

INTERACTIVE FINANCIAL SERVICES LIMITED

ANNUAL REPORT

2016-2017

INTERACTIVE FINANCIAL SERVICES LIMITED**CIN: L65910GJ1994PLC023393****Reg. Off:** A-1006, Premium House, Behind Handloom House, Ashram Road Ahmedabad – 380009Email ID: info@ifinservices.com Website: www.ifinservices.com**Board of Directors:**

Name of Directors	Designation
Mr. Udayan Mandavia (w.e.f 01/10/2016)	Managing Director
Mr. Saurabh Gandgadia (w.e.f 01/10/2016)	Independent Director
Mr. Kishor Vekariya (w.e.f 01/10/2016)	Independent Director
Ms. Sejalben Mandavia	Director
Mr. Ashvin Popat (Up to 01/10/2016)	Independent Director
Mr. Prashant Parikh (Up to 01/10/2016)	Independent Director
Mr. Ashok Vithalani Upto 30/09/2016	Director & Managing Director
Key Managerial Personnel:	
Mr. Anant Bhatt (w.e.f 01/10/2016)	Company Secretary
Mr. Hitesh Joshi	CFO

Name of Stock Exchange:Bombay Stock exchange
Script Code: 539692
ISIN: INE064T01018**Registrar & Share Transfer Agent:**Satellite Corporate Services Pvt. Ltd.
B – 302, Sony Apartment,
Opp. St. Jude High School,
Off. Andheri Kurla Road,
Jarimari, Sakinaka,
Mumbai – 400072**Statutory Auditor:**Devadiya and Associates
Chartered Accountants
A-203, Narnarayan Complex,
Nr. Swastik Cross Roads, Navrangpura,
Ahmedabad-380009**M/s. K.A. Shukla & Associates**Practicing Company Secretary
F-506, Titanium City Center, Nr. Sachin
Tower, 100 ft Road, Anand Nagar,
Satellite, Ahmedabad- 380015**Bankers:**

- Axis Bank Limited**
Nehrunagar Branch
Abhishree Avenue
Near Nehrunagar cross road
Nehrunagar, Ambavadi
Ahmedabad – 380 015
- Federal Bank Limited**
P B No. 4073, Ashram Road,
Navarangpura P.O.
Ahmedabad – 380009
- Union Bank of India**
Dr. S. R. Marg – Ahmedabad
Ganesh Chambers, Near Darpan
Rasta, Ahmedabad - 380014

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NOTICE

NOTICE is hereby given that the 23rd Annual General Meeting of the members of **Interactive Financial Service Limited** will be held on Thursday, 27th July, 2017, at 4.00 PM at B-1005, Premium House, Behind Handloom House, Ashram Road, Ahmedabad – 380009, to transact the following business, with or without modification.

ORDINARY BUSINESS:

ITEM NO. 1: ADOPTION OF AUDITED ACCOUNTS

To Consider and adopt the audited balance sheet as at 31st March, 2017, profit and Loss Accounts for the year ended on that date and the Reports of the Board of Directors and Auditors thereon.

ITEM NO.2: RE-APPOINTMENT OF DIRECTOR

To re-appoint Ms. Sejalben Mandavia (DIN: 03468579), Director who retires by rotation and being eligible offers herself for re-appointment.

ITEM NO. 3: APPOINTMENT OF AUDITOR

To consider and if thought fit, to pass the following resolution as an Ordinary Resolution;

“RESOLVED THAT pursuant to the provisions of Section 139, 142 and other applicable provisions if any of the Companies Act, 2013 and the Rules made thereunder from time to time, M/s, KPND, Chartered Accountants, Mumbai (having Firm’s registration Number:133861W) be and are hereby appointed as the auditors of the Company, to hold office for a term of 5 years (subject to ratification of the appointment by the members at every intervening Annual General Meeting held after this Annual General Meeting) in respect of the financial years beginning April 1, 2017 and ending March 31, 2022 in place of M/s Devadiya & Associates, Chartered Accountants (FRN: 123045W), who has shown his unwillingness for his remaining terms and the Board of Directors of the Company in consultation with the Audit Committee be and are hereby authorized to fix such remuneration as may be determined in consultation with the auditors.”

“RESOLVED FURTHER THAT any of the Directors and / or Managing Director and / or Key Managerial Personnel of the Company, be and is hereby authorized to do all such act, deeds, matters and things as may be deemed necessary to give effect to the aforementioned resolution.”

