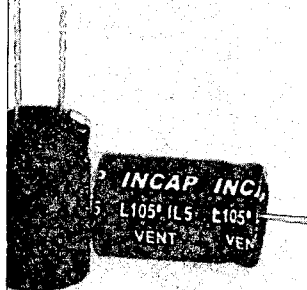


**INCAP**

Report  junction.com

**17<sup>th</sup>**  
**ANNUAL REPORT**  
**2006 - 2007**

**INCAP LIMITED**  
**ISO 9001:2000 CERTIFIED COMPANY**



## INCAP LIMITED

### BOARD OF DIRECTORS

Sri M. Prabhakar Rao	Chairman
Sri C. Bhagavantha Rao	Managing Director
Sri P. K. Purushothaman	Technical Director
Sri P. Rajeswara Rao	APIDC Nominee
Sri P. Ram Rao	Director
Sri K. Ramakoteswara Rao	Director
Sri K. Srinivasa Rao	Director
Sri M. Ramaiah	Director
Sri Ch. Appa Rao	Director

### AUDITORS

M/s. PURNACHANDRA RAO & Co.,  
Chartered Accountants  
Sivalayam Street,  
Gowrishankarapuram,  
GUDIVADA - 521 301.

### BANKERS

State Bank of India,  
Patamata,  
VIJAYAWADA - 520 007.

State Bank of Hyderabad,  
Governorpet,  
VIJAYAWADA - 520 002.

### REGISTERED OFFICE & FACTORY

#### INCAP LIMITED

1-58, Nidamanur,  
VIJAYAWADA - 521 104  
Krishna District  
Andhra Pradesh

Tel : 91 - 866 - 2842571, 2842479,  
2841147

Fax : 91 - 866 - 2842572

E-mail : [vjwincap@sancharnet.in](mailto:vjwincap@sancharnet.in)

URL : [www.incapltd.com](http://www.incapltd.com)

### REGISTRARS &

#### SHARE TRANSFER AGENTS

(PHYSICAL & DEMAT)

#### M/s. VENTURE CAPITAL AND CORPORATE INVESTMENTS LIMITED,

6-2-913/914, 3rd Floor,  
Progressive Towers, Khairatabad,  
HYDERABAD - 500 004.

Phone : (040) 23322264/4804

Fax : (040) 23324803

**INCAP LIMITED****NOTICE**

Notice is hereby given that the **SEVENTEENTH ANNUAL GENERAL MEETING** of **INCAP LIMITED** will be held on 25th August, 2007 at 12-00 Noon at the Registered Office of the Company at 1-58, Nidamanur, Vijayawada-521104, to transact the following business:

**ORDINARY BUSINESS:**

1. To receive, consider and adopt the Audited Account for the year ended 31-03-2007 and the Reports of the Directors and Auditors thereon.
2. To declare dividend for the year 2006-2007.
3. To appoint a Director in place of Sri M. Ramaiah who retires at this meeting and being eligible offers himself for re-appointment.
4. To appoint a Director in place of Sri K. Ramakoteswara Rao, who retires at this meeting and being eligible offers himself for re-appointment.
5. To consider, and if thought fit, to pass with or without modification, the following resolution as an ordinary resolution.

"RESOLVED that the Auditors, M/s.Purnachandra Rao & Co., Chartered Accountants, be and are hereby re-appointed as Auditors of the Company to hold office from conclusion of this meeting till the conclusion of next Annual General Meeting at such remuneration as may be determined by the Board".

6. To consider and, if thought fit, to pass, with or without modification(s) the following resolution as a SPECIAL RESOLUTION:

" RESOLVED THAT the Memorandum of Association of the Company be and is hereby altered by adding the following new object 15 after the clause 14.

Clause 15 :

**Paper Pulp :**

To carry on in India or elsewhere the business to manufacture, produce, process, convert, commercialize, compound, develop, distribute, derive, grade, manipulate, prepare, promote, supply, import, export, buy, sell, turn to account and to act as agent, broker, concessionaire, consultant, job worker, collaborator,

transporter, stockist, export house or otherwise to deal in all varieties, applications, characteristics, and uses of waste paper pulp, wood, wood & bamboo pulp, reagoon pulp, sulphate pulp, semi-chemical pulp, synthetic pulp, and other allied pulps used for manufacturing of all kinds of papers and to deal in all raw materials, ingredients, intermediates, wastes, residues and to establish, promote, operate & develop forests, nurseries, farms, etc, for growing and cultivating plants and trees for captive consumption or otherwise, and to do all incidental acts and things necessary for the attainment of above objects.

