



A Veterinary Medicine company



*Creating
Innovations
to
Improve
Animal
Health*

ANNUAL REPORT 2017–18

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About Lasa

Lasa Supergenerics Limited ('Lasa') is a vertically integrated group spanning the entire veterinary, animal and human healthcare value chain-from discovery-to-delivery, with established credentials in research, manufacturing and global marketing.

Lasa group is a veterinary API manufacturing entity, which was acquired in April 2012.

The manufacturing base of Lasa group is located at Mahad, in the Konkan region of Maharashtra. It specialises in 'catalyst chemistry' and manufactures anthelmintic / veterinary API products with the largest production capabilities and product categories in India.

To efficiently control the supply chain, the group backward integrated its key molecules - from discovery research up to full-scale bulk production.

Lasa group's marketing footprint is entrenched across developing markets in multiple countries. Similarly, the group expects to augment its export footprint significantly in width and depth in the future. The group has alliances with leading Indian and global animal health care conglomerates, and uses Good Manufacturing Practice (GMP) and world-class technologies in its operations. Lasa group is managed by a consortium of technocrats, including its Chairman and Managing Director Dr.Omkar P. Herlekar who are impelled by passion and propelled by niche innovation. Our leadership team, which is guided by these values, is well positioned to lead the group into the future

Looking ahead, Lasa group is determined to achieve its goal of becoming a leading force in the niche animal health care solutions. The objective on which the group was founded have always inspired sustainable growth through innovation in the last years, and shall continue to do so in times to come.

Our Journey So Far...



Lasa was acquired in April'12 as a 100% subsidiary by Omkar speciality chemicals limited



**DR.OMKAR P.
HERLEKAR**

A KEEN DISCIPLE OF 'INNOVATION'

- Dr.Omkar P. Herlekar has single -mindedly steered Lasa in becoming the first true animal healthcare group
- His visionary and astute leadership and hands -on experience in catalyst and synthesis has resulted in Lasa emerging as a leading veterinary API conglomerate in India.

OUTSTANDING ACADEMIC BACKGROUND

- Phd & Multiple graduation degrees from reputed universities, Holds number of process patents to his credit.

HALLMARK

- He strongly advocates that the only way towards fast growth is to be 'Customer Focussed.
- His signature style of open culture, participative management practices, innovation, continuous improvement, speedy response, social empowerment and pro -employment policies are his hallmarks.

Chairman Speech

Dear Fellow Shareholders,

It gives me great pleasure to share with you the highlights of our Company's performance for the financial year ended March 31, 2018.

Our Company has continued to live up to the dedication and commitment towards servicing the veterinary API market. The Company is confident to grow, with growth driven economy across the globe, customer strengthening and huge opportunity lying within Veterinary.

Our ability to offer a wide range of product portfolio and the right product mix through our in-house expertise of catalyst chemistry has made the Company a preferred choice with many clients. Our teams have been constantly engaging in developing new molecules at our R&D facility.

At Lasa Supergenerics, creating value for all stakeholders, including our shareholders has been a defining element of our identity.

Since the demerger of Lasa Supergenerics Ltd., the Company has delivered good performance which a very few Veterinary API manufacturing Indian companies have achieved. The consistency of our performance is the outcome of a fully backward integrated process model, wherein multiple parameters and metrics work in tandem with financial and operating performance to realize sustainable growth for the long-term. The performance is underpinned by accurate know-how of molecules, catalyst chemistry, a values-driven culture, efficient capital allocation, strong corporate governance and an entrepreneurial spirit.

We are in a state of continuous evolution through a strong drive for improvement, while remaining focussed on quality, compliance, talent development, and effective risk management. Our untarnished track record and veracity in dealing with clients are key factors that inspire multiple global collaborations with reputed associates, across our businesses.

Today, the Company has emerged as:

- Amongst leading API manufacturing players to operate on completely backward integrated though catalyst chemistry
- Positioned strongly in the overall Veterinary API markets globally
- Among very few Indian companies with specialized R&D facility and a dedicated team who has a strong knowledge and experience in catalyst chemistry

The focus of the Company will continue to deliver value to our customers; to backward integrate; innovate with new molecules, which will ultimately lead to maximization of shareholder value & return.