Special Business

ITEM NO. 4: APPOINTMENT OF MR. UDAYAN MANDAVIA AS DIRECTOR:

To appoint Mr. Udayan Mandavia as Director and if thought fit, to pass with or without modification, as Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Sections 152, 161 and other applicable provisions, if any, of the Companies Act, 2013 (the “Act”) and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re – enactment

thereof, for the time being in force), Mr. Udayan Mandavia (DIN: 00740615), who was appointed as an Additional Director by the Board of Director of the Company and who holds office up to the date of this Annual General Meeting, be and is hereby appointed as a Director of the Company.”

“RESOLVED FURTHER THAT any of the Directors and / or Managing Director and / or Key Managerial Personnel of the Company, be and is hereby authorized to do all such act, deeds, matters and things as may be deemed necessary to give effect to the aforementioned resolution.”

ITEM NO. 5: CONSIDER THE APPOINTMENT AND REMUNERATION MR. UDAYAN MANDAVIA AS MANAGING DIRECTOR:

To consider the appointment of Mr. Udayan Mandavia as Managing Director and if thought fit, to pass with or without modification, as Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Sections 196, 197, 198 read with Schedule V and other applicable provisions, if any, of the Companies Act, 2013 (“the Act”) and Rules made thereunder (including any statutory modification(s) or re-enactment thereof, for the time being in force), the relevant provisions of the Articles of Association of the Company and all applicable guidelines issued by the Central Government from time to time and subject to such other approvals, as may be necessary, consent of the Members be and is hereby accorded to the appointment of Mr. Udayan Mandavia (DIN: 00740615) as the Managing Director of the Company w.e.f. October 01st, 2016 for the period of 5(five) year and at a remuneration determined by the Board of Directors in consultation with the Nomination & Remuneration Committee, which will be in accordance with the provisions of Section 197 of the Act read with Schedule V of the Act, up to Rs. 60,00,000(Rupees. Sixty Lakhs) per Annum with effect from 1st April, 2017 and with further liberty to the Board of Directors of the Company to alter the terms and conditions of appointment and remuneration of Mr. Udayan Mandavia, from time to time in the best interests of the Company and as may be permissible by law.”

“RESOLVED FURTHER THAT any of the Directors and / or Managing Director and / or Key Managerial Personnel of the Company, be and is hereby authorized to do all such act, deeds, matters and things as may be deemed necessary to give effect to the aforementioned resolution.”

ITEM NO. 6: APPOINTMENT OF MR. KISHOR VEKARIYA AS INDEPENDENT DIRECTOR:

To appoint Mr. Kishor Vekariya as Independent Director and if thought fit, to pass with or without modification, as Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152 read with Schedule IV and other applicable provision, if any, of the Companies Act, 2013 (the “Act”) and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re – enactment thereof, for the time being in force) and pursuant to the applicable provisions of Securities and Exchange board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, including any modification or amendment thereof, Mr. Kishore Vekariya (DIN: 07622663), who was appointed as an Additional Director of the Company w.e.f. October 01st, 2016, under Section 161 of the Act, who holds office up to the date of this Annual General Meeting, be and is hereby appointed as an Independent Director of the Company to hold office for a term of 5 (five) consecutive years commencing from October 01st, 2016.”

“RESOLVED FURTHER THAT any of the Directors and / or Managing Director and / or Key Managerial Personnel of the Company, be and is hereby authorized to do all such act, deeds, matters and things as may be deemed necessary to give effect to the aforementioned resolution.”

ITEM NO. 7: APPOINTMENT OF MR. SAURABH GANDADIA AS INDEPENDENT DIRECTOR:

To appoint Mr. Saurabh Gandadia as an Independent Director and if thought fit, to pass with or without modification, as Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152 read with Schedule IV and other applicable provision, if any, of the Companies Act, 2013 (the “Act”) and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re – enactment thereof, for the time being in force) and pursuant to the applicable provisions of Securities and Exchange board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, including any modification or amendment thereof, Mr. Saurabh Gandadia (DIN: 07622677),, who was appointed as an Additional Director of the Company w.e.f. October 01st , 2016, under Section 161 of the Act, who holds office up to the date of this Annual General Meeting, be and is hereby appointed as an Independent Director of the Company to hold office for a term of 5 (five) consecutive years commencing from October 01st , 2016.”

