

# **KLK ELECTRICAL LIMITED**

**40<sup>TH</sup> ANNUAL REPORT  
2020 - 2021**

**BOARD OF DIRECTORS**

Shri R. Ravi Kumar Rao	Wholetime Director
Shri A. Naveen Kumar	Independent Director
Smt. Sujatha Jonnavittula	Independent Director
Shri M. Durga Prasada Rao	Independent Director

**Auditors**

M/s. Anant Rao & Mallik  
Chartered Accountants  
Hyderabad

**Secretarial Auditors**

M/s. Lakshmmi Subramanian & Associates  
No. 81 Greams Road, Chennai 600 006

**Registered Office**

Plot No. 85, Shop No. 1  
4th Street, Ganesh Avenue,  
Shakthi nagar, Chennai 600 116

**Share Transfer Agency**

M/s. Cameo Corporate Services Limited  
"Subramanian Building"  
No.1 Club House Road, Chennai 600 002

**Listing Stock Exchange**

Bombay Stock Exchange

**KLK ELECTRICAL LIMITED**

PLOT NO 85, 4th STREET,  
GANESH AVENUE, SHAKTHI NAGAR, PORUR, CHENNAI TN 600116  
CIN: L72300TN1980PLC008230

**NOTICE TO THE SHAREHOLDERS**

Notice is hereby given that the 40<sup>th</sup> Annual General Meeting of the Company will be held on Thursday, 30-09-2021 at 10/11 Dr Radhakrishna Salai, Mylapore, Chennai 600004 at 11 AM to transact the following business.

**ORDINARY BUSINESS**

1. To receive, consider and adopt the Financial Statements for the Financial Year ended 31-03-2021 together with the Reports of Board of Directors and Auditors thereon.
2. To appoint a Director in the place of Mr Rayapuraju Ravi Kumar Rao, who retires from office by rotation, and being eligible, offers himself for reappointment.

To consider, and, if thought fit, to pass with or without modification, the following resolution as an ordinary resolution.

RESOLVED THAT pursuant to Section 152 of the Companies Act (as amended from time to time) and other applicable provisions of the Companies Act (including any modification or re-enactment thereof) and the rules made thereunder, Mr Ravi Kumar Rao, being the Director of the Company, who has been the longest in office since the last appointment, is liable to retire by rotation, and being eligible, be and is hereby reappointed as the Director of the Company.

3. To consider, and, if thought fit, to pass with or without modification, the following resolution as an Ordinary Resolution.

RESOLVED THAT in terms of the provisions of Section 139, 142, and other applicable provisions, if any, of the Companies Act 2013, read with the underlying rules viz. Companies (Audit and Auditors) Rules 2014 as may be applicable, and pursuant to the resolution of the Members at the 39<sup>th</sup> Annual General Meeting held on 30.12.2020, the appointment of M/s Anant Rao & Malik, Chartered Accountants (Registration No 006266S) as Statutory Auditors of the Company, to hold office from the conclusion of the 39<sup>th</sup> Annual General Meeting to the conclusion of the 44<sup>th</sup> Annual General Meeting of the Company, be and is hereby ratified by the Members of the Company.

By Order of the Board  
**For KLK Electrical Limited**

**R. Ravi Kumar Rao**  
DIRECTOR  
DIN 06432101

Place : Chennai  
Date : 02.09.2021

**NOTES**

Keeping in view the outbreak of COVID-19 (Corona Virus) pandemic, the AGM of the Company will be held at the venue in accordance with the Guidelines as prescribed by the World Health Organization maintaining social distancing norms and the venue being thoroughly sanitized.

The members are requested to wear mask all the time and carry their own stationery including pen, notepad, etc. to avoid any kind of physical contact among the members present at the meeting.

