

“  
guardians of health and well-being  
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THE APOLLO WAY

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“We are not tinkers who merely patch and mend what is broken; we must be watchmen, guardians of the life and health of our generation, so that stronger and more able generations may come after”\*

## guardians of health and well-being

We could not have said it better ourselves. The words of Dr Blackwell, the first woman to receive a medical degree in the USA and the first woman on the UK medical register, aptly describe our mission- to touch lives with a passion for well-being so as to make ‘every patient interaction clinically and emotionally wonderful’. At Indraprastha Apollo Hospitals we value life as we believe it is priceless and we aim to “bring dignity to Health Disaster” by preventing, diagnosing, and treating symptoms and disease that compromise a person’s total wellness.

Non-Communicable Diseases or NCDs, otherwise known as chronic diseases, chief among which are cardiovascular diseases, cancers, respiratory diseases, kidney diseases, hypertension, and diabetes, are often long duration, and generally slow progressing conditions. India’s burden of NCDs is daunting. The country accounts for nearly 1/5<sup>th</sup> of global NCD mortality, a remarkably high proportion, which poses a substantial threat to her socio-economic development. “A nation that is healthy will be prosperous.” At Apollo Hospitals, we deem it our responsibility to guard the health and well-being of current and future generations of India. While we know that addressing NCDs is a complex and difficult task requiring multifaceted solutions, we believe we have to start by influencing a behavior and mindset change among individuals-one that will inspire in them, a culture of health and wellness; where they will see healthy living as an investment. Global experience shows that interventions aimed at prevention and early diagnosis, offer the highest chance of reduction in morbidity and mortality.

We therefore put ourselves at the cutting edge of innovation in healthcare service delivery to guard the nation’s health. We harness the latest technology. And we bring together the best minds in medicine within a world class environment to find cures that can end a person’s suffering, be it through a procedure, surgery, or change in lifestyle. Whether through our clinics, birthing centres or pharmacies, be it via Personalized Health Checks, tele-medicine, or eDocs, we put the patient at the core to give them what they need to stay healthy. That is our hallmark. That is the Apollo Way.

# MESSAGE



Dear Shareholders,

We stay committed to our determination that our hospital will offer to fellow countrymen, high quality healthcare at affordable prices right here in India. Healthcare that is comparable to the best available in the West. I can say with satisfaction that we pursue that goal on an on-going manner and have stayed focused on accomplishing that mission in very many ways - like leveraging new strides in medical technology, enhancing our processes and protocols, sustaining our clinical excellence through stringent quality norms and procedures, ensuring the highest standards of patient safety, pursuing outcomes that surpass the best in the world, and most importantly, putting our patient at the core of our operations and providing them our hallmark tender loving care - all in the signature Apollo Way.

In a country like India where a large proportion of the population lives in rural towns and villages, innovation in healthcare delivery is critical. I have always said that the human body is priceless; that it is important to keep one's body healthy and pursue wellness in everyday life. In recent years, Non-Communicable Diseases have fast become a roadblock to wellness. This is India's biggest healthcare burden, and if neglected, can overwhelm the general population and become a severe threat to the country's productivity and socio-economic progress. As India's leading health services provider, we believe we have a responsibility in fighting this menace. We have already differentiated ourselves at every touch point of the Patient Care cycle. We now want to revolutionize the healthcare eco-system through newer ways of reaching India's masses in order to put them on the road to wellness. We want to create and implement a strong digital strategy to enhance patient outreach and access, customer experience and loyalty. We want to deploy high-tech equipment to further improve outcomes while enabling patients to recover faster, thereby cutting short their stay in the hospital. We also want to strengthen consultant engagement, focus on specialty forays and achieve distinction through advanced medical treatments.

