

# CREDO

To ensure that the method we use is the latest technology the World over. To follow the highest standards of honest workmanship in whatever we make. To walk the extra mile to ensure customer satisfaction worldwide. To remain a true cosmopolitan to the spirit. To remain a great corporation to associate with, to work for. To know that "We are about people".

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# **COMPANY INFORMATION**

### **Adesh Kumar Gupta**

CEO & Executive Director (DIN-00143192)

### **Shammi Bansal**

Executive Director (DIN-00138792)

#### **Sunil Bansal**

Executive Director (DIN-00142121)

# **Adish Kumar Gupta**

Executive Director (DIN-00137612)

#### **Ashok Kumar**

Executive Director (DIN-06883514)

# **Raghubar Dayal**

Independent Director (DIN-00481803)

# Ramesh Chandra Palhan

Independent Director (DIN-05241019)

# **Lovelena Mody**

Women Independent Director (DIN-01279148)

# Aditya Khemka

Independent Director (DIN-00514552)

# **Arvind Bali Kumar**

(from 12th November, 2019) Independent Director (DIN-02520675)

# Company Secretary & Compliance Officer

# Munish Kakra

Chief Financial Officer & Company Secretary

# **Audit Committee**

Raghubar Dayal Ramesh Chandra Palhan Sunil Bansal

# **Nomination and Remuneration Committee**

Raghubar Dayal Ramesh Chandra Palhan Aditya Khemka (from 12th November, 2019)

# **Management Committee**

Adesh Kumar Gupta Shammi Bansal Adish Kumar Gupta Ramesh Chandra Palhan Raghubar Dayal

### **Stakeholders Relationship Committee**

Sunil Bansal Adish Kumar Gupta Ramesh Chandra Palhan

# **Corporate Social Responsibility Committee**

Shammi Bansal Adish Kumar Gupta Raghubar Dayal Ramesh Chandra Palhan Lovelena Mody

# **Registrar & Share Transfer Agent**

Link Intime India Private Limited Noble Heights, 1st Floor, C-1 Block Near Savitri Market, Janakpuri, New Delhi-110058

Tel.: (91) - 11- 41410592 -94 Fax: (91) - 11- 41410591 E-mail: delhi@linkintime.co.in

# **Registered Office**

Libertypuram, 13th Milestone,
G. T. Karnal Road, Kutail, P.O. Bastara,
Distt. Karnal - 132114, Haryana
Tel.: (91) - 1748 - 251101 - 03
Fax: (91) - 1748 - 251100
E-mail: lpm@libertyshoes.com
Website: www.libertyshoes.com
CIN: L19201HR1986PLC033185

### **Corporate Office**

Ground Floor, Tower - A, Building No. 8, DLF Cyber City, Phase - II, Gurugram - 122002, Haryana Tel.: (91) - 124 – 4616200 Fax: (91) - 124 – 4616222

Email: corporate@libertyshoes.com

# **Bankers**

Corporation Bank DBS Bank Ltd. HDFC Bank Ltd. IndusInd Bank Ltd. State Bank of India

# **Auditors**

M/s U. Shanker & Associates Chartered Accountants 303, Vikas Surya Shopping Mall, Manglam Place, Sector 3, Rohini, Delhi-110085

www.libertyshoes.com

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FROM THE CEO'S DESK

Dear Friends.

2020 has witnessed an array of challenges to Indian economy including falling consumption trends, uncertainty amongst business and last but not the least the outbreak of COVID in March 20 which has not exaggerated economic challenges further but also adversely affected the common men and society at large. The severe curtailment of economic activities through nationwide lock down and social distancing etc compelled due the outbreak of corona virus has further overcastted the near term outlook for Indian economy. The world bank has projected that Indian economy in 20-21 to be contracted by 3.2% however Govt. of India to mitigate the economic fallout further, has introduced various necessary measures, the real benefit of which can only be visible in the near future. The pace and sequence of the recovery from crisis will depend on the efficiency of public health systems, fiscal and monetary measures, containment of the spread of virus and restoring consumers confidence back in to the economy.