- I) A member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote in the Meeting instead of himself/herself and the proxy need not be a member of the Company. A person can act as a proxy on behalf of a maximum of 50 members and holding in aggregate not more than 10 percent of the total share capital of the Company. A member holding more than 10 percent of the total share capital of the Company may appoint a single person as proxy provided that the person does not act as proxy for any other person or shareholder.
- II) Corporate members intending to send their authorised representatives to attend the meeting are requested to send a duly certified copy of the Board resolution on the letterhead of the company signed by one of the Directors or Company Secretary or any other authorised signatory and/or duly notarised Power of Attorney authorising their representatives to attend and vote on their behalf at the meeting.
- III) The instrument appointing the proxy, duly completed, must be deposited at the Company's registered office not less than 48 hours before the commencement of the meeting. A proxy form for the AGM is enclosed.
- IV) During the period beginning 24 hours before the time fixed for the commencement of the AGM and until the conclusion of the meeting, a member would be entitled to inspect the proxies lodged during the business hours of the Company, provided that not less than three days of notice, in writing, is given to the Company.
- V) Members/proxies/authorised representatives should bring the duly filled attendance slip enclosed herewith to attend the meeting.
- VI) The Ministry of Corporate Affairs (vide circular no 17/2011 and 18/2011, dated April 21, 2011, and April 29, 2011, respectively) has undertaken a green initiative in Corporate Governance and allowed Companies to share documents with its shareholders through an electronic mode. SEBI (LODR) Regulations 2015 permits

## **KLK Electricals Limited**

companies to send soft copies of the Annual Reports to all those shareholders who have registered their email addresses for the said purpose. Hence members are requested to register their email addresses with the Company by sending their details relating to name, folio number/DP id/Client id to the Company's email id: [admin@klk.co.in](mailto:admin@klk.co.in).

- VII) Members holding shares in physical form and in electronic mode are requested to immediately notify change in their address and updates of bank account details, if any, to their respective Depository Participants and to the Registrar and Share Transfer Agents M/s Cameo Corporate Service Ltd, Subramanian Building, 5<sup>th</sup> Floor, 1, Club House Road, Chennai 600 002, quoting their folio number.
- VIII) Members who hold shares in physical form are requested to dematerialise their holdings at the earliest.
- IX) The Register of Members and the Share Transfer Books of the Company will remain closed from 24<sup>th</sup> September, 2021, to 30<sup>th</sup> September, 2021, (both days).
- X) Members holding shares in physical form are requested to immediately notify change in their address, to the Registrar and Transfer Agent of the Company, viz. M/s Cameo Corporate Services Limited, Subramanian Building V<sup>th</sup> floor, Chennai-600002, Tamil Nadu, India, quoting their Folio number(s).
- XI) Members holding shares in dematerialized mode are requested to intimate all changes pertaining to their bank details, ECS mandates, email addresses, nominations, power of attorney, change of address/name etc. to their Depository Participant (DP) only and not to the Company or its Registrar and Transfer Agent. Any such changes effected by the DPs will automatically reflect in the Company's subsequent records.
- XII) Any person who acquires shares of the company after dispatch of notice and holding shares as of the cut off dates ie.23<sup>rd</sup> September 2021, may obtain login ID and password by sending email to [investors@cameoindia.com](mailto:investors@cameoindia.com) or [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) by mentioning the folio no./DP id/client id. However if you are already registered with CDSL for remote evoting then you can use your existing ID and Password by casting your vote.
- XIII) Members may avail of the nomination facility as provided under Section 72 of the Companies Act, 2013.
- XIV) The facility for voting, either through ballot form or polling paper shall also be made available at the meeting and Members attending the meeting who have not

already cast their vote by remote e-voting or by ballot form shall be able to exercise their right at the meeting.

- XV) The Members who have cast their vote by remote e-voting or by ballot form prior to the meeting may also attend the meeting but shall not be entitled to cast their vote again.
- XVI) The annual report of the Company circulated to the Members of the Company, shall also be made available on the Company's website at [www.klk.co.in](http://www.klk.co.in).
- XVII) Members desirous of getting any information about the accounts and/or operations of the Company are requested to write to the Company at least seven days before the date of the Meeting to enable the Company to keep the information ready at the Meeting.
- XVIII) All the documents referred to in the Notice and Explanatory Statement will be available for inspection by the Members at the Registered/Corporate Office of the Company during the business hours on all working days from the date hereof up to the time of the Meeting.
- XIX) Clause 32 of the Listing Agreement executed with the stock exchanges permits sending of soft copies of annual reports to all those Members who have registered their email addresses for the purpose.
- XX) The Companies Act, 2013 has also recognized serving of documents to any Member through electronic mode. In view of the above email addresses made available by the Depository for your respective Depository Participant accounts as part of the beneficiary position downloaded from the Depositories from time to time will be deemed to be your registered email address for serving notices/ documents including those covered under Sections 101 and 136 of the Companies Act, 2013 read with Section 20 of the Companies Act, 2013 and the underlying rules relating to transmission of documents in electronic mode. In light of the requirements prescribed by the aforesaid circulars, for those Members whose Depository Participant accounts do not contain the details of their email address, printed copies of the Notice of Annual General Meeting and Annual Report for the year ended March 31, 2021 would be dispatched.
- XXI) Members holding shares in electronic mode are requested to ensure to keep their email addresses updated with the Depository Participants. Members who have not registered their email id with their Depository Participants are requested to do so and support the green initiative. Members holding shares in physical mode are

