

# Golden steps towards energising India

From an Indian oil marketing company to a transnational energy giant. The journey of IndianOil in the last 50 years has been dotted with milestone achievements, energising the country and doing it proud. The cover design creatively displays IndianOil's journey in the last 50 years and the next and beyond.

Notice



# ANNUAL REPORT

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## **Indian Oil Corporation Limited**

Registered Office: IndianOil Bhavan, G-9, Ali Yavar Jung Marg, Bandra (East), Mumbai - 400 051 In this Report, one lakh corresponds to 0.1 million and one crore to ten million.

### **Notice**

#### **Indian Oil Corporation Limited**

Regd.Office: IndianOil Bhavan, G-9, Ali Yavar Jung Marg, Bandra (East), Mumbai-400 051

#### NOTICE

NOTICE is hereby given that the 50th Annual General Meeting of the Members of INDIAN OIL CORPORATION LIMITED will be held at Nehru Centre Auditorium, Dr. Annie Besant Road, Worli, Mumbai - 400 018 on Monday, the 14th September, 2009 at 1030 hrs. to transact the following business:

#### **ORDINARY BUSINESS**

- 1. To receive, consider and adopt the audited Profit and Loss Account for the year ended March 31, 2009 and the Balance Sheet as on that date together with Reports of the Directors and the Auditors thereon.
- 2. To declare the dividend for the year 2008-09.
- 3. To appoint a Director in place of Shri B.N.Bankapur, who retires by rotation and being eligible, offers himself for reappointment.
- 4. To appoint a Director in place of Shri S.Sundareshan, who retires by rotation and being eligible, offers himself for reappointment.
- 5. To appoint a Director in place of Shri Anand Kumar, who retires by rotation and being eligible, offers himself for reappointment.
- 6. To appoint a Director in place of Prof.(Dr.) Indira J.Parikh, who retires by rotation and being eligible, offers herself for reappointment.
- 7. To appoint a Director in place of Shri B.M.Bansal, who retires by rotation and being eligible, offers himself for reappointment.

Registered Office:

IndianOil Bhavan, G-9, Ali Yavar Jung Marg, Bandra (East),

Mumbai - 400 051.

20th July, 2009

By Order of the Board of Directors For Indian Oil Corporation Limited

> (RAJU RANGANATHAN) Company Secretary

#### NOTES

- (a) A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND TO VOTE ON A POLL INSTEAD OF HIMSELF. SUCH A PROXY NEED NOT BE A MEMBER OF THE COMPANY. PROXIES IN ORDER TO BE VALID AND EFFECTIVE MUST BE DELIVERED AT THE REGISTERED OFFICE OF THE COMPANY NOT LATER THAN 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING. PROXIES SUBMITTED ON BEHALF OF LIMITED COMPANIES, SOCIETIES ETC. MUST BE SUPPORTED BY APPROPRIATE RESOLUTIONS / LETTER OF AUTHORITY AS APPLICABLE.
- (b) Members / Proxies should bring the attendance slip duly filled and signed for attending the meeting.
- (c) The Register of Members and Share Transfer Books of the Company wil remain closed from Friday, the 4th September, 2009 to Monday, the 14th September, 2009 (both days inclusive) for the purpose of ascertaining the eligibility for payment of dividend.
- (d) The dividend payable on Equity Shares, if approved by the members, will be paid to those members whose names appear on the Company's Register of members and as per beneficial owners position received from NSDL & CDSL as at the close of 3rd September, 2009.
- (e) Pursuant to the provisions of section 205(A) of the Companies Act, 1956, the Company has transferred all unpaid dividend declared upto the financial year 2000-2001 to Investor Education & Protection Fund (IEPF) set up by Central Government. The Company is in the process of transferring the unpaid dividend for the financial year 2001-02 in October, 2009. The dividend for the financial year 2002-03 and thereafter, which remains unpaid or unclaimed for a period of 7 years will be transferred to the Investor Education and Protection Fund of the Central Government. The Shareholders who have not encashed their dividend warrants so far for the financial year 2002-03 to 2007-08 are requested to make their claims to the Registrar & Transfer Agent, M/s. Karvy Computershare Private Limited, Hyderabad or at the registered office of the Company. It may also be noted that once the unclaimed dividend is transferred to the IEPF, Central Government, as above, no claim shall lie in respect thereof.