**Paper And Goods Made Of Paper :**

To carry on the business of manufacturers, importers, exporters, and dealers in papers, papers board, papers products, cards, papers bags, registers, exercise books, forms, note books, computer stationery, visiting cards, wedding cards, files, diaries, folders, carbon papers, stamps, printed material and to carry on business of printers, stationers, machine rules, envelop manufacturers, engravers, embossers, photolithographers, screen printers, photographic printers, lithographers, binders, photo composers, laminators, box makers.

**NOTES:**

1. A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and proxy need not be a member. Proxies in order to be effective must reach the Registered Office of the Company not less than 48 hours before the time fixed for the meeting.
2. The Register of Members and Share Transfer Books of the Company will remain closed from 21-08-07 to 25-08-07 (both days inclusive) for the purpose of payment of dividend on the equity shares of the company for the year ended 31<sup>st</sup> March, 2007.
3. The Dividend if any declared at this meeting will be paid to those members, whose names appear in the Register of Members of the Company as on 20-08-07.
4. Members, who hold share in dematerialized form, are requested to bring their client - ID and DPID Nos. for easier identification of attendance at the meeting.

**INCAP LIMITED**

5. A member desirous of getting any information on the accounts or operations of the company is requested to forward his/her queries to the company at least seven working days prior to meeting, so that the required information can be made available at the meeting.
6. Members holding shares in physical form are requested to notify immediately any change in their address and Bank Particulars to the company or its Share Transfer Agents and in case their shares are held in dematerialized form, the information should be passed on directly to their respective Depository participants and not to the Company / Share Transfer Agents, without any delay.
7. Any request by Demat - holders for change of bank particulars, after despatch of dividend warrants should be accompanied by a copy of Client Master List showing the changed bank details.
8. In all correspondence with the company, members are requested to quote their account/ folio numbers and in case their shares are held the dematerialized form, they must quote their DP ID and Client ID Number.
9. Investors/Share holders are requested to kindly note that if physical documents viz. Demat Request Forms (DRF) and share certificates etc., are not received from their DPs by the Registrar within a period of 15 days from the date of generation of the DRN for dematerialization, the DRN will be treated as rejected / cancelled. This step is being taken on the advice of National Securities Depository Limited (NSDL) so that no demat request remains pending beyond a period of 30 days. Upon rejection / cancellation of the DRN, a fresh DRF has to be forwarded along with the share certificates by the DPs to the Registrar. This note is only caution to investors / shareholder that they should ensure that their DPs do not delay in sending the DRF and Share Certificates to the registrar after getting the DRN.
10. Members holding share in physical form are requested to inform their Bank Account Number and Bank branch details to the Company to enable it to include these details in the dividend warrants and thus minimize the chances of loss of dividend warrants falling in wrong hands. The above information may be given to the Company's Registered office or it's Share Transfer Agents on or before 20-08-07.
11. All documents referred to in the accompanying notice are open for inspection at the Registered Office of the Company on all working days, except Saturdays, between 11-00 A.M and 1.00 P.M. up to the date of Annual General Meeting.
12. Members are requested to send all communications relating to Shares to the Company's transfer at the following address :  
M/s. Venture Capital and Corporate Investments Limited,  
6-2-913/914, 3<sup>rd</sup> Floor, Progressive Towers,  
Khairatabad, HYDERABAD - 500 004.  
Phone: (040) 23322264/4804 Fax: (040) 23324803
13. Members/proxies are requested to deposit the enclosed attendance slip at the meeting.
14. Annual Listing fee has been paid to the following Exchange, where company's Securities are listed.  
1) Bombay Stock Exchange Ltd.,  
Phiroze Jeejeebhoy Towers,  
Dalal Street, MUMBAI - 400 001.

**Explanatory Statement under Section 173(2) of the companies Act, 1956.****Item No. 6**

Your company foresees business opportunities in Paper pulp, Paper and Goods made of Paper Sector, and is exploring the possibility of entering these sector.

Section 17 of the Companies Act, 1956 permits a company by Special Resolution to alter with respect to the objects of the company so far as may be required to enable it to carry on some business which under existing circumstances may conveniently or advantageously be combined with the business of the company and to restrict or abandon any of the objects specified in the memorandum.

Your directors recommend the Resolution for approval.

None of the Directors of the company is concerned or interest in the resolution.

