prasad  
Mr. Vishal Kumar Gupta  
Mrs. D. Vasantha Lakshmi  
Mr. Ch. V. Rama Rao

Managing Director  
Whole Time Director  
Executive Director  
Director  
Director (Upto 13-01-2017)  
Independent Director  
Independent Director  
Independent Director (Upto 13-01-2017)  
Independent Director  
Nominee Director  
Alternate Director to Dr. Satyanand Sinha Chunduri  
Alternate Director to Dr. Prasad J. Athota (Upto 13-01-2017)

## **KEY MANAGEMENT PERSONS:**

Mr. K.P. Venkatesh  
Mr. S. Kiran Kumar  
Mrs. S. Shruthi  
Mr. Ch. Srinivasa Rao Rao

Chief Executive Officer  
Chief Financial Officer (upto 25-05-2016)  
Company Secretary (upto 14-05-2016)  
Company Secretary (from 16-06-2016)

## **BOARD COMMITTEES**

### **Audit Committee**

Mr. S. Veerabhadra Rao  
Mr. N. Haranadh  
Mr. K. Satyanarayana Prasad  
Mr. Vishal Kumar Gupta

### **Stakeholders Relationship Committee**

Mr. N. Haranadh  
Mr. K. Satyanarayana Prasad

### **Independent Directors Committee**

Mr. K. Satyanarayana Prasad  
Mr. N. Haranadh  
Mr. S. Veerabhadra Rao

### **Management Committee**

Mr. V.G.K. Prasad  
Mr. S. Veerabhadra Rao  
Mrs. K. Vasumathi Devi

### **Corporate Social Responsibility Committee**

Mr. S. Veerabhadra Rao  
Mr. V.G.K. Prasad  
Mr. Vishal Kumar Gupta

### **Nomination & Remuneration Committee**

Mr. K. Satyanarayana Prasad  
Mr. S. Veerabhadra Rao  
Mr. N. Haranadh  
Mr. Vishal Kumar Gupta

### **Asset Liability Management Committee**

Mr. V.G.K. Prasad  
Mr. S. Veerabhadra Rao  
Mrs. K. Vasumathi Devi  
Mr. Vishal Kumar Gupta

### **Risk Management Committee**

Mr. V.G.K. Prasad  
Mr. S. Veerabhadra Rao  
Mrs. K. Vasumathi Devi  
Mr. Vishal Kumar Gupta

# IKF FINANCE LIMITED

CIN : U65992AP1991PLC012736



## SHARE TRANSFER AGENTS

M/s.Bigshare Services Private Limited  
306, 3rd Floor, Right Wing, Amrutha Ville,  
Opp. Yashoda Hospital, Rajbhavan Road,  
Somajiguda, Hyderabad - 500 082.

## DEBENTURE TRUSTEES:

Catalyst Trusteeship Limited  
GDA House, Plot No. 85,  
Bhusari Colony (Right), Paud Road  
Pune - 411 038

Milestone Trusteeship Services (P) Ltd  
602, Hallmark Business Plaza,  
Sant Dyaneshwar Marg,  
Bhandra (East), Mumbai - 400051

## STATUTORY AUDITORS

**M/s.S.R.BATLIBOI & Co. LLP**  
Chartered Accountants  
14th Floor, The Ruby,  
29 Senapati Bapat Marg, Dadar (West)  
Mumbai -400028, India

## INTERNAL AUDITORS

**M/s.BRAHMAYYA & Co.**  
Chartered Accountants  
No 33-25-33/3, Govinda Rajulu Naidu Street,  
Suryaraopet, Vijayawada-520010  
Andhra Pradesh, India

## REGISTERED OFFICE

# 40-1-144, Corporate Centre,  
M.G. Road, Labbipet  
Vijayawada - 520 010.

## CORPORATE OFFICE

# 6-3-902/A, 4th Floor, Central Plaza,  
Near Yashoda Hospital,  
Raj Bhavan Road, Somaji guda,  
Hyderabad - 500 082.

## BANKERS

Central Bank of India  
Indian Overseas Bank  
The Federal Bank Limited  
Bank of India  
State Bank of India  
SIDBI  
South Indian Bank  
Corporation Bank  
Vijaya Bank