also requested to update their email addresses by writing to the Registrar and Transfer Agent of the Company at the address mentioned above quoting their folio number(s).

**XXII) Voting through electronic means:**

- I. In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide members facility to exercise their right to vote at the 40th Annual General Meeting (AGM) by electronic means. The procedure and instruction is same as follows:
  - I. from a place other than the venue of the AGM (remote e-voting) will be provided by Central Depository Services (India) Limited (CDSL) and the items of business as detailed in this Notice may be transacted through remote e-voting.
  - II. A person whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the cut-off date of Thursday, 23rd September, 2021 only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM.
  - III. The Members who have cast their votes through remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

The instructions for shareholders voting electronically are as under

1. The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
2. Click on Shareholders
3. Now Enter your User ID
  - a) For CDSL: 16 digits beneficiary ID,
  - b) For NSDL: 8 Character DP ID followed by 8 Digits Client ID, ‘
  - c) Members holding shares in Physical Form should enter Folio Number registered with the Company.
4. Next enter the Image Verification as displayed and Click on Login.
5. If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.

6. If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
<b>PAN</b>	<p>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <p>*Members who have not updated their PAN with the Company/ Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</p> <p>In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters.</p>
<b>DOB</b>	<p>Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</p> <p>Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.</p>
<b>Dividend Bank Details</b>	<p>Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio.</p> <p>Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).</p>

7. After entering these details appropriately, click on "SUBMIT" tab.
8. Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
9. For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.



## **KLK Electricals Limited**

10. Click on the EVSN for the relevant KLK ELECTRICAL LIMITED on which you choose to vote.
11. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
12. Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
13. After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
14. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
15. You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
16. If Demat account holder has forgotten the changed password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
17. Note for Non – Individual Shareholders and Custodians Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves as Corporates.
  - ◆ A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - ◆ After receiving the login details a compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
  - ◆ The list of accounts should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
  - ◆ A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
18. The voting rights of Members shall be in proportion to their share of the paid-up equity share capital of the Company as on the cut-off date of 23rd September, 2021.

19. Mrs Lakshmmi Subramanian, Practising Company Secretary has been appointed as the Scrutinizer to scrutinize the remote e-voting process as well as the electronic voting process at the AGM in a fair and transparent manner.

The Scrutinizer shall after the conclusion of voting at the AGM, unblock the votes cast through e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than three days of the conclusion of the AGM, a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorised by him in writing, who shall countersign the same. The Chairman or the authorised person shall declare the result of the voting forthwith.

20. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website [www.klk.co.in](http://www.klk.co.in) and on the website of CDSL after the same is declared by the Chairman/authorised person. The Results shall also be simultaneously forwarded to the stock exchanges.

**In case of members receiving the physical copy :**

- A. Please follow all steps from Sl no. 1 to 17 above to cast vote.
- B. The voting period begins on 27th September, 2021 from 9.00 am and ends on 29th September, 2021 till 5.00 pm. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date 23rd September 2021, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- C. In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
- D. The manner of voting for Members being present in the AGM will be on "proportion principle" i.e one share-one vote unlike one person one vote principle as on the cut-off date of 23rd September, 2021.
- E. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer for all those members who are present at the AGM but have not cast their votes by availing the remote e-voting facility.
21. Please note that by virtue of providing the e-voting facility by the company as per Rule 20 of the Companies (Management & Administration) Rules 2014, the following will be applicable.

The manner of voting for the members being present in the general meeting will be on "proportion principle". That is, one-share-one-vote, unlike one-person-one-vote principle. Further, as per the provision of the Companies Act 2013, demand for poll will not be relevant.