**By Order of the Board  
For INCAP LIMITED**

**C.BHAGAVANTHA RAO  
MANAGING DIRECTOR**

Hyderabad,  
June 27, 2007

**INCAP LIMITED****DIRECTORS' REPORT****To the Shareholders,**

Your Directors have pleasure in presenting the Seventeenth Annual Report on the business and operations of the Company and the Audited Accounts for the year ended 31st March, 2007 together with Auditors' Report thereon.

**FINANCIAL RESULTS :**

The Financial Results for the year ended 31st March, 2007 are summarized below :

	<b>2006-2007</b>	<b>2005-2006</b>
	(Rs. In Lakhs)	
Sales	<b>1356.27</b>	1208.63
Other Income	<b>28.70</b>	41.93
Total Income	<b>1384.97</b>	1250.56
Total Expenditure	<b>1223.70</b>	1119.27
Profit before Interest, Depn. & Tax	<b>161.27</b>	131.29
Interest	<b>21.87</b>	13.19
Profit before Depn. & Tax	<b>139.40</b>	118.10
Depreciation	<b>58.86</b>	55.99
Profit before Tax	<b>80.54</b>	62.11
Provision for Tax	<b>41.28</b>	33.16
Deferred Tax Liability (Net)	<b>13.69</b>	24.21
Profit after Tax	<b>52.95</b>	53.16
Add: Brought forward from previous year	<b>0.23</b>	0.15
	<b>53.18</b>	53.31
Appropriations :		
Provision for Dividend	<b>46.53</b>	46.53
Tax on Dividend	<b>6.53</b>	6.53
Income Tax Prov. relating to previous years	-	0.02
Surplus Carried to Balance Sheet	<b>0.12</b>	0.23

**DIVIDEND :**

The Board of Directors recommend for your consideration a dividend on equity shares at 10% (Rs. 1.00 per equity share) for the year ended March 31, 2007. The total amount of outgo on account of these will be Rs. 46.53 lakhs towards dividend and Rs. 6.53 lakhs towards tax on dividend.

**OPERATIONS :**

The market demand for the Company's product has shown substantial growth during year 2006-2007 and continues to be good. There has been improvement in the sales volume compared to the previous year. Your Company's value of Sales increased to Rs. 1356 Lakhs from Rs. 1208 lakhs for the previous year indicating a growth of 11% inspite of severe pressure on price front, your company made a net profit of **Rs. 52.95** lakhs during the year.



**INCAP LIMITED****FUTURE OUTLOOK :**

The electronic component industry is facing severe competition from imports as well as Indian manufacturers. However, given the continued support, your company product enjoy support from the key customers and confident of doing higher turnover during the current year.

**DEPOSITS :**

The company has not accepted any deposits from the public during the year under review.

**INSURANCE :**

All the properties of your company including its buildings, Plant & Machinery and stocks have been adequately insured.

**QUALITY SYSTEM :**

Your Company's Certificate for quality system under ISO 9001:2000 from STQC Certification Services, New Delhi continues to be valid.

**CORPORATE GOVERNANCE :**

The Company has complied with all mandatory provisions of Corporate Governance as prescribed under Clause 49 of the Listing Agreement. A report on Corporate Governance, along with the certificate on its compliance from the Auditors forms part of this report.

**DISCLOSURE AS PER LISTING AGREEMENT :****Clause 32 :**

The Cash Flow Statement in accordance with Accounting Standard and Cash Flow Statement (AS-3) issued by ICAI is appended to this Annual Report.

**Clause 43 A :**

The Company's shares are listed on Bombay Stock Exchange Ltd., (BSE), P.J. Towers, Dalal Street, Fort, Mumbai. The annual listing fee to BSE for the year 2006-2007 has been paid.

**DIRECTORS' RESPONSIBILITY STATEMENT :**

Your Directors, to the best of their knowledge and belief, state that the Company maintains proper accounting records which disclose with reasonable

accuracy, the financial position of the Company.

Further your Directors state that these accounting records have formed the basis in the preparation of financial statements of the company in compliance with the provisions of the Companies Act, 1956, including any amendments thereto.

Your Directors also confirm compliance that the financial statements of the Company are prepared in such manner to give a true and fair view of the state of affairs of the Company as at the end of 31<sup>st</sup> March, 2007 and of the profit of the Company for the year to that date.