“RESOLVED FURTHER THAT any of the Directors and / or Managing Director and / or Key Managerial Personnel of the Company, be and is hereby authorized to do all such act, deeds, matters and things as may be deemed necessary to give effect to the aforementioned resolution.”

ITEM NO.8: INVESTMENT (S) LOANS, GUARANTEE AND SECURITY IN EXCESS OF LIMIT SPECIFIED UNDER SECTION 186 OF THE COMPANIES ACT, 2013.

To consider and, if thought fit, to pass the following Resolution as a Special Resolution:

“RESOLVED THAT pursuant to Section 186(3) and other applicable provisions, if any, of the Companies Act, 2013 and the Rules made thereunder (including any statutory modification thereof for the time being in force and as may be enacted from time to time), and in terms of Articles of Association of the Company and subject to such approvals, consents, sanctions and permissions as may be necessary, the consent of the members be and is hereby accorded to the Board of Directors (hereinafter referred to as "the Board" which term shall be deemed to include any Committee which the Board may constitute for this purpose or any person(s) authorized by the Board) for making investment(s) in excess of limits specified under section 186 of Companies Act, 2013 from time to time in acquisition of securities of any body corporate or for giving loans, guarantees or providing securities to any body corporate or other person / entity whether in India or outside India, as may be considered appropriate for an amount not exceeding Rs. 10 Crores (Rupees Ten Crores Only), notwithstanding that such investment and acquisition together with the Company's existing investments in all other bodies corporate, loans and guarantees given and securities provided shall be in excess of the limits prescribed under section 186(3), of the Companies Act, 2013.

RESOLVED FURTHER THAT for the purpose of giving effect to the above, any of the Directors and / or Managing Director and / or Key Managerial Personnel of the Company be and is hereby authorized to finalize and execute all agreements, documents and writings and to do all acts, deeds

and things in this connection and incidental thereto as they may in their absolute discretion deem fit to give effect to this resolution."

ITEM NO.9: INCREASE IN BORROWING LIMITS EXCEEDING THE AGREEGATE OF THE PAID UP CAPITAL AND FREE RESERVES OF THE COMPANY.

To consider and, if thought fit, to pass the following Resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Section 180(1)(c) and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Meetings of Board and its Powers) Rules, 2014, including any statutory modification(s) or re-enactment thereof, for the time being in force, and the Articles of Association of the Company, consent of the Members be and is hereby accorded to the Board of Directors of the Company (hereinafter referred to as "the Board" which term shall be deemed to include any Committee of the Board), to borrow any sum or sums of money from time to time at its discretion, for the purpose of the business of the Company, from any one or more Banks, Financial Institutions and other Persons, Firms, Bodies Corporate, notwithstanding that the monies to be borrowed together with the monies already borrowed by the Company (apart from temporary loans obtained from the Company's Bankers in the ordinary course of business) may, at any time, exceed the aggregate of the paid-up share capital of the Company and its free reserves (that is to say reserves not set apart for any specific purpose), subject to such aggregate borrowings not exceeding the amount which is Rs. 10 Crores (Rupees Ten crores only) over and above the aggregate of the paid-up share capital of the Company and its free reserves (that is to say reserves not set apart for any specific purpose) and that the Board be and is hereby empowered and authorized to arrange or fix the terms and conditions of all such monies to be borrowed from time to time as to interest, repayment, security or otherwise as it may, in its absolute discretion, think fit.

"RESOLVED FURTHER THAT any of the Directors and / or Managing Director and / or Key Managerial Personnel of the company be and is hereby authorized to do all such acts, deeds and things, to execute all such documents, instruments and writings as may be required to give effect to this Resolution."

ITEM NO.10: ENTERING INTO RELATED PARTY TRANSACTION.

To consider and if thought fit to pass the following resolution, with or without modifications as **Ordinary Resolution:**

"RESOLVED THAT pursuant to Section 188 and other applicable provisions, if any of the Companies Act, 2013 and relevant Rules made there under (including any statutory modification(s) or re – enactment thereof, for the time being in force), accord to the Board of Directors of the Company, be and hereby provided to ratify and /or enter into the transactions with the Medical Communication System INC for Purchase, Sales & Supply of Goods, for a lump sum consideration of Rs. Twenty Five Crores (Rupees Twenty Five Crores)."

