

## **BOARD OF DIRECTORS**

NAME OF DIRECTOR	DIN	DESIGNATION
MR. SHAILESH VED	00797245	MANAGING DIRECTOR & CFO
MR. SURESH MAVANI	01556518	INDEPENDENT DIRECTOR
MRS. BHAVNA ASHAR	02258407	NON EXECUTIVE - WOMAN DIRECTOR
MR. MANISH ASHAR	02406252	INDEPENDENT DIRECTOR

## > COMPOSITION OF COMMITTEE

Name of Committee members	Category	
MANISH KANAKSHI ASHAR	Non-Executive - Independent Director, Member	
SHAILESH MULRAJ VED	Executive Director, Member	
SURESH VALJIBHAI MAVANI	Non-Executive - Independent Director, Chairpersor	
NOMINATION AND REMUNERA	TION COMMITTEE	
Name of Committee members	Category	
BHAVNA MANISH ASHAR	Non-Executive - Non Independent Director,Membe	
MANISH KANAKSHI ASHAR	Non-Executive - Independent Director,Member	
SURESH VALJIBHAI MAVANI	Non-Executive - Independent Director, Chairperson	
STAKEHOLDERS RELATIONSHI	P COMMITTEE	
Name of Committee members	Category	
MANISH KANAKSHI ASHAR	Non-Executive - Independent Director,Member	
SURESH VALJIBHAI MAVANI	Non-Executive - Independent Director, Chairperson	

### > <u>AUDITORS:</u>

**STATUTORY AUDITOR: PRAFUL N. SHAH & CO. CHARTERED ACCOUNTANTS** 13-B, VISHRAM PARK SOCIETY, SUGAM FLATS ROAD, OPP. R. C. PATEL SCHOOL, VASNA, AHMEDABAD - 380 007

### SECRETARIAL AUDITOR: A. SHAH & ASSOCIATES PRACTICING COMPANY SECRETARY D- 413, SHIROMANI COMPLEX, OPP. OCEAN PARK, NEHRUNAGAR, SATELLITE, AHMEDABAD- 380015

### > REGISTRAR AND SHARE TRANSFER AGENT:

M/S. LINK INTIME SHARE REGISTRY PVT. LTD 5th floor, 506 to 508 AmarnathBusiness Centre I (ABC I), Beside Gala Business Centre, Nr. St. Xavier's College Corner Off C G Road, Navarangpura, Ahmedabad – 380009, Gujarat PH. No 07926465179

## STOCK EXCHANGES WHERE THE SHARES OF THE COMPANY ARE LISTED:

#### **I. BSE LIMITED**

25<sup>TH</sup> FLOOR, P. J. TOWERS,

DALAL STREET, FORT,

MUMBAI - 400001

#### CONTACT DETAILS:

<u>**CIN:</u>** L45400GJ1992PLC017520 <u>**REGISTERED OFFICE ADDRESS:**</u> 822, STAR CHAMBERS, HARIHAR CHOWK, RAJKOT – 360001 <u>**EMAIL ID:**</u> atlantainfrafin@yahoo.com</u>

#### **REMINDER TO SHAREHOLDERS TO UPDATE THEIR KYC**

#### To, Dear Shareholders,

The Securities and Exchange Board of India vide Circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018 has mandated submission of Email Id, Permanent Account Number (PAN) and bank account details of all securities holders holding securities in physical form. Further, SEBI has given a notification on June 8th, 2018 stating that physical transfer of shares will be allowed until December 4th, 2018 vide Circular No. SEBI/LAD/NRO/GN/2018/24. Hence, kindly send your shares for transfer before December 4th, 2018 or demat your shares with your Depository Participant at any time after updating your KYC information with us.

Kindly submit the following details and documents to the either Company or to Registrar & Share Transfer Agent on below mentioned address within 21 days of receipt of this communication. As per our records, your folio needs to be updated with the PAN, Complete Bank details so that the investments held by you are in compliance with the aforementioned circular.

I/We hereby, declare that the particulars given below are correct and complete. I/We, further request you to update my/our current signature(s) in your records and undertake to inform the Company of any subsequent change(s) in the above particulars.