Moving forward with the conviction that our efforts at innovation, clinical expertise, medical excellence and tender loving care are not just restricted to treating a particular symptom, disease or patient but rather to holistically improving the overall health quotient of our patients, we are continuing our thrust on super specialty treatment within our various centers

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of excellence. We have also ventured into stand-alone specialty hospitals like CRADLE and specialty clinics like Apollo Dental and Spectra. These initiatives exemplify our Mission and our commitment to provide the best possible healthcare to put people on the road to recovery. In India, the healthcare industry is undergoing a revolutionary change mainly due to rising income levels, increasing awareness about lifestyle diseases, changing attitude from prescriptive to preventive healthcare, growing insurance market and increasing government spending on healthcare. We aim to serve the people's need in all areas of wellness.

I would like to share with you my joy and pride in Indraprastha Apollo Hospitals, New Delhi, being ranked #2 in the All India Critical Care Hospital Ranking Survey 2016, conducted by The Times of India. Indraprastha Apollo Hospitals, Delhi was also ranked as the sixth best multi-specialty hospital in the country in The Best Hospital Survey 2016, conducted by THE WEEK in association with Nielsen India.

In on-going commitment to Patient Safety, we organized a conference of the Apollo Clinical Excellence Program (ACEP) partner hospitals at Indraprastha Apollo Hospitals which focused on enhancement of quality and patient safety. I am happy to tell you that more than 75 representatives of partner hospitals attended the conference and commended the initiative.

It was with the same commitment that the hospital also created a new Guinness World Record in the number of people engaged in an initiative supporting 'Clean Hands, Healing Hands' on Global Hand-Hygiene Day.

Your Company continues to strive to deliver better results not only clinically but also financially, as we are fully committed to our shareholders apart from our patients. In this regard, I am happy to state that the total income of the Company increased from Rs. 75,756.65 lakhs to Rs. 76,730.87 lakhs. The EPS for the year stood at Rs. 2.86 and the Board of Directors of the Company have recommended payment of dividend on equity shares @ Rs. 1.80 per share (18%) for the fiscal year 2016-17.

Our journey is not yet over. We have a long way to go to achieve our vision of bringing quality health care to India's rural masses. But I am confident that we have made a good start and our fundamentals are robust enough to deliver that goal.

I thank you all for the trust you have reposed in our hospitals and thank each and every stakeholder for their continued support in our journey.

I wish you and your families all the very best of health and wellness.

With warm personal regards,

**Dr. Prathap C Reddy**

Founder

Apollo Hospitals Group

## CORPORATE INFORMATION

Vice Chairman	Dr. Prathap C. Reddy
Managing Director	Mr. Jaideep Gupta
Directors	Dr. Arun Rai Dr. B. Venkataraman Mr. Deepak Vaidya Ms. Renu S. Karnad Mr. Satnam Arora Mr. S. N. Sahai Ms. Shobana Kamineni Mr. S. Regunathan Ms. Suneeta Reddy Mr. T. S. Narayanasami Mr. Vinayak Chatterjee Ms. Vineeta Rai Prof. V. N. Rajasekharan Pillai
Vice President cum Company Secretary	Mr. Ajay Kumar Singhal
Chief Financial Officer	Mr. Chander Prakash Tyagi
Registered Office & Hospital Complex	Sarita Vihar, Delhi-Mathura Road New Delhi – 110 076
Hospital at Noida	Apollo Hospitals, E-2, Sector-26, Noida – 201 301
Auditors	M/s S. C. Vasudeva & Co. Chartered Accountants, New Delhi
Bankers	Oriental Bank of Commerce IndusInd Bank Limited IICI Bank Limited

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# NOTICE TO THE MEMBERS

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Notice is hereby given that the twenty-ninth Annual General Meeting of Members of Indraprastha Medical Corporation Limited will be held on Tuesday, 26<sup>th</sup> September, 2017, at 11.00 A.M. at Sirifort Auditorium, Siri Fort Cultural Complex, August Kranti Marg, New Delhi - 110 049, to transact the following business:

## **ORDINARY BUSINESS:**

### **Item No. 1 - Adoption of financial statements.**

To receive, consider and adopt the audited financial statements of the Company for the year ended 31<sup>st</sup> March, 2017, together with the Reports of the Board of Directors and Auditors thereon.

