

1st Floor, Deshna Chamber, Ashram Road, Usmanpura,

Ahmedabad – 380014.

Important Communication to Shareholders "Green Initiative in the Corporate Governance"

Ministry of Corporate Affairs (MCA) has taken a "Green Initiative in the Corporate Governance" by allowing paperless compliances by the Companies and has issued a circular No.17/2011 on April 21, 2011 stating that the service of document to shareholders by a Company can be made through electronic mode.

Keeping in view the underlying theme and to support this green initiative of Government in the right spirit, members who holds shares in electronic mode and who have not registered their email addresses, so far, are requested to register their email address and changes therein from time to time, with the Depository through their concerned Depository Participants. Members who hold shares in physical form are requested to fill the below mentioned prescribed form, giving their consent to receive the Notices calling general meetings, audited financial statements, auditors' report, directors' report, explanatory statement or any other communication in electronic mode, and register the said form with Link Intime India Private Limited.

Please note that you will be entitled to be furnished, free of cost, with a physical copy of the notice, balance sheet and all other documents required by law to be attached thereto including the profit & loss account and auditors' report etc., upon receipt of a requisition from you, any time, as a member of the Company.

We are sure you would appreciate the "Green Initiative" taken by MCA and your Company's desire to participate in such initiatives.

Email Address Registration Form

(For members who holds shares in Physical Forms)

K Z LEASING AND FINANCE LIMITED

Registered Office: 1st Floor, Deshana Chamber, B/h. Kadwa pattidar Wadi, Ashram Road, Ahmedabad-380014

Ledger Folio No	No. of Share(s) held:
NAME OF THE SHAREHOLDER / JOINT HOLDER	:
Email Address: i)	ii)
Contact No. (R)	M)

I hereby give my / our consent to receive the Notices calling general meetings, audited financial statements, auditors' report, directors' report, explanatory statement and all other documents required by law to be attached thereto or any other communication in electronic mode at my/our above mentioned email ID.

Signed this ______ day of ______, 2018.

Note :

- Members are requested to send their duly completed form as above to the Registrar and Transfer Agent (RTA) namely Link Intime India Pvt. Ltd., 5th Floor, 506 To 508, Amarnath Business Centre 1, Beside Gala Business Centre, Near St Xaviers College Corner, Off C.G. Road, Navrangpura, Ahmedabad – 380009; Tele: 07926465179
- 2) Members are also requested to inform about any change in their email ID immediately to RTA.

Founder: Late Keshavlal Zaverchand Patel

Board of Directors

Shri Ankit Pravinkumar Patel Smt. Chaitali Bharatbhai Patel Shri Kantibhai Joytiram Patel Shri Babulal Maganlal Patel Shri Kantibhai Sendharam Patel

Shri Pravinkumar Keshavlal Patel Chairman & Managing director Director & CFO Woman Director Independent Director Independent Director Independent Director

Audit Committee

Shri Kantilal Joytiram Patel, Chairman Shri Pravinbhai Keshavlal Patel, Member Shri Babulal Maganlal Patel, Member

Shareholders / Investor's Grievance Committee

Shri Babulal Maganlal Patel, Chairman Shri Kantilal Joytiram Patel, Chairman Shri Pravinbhai Keshavlal Patel, Member Smt. Chaitali B Patel, Member

Corporate Social Responsibility Committee

Shri Babulal Maganlal Patel, Chairman Shri Kantilal Joytiram Patel, Member Shri Pravinkumar Keshavlal Patel, Member

Nomination & Remuneration Committee

Shri Kantilal Joytiram Patel, Chairman Shri Babulal Maganlal Patel, Member Shri Kantibhai Sendharam Patel, Member

COMPANY SECRETARY & COMPLIANCE OFFICER

Mrs. Hinal Anish Shah

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Secretarial Auditor

Mr. G R Shah& Associates

Bankers

- The Navnirman Co-Op. Bank Ltd.
- UCO Bank
- Shree Kadi Nagrik Sahakari Bank Ltd.