Today India is amongst one of the fastest growing major economies in the world but growth was muted on account of various factors like policy reform setbacks, stress in Indian banking industry and lack of private sector investments amongst others. This affected growth and profitability of companies across sectors.

Seeing the trend continue, we have concentrated our efforts on bringing in efficiencies through backward integration, catalyst chemistry enhancement, product development, cost optimization and technology enhancement.

We are confident that in the coming years, along with the growth in domestic consumption & growth in economy, we will not only capture market share but also grow across India.

FUTURE PLANS

With the Government's focus on growth of manufacturing in India and GST is in place. Globally, healthcare spending in terms of percentage to the GDP is rising. The increasing cost of bringing drugs and devices to the market and greater regulatory scrutiny are ensuing an increased demand for high-quality information and analytical support.

The global pharmaceutical market recorded yet another year of significance and the market is likely to expand many folds to us \$ 1.4 trillion by 2020.

During the year, we started increasingly delivering our products and services in more efficient manner and we focus on continue doing the same in the coming years.

Going forward, we will continue to focus on our existing businesses. We also plan to launch some new molecules of API, with new product development in the coming year. We continue to build our capacities for future growth.

Human capital remains the core of our success and we have continued and will continue to invest considerable efforts in this direction not only at higher level, but till ground level. Employee engagement is the main pillar of our growth strategy. I believe that our existing talent pool will enable us to outperform our peers and meet our obligations as an organization to all our stakeholders.

I thank you all for your immense support and continued confidence in the management of our Company. I also like to thank all our stakeholders – customers, employees, partners, shareholders, business associates and society at large, for their faith in us.

Thank You.

Board of Directors & Leadership Team



DR. OMKAR HERLEKAR
Chairman & Managing Director



MR. SHIVANAND HEGDE
Whole-time Director



MR. MITHUN JADHAV
Whole-time Director



MR. HARDESH TOLANI
Independent Director



MR. AJAY SUKHWANI
Independent Director



MR. HITESH WADHWANI
VP-Legal



MS. EKTA GURNASINGHANI
Independent Director



MS. MANALI BHAGTANI
Independent Director



MRS. NIDHI KULSHRESTHA
Company Secretary

CORPORATE INFORMATION

KEY MANAGERIAL PERSONNEL

CHAIRMAN & MANAGING DIRECTOR Dr. Omkar Pravin Herlekar	CHIEF FINANCIAL OFFICER Mr. Minesh Bhosle ! Mr. Ravi Shankar Kabra %
WHOLE TIME DIRECTOR Mr. Shivanand G. Hedge Mr. Sumant M. Kharasambale * Mr. Vishnu Gupta \$ Mr. Mithun Jadhav %	COMPANY SECRETARY & COMPLIANCE OFFICER: CS Nidhi Kulshrestha # CS Hitesh Wadhvani *
INDEPENDENT DIRECTORS Mr. Hardesh Tolani Mr. Ajay Sukhwani Ms. Ekta Gurnasinghani Ms. Manali Bhagtani	#Appointed w.e.f. June 16, 2018 *Resigned w.e.f. June 16, 2018 \$ Non-ratification by shareholders w.e.f. May 15, 2018 !Resigned w.e.f. January 31, 2018 % Appointed w.e.f. August 13, 2018

COMMITTEES OF BOARD OF DIRECTORS

Sr. no.	Audit Committee	Nomination and Remuneration Committee	Stakeholders Relationship Committee	Corporate Social Responsibility Committee
1)	Mr. Hardesh Tolani (Chair Person)	Mr. Hardesh Tolani (Chair Person)	Mr. Ajay Sukhwani (Chair Person)	Mr. Ajay Sukhwani (Chair Person)
2)	Ms. Ekta Gurnasinghani (Member)	Ms. Ekta Gurnasinghani (Member)	Mr. Mithun Jadhav (Member) (w.e.f. 13.08.2018)	Mr. Mithun Jadhav (Member) (w.e.f. 13.08.2018)
3)	Dr. Omkar Herlekar (Member)	Mr. Ajay Sukhwani (Member)	Mr. Shivanand Hegde (Member)	Dr. Omkar Herlekar (Member)
4)	--	--	--	Ms. Manali Bhagtani (Member) (w.e.f. 13.08.2018)