Andhra Bank  
IDBI Bank Limited  
Axis Bank Limited  
Punjab National Bank  
HDFC Bank Limited  
DCB Bank Limited  
Oriental Bank of Commerce  
Au Small Finance Bank  
Lakshmi Vilas Bank Limited

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## NOTICE

**Notice** is hereby given that the 26th Annual General Meeting of **IKF Finance Limited** will be held on Thursday, the 30th day of November, 2017, 4.30 P.M. at the Registered Office of the Company at # 40-1-44, Corporate Centre, M G Road, Vijayawada - 520 010 to transact the following business:

### ORDINARY BUSINESS:

01. To receive, consider, approve and adopt the audited Financial Statements for the financial year ended 31st March, 2017 for the year ended 31st March 2017 together with the Report of the Directors and Auditors thereon and in this regard to pass the following resolution as **an ordinary resolution**

**“RESOLVED THAT** the audited Financial Statements of the Company for the year ended 31st March 2017 of the Company for the year ended 31st March 2017 together with the report of the directors and auditors thereon be and are hereby received, considered, approved and adopted”

02. To appoint a Director in place of Mr. Gopala Kishan Prasad Vupputuri (DIN: 01817992), who retires by rotation and, being eligible, offers himself for re-appointment and in this regard to pass the following resolution as **an ordinary resolution**

**“RESOLVED THAT** Mr. Gopala Kishan Prasad Vupputuri (DIN: 01817992), who retires by rotation in accordance with section 152 of the Companies, Act, 2013 be and is hereby re-appointed as a director liable to retire by rotation.”

03. To appoint a Director in place of Mrs. Vupputuri Indira Devi (DIN: 03161174), who retires by rotation and, being eligible, offers himself for re-appointment and in this regard to pass the following resolution as an **ordinary resolution**

**“RESOLVED THAT** Mrs. Vupputuri Indira Devi (DIN: 03161174,) who retires by rotation in accordance with section 152 of the Companies, Act, 2013 be and is hereby re-appointed as a director liable to retire by rotation.”

04. To ratify the appointment of auditors of the Company to hold office from the conclusion of this Annual General Meeting until the conclusion next Annual General Meeting and to fix their remuneration, and if thought fit, to pass, with or without modification(s) the following resolution as an **Ordinary Resolution:**

**“RESOLVED THAT** pursuant to Section 139, 142 and other applicable provisions, if any, of the Companies Act, 2013 and the Rules made thereunder and pursuant to the recommendations of the Audit Committee and the resolution passed by the members at the AGM held on September 30, 2015, the appointment of M/s.S.R.Batliboi & Co., LLP, Chartered Accountants, (ICAI Firm Registration No:301003E), who have been appointed as auditors of the company for a term of 5 years in the 24th AGM of the company and who have confirmed their eligibility to be appointed as Auditors, in terms of provisions of section 141 of the Companies Act, 2013 and Rule 4 of the Companies (Audit and Auditors) Rules, 2014, as Statutory Auditors to hold office up to the conclusion of the 29th AGM, be and are hereby confirmed and ratified to hold office of Statutory Auditors of the company from the conclusion of the ensuing Annual General Meeting till the conclusion of the next Annual General Meeting of the Company on such remuneration may be paid on a progressive billing basis as may be agreed upon between the auditors and the Board of Directors.”

### Special business:

05. **To enhance the Borrowing Powers of the Company from Rs.1500 crores to Rs. 2000 crores**

To consider and if thought fit to pass with or without modification(s) the following resolution as a **Special Resolution:**