Registrars and Transfer Agents

Link Intime India Private Limited. (Formerly, Intime Spectrum Registry limited) C - 101, 247 Park, L. B. S. Marg, Vikroholi (West) Mumbai – 400083. Phone: 022-49186000

Notice to the Shareholders

NOTICE is hereby given that the **32nd** Annual General Meeting of the Members of K Z Leasing And Finance Limited will be held on Saturday, 29th September, 2018 at 10.00 a.m. at the registered office of the Company at 1st Floor, Deshana Chamber, B/h. Kadva Patidar Wadi, Ashram Road, Ahmedabad -380014, to transact the following business:

ORDINARY BUSINESS:

- 1. To receive, consider and adopt the Audited Statement of Profit & Loss for the year ended on March 31, 2018, the Balance Sheet as at that date and Cashflow together with the Auditor and Directors' Report thereon.
- 2. To appoint a director in place of Mrs. Chaitali Patel (holding DIN 06957559), Director who retires by rotation and being eligible, offers himself for reappointment.

SPECIAL BUSINESS:

3. To consider Regularisation of Mr. Kantibhai Sendharam Patel (holding DIN: 08077956) and if thought fit, to pass with or without modification the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to Sections 149, 152, 160 & 161 of the Companies act, 2013 and any other applicable provisions if any, Mr. Kantilal Sendharam Patel (DIN: 08077956), who was appointed as Additional Director on 9th March, 2018, be and is hereby appointed as an Independent Director of the Company who is not liable to retire by rotation.

REGISTERED OFFICE:ON BEHALF OF THE BOARD1st Floor, Deshna Chamber,FOR, K Z LEASING AND FINANCE LTD.B/h, Kadva Patidar Wadi,FOR, K Z LEASING AND FINANCE LTD.Ashram Road,Ahmedabad –380014.Pravinkumar K. Patel

	Pravinkumar K. Patel
Date: 03/08/2018	(Chairman & Managing Director)
	(DIN: 00841628)

NOTES:

 A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT ONE OR MORE PROXIES TO ATTEND AND, ON A POLL, VOTE INSTEAD OF HIMSELF, SUCH PROXY NEED NOT BE A MEMBER OF THE COMPANY. A person can act as proxy on behalf of members not exceeding 50 [fifty] and holding in aggregate not more than ten (10) per cent of the total share capital of the Company. In case proxies proposed to be appointed by a Member holding more than ten(10) percent of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any such other person or shareholder.

The instrument of Proxy in order to be effective, should be deposited at the Registered Office of the Company, duly completed and signed, not less than 48 hours before the commencement of the meeting i.e.by 10.00 a.m. on Thursday, 27th September, 2017. A Proxy form is sent herewith. Proxy form submitted on behalf of the Companies, Societies, etc. must be supported by an appropriate resolution / authority, as applicable.

- 2. The relevant details as stipulated under SEBI(Listing Obligations and Disclosure Requirements) Regulations, 2015, in respect of Directors seeking re-appointment as directors Item Nos. 2 above and regularisation of Independent director seeking reappointment Item No. 3, is also annexed hereto.
- 3. Relevant documents referred to in the accompanying Notice are open for inspection by the members at the registered office of the company on all working days, except Sundays, between 11 a.m. and 1 p.m. up to the date of meeting.
- 4. The Register of Members and the Share Transfer Books of the Company will remain closed for a period of Ten (10) days from Thursday, 20th day of September, 2018 to Saturday, 29th day of September, 2018 (both days inclusive).
- Members are requested to contact Registrar and Transfer Agent (RTA) namely Link Intime India Pvt. Ltd. C-101, 247 Park, L.B.S. Marg, Vikroholi (W), Mumbai-400083 Phone No. 022-49186000, for recording any change of address, bank mandate, ECS or nominations, and for redressal of complaints contact the Compliance Officer at the Registered Office of the Company.
- 6. The equity shares of the Company are available for dematerialization, as the Company has entered into an agreement with National Securities Depository Limited (NSDL) and the Central Depository Services Limited (CDSL).

Those shareholders who wish to hold the company's share in electronic form may approach their depository participants.