Registered Folio No.:
Mobile No.
Email Id
Name of the first/sole shareholder
Address:
IFSC Code
Bank Name of First Holder
Branch
Bank Account Number
Account Type : Saving Current Cash Credit Others
MICR No.
Signature:

Note:

- 1. Please fill in the information in CAPITAL LETTERS and ENGLISH ONLY.
- 2. Kindly enclose:
  - a. Copy of Self attested Pan Cards of all the shareholder(s)
  - b. Copy of address proof of First Holder (Preferably Aadhar Card)
  - c. Copy of cancelled cheque of First Holder

### ADDRESS OF RTA: LINK INTIME INDIA PVT. LTD,

5TH FLOOR, 506 TO 508 AMARNATH BUSINESS CENTRE - I (ABC - I), BESIDE GALA BUSINESS CENTRE, NR. ST. XAVIER'S COLLEGE CORNER OFF C. G. ROAD, NAVARANGPURA, AHMEDABAD, GUJARAT, 380009.

ADDRESS OF COMPANY: ATLANTA INFRASTRUCTURE & FINANCE LIMITED 822, STAR CHAMBERS HARIHAR CHOWK RAJKOT GJ 360001 IN

### NOTICE

NOTICE IS HEREBY GIVEN THAT THE 25<sup>TH</sup> ANNUAL GENERAL MEETING OF THE COMPANY WILL BE HELD AT THE REGISTERED OFFICE OF THE COMPANY AT 822, STAR CHAMBERS, HARIHAR CHOWK, RAJKOT – 360001 ON 26<sup>TH</sup> DAY OF SEPTEMBER, 2018 AT 01.00 P.M. FOR TRANSACTING THE FOLLOWING BUSINESS:

## **ORDINARY BUSINESS:**

- 1. To receive, consider and adopt the Financial Statements of the Company for the year ended March 31, 2018, including the audited Balance Sheet as at March 31, 2018, the Statement of Profit and Loss for the year ended on that date and the reports of the Board of Directors ('the Board') and Auditors thereon.
- 2. To appoint a Director in place of Mrs.BhavnaAshar, Director (Din: 02258407), who retires by rotation, in terms of Section 152 (6) of the Companies Act, 2013, and being eligible, offers herself for re-appointment.

PLACE: RAJKOT BY ORDER OF THE BOARD OF DIRECTORS, DATE: 14/08/2018FOR, ATLANTA INFRASTUCTURE & FINANCE LIMITED

MANAGING DIRECTOR

(DIN-00797245)

MR. SHAILESH VED

#### NOTES: -

- 1. A Member entitled to attend and vote at the above meeting is entitled to appoint a proxy to attend and vote instead of himself/herself and such proxy need not be a member of the company. Instrument of proxy in order to be effective must be received by the company not less than 48 hours before the meeting.
- Information as required under Regulation 36(3) of the SEBI (Listing Obligation and Disclosure Requirement) Regulations, 2015 and regarding appointment / reappointment of Directors is annexed hereto.
- 3. Pursuant to Section 101 and Section 136 of the Companies Act, 2013 read with relevant Rules made there under, the Notice is being sent to all the members, whose names appear in the Register of Members / List of Beneficial Owners, received from NSDL / CDSL as on close of business hours on <u>17<sup>TH</sup> AUGUST. 2018</u>. The Notice being sent to Members in electronic form to the email addresses registered with their Depository Participants (in case of electronic shareholding) / the Company's Registrar and Share Transfer Agents (in case of physical shareholding).
- 4. For Members whose email IDs are not registered, physical copies of the Notice are being sent by permitted mode. The Members of the Company who have registered their email address are also entitled to receive such communication in physical form, upon request.
- Pursuant to the provisions of Section 91 of the Companies Act, 2013 the Register of Members and Share Transfer Books of the Company will remain closed from22<sup>nd</sup>September, 2018 to26th September, 2018 (both days inclusive) in connection with AGM.
- 6. As a measure of economy, Annual Report will not be distributed at the Meeting. So, members are requested to bring their copy of Annual Report with them to the Annual General Meeting.
- 7. The Securities and Exchange Board of India (SEBI) has mandated the submission of the Permanent Account Number (PAN) and updates of bank account details by every investors holding securities in physical or electronic mode with the Registrar and Share Transfer Agent.