### **Item No. 2 - Declaration of Dividend**

To declare a dividend on equity shares for the financial year ended 31<sup>st</sup> March, 2017.

### **Item No. 3 - Appointment of Director**

To appoint a Director in place of Ms. Renu S. Karnad (DIN 00008064), who retires by rotation and being eligible, offers herself for re-appointment.

### **Item No. 4 - Appointment of Director**

To appoint a Director in place of Ms. Vineeta Rai (DIN 07013113), who retires by rotation and being eligible, offers herself for re-appointment.

### **Item No. 5 - Appointment of Auditors**

To consider and if thought fit, to pass with or without modifications, the following as an ORDINARY RESOLUTION:

“RESOLVED THAT pursuant to the provisions of Section 139, 142 and other applicable provisions, if any, of the Companies Act, 2013 read with Companies (Audit and Auditors) Rules, 2014, (including any statutory modifications or re-enactment thereof, for the time being in force), M/s. S. N. Dhawan & Co. LLP, Chartered Accountants (ICAI Registration No. 000045N), be and is hereby appointed as Statutory Auditors of the Company in place of M/s S. C. Vasudeva & Co., Chartered Accountants (ICAI Registration No. 000235N) the retiring Statutory Auditors, to hold office for a term of five years from the conclusion of the twenty-ninth Annual General Meeting till the conclusion of the thirty-fourth Annual General Meeting, subject to ratification of their appointment by the Members at every Annual General Meeting held after twenty-ninth Annual General Meeting of the Company, at such remuneration as may be mutually agreed between the Board of Directors of the Company and the Statutory Auditors.”

## **SPECIAL BUSINESS**

### **Item No. 6**

#### **Re-Appointment of Mr. Jaideep Gupta as Managing Director**

To consider and if thought fit, to pass with or without modification, the following as an ORDINARY RESOLUTION:

“RESOLVED THAT subject to the provisions of Section 196, 197, 203 read with Schedule V and all other applicable provisions, if any, of the Companies Act, 2013, and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modifications or re-enactment thereof, for the time being in force), the Company hereby accords its approval for the re-appointment of Mr. Jaideep Gupta (DIN 02647974) as Managing Director of the Company for a period of one year from 30<sup>th</sup> April, 2017 to 29<sup>th</sup> April, 2018, on the terms and conditions as set out in the employment agreement including remuneration as given below

#### **A. Salary**

- a) Basic Salary Rs. 6,52,000/- (Rupees Six Lakh Fifty Two Thousand only) per month.
- b) Performance bonus as may be decided by the Board, for each financial year or part thereof, subject to a ceiling of 35% of the annual Basic Salary.

#### **B. Perquisites & Allowances**

- a) Rent free accommodation. In case no residential accommodation is provided by the Company, House Rent Allowance @ 10% of the Basic Salary shall be allowed.
- b) Free use of Company's maintained car with driver for official and personal use.
- c) Fees of one club. Admission and life membership fees shall not be allowed.
- d) Reimbursement of Professional membership fee.
- e) Leave Travel Allowance once in a year for self and family, as per the rules of the Company.
- f) Reimbursement of medical expenses for self and family, as per the rules of the Company.
- g) Health Insurance Premium for self and family, as per the rules of the Company.
- h) Group Personal Accident Insurance premium, as per the rules of the Company.
- i) Contribution to Provident Fund, as per the rules of the Company.
- j) Free Telephone facility at residence and Mobile Phone.

- k) Leaves as per the rules of the Company. Leave accumulated but not availed of, can be encashed at the end of the tenure.
- l) Gratuity as per the rules of the Company.