- 7. Section 72 of the Companies Act, 2013, extends the nomination facility to individual shareholders of the Company. Therefore, the shareholders holding share certificates in physical form and willing to avail this facility may make nomination in Form SH 13, which may be sent on request. However, in case of demat holdings, the shareholders should approach to their respective depository participants for making nominations.
- 8. Members who hold shares in dematerialized form are requested to bring their client ID and DP ID numbers for easy identification of attendance at the meeting.
- 9. Members are requested to bring their copies of Annual Report at the meeting. Shareholders seeking any information with regard to account are requested to write to the Company early so as to enable the Management to keep the information ready.
- 10. Members / Proxies are requested to bring with them the attendance slip duly filled in and hand it over at the entrance.
- 11. Members, who have multiple accounts in identical names or joint names in same order are requested to intimate M/s. Link Intime (India) Pvt. Ltd., the Ledger Folios of such accounts to enable the Company to consolidate all such share holdings into one account.
- 12. Pursuant to Section 101 and Section 136 of the Companies Act, 2013 read with relevant rules made there under, Companies can serve Annual Reports and other communications through electronic mode to those Members who have registered their e-mail address either with the Company or with the Depository. Members who have not registered their e-mail addresses so far are requested to register their e-mail address so that they can receive the Annual Report and other communication from the Company electronically. Members holding shares in demat form are requested to register their e-mail address with their Depository Participant(s) only. Members of the Company, who have registered their e-mail address, are entitled to receive such communication in physical form upon request.
- 13. Voting through electronic means:

Pursuant to Section 108 of the Companies Act, 2013, read with the relevant Rules of the Act, the Company is pleased to provide the facility to Members to exercise their right to vote by electronic means. The Members desiring to vote through electronic mode may refer to the detailed procedure on e-voting given hereinafter:

The instructions for shareholders voting electronically are as under:

- (i) The voting period begins on 26th September, 2018 at 9.00 a.m. and ends on 28th September, 2017 at 5.00 p.m. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 22nd September, 2018, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) The shareholders should log on to the e-voting website <u>www.evotingindia.com</u>
- (iii) Click on Shareholders.
- (iv) Now Enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

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	For Members holding shares in Demat Form and Physical Form	
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both dem shareholders as well as physical shareholders)	
	• Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number which is printed on Postal Ballot / Attendance Slip indicated in the PAN field.	
DOB	Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.	
Dividend	Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said	
Bank	demat account or folio.	
Details	• Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with	

the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).

- (viii) After entering these details appropriately, click on "SUBMIT" tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the K Z Leasing And Finance Limited on which you choose to vote.
- (xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xvii) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Note for Non Individual Shareholders and Custodians
 - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to <u>www.evotingindia.com</u> and register themselves as Corporate.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <u>helpdesk.evoting@cdslindia.com</u>.
 - After receiving the login details a compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
 - The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at <u>www.evotingindia.com</u>, under help section or write an email to <u>helpdesk.evoting@cdslindia.com</u>. The Name , Designation , Address , E Mail ID and Phone no. of official responsible for grievances connected with facility of e voting is given below :

Name of Official – Mr. Rakesh Dalvi Designation – Manager Address - 25th Floor, A Wing, Marathon Futurex, Mafatlal Mills Compound, NM Joshi Marg, Lower Parel (E), Mumbai - 400 013 E Mail ID -<u>helpdesk.evoting@cdslindia.com</u> Phone No. - 1800225533

- (xx) M/s G R Shah & Associates, Practicing Company Secretary (C.O.P 14446) has been appointed for as the Scrutinizer for providing facility to the members of the Company to scrutinize the voting and remote e-voting process in a fair and transparent manner
- (xxi) The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than 48 hours of the conclusion of the AGM, a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.

(xxii) The Results declared along with the report of the Scrutinizer shall be placed on the website of CDSL immediately after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately forwarded to the BSE Limited, Mumbai.

Explanatory Statements pursuant to section 102[1] of the Companies Act, 2013.

Item No. 2 :

Profile of Retiring Directors:

Name	Mrs. Chaitali Patel	
Qualification	Bcom, MBA	
Experience	Over 8 years of wide experience in Finance field	
Other Directorship	K Z Warehousing Logistics LLP	
Chairman / Member of the Committees of the Board of the other companies on which she is a director	None	
No. of shares held in the company	9500 Equity shares of Rs. 10 each	
Disclosure of the relationships	Mrs. Chaitali Patel is the wife of Mr. Ankit Patel, Director and CFO of the Company, and daughter in law of Mr. Pravinkumar Patel, Managing Director of the Company	

The following statements set out all material facts relating to <u>Special Business</u> mentioned in the accompanying Notice.