OTHER INFORMATION

Statutory Auditors	Cost Auditors	Secretarial Auditors	Internal Auditors
M/S Thanawala & Co, Chartered Accountants. 505, Abhay Steel House, 5th floor, 22-Baroda Street, Iron Market, Mumbai-400 009	M/s N. Ritesh & Associates, Cost Accountants 602, 6th Floor, Silver Matru Prabha, Cama lane, Kirol Road, Ghatkopar (W), Mumbai-400 086	M/s Shivam Sharma Address:- 90, 1st Floor, Building No.12, Shree Niwas Sadam, Old MHB Colony, Gorai Road, Borivali (W), Mumbai – 91. Email id: cssshivam02@gmail.com	M/s CVSM 202-A, Town Centre 1,Opp. Times Square, Andheri – Kurla Road, Marol, Andheri (E), Mumbai – 400059 022 4970 0425

Corporate Identification Number (CIN)	Office Address	Registrar & Share Transfer Agent	Bankers
L24233MH2016PLC274202	Registered Office C-105, MIDC, Mahad, Dist. Raigad, Mahad-402 309 Tel No. +91(02145) 232101, 232202 Corporate Office B-207, Citi Point, Nr. Kohinoor Continental, Andheri (East), Mumbai-59 Tel No. +91(022)4970 1092 L24233MH2016PLC274202	M/s. Bigshare Services Private Limited 1st Floor, Bharat Tin Works Building opp. Vasant Oasis, Makwana Road, Marol, Andheri (East) Mumbai - 400 059. Tel: 022 62638200 Fax : 022 62638299 Website: www.bigshareonline.com	Axis Bank Limited Bank of Baroda IDBI Bank

CONTACT DETAILS

Tel No. +91 – 022 – 49701092

E-mail: investor@lasalabs.com

WEBSITE

www.lasalabs.com

NOTICE OF THIRD ANNUAL GENERAL MEETING

Notice is hereby given that the third Annual General Meeting of the members of Lasa Supergenerics Limited will be held on Tuesday, September 25, 2018 at 09:00 am (IST) at the Registered Office of the Company to transact the following business:

ORDINARY BUSINESS

1. To receive, consider and adopt the Annual Financial Statements of the Company for the financial year ended March 31, 2018 together with the reports of the Board of Directors and Auditors thereon.
2. To appoint a Director in place of Mr. Shivanand Hegde, (DIN: 00185508), who is liable to retire by rotation and being eligible, offers himself for re-appointment.
3. To appoint M/s. Thanawala & Co. as a Statutory Auditor of the Company for a period of five years.

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to provisions of section 139 of Companies Act, 2013 and other applicable provisions, if any, for the time being in force M/s Thanawala & Co. (Firm Registration No. 110948W), Chartered Accountants, be and are hereby appointed as the Statutory Auditors of the Company to hold office from the conclusion of this Annual General Meeting till the conclusion of the Eighth Annual General Meeting to be held in the calendar year 2023 on such remuneration as agreed upon by the Board of Directors."

SPECIAL BUSINESS

4. Appointment of Mr. Mithun Mohan Jadhav (DIN 08181048) as Whole-Time Director of the Company, for a period of five years.

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT in accordance with the provisions of Section 152 and all other applicable provisions, if any, of the Companies Act, 2013 (the Act) and the Rules made thereunder (including any statutory modification(s) or re-enactment thereof for the time being in force), Mr. Mithun Mohan Jadhav (DIN : 08181048), who was appointed as an Additional Director of the Company with effect from August 13, 2018 pursuant to Section 161 of the Act and Article 132 of the Articles of Association of the Company and who holds office up to the date of this Annual General Meeting, be and is hereby appointed as a Director of the Company and that his period of office be liable for retirement of Directors by rotation.