### **C. Minimum Remuneration**

In the absence or inadequacy of profits in any financial year during the currency of tenure of the Managing Director, the Company shall pay the above-mentioned amount of remuneration and benefits to Mr. Jaideep Gupta as 'Minimum Remuneration'.

### **Item No. 7**

#### **To approve the Remuneration of the Cost Auditors for the year ending 31st March, 2018.**

To consider and if thought fit, to pass with or without modification, the following as an ORDINARY RESOLUTION:

"RESOLVED THAT pursuant to the provisions of Section 148 and its related and applicable provisions of the Companies Act, 2013, read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), M/s. Devarajan Swaminathan and Co. - Cost Accountants, (Firm Registration No 100669), the Cost Auditors appointed by the Board of Directors of the Company to conduct the audit of the cost records of the Company for the year ending 31<sup>st</sup> March, 2018, at a remuneration of Rs. 5.50 lakhs plus taxes as applicable and reimbursement of out of pocket expenses, be and is hereby ratified and confirmed."

**By order of the Board of Directors  
for Indraprastha Medical Corporation Limited**

**Ajay Kumar Singhal**

Vice President cum Company Secretary  
(FCS 1400)

Date: 28th July, 2017

#### **Registered Office:**

Sarita Vihar, Delhi-Mathura Road,  
New Delhi - 110 076, India  
CIN: L24232DL1988PLC030958

### **NOTES:**

1. A Statement pursuant to Section 102(1) of the Companies Act, 2013, (the Act) in respect of the Special Business as set out above is annexed hereto.
2. A member entitled to attend and vote at the Annual General Meeting may appoint a proxy to attend and vote on his / her behalf. A proxy need not be a member of the Company. The instrument appointing the proxy shall be deposited at the Registered Office of the Company at Sarita Vihar, Delhi-Mathura Road,

New Delhi - 110 076, not less than 48 hours before the commencement of the meeting.

A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the company carrying voting rights may appoint a single person as a proxy and such person shall not act as a proxy for any other person or shareholder.

3. Corporate members intending to send their authorized representative(s) to attend the Meeting are requested to send to the Company a certified true copy of the relevant Board Resolution to attend and vote on their behalf at the Meeting.
4. During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged at any time during the business hours of the Company, provided not less than three days notice in writing is given to the Company.
5. Members/Proxies should bring the duly filled in attendance slip enclosed herewith to attend the meeting.
6. The Register of Members and Share Transfer Books of the Company shall remain closed from Saturday, 16<sup>th</sup> September, 2017 to Tuesday, 26<sup>th</sup> September, 2017 (both days inclusive) for the purpose of payment of dividend for the financial year ended 31<sup>st</sup> March, 2017, and the Annual General Meeting.
7. Subject to the provisions of the Companies Act, 2013, dividend as recommended by the Board of Directors, if declared, at the meeting, will be paid to those members whose names appear :-
  - a) as Members on the Register of Members of the Company as on 26<sup>th</sup> September, 2017, after giving effect to all valid share transfers in physical form lodged with the Company up to the closing hours of business on 15<sup>th</sup> September, 2017, and
  - b) as Beneficial owners as per the Statement of Beneficial Ownership to be furnished by National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) in respect of the shares held in dematerialized form as at the closing hours of business on 15<sup>th</sup> September, 2017.
8. Members desiring any information as regards the accounts are requested to write to the Company at least seven days before the meeting so as to enable the management to keep the information available.
9. Pursuant to the provisions of Sections 124 and 125 of the Companies Act, 2013, and the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, dividends which remain unclaimed in the unpaid dividend account for a period of seven years from the date of transfer of the same, will be transferred to the Investor Education

and Protection Fund established by the Central Government. Members who have not encashed their dividend warrant(s) so far for the financial year ended 2009-10 or any subsequent financial year, are requested to lodge their claims with the Company's Registrar and Share Transfer Agents, M/s. Link Intime India Pvt. Ltd., 44 Community Centre, 2<sup>nd</sup> floor, Naraina Industrial Area Phase I, Near PVR, Naraina, New Delhi - 110 028 or with the Company at Secretarial Department, Sarita Vihar, Delhi-Mathura Road, New Delhi - 110 076.