Similarly, the dividend declared by erstwhile IBP Co.Ltd. and Bongaigaon Refinery & Petrochemicals Ltd. (since merged with IndianOil) for the financial years 2002-03 to 2007-08 remaining unpaid will be transferred to IEPF on expiry of 7 year period. The Shareholders of erstwhile IBP Co.Ltd and Bongaigaon Refinery & Petrochemicals Ltd. who have not encashed their dividend warrants so far are requested to make their claims to the Registrar & Transfer Agents, M/s.Karvy Computershare Private Limited, Hyderabad or at the registered office of the Company.

(f) Members are requested to bring their copy of Annual Report to the Meeting.

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- Shareholders holding shares in electronic form may kindly note that their Address and Bank Account details as furnished by their Depositories to the Company will be printed on their Dividend Warrants as per the applicable regulations of the Depositories. The Company cannot entertain any direct request from such shareholders for change in Address/Bank Details. The shareholders who wish to change their Address/Bank Account details are therefore requested to advise their Depository Participants about such change.
- Shareholders holding shares in physical form are requested to advise about any change of address/Bank Account Number to the Company or its Registrar.
- As per the provisions of the Companies Act, 1956, shareholders are entitled to make nomination in respect of shares held by them. In case of shares held in physical form, nomination form can be obtained from the registered office of the Company or from its Registrar & Transfer Agent, M/s.Karvy Computershare Private Limited. The shareholders holding shares in demat form may contact their Depository Participant for nomination.

#### Pursuant to the requirements of Corporate Governance, a brief resume of Directors, who are retiring and are eligible for reappointment, is given below:

#### Item Nos.

Shri B.N.Bankapur, aged 58 years and presently Director(Refineries) is a Chemical Engineer from the University of Mysore. Shri Bankapur has over three decades of rich and varied experience in the oil industry and has handled various portfolios in different refineries. He has been closely involved in the strategic planning and growth of IndianOil through capacity enhancement, value addition and diversification projects. Besides introduction of the new state-of-the-art technologies, he also led the commissioning of those technologies in IndianOil refineries.

Details of other Directorships:

Name of the Company	194022140		Position held
Engineers India Limited			Director

IOT Infrastructure & Energy Services Ltd. Director

Membership/Chairmanship in the Committees of other companies:

Name of the Committee	rusmon neiu
Audit Committee of Engineers India Limited	Member
No. of Shares held in the Company:	900

Relationship between directors inter-se:

Shri S.Sundareshan, aged 57 years, is a Post Graduate in Business Administration and Political Science and an IAS Officer of Kerala cadre. Before joining Petroleum Ministry as Additional Secretary, he was Chairman of Forward Markets Commission under the Ministry of Consumer Affairs, Food and Public

Distribution. He has handled various key assignments in the Ministry of Commerce & Industry, Finance and has also served in the Indian Embassy in Japan.	
Details of other Directorships:	
Name of the Company Position held	
ONGC Limited. Director	

GAIL (India) Ltd. Director

Indian Strategic Petroleum Reserves Ltd. Director

Membership/Chairmanship in the Committees of other companies: NIL

No. of Shares held in the Company: NIL NIL

Shri Anand Kumar, aged 59 years and presently Director(Research & Development) is a Chemical Engineer from B.I.T., Sindri. He joined IndianOil in 1974 and worked on the modernisation of refinery units at Guwahati, Mathura and Barauni. He has varied experience covering all aspects of oil refining business. He was a founding member of the Centre for High Technology and was also Advisor (Planning & Economics) to the Port Harcourt Refinery of Nigeria. He has also

Details of other Directorships:

Relationship between directors inter-se:

headed the IndianOil Institute of Petroleum Management.

#### Position held Name of the Company

Director Lubrizol India Pvt. Ltd.

Part-time Chairman IndianOil Technologies Ltd.