RESOLVED FURTHER THAT in accordance with the provisions of Sections 196, 197, 198 and 203 read with Schedule V and all other applicable provisions, if any, of the Act and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force) and subject to such sanctions, as may be necessary, approval of the members of the Company be and is hereby accorded for the appointment of Mr. Mithun Mohan Jadhav as a Whole-time Director of the Company, for a period of 5 (five) years with effect from August 13, 2018 on such terms and conditions including remuneration as set out in his appointment letter.

RESOLVED FURTHER THAT pursuant to Section 2(n) and all other applicable provisions of the Factories Act, 1948 Mr. Mithun Jadhav be and is hereby appointed as a Occupier of all the Factories / Units belongs to the Company.

RESOLVED FURTHER THAT the Board of Directors of the company (hereinafter referred to as "the Board" which term shall be deemed to include any committee of the Board) be and is hereby authorised to alter and/ or vary the terms and conditions of the said appointment including remuneration payable to Mr. Mithun Mohan Jadhav within the overall limits specified under Sections 197 read with Schedule V of the Companies Act, 2013 and rules made thereunder or any statutory modification(s) or re-enactment thereof.

RESOLVED FURTHER THAT where in any Financial Year during the tenure of Mr. Mithun Mohan Jadhav as Whole-Time Director, the Company incurs a loss or its profits are inadequate, the Company shall continue to pay to Mr. Mithun Mohan Jadhav, the remuneration, set out in the Explanatory Statement, by way of salary, perquisites, incentives and other allowances, as a "minimum remuneration" subject to the limits and conditions specified in Schedule V to the Companies Act, 2013 and rules made thereunder or such other limits as may be prescribed by the Central Government from time to time, and approval of members and/or Central Government required, if any.

RESOLVED FURTHER THAT the Board of Directors and / or Company Secretary of the company be and is hereby authorised to take all such steps as may be necessary, proper or expedient to give effect to the appointment of Mr. Mithun Mohan Jadhav as a Whole-time Director of the company as aforesaid."

5. Increase in Authorised Share Capital of the Company.

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Sections 61 and all other applicable provisions, if any, of the Companies Act, 2013 (the 'Act') (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), and subject to the approval of shareholders, the Authorised Share Capital of the Company of Rs. 35,00,00,000 (Rupees Thirty Five Crore) divided into 3,50,00,000 (Three Crore Fifty Lakh) equity shares of Rs. 10 (Rupees Ten) each be and is hereby increased to Rs. 50,00,00,000 (Rupees Fifty Crore) divided into 5,00,00,000 (Five Crore) equity shares of Rs. 10 (Rupees Ten) each ranking pari passu with the existing shares of the company."

6. Alteration of Memorandum of Association by virtue of increasing of Authorised Capital of the Company

To pass with or without modifications, the following resolutions as an Ordinary Resolution:

"RESOLVED THAT pursuant to Section 13 and other applicable provisions of the Companies Act, 2013, if any, the Rules made thereunder (including any statutory modification(s) or re-enactment thereof for the time being in force), the existing Clause V of Memorandum of Association of the Company be substituted with the following : Clause V The Authorised Share Capital of the Company is ₹ 50,00,00,000 (Rupees Fifty Crores only) divided into 5,00,00,000 (Five Crores) equity shares of ₹ 10/- each.