The Ministry of Corporate Affairs notified the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, on September 5, 2016 and the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Amendment Rules, 2016 on 28 February, 2017 ("IEPF Rules") which are applicable to the Company. The objective of the IEPF Rules is to help shareholders ascertain the status of unclaimed amounts. In terms of the IEPF Rules, the Company has uploaded the information in respect of the Unclaimed Dividends as on the date of the last AGM i.e. 30<sup>th</sup> August, 2016, on the website of IEPF viz. [www.iepf.gov.in](http://www.iepf.gov.in) and under "Investor Relations" section on the website of the Company.

The summary of the unpaid dividend for the past years and the dates on which the outstanding amount shall be transferred to Investor Education and Protection Fund are given in the table below.

Financial Year Ended	Date of Declaration of Dividend	Due Date for transfer to the IEP Fund
31/03/2010	10/09/2010	14/10/2017
31/03/2011	14/09/2011	18/10/2018
31/03/2012	14/09/2012	18/10/2019
31/03/2013	26/09/2013	30/10/2020
31/03/2014	30/09/2014	03/11/2021
31/03/2015	29/09/2015	02/11/2022
31/03/2016	30/08/2016	03/10/2023

As per the provisions of Section 124 of the Companies Act, 2013, shares in respect of which dividend has not been paid or claimed for seven consecutive years or more shall be transferred to the Investor Education and Protection Fund (IEPF) Authority. In accordance with the IEPF Rules, the Company has transferred all unpaid or unclaimed dividends for the financial years ended 31<sup>st</sup> March, 2001 to 31<sup>st</sup> March, 2009, to the Investor Education and Protection Fund (IEP Fund) of the Central Government.

The Company has sent out individual communication to the shareholders whose dividend remains unclaimed for seven years, and published an advertisement in newspapers, inviting such shareholders to claim their dividend.

The List of the Shareholders whose shares are liable to be transferred to IEPF Fund, has been uploaded under "Investor Relations" section on the website of the Company.

10. Members holding shares in physical form are requested to intimate the following directly to the Company's Registrar and Share Transfer Agents, M/s. Link Intime India Pvt. Ltd., 44 Community Centre, 2<sup>nd</sup> floor, Naraina Industrial Area Phase I, Near PVR, Naraina, New Delhi - 110 028 :-
  - (a) Bank Mandate with full particulars for remittance of dividend directly into their bank accounts, if declared at the meeting.
  - (b) Changes, if any, in their address at an early date.
  - (c) Application for consolidation of folios, if shareholdings are under multiple folios.
  - (d) Despatch of share certificates for consolidation.
  - (e) Request for nomination forms for making nominations as per the provisions of the Companies Act.
11. Members are requested to quote ledger folio numbers in all their correspondence.
12. Members holding shares in dematerialized form (electronic form) are requested to intimate any changes in their respective addresses, bank mandates etc., directly to their respective Depository Participants.
13. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in the securities market. Members holding shares in electronic form are therefore, requested to submit the PAN details to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company/Registrars and Share Transfer Agents, M/s. Link Intime India Pvt. Ltd.
14. In accordance with Section 139 of the Companies Act, 2013, read with Companies (Audit and Auditors) Rules, 2014, M/s. S. C. Vasudeva & Co. Chartered Accountants, Statutory Auditors of the Company, shall retire at the conclusion of the twenty-ninth Annual General Meeting of the Company. Pursuant to the provisions of Section 139 of the Companies Act, 2013, and the Companies (Audit and Auditors) Rules, 2014, the Board of Directors, on the recommendation of the Audit Committee, recommended the appointment of M/s S. N. Dhawan & Co. LLP, Chartered Accountants (ICAI Registration No. 000045N), as the Statutory Auditors at the Annual General Meeting for a period of five years i.e. to hold office for a term of five years from the conclusion of the twenty-ninth Annual General Meeting till the conclusion of the thirty-fourth Annual General Meeting, subject to ratification of their appointment by the Members at every Annual General Meeting held after twenty-ninth Annual General Meeting of the Company, at such remuneration as may be mutually agreed between the Board of Directors of the Company and the Statutory Auditors.