- 8. Pursuant to Amendment in Regulation 40 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 vide Gazette Notification dated June 8, 2018, **transfer in securities of the Company shall be allowed in dematerialized form only w.e.f. December 5, 2018** and therefore shareholders of the Company still holding shares in physical form are hereby advised to dematerialize their shares as soon as possible. Transfer of the shares in physical form shall not be allowed after December 5, 2018.
- 9. Members of the Company had approved the appointment of <u>M/S. PRAFUL N. SHAH</u> <u>& CO.</u> Chartered Accountants, as the Statutory Auditors at the AGM of the Company held on 30<sup>th</sup> September, 2016which is valid till the conclusion of AGM for thefinancial year 2020-21. In accordance with the Companies Amendment Act, 2017, enforced on 7th May, 2018 by Ministry of Corporate Affairs, the appointment of Statutory Auditors is not required to be ratified at every AGM.
- 10. The Notice of AGM, Annual Report and Attendance Slip are being sent in electronic mode to Members whose email address are registered with the Company or the Depository Participant(s), unless the Members have registered their request for the hard copy of the same. Physical copy of the Notice of AGM, Annual Report and Attendance Slip are being sent to those Members who have not registered their email address with the Company or Depository Participant(s). Members who have received the Notice of AGM, Annual Report and Attendance Slip in electronic mode are requested to print the Attendance Slip at the Registration Counter at the AGM.
- In compliance with the provisions of Section 108 of the Companies Act, 2013 read 11. with Rule 20 of the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI (Listing Obligation and Disclosure Requirement) Regulations, 2015, the Company is providing E-Voting facility to all the members whose names appear in the Register of Members/beneficial owners as on the <u>Cut-Off Date</u> i.e. 21<sup>ST</sup> SEPTEMBER, 2018, who may cast their vote by electronic mode on all resolutions in respect of business set forth in the notice portal through their CDSL, provided by services e-voting through http://www.evotingindia.com in this regard, members are notified that (i) the company has completed the dispatch of Notice through permitted mode to all the

members of the company individually and (ii) voting through electronic means shall commence from 09.00 A.M. on 23<sup>TH</sup>SEPTEMBER, 2018 and end at 5:00 P.M. on 25<sup>TH</sup>SEPTEMBER, 2018.

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- 12. Please note that e-voting is optional. In case a member has voted through e-voting facility, he/she is not allowed to vote at the Venue of Annual General Meeting.
- 13. The Member who transfers his/ her shares after the Cut-off date i.e. <u>21<sup>ST</sup>SEPTEMBER, 2018</u>, is not eligible to vote to the extent of transfer made by him/ her, on the Resolutions mentioned in the Notice.
- 14. Any person who acquires the Shares of the Company after dispatch of the Notice of the General Meeting and holding the Shares on the Cut-off Date i.e. <u>21<sup>ST</sup></u> <u>SEPTEMBER. 2018.</u> may request to the Company on registered mail ID of the company i.e. <u>atlantainfrafin@yahoo.com</u>to obtain the User ID & Password.
- 15. The Results of E-votingalong with the Scrutinizer's Report shall be declared and placed on the Company's website and on the website of CDSL https://www.evotingindia.co.in on or before <u>01:00 P.M. on 28<sup>TH</sup> SEPTEMBER.</u>
  <u>2018</u> and communicated to the BSE Limited where the shares of the Company are listed.

Information pursuant to Regulation 36(3) of SEBI (Listing Obligation and Disclosure Requirement) Regulation, 2015 with regard to Directors seeking appointment / re-appointment as the forthcoming Annual General Meeting:

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Name of the Director	MRS. BHAVNA ASHAR 02258407 DIRECTOR 30-09-2014	
Director Identification		
Number (DIN) Designation		
Date of Appointment		
Date of Birth	28/03/1973	
Brief Profile/ Nature of Expertise	Mrs. BhavnaAsharholds the degree of Bachelor of Commerce and have expertise in administrative work.	
Names of other companies in which the person also holds the directorship	N.A.	
Names of companies in which the person also holdsthe membership of Committees of the Board	N.A.	
Number of Equity Shares held in the Company& %	NIL	
Relationship between directors inter-se	NA	

## THE INSTRUCTIONS FOR E-VOTING:

## SECTION A - E-VOTING PROCESS:

- (i) The voting period begins on <u>23rdSEPTEMBER</u>, 2018FROM 9:00 A.M. TO 25<sup>TH</sup> <u>SEPTEMBER</u>, 2018at 5:00 P.M. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of <u>21st SEPTEMBER</u>, 2018 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (iii) The shareholders should log on to the e-voting website <u>www.evotingindia.com</u>.
- (iv) Click on Shareholders.
- (v) Now Enter your User ID.
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (vi) Next enter the Image Verification as displayed and Click on Login.
- (vii) If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier voting of any company, then your existing password is to be used.
- (viii) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)
	<ul> <li>Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</li> </ul>
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