

TWENTY FIRST ANNUAL REPORT 2011-2012

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### **Board of Directors**

Shri. Dilip S. Dahanukar – Chairman Shri A.K. Rajani Shri Ramesh P. Save Shri N.M. Sawant

### **Auditors**

Batliboi & Purohit Chartered Accountants National Insurance Building, 204, D.N. Road, Fort, Mumbai – 400 001.

### Legal Advisors

Dhruve Liladhar & Co. Solicitors and Advocates, 31- A/B, Ismail Building, 381, D.N. Road, Fort, Mumbai – 400 001.

# Registered Office:

Industrial Assurance Building, Churchgate, Mumbai – 400 020.

### **Bankers**

1. State Bank of India

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NOTICE

NOTICE is hereby given that the TWENTY FIRST ANNUAL GENERAL MEETING of

the members of INDO BIOTECH FOODS LTD. will be held at 3<sup>rd</sup> floor Industrial Assurance Building, Churchgate, Mumbai 400 020 on Thursday, 31<sup>st</sup> January 2013 at

10.30 a.m. to transact the following business:

**ORDINARY BUSINESS:** 

1) To receive, consider and adopt the Audited Annual Accounts as on and for the

year ended 30th September 2012 and Report of the Directors and Auditors

thereon.

2) To appoint a Director in place of Shri Ashok K Rajani, who retires by rotation

3) To appoint the Auditors to hold office from the conclusion of this meeting until

the next Annual General Meeting and fix their remuneration.

By order of the Board For Indo Biotech Foods Ltd.

> Sd/-Dilip S. Dahanukar

Chairman

Registered Office:

Industrial Assurance Building,

Churchgate,

Mumbai 400020

Place: Mumbai

Date: 12/12/2012

Notes:

1) A member entitled to attend and vote at the meeting is entitled to appoint a proxy

to attend and vote instead of himself, and such proxy need not be a member of the Company. The proxy form must be deposited with the Registered office of the

Company not later than 48 hours before the time of the meeting.

2) The Register of the Members and Share Transfer Books of the Company will

remain closed from 25.01.2013 to 31.01.2013 (both days inclusive)

3) The Shareholders are requested to bring the Annual Report along with them, as

extra copy will not be supplied at the Meeting as per usual practice.

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### TWENTY FIRST ANNUAL REPORT 2011-2012

# **DIRECTORS' REPORT**

TO, THE SHAREHOLDERS

Your Directors hereby present the Twentieth Annual Report on the business of the Company, together with the Audited Statement of Accounts for the financial year ended on 30<sup>th</sup> September, 2012.

### 1. FINANCIAL HIGHLIGHTS:

	2011-2012 CURRENT YEAR (1/10/2011 TO 30/9/2012) Rupees	2010-2011 PREVIOUS YEAR (1/10/2010 TO 30/9/2011) Rupees
NET SALES	13,875	4,09,250
GROSS PROFIT/(LOSS) BEFORE DEPRECIATION	5,62,070	1,74,087
DEPRECIATION	11,104	13,558
PROVISION FOR TAXATION	<del></del>	
NET PROFIT/(LOSS) AFTER TAX	(5,59,299)	1,60,529

### 2. CURRENT YEARS' & FUTURE REVIEW

The Company's operations were at a low level. The Company is in the process of making of revival /diversification plan.

### 3. DIVIDEND:

No Dividend is recommended for the year 2011-2012 by the Board of the Directors.

### 4. ENVIRONMENT:

The Company is environment friendly as the Company's Products are organic and free from Toxic- residues and based on Natural substances and no pollution is caused to the environment.

Production Center: There is no Pollution from the Factories of the Company and the environment is kept clean.

Farm Sources: Since the company is encouraging pesticide-free farming, it is helping in keeping the environment clean on the farms.

### 5. DIRECTOR:

Shri Ashok K Rajani is retiring by rotation and offers himself for re-appointment.

### 6. DIRECTORS' RESPONSIBILITY STATEMENT:

Statement under sub-section (2AA) of section 217 of the Companies Act, 1956:

In the preparation of the Annual Accounts:

- i) The applicable accounting standards have been followed and wherever required, proper explanations relating to the material departures have been given.
- ii) The directors have selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of the Company at the end of the financial year and of the profit or loss of the Company for the period.
- Proper and sufficient care has been taken for the maintenance of adequate accounting records in accordance with the provisions of the Act for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities.
- iv) The accounts have been prepared on a going concern basis.

### 7. PUBLIC DEPOSITS:

The Company does not have nor it has invited any Public Deposits.

#### 8. STAFF AND LABOUR:

There are no employees of the Company drawing Rs. 25000/ or more per month at any time during the year.