FURTHER RESOLVED THAT any Director or the Company Secretary of the Company be and is hereby severally authorised to file statutory application and other forms, remit fees and to do all such acts, deeds and things as may be necessary and incidental to give effect to the aforesaid Resolution"

7. Approval Of Cost Auditors Remuneration

To ratify the remuneration of Cost Auditors for the financial year ending March 31, 2018 and in this regard, pass the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Section 148(3) and other applicable provisions, if any, of the Companies Act, 2013 and the Rules made thereunder (including any statutory modification(s) or re-enactment thereof for the time being in force), the remuneration payable to M/s N. Ritesh & Associates., Practicing Cost Accountants, (Firm Registration No. 100675), appointed by the Board of Directors as Cost Auditors to conduct the audit of the cost records of the Company for the financial year 2018-19, amounting to 1,20,300/- plus payment of applicable taxes and reimbursement of out of pocket expenses incurred in connection with the aforesaid audit, be and is hereby ratified and confirmed.

RESOLVED FURTHER THAT any director and / or company secretary of the company be and is hereby authorised to do all acts, deeds, matters and things as may be considered necessary, proper or desirable to give effect to this resolution."

Place: Corporate Office

B207, CITI Point,

Andheri (East)-59

Date: August 13, 2018

**By Order of the Board
For Lasa Supergenerics Limited**

**Nidhi Kulshreshtha
Company Secretary & Compliance Officer**

NOTES:

1. The Explanatory Statement, for item nos. 4, 5, 6 and 7 pursuant to Section 102 of the Companies Act, 2013, is annexed hereto and forms part of this notice. The relevant details as required under Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, of persons seeking appointment / re-appointment as Directors under Item No. 2 & 4 of the Notice, are also annexed.
2. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER. A FORM OF PROXY IS ENCLOSED, AND IF INTENDED TO BE USED, SHOULD BE RETURNED TO THE COMPANY DULY COMPLETED NOT LESS THAN 48 (FORTY EIGHT) HOURS BEFORE THE AFORESAID MEETING.

A person can act as proxy on behalf of Members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company. In case a proxy is proposed to be appointed by a Member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.
3. Member/proxies shall bring the enclosed attendance slip duly filled in, for attending the meeting. All documents referred to in the notice and in the accompanying explanatory statement are open for inspection at the Corporate office of the Company between 10:00 am to 1:00 pm on all working days (Monday to Friday), except Saturdays, Sundays and holidays, up to the date of the Annual General Meeting and also at the venue of Annual General Meeting.

4. Shareholders are requested to intimate the change in their address, if any, quoting the folio number to the Company. Members are requested to register their e-mail address and changes therein with the Depositories/ Registrar and Share Transfer Agent.
5. During the period beginning twenty-four (24) hours before the time fixed for commencement of meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged, at any time during the business hours of the company, provided that not less than three days of notice in writing is given to the Company.
6. In compliance with the provisions of section 108 of the Act and the Rules framed thereunder, the Members are provided with the facility to cast their vote electronically, through the remote e-voting services provided by Central Depository Services Limited (CDSL), on all resolutions set forth in this Notice. The Members who have not cast their votes electronically can exercise their voting rights at the AGM. The Company shall make necessary arrangements in this regards at the AGM Venue. The Members, whose names appear in the Register of Members / list of Beneficial Owners as on September 18, 2018, are entitled for remote e-voting on the Resolutions set forth in this Notice. Any person who is not a Member as on the cutoff date should treat this Notice for information purposes only.
7. The process and manner for e-voting and other details are also sent with Annual Report and forms part of the Notice.
8. The Register of Directors Shareholding, maintained under Section 170 of the Companies Act, 2013, will be available for inspection by the members at the Annual General Meeting.
9. The Register of Members and Share Transfer Books of the Company shall be closed from Wednesday, September 19 to Tuesday, September 25, 2018, (Both days Inclusive) in terms of the provisions of Section 91 of the Companies Act, 2013 and the applicable regulations of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.
10. Members are entitled to nominate a person to whom his/her shares in the Company shall vest in the event of his/her demise, by filling up Form No. SH-13. The shareholders are requested to avail of this facility. The duly filled in and signed nomination Form No. SH-13 should be sent to the Registrar and Share Transfer Agents, M/s. Bigshare Services Private Limited at the address mentioned in "Corporate Information" Section of the Annual Report.
11. The Securities and Exchange Board of India (SEBI) vide circular dated SEBI/LAD-NRO/GN/2018/24 dated June 08, 2018 has mandated to transfer of securities in compulsory dematerialized form w.e.f December 05, 2018. Members holding shares in Physical form can convert their securities in dematerialized form so as to avail smooth transfer. Steps of conversion from physical to demat is available on website of our company i.e. www.lasalabs.com
12. Members holding shares in dematerialized form are requested to intimate all changes pertaining to their bank details, NECS/ ECS mandates, nominations, power of attorney, change of address/name, etc., to their Depository Participant only and not to the Company's Registrars and Transfer Agents. Changes intimated to the Depository Participant will then be automatically reflected in the Company's records which will help the Company and its Registrar and Transfer Agents to provide efficient and better service to the Members. Members holding shares in physical form are requested to advise such changes to the Company's Registrar and Transfer Agents, Bigshare Services Private Limited.

