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### **BOARD OF DIRECTORS**

#### Chairman

MR. PRADIP P. MADHAVJI till 28.06.2021 MR. VIREN C. MIRANI w.e.f. 28.06.2021

### **Managing Director:**

MR. VĪRĒN C. MIRANI

#### **Executive Director**

MRS. SHEFALI V. MIRANI

#### Other Directors:

MR. SHRIDHAR N. PITTIE

MR. PRADIP P. MADHAVJI till 28.06.2021 MR. JAYPRAKASH M. TIWARI

MR. MALAY M. KHIMJI

MRS. BHARATI A. MONGIA w.e.f. 28.06.2021

#### Chief Financial Officer:

Mr. Nishant P. Odhvani till 21.04.2022

#### Company Secretary & Compliance Officer:

Mrs. Tanaya T. Daryanani

Statutory Auditors: CHANDULAL M. SHAH & CO. Chartered Accountants A/6, 6th floor, wing-A, Safal Profitaire, Opp. AUDA Garden, Corporate Road, Prahladnagar, Ahmedabad - 380015 E-mail: cmshah@cmshah.com

#### Internal Auditors:

M. D. Kamdar & Co., **Chartered Accountants** 401, Rajhans CHS Ltd., Rokadia Lane, Borivali (W), Mumbai - 400092

## Secretarial Auditors :

Samdani Shah & Kabra Company Secretaries 808, Shiromani Complex, S.M. Road, Nehru Nagar, Ahmedabad - 380015 Email: pcschirag@gmail.com

### Bankers:

DBS Bank India Ltd, Mumbai Union Bank of India, Mumbai HDFC Bank Ltd., Mumbai Bank of Maharashtra, Mumbai

### **Head Office:**

77/78/79. Mittal Chambers. 228, Nariman Point, Mumbai - 400 021 Tel: +91-22-22020341. E-mail: igcl@indiagelatine.com

Factory:
Plot No.1A, GIDC Industrial Estate, National Highway No.8, Vapi - 396 195 (Gujarat)

### Registered Office:

703/704, 'Shilp', 7th Floor, Near Municipal Market, Sheth C.G. Road, Navrangpura, Ahmedabad - 380 009 | Tel : (079) 26469514 Website: www.indiagelatine.com Investors Relations e-mail id: investor@indiagelatine.com

Corporate Identification Number (CIN): L99999GJ1973PLC002260

### Registrar & Share Transfer Agent :

Link Intime India Private Limited C 101, 247 Park, L B S Marg, Vikhroli West, Mumbai - 400 083 Tel. No.:+91 22 4918 6000 | Fax:+91 22 4918 6060 e-mail: rnt.helpdesk@linkintime.co.in



# **FINANCIAL HIGHLIGHTS**

(₹ in lakhs)

Sr. No.		2019-2020	2020-2021	2021-2022
1	Shareholders' Funds	10,420	11,009	11,471
2	Loan Funds	Nil	Nil	Nil
3	Debt Equity Ratio	1:0.000	1:0.000	1:0.000
4	Sales & Other Income	13,537	14,854	16,364
5	Profits (Subject to Depreciation, Finance Cost, Tax and OCI)	1,001	1,310	1,114
6	Net Profit Subject to Tax and OCI	641	928	734
7	Profit after Tax and OCI	492	695	638
8	Book Value of Share (₹)	146.93	155.23	161.74
9	Dividend %	15	25	25



### NOTICE

NOTICE is hereby given that the 50<sup>th</sup> Annual General Meeting of the Members of INDIA GELATINE & CHEMICALS LIMITED, will be held on Thursday, 22<sup>nd</sup> September, 2022 at 12.30 p.m. through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") to transact the following business:

#### **ORDINARY BUSINESS:**

- 1. To receive, consider and adopt the audited financial statements of the Company for the financial year ended 31st March, 2022, the report of the Board of Directors and Auditors thereon.
- 2. To declare dividend on equity shares for the financial year ended 31st March, 2022.
- 3. To appoint a Director in place of Mr. Viren C. Mirani (DIN: 00044901) who retires by rotation and being eligible, offers himself for re-appointment.
- 4. To appoint M/s. Mahendra N. Shah & Co., Statutory Auditors of the Company and to fix their remuneration To consider and if thought fit, to pass the following resolution as an **Ordinary resolution**:

"RESOLVED THAT pursuant to the provisions of Sections 139, 141, 142 and other applicable provisions, if any, of the Companies Act, 2013 and the rules framed thereunder, as amended ("the Act") and Rule 4(1) of the Companies (Audit and Auditors) Rules, 2014, as amended, M/s. Mahendra N. Shah & Co., Chartered Accountants (Firm Registration No. Firm Reg. No. 105775W) be and are hereby appointed as the Statutory Auditors of the Company for a term of five (5) years and to hold office from the conclusion of the 50th Annual General Meeting of the Company till the conclusion of the 55th Annual General Meeting on such remuneration, as recommended by the Audit Committee and as may be mutually agreed between the Board of Directors of the Company and the Statutory Auditors from time to time.