Consent and certificate under Section 139 of the Companies Act, 2013, have been obtained from M/s S. N. Dhawan & Co. LLP, Chartered Accountants, to the effect that their appointment, if made, shall be in accordance with the applicable provisions of the Act and the Rules made thereunder.

As required under SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, M/s S. N. Dhawan & Co. LLP, Chartered Accountants, has confirmed that they hold a valid certificate issued by the Peer Review Board of ICAI.

15. National Electronic Clearing Service (NECS) Facility:

With respect to payment of dividend, the Company provides the facility of NECS to the shareholders wherever it is available.

Members holding shares in physical form who now wish to avail NECS facility, are requested to forward their NECS mandate in the prescribed form to the Company's Registrar and Share Transfer Agent, M/s. Link Intime India Pvt. Ltd.

16. Details under Regulation 36 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) in respect of the Directors seeking appointment / re-appointment at the Annual General Meeting, forms an integral part of the notice. The Directors have furnished the requisite declarations for their appointment / re-appointment.

17. Electronic copies of the Annual Report for the year ended 31<sup>st</sup> March 2017, and electronic copy of the Notice of the twenty-ninth Annual General Meeting of the Company inter alia indicating the process and manner of e-voting along with the Attendance Slip and Proxy Form, are being sent to all the members whose email IDs are registered with the Company/Depository Participants(s) for communication purposes unless any member has requested for a hard copy of the same. For members who have not registered their email addresses, physical copies of the Annual Report and Notice of the twenty-ninth Annual General Meeting of the Company inter alia indicating the process and manner of e-voting along with Attendance Slip and Proxy Form are being sent in the permitted mode.

18. Members may also note that the Notice of the twenty-ninth Annual General Meeting and the Annual Report for 2016-17 will be also available on the Company's website [www.apollohospdelhi.com](http://www.apollohospdelhi.com). The physical copies of the aforesaid documents will be also available at the Company's Registered Office in New Delhi for inspection during the normal business hours on working days. Even after registering for e-communication, members are entitled to receive such communication in physical form, upon making a request for the same, by post free of cost. For any communication, the shareholders may also send requests to the Company's email id: [imclshares@apollohospitals.com](mailto:imclshares@apollohospitals.com).

19. Voting through electronic means

- I. In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of Listing Regulations and Secretarial Standard on General Meetings (SS2) issued by the Institute of Company Secretaries of India, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by National Securities Depository Limited (NSDL).
- II. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper.
- III. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.
- IV. The remote e-voting period commences on 23<sup>rd</sup> September, 2017 (9.00 am) and ends on 25<sup>th</sup> September, 2017 (5.00 pm). During this period members' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 19<sup>th</sup> September, 2017, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.
- V. The process and manner for remote e-voting are as under:
  - A. In case a Member receives an email from NSDL [for members whose email IDs are registered with the Company/Depository Participants(s)]:
    - (i) Open email and open PDF file viz; "remote e-voting.pdf" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/PIN for remote e-voting. Please note that the password is an initial password.  
*Note: Shareholders already registered with NSDL for e-voting will not receive the pdf file; "remote e-voting.pdf".*
    - (ii) Launch internet browser by typing the following URL: <https://www.evoting.nsdl.com/>
    - (iii) Click on Shareholder - Login
    - (iv) Put user ID and password. Click Login.