Item No. 3

Regularize the Appointment of Kantibhai Sendharam Patel (holding DIN: 08077956) as the Independent Director of the Company:

Mr. Kantibhai Sendharam Patel (holding DIN: 08077956) who was appointed as an Additional director on 09th March, 2018 is hereby presented for Regularization as the Director of the Company.

Further, the provisions of The Companies Act, 2013 with respect to appointment and tenure of the Independent Directors have come into force with effect from April 1, 2014 which requires every Public Company fulfilling the prescribed criteria as laid down in Rule 4 of Companies (Appointment and Qualification of Directors) Rules, 2014 to appoint an Independent Director on its Board and the Independent Director shall not be included in the total number of directors for retirement by rotation. Accordingly, in terms of provisions of Sections 149, 150, 152, Schedule IV of the Companies Act, 2013 read with Companies (Appointment and Qualification of Directors) Rules, 2014, the Board of Directors of the Company had appointed (subject to the approval of the members at the ensuing General Meeting), Mr. Kantibhai Sendharam Patel (DIN: 08077956) as an Independent Director of the Company within the meaning of Section 2(47) read with Section 149(6) of the Companies Act, 2013 for a term of 5 consecutive years commencing from 09th March, 2018.

Mr. Kantibhai Sendharam Patel, aged 64 years, living in Ahmedabad, Gujarat is a Govt. Registered Valuer, Civil Engineer and ex-assistant Valuation Officer in I.T. Department. He possesses vast experience and sound knowledge in varied fields. His expert advice will become useful for the Company's growth and development. Considering his vast experience, his presence on the Board will be of immense value to the Company and he also fulfils the conditions specified under Section 149(6) and Schedule IV of the Companies Act 2013 and is Independent of the management. The Company has received requisite deposit under Section 160 of the Act, proposing candidature of Mr. Babulal Patel for the office of Director.

REGISTERED OFFICE:

1st Floor, Deshna Chamber, B/h, Kadva Patidar Wadi, Ashram Road, Ahmedabad –380014.

Date: 03/08/2018

BY ORDER OF THE BOARD FOR, K Z LEASING AND FINANCE LTD.

Pravinkumar K. Patel (Chairman & Managing Director) (DIN: 00841628) Τo,

The Members,

Your Directors are pleased to present the Company's 32nd Annual Report and the audited accounts for the year ended 31st March, 2018.

FINANCIAL RESULTS FOR THE YEAR 2017-18:

		(Amount in Rs.)
PARTICULARS	2017-18	2016-17
Income From Operation	28,46,243.00	19,77,254.00
Other Income	71,88,012.78	69,21,610.92
Total Income	1,00,34,255.78	88,98,864.92
Less: Operational Expenses	72,61,804.44	52,33,708.15
Profit before Interest, Depreciation	27,72,451.34	36,65,156.77
Less :Depreciation and Finance Cost	13,31,655.10	19,32,621.09
Profit/ Loss Before Tax	14,40,796.25	17,32,535.68
Less: Tax expenses	1,07,080.00	8,54,235.00
Profit/ Loss After Tax	13,33,716.25	8,78,300.68

PERFORMANCE REVIEW:

During the year under review, the Company has generated total revenue of Rs. 1,00,34,255.78/- as against Rs 88,98,864.92/- of the previous financial year. The net profit for the year under review has been increased to Rs. 13,33,716.25/- as against Rs. 8,78,300.68 during the previous financial year. The Directors are continuously looking for the new avenues for future growth of the Company and expect more growth in future period.

A detailed analysis of the financial results is given in the Management Discussion and Analysis Report, which forms part of this report.

DIVIDEND & APPROPRIATIONS:

In order to conserve the resources, in the year 2017-18, the Directors do not recommend any dividend for the year under review.

RESERVES:

The Company has not transferred any amount to the Reserve during the year under review.

BOARD OF DIRECTORS:

- 1. Mrs. Chaitali Patel (DIN: 06957559), Director of the Company retires by rotation and, being eligible, offers himself for re-appointment.
- 2. Mr. Kantibhai Sendharam Patel (DIN 08077956) was appointed as additional director on 09th March, 2018 and hereby proposed for regularization as Independent director.
- **3.** The Independent Directors have submitted their declarations of independence, as required pursuant to the provisions of section 149(7) of the Act, stating that they meet the criteria of independence.