Membership/Chairmanship in the Committees of other Companies: NIL

No. of Shares held in the Company: 500

NIL Relationship between directors inter-se:

Prof.(Dr.) Indira J. Parikh aged 66 years, is a Post Graduate from the University of Rochester, USA and a Ph.D. from Gujarat University. She has over 30 years of rich academic experience in Organisational Behaviour & Management in IIM Ahmedabad. She is also a visiting Professor in various Management Institutes in India and abroad. She has been consultant to various corporates on management programmes and has handled international assignments. She is also credited with publication of management books, papers, articles etc. She is also the President of the Foundation for Liberal & Management Education in Pune.

NIL

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#### Details of other Directorships:

Name of the Company		Position held
Aster Tele Services Ltd.		Director
Anil Products Ltd.		Director
Sintex Industries Ltd.		Director
STI India Ltd.		Director
Mahindra Gujarat Tractor	r Ltd.	Director

Membership/Chairmanship in the Committees of other Companies:

No. of Shares held in the Company: NIL Relationship between directors inter-se: NIL

Shri B.M.Bansal, aged 58 years, presently Director(Planning & Business Development) is a B-Tech in Chemical Engineering from IIT, Delhi with a Post Graduate Diploma in Process Plant Engineering. He has a rich and varied experience of over three decades in the oil industry and has handled various assignments covering important portfolios of Refinery Management, Planning & Co-ordination, Technical Services and Business Development. He has travelled widely and has presented several papers on Refining, LNG and Petrochemicals in international seminars, both in India and abroad.

Details of other Directorships:

Mainte Orange Company	FOSHOR DEN
Green Gas Limited	Part-time Chairman

Membership/Chairmanship in the Committees of other Companies:

No. of Shares held in the Company:

Relationship between directors inter-se: NIL

#### Registered Office:

IndianOil Bhavan, G-9, Ali Yavar Jung Marg Bandra (East), Mumbai - 400 051.

20th July, 2009

By Order of the Board of Directors For Indian Oil Corporation Limited

> (RAJU RANGANATHAN) Company Secretary

NIL

NIL

550



# **Indian Oil Corporation Limited**

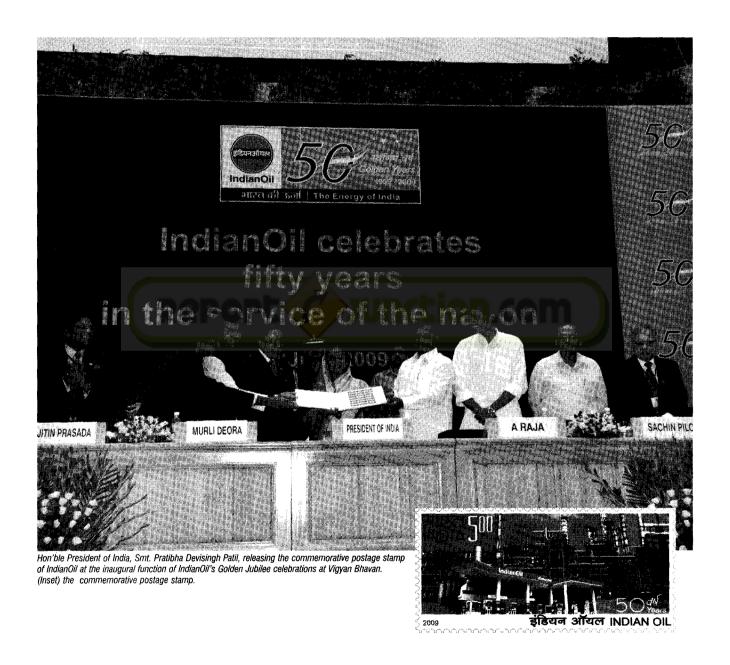
IndianOil Bhavan, G-9, Ali Yavar Jung Marg, Bandra (East), Mumbai - 400 051