**“RESOLVED THAT** subject to the provisions of Section 180 (1) (c) and other applicable provisions, if any, and the Companies Act, 2013 including any statutory modifications or re-enactments thereof and in supersession of all the earlier resolutions passed in this regard, the Board of Directors hereinafter referred to as the Board), including any committee thereof for the time being exercising the powers conferred on them by this resolution, be and are hereby authorized to borrow money, as and when required, from, including without limitation, any Bank and/or Public Financial Institution as defined under Section 2(72) of the Companies Act, 2013 and/or eligible foreign lender and/or any entity/entities and/or authority/ authorities and/ or through suppliers credit, any other securities or instruments, such as floating rate notes, fixed rate notes, syndicated loans, debentures, commercial papers, short term loans or any other instruments etc. and/or through credit from official agencies and/or by way of commercial borrowings from the private sector window of multilateral financial institution, either in rupees or in such other foreign currencies as may be permitted by law from time to time, as may be deemed appropriate by the Board for an aggregate amount not exceeding Rs. 2000 Crores (Rupees Two Thousand Crores Only), notwithstanding that money so borrowed together with the monies already borrowed by the Company, if any (apart from temporary loans obtained from the Company’s bankers in the ordinary course of business) may exceed the aggregate of the paid-up share capital of the Company and its free reserves, that is to say, reserves not set apart for any specified purpose.”



“**RESOLVED FURTHER THAT** the Board of Directors be and is hereby authorized to take such steps as may be necessary for obtaining approvals, statutory, contractual or otherwise, in relation to the above and to settle all matters arising out of and incidental thereto, and to sign and to execute deeds, applications, documents and writings that may be required, on behalf of the Company and generally to do all such acts, deeds, matters and things as may be necessary, proper, expedient or incidental for giving effect to this resolution.”

**06. To enhance the power of Board of Directors of the Company to lease and mortgage of the property (ies) of the Company**

To consider and if thought fit to pass with or without modification(s) the following resolution as a **Special Resolution**:

“**RESOLVED THAT** pursuant to the provisions of Section 180(1)(a) and other applicable provisions, if any, of the Companies Act, 2013, as amended from time to time, consent of the Company be and is hereby given to the Board of Directors of the company to create charges, mortgages and hypothecations in addition to the existing charges, mortgages and hypothecations created by the company, on such assets and properties of the company, both present and future and in such manner as the Board may direct, in favour of all or any Banks, financial institutions, investments institutions and their subsidiaries, any other bodies corporate and any other lenders (hereinafter collectively referred to “the lending agencies”) and/ or Trustees for the holders of debentures/ bonds/ other instruments to secure borrowing of the Company by way of loans/ issue of debentures/ bonds/ other instruments which may be issued for a sum not exceeding Rs.2000 Crore (Rupees Two Thousand Crore only) over and above the aggregate of the paid up capital of the company and its free reserves which have been /or propose to be obtained from or privately placed with the lending agencies together with interest there on at agreed rates, further interest, liquidated damages, premium on prepayment or on redemption, costs, charges, expenses, and all other monies payable by the company to the trustees under the trust deeds and/or to the lending agencies under their respective agreements/loan agreements /debentures trust deeds entered into/to be entered by the company in respect of said borrowings.”

“**RESOLVED FURTHER THAT** the Board be and is hereby authorized to finalize with the Lending Agencies / Trustees, the documents for creating the aforesaid mortgages, charges and/or hypothecations and to accept any modifications to, or to modify, alter or vary, the terms and conditions of the aforesaid documents and to do all such acts and things and to execute all such documents as may be necessary for giving effect to this Resolution.”

**07. Authorization to issue of Non Convertible Debentures (NCD)/Tier II Debt(s)/Commercial Papers/Bonds on Private Placement Basis.**

To consider and if thought fit to pass with or without modification(s) the following resolution as a **Special Resolution**:

“**RESOLVED THAT** pursuant to the provisions of section 42 and other applicable provisions of the Companies Act, 2013, read with Companies (Prospectus and Allotment of Securities) Rules, 2014 and other applicable provisions of the Companies Act, 2013, to the extent notified, and as applicable and the Companies Act, 1956, as amended and in force, in accordance with the memorandum and articles of association, the Board of Directors of the Company be and is hereby authorized to issue, offer or invitation and allot secured/unsecured, redeemable, non-convertible, listed / unlisted, senior/subordinated bonds/debentures/Commercial Paper/ Tier II Debt/ Other debt securities (“Bonds”) of value aggregating upto Rs. 500 Cr (Rupees Five Hundred Crores Only) through private placement offer letter(s) in one or more tranches in conformity and in compliance with the all applicable rules, regulation, directions made in this regard, as amended from time to time to such person or persons, including one or more companies, bodies corporate(s), statutory corporations, commercial banks, lending agencies, financial institutions, insurance companies, mutual funds, alternative investment funds, pension/provident funds and individuals, as the case may be or such other person/persons as the board of directors may decide so.”