### 9. AUDITORS:

The Auditors are to be appointed from the date of this Annual General Meeting till the conclusion of the next Annual General Meeting and their Remuneration is to be fixed. The retiring Auditors M/S BATLIBOI & PUROHIT, CHARTERED ACCOUNTANTS, Mumbai are eligible for re-appointment.

# 10.CONSERVATION OF ENERGY AND FOREIGN EXCHANGE EARNINGS AND OUTGO:

The energy consumed in the production process is Negligible and does not offer scope for any significant conservation of energy.

TOTAL FOREIGN EXCHANGE EARNED AND USED:

Rs.

Foreign Exchange Earned

NIL

Foreign Exchange Used

NIL

### 11. RESEARCH AND DEVELOPMENT:

No research has been conducted this year.

### 12. MATERIAL CHANGES AND COMMITMENTS:

There were no material changes and commitments during the year.

FOR AND ON BEHALF OF THE BOARD

Sd/DILIP S. DAHANUKAR

(Chairman)

Place: Mumbai

### **CORPORATE GOVERNANCE REPORT**

The Board of Directors supports the broad principles of Corporate Governance and lays strong emphasis on transparency accountability and integrity. The report on Corporate Governance is as follows:-

Name of Directors	Executive/	No of other	No of other Board
	Non-Executive/	Directorships In	Committees of which
	Independent	Public Ltd Companies	member / Chairman
Dilip S. Dahanukar	Non-Executive	2	Nil
Ramesh P. Save	Non-Executive	-	Nil
A. K. Rajani	Independent	1	Nil
N.M. Sawant	Independent	1	Nil

### **Board Meeting:-**

The Company places before the Board all the relevant and necessary information at their meetings such as quarterly finance results, share transfer, demat compliance, shareholders grievance committee, any legal proceedings by or against the Company and such other information.

During the period from 01/10/2011 to 30/09/2012 Six Board Meetings were held on 20/10/2011, 16/12/2011, 31/01/2012, 16/04/2012 and 12/07/2012. The attendance of directors at these Board meetings and the previous Annual General Meetings was as follows: -

Name of Directors	No of Board meetings attended	Whether present at the	
	During the period from 01/10/2011 to 30/09/2012	Previous AGM	
Dilip S Dahanukar	. 5	Yes	
Ramesh P Save	A.	. <b>A</b> .	
Ashok K Rajani	5	Yes	
N.M. Sawant	5	Yes	

### Audit Committee: -

The Audit Committee was formed on 8/10/2000.

The Terms of reference of audit committee is to look after close monitoring of the Companies operations. The committee consists of following Directors: -

Dilip S. Dahanukar Chairman Ashok K. Rajani Director N.M. Sawant Director

Meetings and the attendance during the year: -

Four meetings of Audit Committee were held.

Name of Members		Audit Committee Meetings	
		Held	Attended
Dilip S Dahanukar	Chairman	4	4
Ashok K Rajani	Director	4	4
N.M. Sawant	Director	4	4

### Shareholder's Committee: -

1. Pursuant to the Clause 49 of the Listing Agreement with the Stock Exchange, the Company is required to have an Investors' Grievance Committee. Hence the Share transfer committee of the Company has been acting as Investors' Grievance Committee.

### 2. The Shareholders' Committee shall have the following role, functions and powers: -

To consider and approve transfer of shares, transmission of shares, dematerialization of shares, transposition of shares, issuance of duplicate share certificates, deletion of names, splitting and consolidation of shares etc.

### 3. The committee consists of the following Directors:

1. Dilip S Dahanukar

Chairman

2. Ashok K Rajani

Director

3. N.M. Sawant

Director

### 4. Name and designation of the Compliance Officer: -

Hemant Vichare

Asst. secretary

### Information on General Body Meetings: -

The last three Annual General Meetings were held as under: -

Date	Time	Venue
29/01/2010	10.30 a.m.	3 <sup>rd</sup> floor, Industrial Assurance Bldg., Churchgate, Mumbai -400 020.
28/01/2011	10.30 a.m.	3 <sup>rd</sup> floor, Industrial Assurance Bldg., Churchgate, Mumbai- 400020.
31/01/2012	10.30 a.m.	3 <sup>rd</sup> floor, Industrial Assurance Bldg., Churchgate, Mumbai- 400020.

### General Shareholder information:

### I Annual General Meeting: -

Date: 31.01.2013

Time: 10.30 a.m.

Venue: 3<sup>rd</sup> floor, Industrial Building, Churchgate, Mumbai -400 020.

### II Financial Calendar: -

Financial year of the Company is for a period of 12 months commencing from 1st October to 30<sup>th</sup> September.

### III Book Closures: -

25th January 2013 to 31st January 2013, both days inclusive.

### For INDO BIOTECH FOODS LTD.

Sd/-

Director

Dated: 12/12/2012