13. Members are requested to:

- a. Intimate to the Company's Registrar and Share Transfer Agent/Depository Participant, changes, if any, in their respective addresses along with Pin Code number at an early date.
 - b. Quote folio numbers/DP ID – Client ID in all their correspondence.
 - c. Consolidate holdings into one folio in case of multiplicity of folios with names in identical order.
 - d. Update Bank details with the Registrar and Share Transfer Agent / Depository Participant to avail receipt of dividend by ECS/ NECS facility.
14. Non-Resident Shareholders are requested to inform the Company immediately about:
- a. The change in the Residential Status on return to India for permanent settlement;
 - b. The particulars of NRE Bank Account maintained in India with complete name and address of the Bank, if not furnished earlier.
15. Corporate Members are requested to send a duly certified copy of the board resolution authorising their representative to attend and vote at the Annual General Meeting.
16. Members are requested to bring their copies of the Annual Report for the meeting.
17. As communicated earlier, members holding shares in physical form are requested to get them dematerialized, as the shares of the Company are under compulsory demat system.
18. M/s. Amit R. Dadheech & Associate., Practicing Company Secretary has been appointed as Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
19. As a part of 'Green Initiative in Corporate Governance,' Ministry of Corporate Affairs (MCA) is allowing companies to send various documents to their shareholders electronically. Hence the Company will be sending all documents such as the Notice calling the Annual General Meeting, Corporate Governance Report, Directors' Report, Audited Financial Statements, Auditors' Report, etc. and other communication to the members in electronic form at the email address provided by the members and made available to the Company by the Depository/ Registrar & Share Transfer Agents (RTA). It is encouraged that members support this green initiative and update their email address registered with RTA / Depository to ensure that all communication sent by the Company are received at the desired email address. Please let us know in case you wish to receive the above documents in paper mode. For members who have not registered their email addresses with the Depositories, physical copies are being sent by the permitted modes. The Notice of the Meeting is also posted on the website of the Company at www.lasalabs.com
20. The route map of the venue of the meeting is given in the Notice.

VOTING THROUGH ELECTRONIC MODES

In Compliance with regulation 44, SEBI Listing Obligation and Disclosure Requirements, 2015 and section 108 and other applicable provisions of the Companies Act, 2013, read with related Rules, the Company is pleased to provide remote e-voting facility to the members to cast their votes electronically on all resolutions set forth in the Notice. The

Company has engaged the services of Central Depository Services Limited (CDSL) to provide the e-voting facility.

The instructions for shareholders voting electronically are as follows:-

- (i) The voting period begins on 22.09.2018 at 9:00 A.M. IST and ends on 24.09.2018 at 05:00 P.M. IST. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of September 18, 2018 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Log on to the e-voting website www.evotingindia.com
- (iii) Click on Shareholders
- (iv) Now Enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN	<p>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field. In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
Dividend Bank Details OR Date Of Birth (DOB)	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the Company records in order to login</p> <ul style="list-style-type: none"> If both the details are not recorded with the depository or Company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).

- (viii) After entering these details appropriately, click on "SUBMIT" tab.
- (ix) Members holding shares in physical form will then reach directly the Company selection screen. However, members holding shares in demat form will now reach