"RESOLVED FURTHER THAT any of the Directors and / or Managing Director and / or Key Managerial Personnel of the Company, be and hereby authorized to do such act, deeds and things and to file forms and necessary documents with the concerned authorities to give effect to the aforementioned resolution."

Date: 30/06/2017

Place: Ahmedabad

Mr. Udayan Mandavia
Managing Director
DIN: 00740615

Notes:

1. A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member of the company.
2. A person can act as a proxy on behalf of member not exceeding fifty (50) and holding in the aggregate not more than ten (10) percent of the total share capital of the Company carrying voting rights. A member holding more than ten (10) percent of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
3. The Instrument of proxy should however be deposited with at the registered office of the company not less than 48 hours before the meeting.
4. Corporate Members intending to send their authorized representative to attend the meeting are requested to send a certified copy of the board resolution to the company, authorizing their representative to attend and vote on their behalf at the meeting.
5. Members/proxies/authorized representative are requested to bring the attendance slip sent herewith, duly filed in, for attending the meeting.
6. In case of joint holders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote.
7. The register of members and share transfer books of the company will remain closed from **22nd July, 2017 to 27th July, 2017 (both days inclusive)** for determining the names of members eligible for the purpose of AGM.
8. We urge members to support our commitment to environmental protection by choosing to receive their shareholding communication through email. you can do this by updating your email address with your depository participants.
9. The Statement pursuant to Section 102 of the Companies Act, 2013 and/or Regulation 36(3) of SEBI (Listing Obligation & Disclosure Requirement) Regulation, 2016 is annexed hereto and forms part of this Notice.
10. The Companies Act, 2013 provides nomination facility to the members. As Members of the Company, you have an option to Nominate any person as your Nominee to whom your shares shall vest in the unfortunate event of your death. It is advisable to avail of this facility especially by the members who currently hold shares in their single name. Nomination can avoid the process of acquiring right in shares through transmission by law. In case of nomination for the shares held by the joint holders, such nomination will be effectively only on death of all holders. In case the shares are held in dematerialized forms, the nomination form needs to be forwarded to your depository participant.
11. Trading in equity shares of the company is compulsory in dematerialized mode by all the investors. In view of the above, members are therefore advised to convert their shareholding in dematerialized forms.
12. Members seeking any information or clarification on the account are requested to send written queries to the company, at least 10 days before the date of the meeting to enable the management to keep the required information available at the meeting.
13. All Documents referred to in the Accompanying notice and the statement shall be open for inspection at the registered office of the company during normal business hours (10 A.M to 6 P.M)

- on all working days, except Saturday & Sunday upto the date of Annual General Meeting of the Company and also will be available for inspection by the members at the AGM.
14. Electronic copy of the notice of the Annual General meeting of the Company along with Annual Report inter alia indicating the process and manner of e-voting, attendance slip and proxy form along with the Annual Report is being sent to all the members whose email IDs are registered with the Company / Depository Participants(s) for communication purpose unless any member has specifically requested for a hard copy of the same. For Members, who have not registered their email address, physical copies of the Notice of the Annual General Meeting of the Company, along with Annual Report inter alia indicating the process and manner of e-voting, attendance Slip and proxy form is being sent by the permitted mode.
 15. With a view to conserve natural resources, we requested shareholders to update and register their email address with their depository participants or with the company, as the case may be, to enable the company to send communication including Annual Report, Notices, Circulars, etc. electronically.
 16. Members who hold shares in physical form in multiple folios in identical names or joint holding in the same order of names are requested to send the share certificate to the share transfer Agent for Consolidation into a single folio.
 17. Voting rights shall be reckoned on the paid up value of shares registered in the name of the member/ beneficial owner (in case of electronic shareholding) as on the cut-off date i.e **20th July, 2017**
 18. In terms of Section 108 of the Companies Act, 2013 read with the companies (Management and administration) Rules, 2014 as amended, and Regulation 44 of SEBI(Listing Obligation & Disclosure Requirement)Regulation,2015, the Company is leased to provide the e-voting facility through Central Depository Services Limited (CDSL) to its members holding shares in physical or dematerialized form, as on the cutoff date i.e. **20th July, 2017**, to exercise their right to vote by electronic means on any or all of the business specified in the accompanying notice (the "Remote e-voting"). It is hereby clarified that it is not mandatory for a member to vote using the e-voting facility and a member may avail of the facility at his/her discretion, subject to compliance with the instruction for e-voting.
 19. Members whose names are recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the Cut-off date i.e. **20th July, 2017** shall be entitled to avail the facility of remote e-voting as well as voting at the AGM. Any recipient of the Notice, who has no voting rights as on the cut-off date, shall treat this notice as intimation only.
 20. A person who has acquired the shares and has become a member of the Company after the dispatch of the notice of the AGM and prior to the cut-off date i.e. **i.e. 20th July, 2017** shall be entitled to exercise his/her vote either electronically i.e. remote e-voting or through the poll paper at the AGM by following the procedure mentioned in this part.
 21. The remote e-voting will commence on **22nd July, 2017** at **10:00 a.m.** and will end on **27th July, 2017** at **05:00p.m.** During this period, the members of the Company holding shares either in physical form or in demat form as on the cutoff date i.e. **i.e. 20th July, 2017** may cast their vote electronically. The members will not be able to cast their vote electronically beyond the date and time mentioned above and the remote e-voting module shall be disabled for voting by CDSL thereafter.
 22. The Annual Report 2016-2017, the Notice of 23rd AGM and Instructions for e-voting, along with the attendance slip and proxy form, are being sent by electronic mode to members whose email address are registered with the company/depository participant(s), unless a member has requested for a physical copy of the documents. for members who have not registered their email address, physical copies are being sent by the permitted mode.
 23. The SEBI has mandated the submission of the Permanent Account Number (PAN) by every participant in the security market. Member holding shares in electronic are, therefore, requested to submit their PAN to their depository Participant(s). Members holding shares in physical form are required to submit their PAN details to the Registrar and share Transfer Agents.
 24. Once the vote on a resolution is cast by the member, he-she shall not be allowed to change it subsequently or cast the vote again.