RESOLVED FURTHER THAT any of the Director or the Company Secretary of the Company, be and are hereby authorized to file the relevant forms, documents and returns with the office of the Registrar of Companies as per the applicable provisions of the Act and to do all acts, deeds and things as may be deemed necessary to give effect to the above resolution."

#### **SPECIAL BUSINESS:**

5. To consider and, if thought fit, to pass with or without modification(s) the following resolution as a "Special Resolution".

#### SPECIAL RESOLUTION:

"RESOLVED THAT pursuant to the provisions of Sections 196, 197, 203 and other applicable provisions, if any, of the Companies Act 2013, read with Schedule V and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modifications or re-enactment thereof for the time being in force), & Regulation 17(6)(e) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and as per the recommendation of the Nomination and Remuneration Committee and the Board, the consent of members be and is hereby accorded to the re-appointment of Mr. Viren C. Mirani as Managing Director of the Company for the period of 3 years with effect from 1st April, 2023, on the following terms and conditions including remuneration:

### **REMUNERATION:**

a) Salary

Monthly salary in the scale of ₹ 27,00,000 - 2,00,000 - 31,00,000 with effect from 1st April, 2023.

b) Perquisites

Maximum up to ₹ 25,000/- per month which shall include perguisites of Categories 'A' and 'B' as below:

### CATEGORY 'A'

### i. Medical Reimbursement:

Expenses incurred for self and his family. He shall also be entitled to the benefit of Medical Treatment referred to in proviso to Section 17(2) of the Income Tax Act, 1961 or to such modifications as may be made therein from time to time.

### ii. Club Fees:

Fee's of clubs subject to a maximum of two clubs. This will not include admission and life membership fees.

#### iii. Personal Accident Insurance:

Premium not to exceed ₹ 40,000/- per annum or such amount as may be modified and permitted under Income tax Act from time to time.

#### iv. Mediclaim Insurance:

Premium not to exceed ₹ 25,000/- per annum or such other modified amount as is exempt under Income Tax Act.

#### **CATEGORY 'B'**

### i. Provision of a Car and Telephone:

The Company shall provide Car for use on Company's business and also for personal purposes and telephone at the residence of the Managing Director. The Managing Director shall be billed by the Company for personal long distance calls on telephone at the rate of ₹ 750/- per month and perks for the use of car for personal purposes shall be evaluated as per Income Tax Rules.

#### ii. Other Benefits:

Such other benefits, amenities and facilities as per the company rules.

#### **CATEGORY 'C'**

#### i. Contribution to Provident Fund & Other Funds:

Contribution to the Provident Fund, Superannuation or Annuity Fund shall not be included in computation of the ceiling on perquisites and shall be payable to the extent these either singly or put together are not taxable under the Income Tax Act.

#### ii. Gratuity:

As per the rules not exceeding half a month's salary for each completed year of service, and shall not be included in the computation of ceiling on perquisites as specified above.

#### iii. Leave Encashment:

The Managing Director shall be entitled to fully paid leave as per the Company's Rules. Encashment of Leave at the end of the tenure is permitted and shall not be included in the computation of the ceiling on perquisites, specified above.

#### c) Minimum Remuneration:

In the event of loss or inadequacy of profits, the Managing Director shall be entitled to receive the above remuneration, perguisites and benefits as Minimum Remuneration.

#### d) Commission:

In the event of there being sufficient and adequate profits worked out as per the provisions of Section 197 of the Companies Act, 2013 and within the individual limit of 5% of such net profits, the Managing Director could also be paid a remuneration by way of commission on such net profits as may be decided by the Board and agreed upon by the Managing Director on ascertainment of the net profits at the close of each year over and above the remuneration referred to in the preceding para and that such remuneration shall be deemed to accrue at the close of the year.

The terms and conditions of the remuneration of the Managing Director, may be varied, altered, increased, enhanced or widened from time to time by the Remuneration Committee and the Board as it may in its discretion deem fit within the above limits and subject to limits laid down in Sections 196, 197 and all other applicable provisions and Schedule V of the Companies Act, 2013 and Rules framed there under and subject to the requisite approvals from the members or any other authority, if any, being obtained.