“**RESOLVED FURTHER THAT** the Board be and is hereby authorized to do all such acts, deeds and things as may be deemed necessary in respect of issue of Bonds/ Debenture including but not limited to number of issues/ tranches, face value, issue price, issue size, timing, amount, security, coupon/interest rate(s), yield, listing, allotment and other terms and conditions of issue Bonds as they may, in their absolute discretion, deemed necessary to take all necessary steps”

For and on Behalf of the Board  
**IKF Finance Limited**

Sd/-  
(Ch.Sreenivasa Rao)  
Company Secretary

Place: Vijayawada  
Date : 07-11-2017

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**NOTES**

1. The statements pursuant to Section 102(1) of the Companies Act, 2013 in respect of the special business set out in the notice and Secretarial Standard on General Meetings (SS-2), wherever applicable, are annexed hereto
2. A member entitled to attend and vote at the Annual General Meeting is entitled to appoint a proxy to attend and vote on a poll in the meeting instead of such member. The proxy need not be a member of the Company. A person can act as a proxy on behalf of members not exceeding fifty (50) members and holding in aggregate not more than ten (10) percent of the total share capital of the Company. A member holding more than ten (10) percent of the total share capital of the Company may appoint a single person as proxy and such person shall not act as proxy for any other member or shareholder.
3. A member of a company registered under Section 8 of the Companies Act, 2013 shall not be entitled to appoint any other person as its proxy unless such other person is also a member of such company.
4. The instrument appointing the proxy, duly completed, must be deposited at the Company's registered office not less than 48 hours before the commencement of the meeting. A proxy form for this Annual General Meeting is enclosed.
5. Corporate members intending to send their authorized representatives to attend the meeting are requested to send a certified copy of the Board resolution to the Company, authorizing their representative to attend and vote on their behalf at the meeting.
6. During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged with the Company at any time during the business hours of the Company, provided that not less than three days of notice in writing is given to the Company by such intending person.
7. Pursuant to the provisions of Section 91 of the Companies Act, 2013, the Register of Members of the Company will remain closed from Thursday, November 23, 2017 to Wednesday, November 29, 2017 (both days inclusive).
8. Members are requested to quote their Registered Folio Numbers in all their Correspondence with the Company and notify change in their registered address, if any.
9. Members/proxies should bring the Attendance slips duly signed to the meeting and hand it over at the entrance. Members who hold shares in dematerialized form are requested to bring their client ID and DP ID numbers for easy identification of attendance at the meeting. Xerox copy of attendance slips will not be accepted at the entrance of the Meeting Hall. Members are requested to bring their copy of the Annual Report to the Meeting.
10. Members / proxies / authorized representatives should bring the duly filled Attendance Slip enclosed herewith to attend the meeting.
11. The 26<sup>th</sup> Annual Report 2016-17 is being sent through electronic mode to the members whose email addresses are registered with the Company / Depository Participant(s), unless any member has requested for a physical copy of the report. For members who have not registered their email addresses, physical copies of the Annual Report 2016-17 are being sent by the permitted mode.
12. Additional information, Pursuant to Secretarial Standard on General Meeting (SS- 2) in respect of the Directors seeking appointment at the Annual General Meeting, forms integral part of the Notice. The Directors have furnished the requisite declarations for their appointment.
13. With a view to using natural resources responsibly, we request the shareholders to update respective email addresses with your Depository Participants, if not already done, to enable the Company to send communications electronically.
14. Pursuant to Section 72 of the Companies Act, 2013, members holding shares in physical form may file nomination in the prescribed Form SH-13 and for cancellation / variation in nomination in the prescribed Form SH-14 with the Company's RTA. In respect of shares held in electronic / demat form, the nomination form may be filed with the respective Depository Participant.
15. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form are requested to submit their PAN details to the Registrar.