#### ATTENDANCE CARD

Client ID No./Folio No.	No. of Shares held		

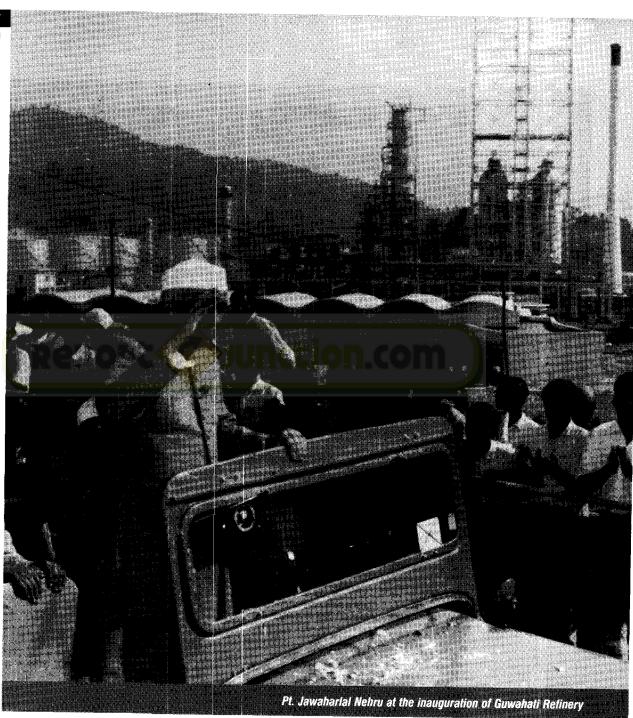
I/We hereby record my/our presence at the 50 <sup>th</sup> Annual General Meeting of the Company on Monday, the 14 <sup>th</sup> September, 2009 at 1030 hrs. at Nehru Centre Auditorium, Dr.Annie Besant Road, Worli, Mumbai-400 018.				
Name of the Shareholder				
Signature of the Shareholder				
Name of the Proxy				
Signature of the Proxy				
If you are attending the me meeting.	and hand this over at the entrance of the metering in person or by proxy, your copy of the  TEAR H  Indian Oil Corporation of the metering in person or by proxy, your copy of the	eting hall.  Annual Report may please be brought be described by the descr	y you/your proxy for reference at the	
	Client ID No./Folio No.	No. of Shares held		
in the district of	being a member/members of th in the district of	e Company hereby appoint or failing him/her, oxy to attend & vote for me/us on my/or	of of of of ur behalf at the 50 <sup>th</sup> Annual General or Dr. Annie Besant Road, Worli, Please Affix Revenue Stamp	
Signed this day of	2009.		Signature	

NOTE: This Proxy Form duly filled in must be deposited at the Registered Office of the Company at IndianOil Bhavan, G-9, Ali Yavar Jung Marg, Bandra (East), Mumbai - 400 051 not less than 48 hours before the commencement of meeting.





ANNUAL **REPORT 2008-09** 



Pt. Nehru foresaw "...Oil is of vast importance in the world today and a country that does not have its own oil is in a weak position..."

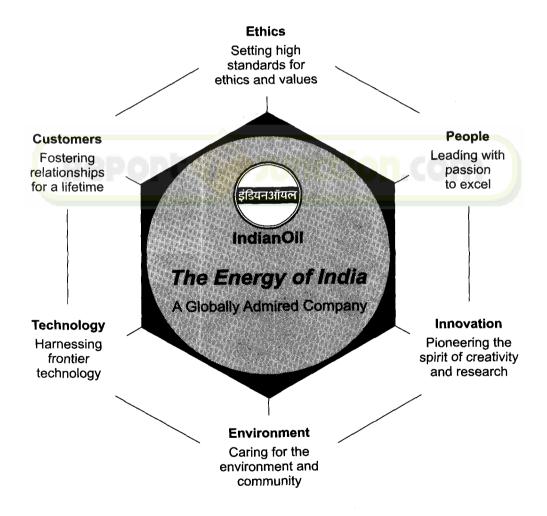


# vision re-visited

With a dream to explore new vistas and emerge as a global entity, riding on the wave of deregulation, IndianOil coined its first vision statement in the year 1999. Since then, the business landscape in the country has changed. During the year, a need was perceived to re-visit the vision statement and chart new targets to invigorate IndianOil. The process of re-visiting the vision captured the collective

aspirations of the IndianOilPeople as well as other stakeholders so as to create a 'Shared Vision' rather than 'Vision Shared'. The resultant new vision is a matrix of six cornerstone elements and is designed to serve as the bedrock of IndianOil's future growth and transformation into a globally admired company.

## VISION



## **VALUES**

Care • Innovation • Passion • Trust