Your Directors state that in preparing the aforesaid financial statements of the Company, appropriate accounting policies have been consistently applied and supported by reasonable and prudent judgements and estimates, whilst applicable accounting standards have been followed and that these financial statements have been prepared on going-concern basis.

Further, your Directors to the best of their knowledge and belief, state that appropriate internal control systems are in place which are reasonably expected to safeguard the assets of the Company and to prevent and detect fraud and irregularities.

**CONSERVATION OF ENERGY :**

The Company does not belong to the category of power intensive industries and hence consumption of power is not significant. However the management is aware of importance of conservation of energy and also reviews from time to time the measures taken/to be taken for reduction of consumption of energy. Your Company continues its efforts to conserve energy wherever practicable by economizing on the use of power through better utilization of equipment and proper production planning.

Form A is not applicable to the Company, as it does not fall under the list of Industries specified in the schedule attached to Rule 2.

**INCAP LIMITED****TECHNOLOGICAL ABSORPTION :**

No Foreign Technology is imported as such, the

question of the absorption of the same does not arise.

**FOREIGN EXCHANGE EARNINGS AND OUTGO :**

(Rs. In Lakhs)

	Current Year	Previous Year
a) Foreign Exchange earnings on exports	Nil	Nil
Foreign Exchange used on account of :		
(i) Value of imports of :		
Raw materials & Stores	925.89	731.28
(ii) Capital Goods	Nil	Nil
(iii) Foreign Travel	Nil	Nil

**AUDITORS :**

Your Company's Auditors M/s. Purnachandra Rao & Co., retire at the conclusion of the forthcoming Annual General Meeting and have signified their willingness to accept re-appointment and confirmed their eligibility under section 224(1-B) of the Companies Act, 1956.

**PARTICULARS OF EMPLOYEES :**

As required by the provisions of Section 217(2A) of the Companies Act, 1956 read with the Companies (particulars of employees) Rules, 1975, as amended. Your Directors report that no employee was in receipt of remuneration of Rs. 24,00,000 or more per annum, or Rs. 2,00,000 /- or more per month where employed for a part of the year.

**INDUSTRIAL RELATIONS :**

Your company has had harmonious industrial relations throughout the year under review at all levels of the organization, and would endeavour to maintain this cordial relationship.

**ACKNOWLEDGEMENTS :**

Your Directors wish to express their grateful appreciation for the assistance and co-operation received from APIDC, State Bank of India, State Bank of Hyderabad, Customers and Suppliers.

Cordial relations prevailed during the year with all the employees. Your Directors wish to place on record their deep sense of appreciation of the valuable work done and co-operation extended by them at all levels.

Your Directors also wish to express their gratitude to investors for the continued faith reposed by them in the Company.

**By Order of the Board**

**M. PRABHAKAR RAO**  
**CHAIRMAN**

HYDERABAD,  
June 27, 2007.

**INCAP LIMITED****AUDITORS CERTIFICATE ON CORPORATE GOVERNANCE****To**

The Members of INCAP LIMITED

We have examined the compliance of conditions of corporate governance by INCAP LIMITED, for the year ended on 31<sup>st</sup> March 2007, as stipulated in clause 49 of the Listing Agreement of the said Company with stock exchange(s).

The compliance of conditions of corporate governance is the responsibility of the management. Our examination was limited to procedures and implementation thereof, adopted by the Company for ensuring the compliance of the conditions of the Corporate Governance. It is neither an audit nor an expression of opinion on the financial statements of the Company.

In our opinion and to the best of our information and according to the explanations given to us, we certify that the Company has complied with the conditions of Corporate Governance as stipulated in the above mentioned Listing Agreement.

We state that no investor grievance(s) is/are pending for a period exceeding for one month against the Company as per the records maintained by the Shareholders / Investors Grievance committee.

We further state that such compliance is neither an assurance as to the future viability of the Company nor the efficiency or effectiveness with which the management has conducted the affairs of the Company.

For **PUKNACHANDRA RAO & CO.,**  
Chartered Accountants,

**G.V.PURNACHANDRA RAO**  
Partner  
M.No. 6768

HYDERABAD,  
June 27, 2007.



**CORPORATE GOVERNANCE****1. COMPANY'S PHILOSOPHY ON CODE OF CORPORATE GOVERNANCE :**

Corporate Governance refers to the combination of voluntary practices and compliance's with laws and regulations leading to effective control and management of the organization. The fundamental objective of Incap's Corporate Governance is "enhancement of the long-term shareholder value at the same time protecting the interests of other shareholders." Corporate Governance brings into focus the fiduciary and trusteeship role of the Board to align and direct the action of the organization towards creating a wealth and shareholder value.