SEBI has also mandated, that for registration of transfer of securities, the transferee(s) as well as transferor(s) shall furnish a copy of their PAN card to the Company

16. In compliance with Pursuant to Section 108 of the Companies Act, 2013, read with Rules 20 of the Companies (Management and Administration) Rules, 2014 as substituted by the Companies (Management and Administration) Amendment Rules, 2015, the Company has provided a facility to the members to exercise their votes electronically through the electronic voting service facility arranged by Central Depository Services (India) Limited. The facility for voting, through ballot paper, will also be made available at the Annual General Meeting and the members attending the Annual General Meeting who have not already cast their votes by remote e-voting shall be able to exercise their right at the Annual General Meeting through ballot paper. Members who have casted their votes by remote e-voting prior to the Annual General Meeting may attend the Annual General Meeting but shall not be entitled to cast their votes again.

**17. Voting through electronic means:**

Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as substituted by Companies (Management and Administration) Amendment, Rules 2015, the company is pleased to provide members the facility to exercise their right to vote at the Annual General Meeting (AGM) by electronic means and the business may be transacted through e-voting services provided by Central Depository Services Ltd. (CDSL).

A member may exercise his/her votes at any General Meeting by electronic means and Company may pass any resolution by electronic voting system in accordance with the Rule 20 of the Companies (Management and Administration) Rules, 2015.

During the e-voting period, members of the Company holding shares either in physical form or dematerialized form, as on the cut-off date i.e., Thursday, November 23, 2017, may cast their votes electronically.

Members who do not have access to e-voting facility may send duly completed Ballot Form so as to reach the Scrutinizer appointed by the Board of Directors of the Company, Mr. S.Srikanth, Partner of M/s. B S S & Associates (Membership No. 22119), Company Secretary in Practice, Company Secretary in Practice, 6-3-626, Parameswara Appts, 5th Floor, 5A, AnandNagar, Khairtabad, Hyderabad-500004 not later than Wednesday, November 29, 2017 (5.00 p.m. IST).

Members have the option to request for physical copy of the Ballot Form by sending an e-mail to [sreenivas@ikffinance.com](mailto:sreenivas@ikffinance.com) by mentioning their Folio / DP ID and Client ID No. However, the duly completed Ballot Form should reach Mr. S.Srikanth, Partner of M/s. B S S & Associates, (Membership No. 22119), Company Secretary in Practice, Company Secretary in Practice, 6-3-626, Parameswara Appts, 5th Floor, 5A, AnandNagar, Khairtabad, Hyderabad-500004 not later than Wednesday, November 29, 2017 (5.00 p.m. IST).

Ballot Form received after this date will be treated as invalid. A Member can opt for only one mode of voting i.e. either through e-voting or by Ballot. If a Member casts votes by both modes, then voting done through e-voting shall prevail and Ballot shall be treated as invalid.

**The instructions for shareholders voting electronically are as under:**

- i. The voting period begins on Monday, November 27, 2017 at 9.00 a.m. and ends on Wednesday, November 29, 2017 at 5.00 p.m. During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) i.e. Thursday, November 23, 2017, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- ii. The shareholders should log on the e-voting website [www.evotingindia.com](http://www.evotingindia.com) during the voting period
- iii. Click on "Shareholders" tab.
- iv. Now, select the "Company Name: IKF Finance Limited" from the drop down menu and click on "SUBMIT"
- v. Now Enter your User ID,
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.