RESOLVED FURTHER THAT Mr. Viren C. Mirani, Managing Director will also be entitled for the reimbursement of actual entertainment, traveling, boarding and lodging expenses incurred by him in connection with the Company's business and such other benefits/amenities and other privileges, as any from time to time, is available to other Senior Executives of the Company.

RESOLVED FURTHER THAT the Board Of Directors of the company on recommendation from Nomination & Remuneration Committee of the Board be and is hereby authorized and empowered to approve annual increments and to make such improvements in the terms of remuneration to Mr. Viren C Mirani, as may be permissible under Schedule V of the Companies Act, 2013 (as may be amended from time to time) or by

way of any government guidelines or instructions, the intention being that no further approval of the company would be required so long as remuneration of the Managing Director is not in excess of maximum permissible limits under relevant laws, rules, regulations, guidelines or instructions as may be promulgated or issued after the date of this meeting.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorized to execute an agreement with Mr. Viren C. Mirani, as Managing Director and to do all such acts, deeds, matters and things as in its absolute discretion, it may consider necessary, expedient or desirable, and to settle any question, or doubt that may arise in relation thereto and the Board shall have absolute powers to accept any modification in the terms and conditions as may be approved by the shareholders and as acceptable to Mr. Viren C. Mirani and to give effect to the foregoing resolution, or as may be otherwise considered by it to be in the best interest of the Company.

RESOLVED FURTHER THAT the Board be and is hereby authorized to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

6. To consider and, if thought fit, to pass with or without modification(s) the following resolution as a "Special Resolution".

### **SPECIAL RESOLUTION:**

"RESOLVED THAT pursuant to the provisions of Sections 196, 197 and other applicable provisions, if any, of the Companies Act 2013, read with Schedule V and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modifications or re-enactment thereof for the time being in force), & Regulation 17(6)(e) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and as per the recommendation of the Nomination and Remuneration Committee and the Board, the consent of members be and is hereby accorded to the re-appointment of Mrs. Shefali V. Mirani as Executive Director of the Company for the period of 3 years with effect from 1st April, 2023, on the following terms and conditions including remuneration:

### **REMUNERATION:**

### a) Salary

Monthly salary in the scale of ₹ 12,00,000 - 1,00,000 - 14,00,000 with effect from 1st April, 2023.

#### b) Perquisites

Maximum up to ₹ 25,000/- per month which shall include perquisites of Categories 'A' and 'B' as below:

#### **CATEGORY 'A'**

#### i. Medical Reimbursement:

Expenses incurred for self and her family. She shall also be entitled to the benefit of Medical Treatment referred to in proviso to Section 17(2) of the Income Tax Act, 1961 or to such modifications as may be made therein from time to time.

### ii. Club Fees:

Fee's of clubs subject to a maximum of two clubs. This will not include admission and life membership fees.

#### iii. Personal Accident Insurance:

Premium not to exceed ₹ 40,000/- per annum or such amount as may be modified and permitted under Income tax Act from time to time.

### iv. Mediclaim Insurance:

Premium not to exceed ₹ 25,000/- per annum or such other modified amount as is exempt under Income Tax Act.

### **CATEGORY 'B'**

### i. Provision of a Car and Telephone:

The Company shall provide Car for use on Company's business and also for personal purposes and telephone at the residence of the Executive Director. The Executive Director shall be billed by the Company for personal long distance calls on telephone at the rate of ₹ 750/- per month and perks for the use of car for personal purposes shall be evaluated as per Income Tax Rules.

### ii. Other Benefits:

Such other benefits, amenities and facilities as per the company rules.



### **CATEGORY 'C'**

### i. Contribution to Provident Fund & Other Funds:

Contribution to the Provident Fund, Superannuation or Annuity Fund shall not be included in computation of the ceiling on perquisites and shall be payable to the extent these either singly or put together are not taxable under the Income Tax Act.

### ii. Gratuity:

As per the rules not exceeding half a month's salary for each completed year of service, and shall not be included in the computation of ceiling on perguisites as specified above.

### iii. Leave Encashment:

The Executive Director shall be entitled to fully paid leave as per the Company's Rules. Encashment of Leave at the end of the tenure is permitted and shall not be included in the computation of the ceiling on perquisites, specified above.

## c) Minimum Remuneration:

In the event of loss or inadequacy of profits, the Executive Director shall be entitled to receive the above remuneration, perguisites and benefits as Minimum Remuneration.