**2. BOARD OF DIRECTORS AND MEETING :****(i) Board of Directors :**

The present strength of the Board of Directors is 8 (Excluding APIDC Nominee) and is responsible for the Management of the Company's business. The functions, responsibility, role and accountability of the Board are well defined. The Board in addition to monitoring corporate performance also carries out functions such as approving the business plan, reviewing and approving the annual budgets and borrowing limits and ensure that your Company keeps shareholders informed about plans, strategies and performance. The detail report of the Company's performance are periodically placed before the Board. The Board consists of 2 Executive Directors and 6 non-Executive Independent Directors.

**Promoter / Executive Directors**

Sri C. Bhagavantha Rao  
Sri P. K. Purushothaman

Managing Director  
Technical Director

**Non-Executive and Independent Directors**

Sri M. Prabhakar Rao  
Sri P. Ram Rao  
Sri K. Ramakoteswara Rao  
Sri K. Srinivasa Rao  
Sri M. Ramaiah  
Sri Ch. Appa Rao

**(ii) Board Meetings :**

During 2006-2007, the Board of Directors met 4 times on the following dates :

Sl.No.	Date of Board Meeting
1.	28-06-2006
2.	30-09-2006
3.	29-12-2006
4.	31-03-2007

**INCAP LIMITED**

(iii) The details of Attendance of each Director at the Board Meeting, Last Annual General Meeting are as follows

Name of the Director	Attendance Particulars	
	Board Meeting	Last AGM
Sri M. Prabhakar Rao	2	YES
Sri C. Bhagavantha Rao	4	YES
Sri P. K. Purushothaman	4	YES
Sri P. Ram Rao	2	YES
Sri K. Ramakoteswara Rao	2	NO
Sri K. Srinivasa Rao	2	YES
Sri M. Ramaiah	3	NO
Sri Ch. Appa Rao	2	NO
Sri P. Rajeswara Rao	2	NO

**3. AUDIT COMMITTEE :**

The Audit Committee consisting of 4 Non-Executive independent Directors with Sri C.Bhagavantha Rao as Chairman, Sri K.Srinivasa Rao, Sri P. Ram Rao and Sri M.Ramaiah as other member was formed with the role and responsibilities as per Clause 49 of the Listing Agreement. The Audit Committee met Four times during the year 2006-2007. While Sri C. Bhagavantha Rao, Sri K. Srinivasa Rao and Sri M. Ramaiah attended all meetings, Sri P. Ram Rao attended for one meeting during the year.

**4. REMUNERATION OF DIRECTORS :**

Since the Company does not have remuneration committee (Constitution of which is a non-mandatory re-enhancement), the details pertaining to the same is not provided.

The Company does not remunerate the Non-Executive Directors of the Company except for the payment of sitting fees for attending each Meeting of the Board of Committee thereof. Remuneration to Executive Directors is fixed by the Board and approved by shareholder at the Annual General Meeting. Particulars of their remuneration for the year ended 31<sup>st</sup> March 2007 are given below:

Name of the Director	Remuneration				
	Sitting Fees	Salary	Perquisites	Commission	Total
<b>Executive Director :</b>					
Sri C. Bhagavantha Rao	Nil	500000	125000	Nil	625000
Sri P. K.Purushothaman	Nil	332400	68100	Nil	400500
<b>Non-Executive Directors :</b>					
Sri M. Prabhakar Rao	4000	Nil	Nil	Nil	4000
Sri K. Ramakoteswara Rao	Nil	Nil	Nil	Nil	Nil
Sri P. Ram Rao	4000	Nil	Nil	Nil	4000
Sri K. Srinivasa Rao	4000	Nil	Nil	Nil	4000
Sri M. Ramaiah	6000	Nil	Nil	Nil	6000
Sri Ch. Appa Rao	4000	Nil	Nil	Nil	4000
Sri P. Rajeswara Rao	4000	Nil	Nil	Nil	4000

**5. SHAREHOLDER'S GRIEVANCE COMMITTEE :**

The Board constituted Shareholders Grievance committee consisting of 4 Directors with Sri C.Bhagavantha Rao as Chairman, Sri K.Ramakoteswara Rao, Sri P.K.Purushothaman and Sri K.Srinivas Rao as members to deal with complaints regarding transfer / transmission of shares, non-receipt of certificates, dividend, annual reports and such other matters.