4. Changes In Board During The Year:

- Mr. Rameshbhai Narandas Patel (DIN: 00841664) ceased to be the director of the Companyw.e.f. 26th July, 2017.
- Mr. Keshavlal Kashiramdas Patel (DIN: 00851725) ceased to be the director of the Company w.e.f. 26th July, 2017.
- Mr. Gandalal Ambalal Patel (DIN: 02848956) ceased to be the director of the Company w.e.f. 26th July, 2017.
- Mr. Kantibhai Sendharam Patel (DIN 08077956) was appointed as Independent director on 09th March, 2018 for 5 years subject to his regularization in the General meeting.

SUBSIDIARY, JOINT VENTURE AND ASSOCIATE COMPANY:

Since the Company does not have any Subsidiary / Joint Ventures / Associate Concerns, No financial position of such concern(s) are required to be included in the financial statement.

PUBLIC DEPOSIT:

During the year under review your Company has not accepted deposit form public as envisaged by Chapter V of the Companies Act, 2013 and as per rules and regulations framed by Reserve Bank of India for Non Banking Finance Companies.

CHANGE IN THE NATURE OF BUSINESS:

There is no Change in the nature of the business of the Company done during the year.

CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION, FOREIGN EXCHANGE EARNINGS / OUTGO:

As required by the provisions of Section 134(3)(m) of the Companies Act,2013, read with Rule 8 of the Companies (Accounts) Rules, 2014 the relevant data pertaining to conservation of energy, technology absorption are not applicable and hence, not given. The Company has no Foreign Exchange earnings and outgo during the year under review.

PARTICULARS OF EMPLOYEES:

There are no employees drawing the remuneration in excess of limits prescribed under Rule 5 of Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014.

MATERIAL CHANGES AND COMMITMENTS, IF ANY, AFFECTING THE FINANCIAL POSITION OF THE COMPANY WHICH HAS OCCURRED BETWEEN THE END OF THE FINANCIAL YEAR OF THE COMPANY TO WHICH THE FINANCIAL STATEMENTS RELATE AND THE DATE OF THE REPORT:

No such material changes and commitments, affecting the financial position of the company have occurred and hence no comments required.

SIGNIFICANT & MATERIAL ORDERS PASSED BY THE REGULATORS:

During the year no significant and material orders passed by the regulators or courts or tribunals impacting the going concern status and company's operations in future.

CHANGES IN SHARES CAPITAL:

The Company has not made any changes in the share capital of the company during the year under review.

INSURANCE:

All the assets of the company are adequately insured and the Company has developed proper system for taking insurance on all its assets in order to mitigate the risk.

DECLARATION BY INDEPENDENT DIRECTORS:

All the Independent Directors have given declaration to the Company stating their independence pursuant to Section 149(6) of the Companies Act, 2013.

AUDITORS:

I. STATUTORY AUDITORS :

M/s. Ranjit Galledar & Co. (FRN: 108640W), Chartered Accountants, Ahmedabad was appointed as Auditors of the Company, for a term of 5 (five) consecutive years, at the Annual General Meeting held on 1th September, 2018. He has confirmed that he is not disqualified from continuing as Auditors of the Company.

II. Auditors' Report:

The Auditors' Report does not contain any qualification, reservation or adverse remark(s) and hence no comments required. The notes of accounts referred to in the auditors' report are self explanatory and therefore do not require any further comments.

III. INTERNAL CONTROL SYSTEM

The Company has an adequate system of internal control procedures which is commensurate with the size and nature of business. The internal control systems of the Company are monitored and evaluated by internal auditors and their audit reports are periodically reviewed by the Audit Committee of the Board of Directors. The observations and comments of the Audit Committee are also generally placed before the Board

IV. SECRETARIAL AUDITOR AND SECRETARIAL AUDIT REPORT:

Pursuant to the provisions of section 204 of the Act and The Companies [Appointment and Remuneration of Managerial Personnel] Rules, 2014, the Company has appointed G R Shah & Associates, Practicing Company Secretary to undertake Secretarial Audit for the financial year ended on 31st March, 2018. Secretarial Audit Report is attached to this report as **Form MR-3**.