### d) Commission:

In the event of there being sufficient and adequate profits worked out as per the provisions of Section 197 of the Companies Act, 2013 and within the individual limit of 5% of such net profits, the Executive Director could also be paid a remuneration by way of commission on such net profits as may be decided by the Board and agreed upon by the Executive Director on ascertainment of the net profits at the close of each year over and above the remuneration referred to in the preceding para and that such remuneration shall be deemed to accrue at the close of the year.

The terms and conditions of the remuneration of the Executive Director, may be varied, altered, increased, enhanced or widened from time to time by the Remuneration Committee and the Board as it may in its discretion deem fit within the above limits and subject to limits laid down in Sections 196, 197 and all other applicable provisions and Schedule V of the Companies Act, 2013 and Rules framed there under and subject to the requisite approvals from the members or any other authority, if any, being obtained.

RESOLVED FURTHER THAT Mrs. Shefali V. Mirani, Executive Director will also be entitled for the reimbursement of actual entertainment, travelling, boarding and lodging expenses incurred by her in connection with the Company's business and such other benefits/amenities and other privileges, as any from time to time, is available to other Senior Executives of the Company.

RESOLVED FURTHER THAT the Board Of Directors of the company on recommendation from Nomination & Remuneration Committee of the Board be and is hereby authorized and empowered to approve annual increments and to make such improvements in the terms of remuneration to Mrs. Shefali V. Mirani, as may be permissible under Schedule V of the Companies Act, 2013 (as may be amended from time to time) or by way of any government guidelines or instructions, the intention being that no further approval of the company would be required so long as remuneration of the Executive Director is not in excess of maximum permissible limits under relevant laws, rules, regulations, guidelines or instructions as may be promulgated or issued after the date of this meeting.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorized to execute an agreement with Mrs. Shefali Viren Mirani, as an Executive Director and to do all such acts, deeds, matters and things as in its absolute discretion, it may consider necessary, expedient or desirable, and to settle any question, or doubt that may arise in relation thereto and the Board shall have absolute powers to accept any modification in the terms and conditions as may be approved by the shareholders and as acceptable to Mrs. Shefali V. Mirani and to give effect to the foregoing resolution, or as may be otherwise considered by it to be in the best interest of the Company.

RESOLVED FURTHER THAT the Board be and is hereby authorized to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

By Order of the Board of Directors

Place : Mumbai Tanaya T. Daryanani Date : 04.08.2022 Company Secretary



### NOTES:

- Statement pursuant to Section 102(1) of the Companies Act 2013 ("the Act"), in respect of the Special Business to be transacted at the AGM along with details pursuant to Regulations issued by Securities and Exchange Board of India ("SEBI") and other applicable laws are annexed hereto.
- 2. In view of the continuing COVID-19 pandemic, the Ministry of Corporate Affairs ("MCA") has vide its General Circular No. 20/2020 dated 5th May, 2020 read with General Circular No. 14/2020 dated 8th April, 2020 and General Circular No. 17/2020 dated 13th April, 2020 Circular No. 20 of 2020 dated May 05, 2020, and Circular no. 02/2021 dated January 13, 2021 and also Circular no. SEBI/HO/CFD/CMD2/CIR/P/2022/62 issued by SEBI permitted the holding of the Annual General Meeting ("AGM") through VC / OAVM up to December 31, 2022, without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 ("Act"), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations, 2015") and MCA Circulars, the AGM of the Company will be held through VC / OAVM.
- 3. Pursuant to the provisions of the Companies Act, 2013, a Member entitled to attend and vote at the Annual General Meeting is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Member of the Company. Since this AGM is being held pursuant to the MCA Circulars through VC/OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the Annual General Meeting and hence the Proxy Form and Attendance Slip are not annexed to the Notice.
- 4. Since the AGM will be held through VC, the Route Map is not annexed to this Notice.
- 5. The Institutional/Corporate Shareholders (i.e. other than individuals/HUF, NRI, etc) are required to send a scanned copy (PDF/JPEG Format) of its Board Resolution or governing body Resolution/Authorisation etc., authorising its representative to attend the Annual General Meeting through VC/OAVM on its behalf and to vote through remote e-voting. The said Resolution/ Authorization shall be sent to the Company Secretary of the Company.
- 6. Registration of email ID and Bank Account details:

In case the shareholder's email ID is already registered with the Company/its Registrar & Share Transfer Agent "RTA"/Depositories, log in details for e-voting are being sent on the registered email address.