- vi. Next enter the Image Verification Code as displayed and Click on Login.
- vii. If you are holding shares in Demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- viii. If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Form	
PAN	<p>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)-</p> <ul style="list-style-type: none"> <li>Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</li> <li>In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Suresh Kumar with sequence number 1 then enter SA00000001 in the PAN field.</li> </ul>
DOB	Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.
Dividend Bank Details	<p>Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio.</p> <ul style="list-style-type: none"> <li>Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction "v".</li> </ul>

- ix. After entering these details appropriately, click on "SUBMIT" tab.
- x. Members holding shares in physical form will then directly reach the Company selection screen.
- However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- xi. For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- xii. Click on the EVSN for the relevant <IKF Finance Limited> EVSN Reference No: **171104002** on which you choose to vote.
- xiii. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/ NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- xiv. Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- xv. After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- xvi. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- xvii. You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.



xviii. If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

xix. Note for Institutional Shareholders

- Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to <https://www.evotingindia.co.in> and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com)
  - After receiving the login details they have to create compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
  - The list of accounts should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- xx. In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.co.in](http://www.evotingindia.co.in) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
- xxi. You are advised to cast your vote only through E-voting or through Poll at the AGM. In case you cast your votes through both the modes, votes cast through e-voting shall only be considered and votes cast at the meeting through Poll would be rejected.

**Other Instructions:**

- i) The e-voting period commence on Monday, November 27, 2017 at 9.00 a.m. and ends on Wednesday, November 29, 2017 at 5.00 p.m. During this period, member of the company holding share either in physical form or in dematerialize form as on Thursday, November 23, 2017 may cast their vote electronically. The e-voting module shall be disabling by CDSL for voting Thereafter. Once the vote on resolution is cast by the member, he shall not be allowed to change it subsequently.
- ii) The voting rights of members shall be in proportion to their shares of the paid-up equity share capital of the company as on November 23, 2017.
- iii) Mr. S.Srikanth, Company Secretary in Practice has been appointed as the scrutinizer to scrutinize the e-voting process (including the Ballot Form received from the Members who do not have access to the e-voting process) and in a fair and transparent manner.
- iv) The Scrutinizer shall, immediately after the conclusion of voting at the AGM, first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two (2) witnesses not in the employment of the company and make, not later than three days of conclusion of the meeting, a consolidated Scrutinizer’s Report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by the Chairman, who shall declare the result of the voting forthwith.
- v) The results declared along with the scrutinizers report shall be placed on the company website [www.ikffinance.com](http://www.ikffinance.com) and with the website of CDSL within two days of passing of resolutions at the 26th AGM of the company on November 30, 2017.
- vi) Members may also note that the Notice of the 26th Annual General Meeting and the Annual Report 2016-2017 is available on the Company’s website, [www.ikffinance.com](http://www.ikffinance.com) Members who require physical copies may write to us at [sreenivas@ikffinance.com](mailto:sreenivas@ikffinance.com)
- vii) All documents referred to in this Notice are available for inspection at the Company’s registered office during normal business hours on working days up to the date of the Annual General Meeting.
- viii) Members are requested to bring their copy of Annual Report to the Meeting.

## Annexure to the Notice

**Additional information on directors recommended for appointment / re-appointment as required under Secretarial Standard-2 notified under Section 118 (10) of the Companies Act, 2013**

Name of the Director	Vupputuri Gopala Kishan Prasad	Vupputuri Indira Devi
DIN	01817992	03161174
Date of Birth	02-09-1947	01-12-1959
Date of first Appointment on the Board	30-05-1991	30-05-1991
Age	70 Years	58 Years
Qualification	B.Sc	Under Graduate
Experience	26 Years	26 Years
Relationship with other director/Manager and other KMP	1. Husband of Smt. V.Indira Devi Whole-time Director 2. Father of Smt. K.Vasumathi Devi Executive Director 3. Father of Vupputuri Vasantha Lakshmi, Alternate Director 4. Brother-in-law of Dr. Satyanand Sinha Chunduri, Director	1. Wife of Sri V.G.K.Prasad Managing Director 2. Mother of Smt. K.Vasumathi Devi Executive Director 3. Mother of Vupputuri Vasantha Lakshmi, Alternate Director
No of Meeting of the Board Attended during the Financial Year - 2016-2017	11	8
No of Shares held in the Company	1,44,81,900 No.of Shares 31.80% of Paid-up Share Capital of the Company	13,26,902 No.of Shares 2.91% of Paid-up Share Capital of the Company
Directorships of other Board	Director of IKF Home Finance Limited Director of IKF Infratech Private Limited	Director of IKF Infratech Private Limited
Membership/Chairmanship of Committees of other Board	4	Nil