25. The facility for voting through poll paper would be made available at the AGM and the members attending the meeting who have not already cast their votes by remote e-voting shall be able to exercise their right at the meeting through poll paper. The members who have already cast their vote by remote e-voting prior to the meeting, may also attend the meeting, but shall not be entitled to cast their vote again.
26. The Voting rights of the members shall be in proportion to their shares of the paid up equity share capital of the company as on the cut-off date.
27. Mrs. Kajal Shukla, Practicing Company Secretary, proprietor of M/s. K. A. Shukla & Associates has been appointed as the Scrutinizer to scrutinize the remote e-voting process in a fair and transparent manner.
28. The scrutinizer shall within a period not exceeding 48 hours of the conclusion of the AGM make a consolidated scrutinizer's report of the votes cast in favour or against, if any, and submit the same to the chairman of the meeting or a person so authorized by him in writing, who shall countersign the same.
29. The result shall be declared forthwith by the chairman of the meeting or a person so authorized by him in writing on receipt of Consolidated report from scrutinizer, The Result declared along with Scrutinizer report shall be placed on the Company's Website www.ifinservices.com and on the website of CDSL and shall also be communicated to the BSE Limited.
30. The Route map of the venue of the meeting is given in the Notice. The Prominent Landmark for the venue is, it is behind the "Handloom House".
31. Details of concern person regarding query to the notice:
Name: Mr. Anant Bhatt – Company Secretary, Compliance Officer Email ID: info@ifinservices.com

The instructions for shareholders voting electronically are as under:

- i. The voting period begins on **22nd July, 2017** at **10:00 a.m.** and will end on **26th July, 2017** at **05:00 p.m.** During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of **20th July, 2017**, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- ii. The shareholders should log on to the e-voting website www.evotingindia.com.
- iii. Click on Shareholders.
- iv. Now Enter your User ID.
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- v. Next enter the Image Verification as displayed and Click on Login.
- vi. If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
- vii. If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"> • Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.
DOB	Enter the Date of Birth as recorded in your demat account or in the company records for the said Demat account in dd/mm/yyyy format.

Dividend Bank Details	<p>Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio.</p> <ul style="list-style-type: none"> Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the Number of Shares in the Dividend Bank details field.
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- viii. After entering these details appropriately, click on "SUBMIT" tab.
- ix. Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- x. For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- xi. Click on the EVSN for the relevant **Interactive Financial Service Limited** on which you choose to vote.
- xii. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- xiii. Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- xiv. After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- xv. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- xvi. You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- xvii. If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system
- xviii. Note for Non-Individual Shareholders & Custodians:
 - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves as Corporates and Custodians respectively.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com
 - After receiving the login details they have to create compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- xix. In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com.