In case the shareholder has not registered his/her/their email address with the Company/its RTA/Depositories and or not updated the Bank Account mandate for receipt of dividend, the following instructions to be followed:

(i) Kindly log in to the website of our RTA, Link Intime India Private Ltd., www.linkintime.co.in under Investor Services > Email/Bank detail Registration - fill in the details and upload the required documents and submit.

OR

- (ii) In the case of Shares held in Demat mode: The shareholder may please contact the Depository Participant ("DP") and register the email address and bank account details in the demat account as per the process followed and advised by the DP.
- 7. In compliance with the aforesaid MCA Circulars and SEBI Circulars, Notice of the AGM along with the Annual Report is being sent only through electronic mode to those Members whose email addresses are registered with the Company / Depositories. Members may note that the Notice of Annual General Meeting and Annual Report for the financial year 2021-2022 will also be available on the Company's website www.indiagelatine.com, website of stock exchanges i.e. BSE Limited at <a href="https://www.bseindia.com">www.bseindia.com</a> and <a href="https://www.evotingindia.com">www.evotingindia.com</a> (agency providing e-Voting facility). Members can attend and participate in the Annual General Meeting through VC/OAVM facility only.
- 8. The members attending the AGM through VC/OAVM shall be counted for the purpose of ascertaining the quorum under Section 103 of the Companies Act, 2013.
- 9. The Register of Members and the Share Transfer Books of the Company will remain closed from Thursday, 15<sup>th</sup> September, 2022 to Thursday, 22<sup>nd</sup> September, 2022 (both days inclusive) for the purpose of payment of Dividend and Annual General Meeting.
- 10. The Directors have recommended a dividend of ₹ 2.50/- per equity share, which on approval by the members at the Annual General Meeting scheduled to be held on Thursday, 22<sup>nd</sup> September, 2022 at 12:30 p.m. will be paid to the members whose name appear in the register of members/beneficial owners as on Wednesday, 14<sup>th</sup> September, 2022 as per details furnished by National Securities Depository Limited and Central Depository Services (India) Limited for the purpose.



### 11. Tax Deducted at Source ("TDS") on Dividend:

Pursuant to the provisions of the Finance Act, 2020 dividend income is taxable in the hands of the Shareholders w.e.f. April 1, 2020 and accordingly, the Company would be required to deduct tax at source from the dividend paid to Shareholders, if so approved at the ensuing AGM at the prescribed rates.

The rate of TDS as per the Income Tax Act, 1961 ("IT Act"), would depend upon the status of the recipient and is explained herein below:

### i. Resident Shareholders

Category of Shareholder	Tax Deduction Rate	Exemption Applicability/ Documents required
Any resident shareholder	7.5%	Update the PAN if not already done with depositaries (in case of shares held in demat mode) and with the Company's Registrar and Transfer Agents – Link Intime India Private Limited (in case of shares held in physical mode).
		<ul> <li>No deduction of taxes in the following cases         <ul> <li>If dividend income to a resident Individual shareholder during FY 2021-22 does not exceed INR 5,000/-,</li> </ul> </li> </ul>
		If shareholder is exempted from TDS provisions through any circular or notification and provides an attested copy of the PAN along with the documentary evidence in relation to the same.
Submitting Form 15G/ Form 15H	NIL	Eligible Shareholder providing Form 15G (applicable to any person other than a Company or a Firm) / Form 15H (applicable to an Individual above the age of 60 years) - on fulfilment of prescribed conditions. Please refer attached format
Order under section 197 of the Act	Rate provided in the order	Lower/NIL withholding tax certificate obtained from Income Tax authorities.
Insurance Companies: Public & Other Insurance Companies	NIL	Self-declaration that it has full beneficial interest with respect to shares owned, along with self- attested copy of PAN card and registration certificate
Corporation established by or under a Central Act which is, under any law for the time being in force, exempt from income- tax on its income.	NIL	Documentary evidence that the person is covered under section 196 of the Act.
Mutual Funds	NIL	Documentary evidence that the person is covered under section 196 of the Act.
Alternative Investment fund	NIL	Documentary evidence that the person is covered by Notification No. 51/2015 dated 25 June 2015.
Other resident shareholder without PAN/Invalid PAN	20%	

### Please Note that:

- a. Recording of the valid Permanent Account Number (PAN) for the registered Folio/DP id-Client Id is mandatory. In absence of valid PAN, tax will be deducted at a higher rate of 20% as per Section 206AA of the Act.
- b. Shareholders holding shares under multiple accounts under different status / category and single PAN, may note that, higher of the tax as applicable to the status in which shares held under a PAN will be considered on their entire holding in different accounts.