Your Company's performance during the year under review was just satisfactory in terms of top line growth of over 8% and marginal increase in net profits that too on account of one time exceptional gain. The pandemic has disrupted Company's operations severely ever since its breakout in March 20 but I am sure that with strong brand equity of Liberty, benefits of economic incentives including recognition to Footwear sector as a champion sector in Make In India 2.0 initiative ,support of all channel partners and my dedicated and spirited team will ensure that your company not only

fights hardships but also become apparent as a winner in the long run. Without a doubt the raging pandemic has thrown to us the biggest ever challenge that is imaginable but May I say that Liberty will overcome the challenge by harnessing our all available resources and its competence.

The institutional segment is turning out to be the spearhead of our revival and showing a lot of promise. In fact, in terms of earnings it definitely has acquired a primacy amongst all segments. Something we can surely build on with the government's emphasis on building an 'Atmanirbhar Bharat'. Let's help build a positive momentum and go all out to 'transform obstacles into opportunities.' Let's turn that into quiding motto of all our business activities.

We can all draw inspiration from the brand legacy and brand success of Warrior All Terrain Safety Shoes. It definitely is a matter of great pride for us that Warrior has today occupied a pre-eminent position in the safety shoes segment in the Indian footwear industry. I am happy to share that Liberty has achieved the distinction of bagging the highest single order of approx ₹100 cr to be completed in 2020-21 for Warrior All Terrain Safety Shoes from the Ministry of Defense, Govt. of India for our committed Armed Forces.

It is also most gratifying for all of us that the name 'Warrior' itself has become synonymous with the 'Great Indian Fightback' against the pandemic, the ravaging onslaught of COVID19

I can say that is most befitting that Warrior has today acquired a meaning and a significance that for us is truly a dream come true. It has most definitely opened new vistas for our future.

It is also very heartening that we have been nimble footed to be in step with the changing times. We have quickly reinforced our online platform, consolidated and digitalized our e-Sales activities and expanded our reach through the virtual medium.

After all we are from Liberty and there is a Warrior in each one of us.

Adesh Kumar Gupta Chief Executive Officer

# **NOTICE**

Notice is hereby given that the 34th (Thirty Fourth) Annual General Meeting of the Members of **Liberty Shoes Ltd.** ("the Company") will be held on **Wednesday**, **30th September**, **2020** at **11.00 A. M.** through Video Conferencing ("VC") or Other Audio Visual Means ("OAVM") to transact the following businesses:-

### **ORDINARY BUSINESS:**

# **Item no. 1-Adoption of Financial Statements**

To receive, consider and adopt the Audited Financial Statements of the Company for the Financial year ended March 31, 2020 together with the Reports of the Board of Directors and the Auditors thereon.

# **Item no. 2-Appointment of Directors**

(a) To appoint a Director in place of Sh. Shammi Bansal (DIN-00138792), who retires by rotation and being eligible, offers himself for re-appointment.

To consider and if thought fit, to pass the following Resolution as an **Ordinary Resolution**:

**"RESOLVED THAT** pursuant to the provisions of Section 152 and other applicable provisions of the Companies Act, 2013, Sh. Shammi Bansal (DIN-00138792), who retires by rotation, be and is hereby re- appointed as a director liable to retire by rotation".

(b) To appoint a Director in place of Sh. Adish Kumar Gupta (DIN-00137612), who retires by rotation and being eligible, offers himself for re appointment.

To consider and if thought fit, to pass the following Resolution as an **Ordinary Resolution**:

**"RESOLVED THAT** pursuant to the provisions of Section 152 and other applicable provisions of the Companies Act, 2013, Sh. Adish Kumar Gupta (DIN-00137612), who retires by rotation, be and is hereby re-appointed as a director liable to retire by rotation".

# **SPECIAL BUSINESS:**

Item no. 3 - Appointment of Sh. Arvind Bali Kumar (DIN: 02520675) as Independent Director of the Company

To consider and if thought fit, to pass the following Resolution as an **Ordinary Resolution**:

**"RESOLVED THAT** pursuant to the provisions of Sections 149, 150, 152, 160 and other applicable provisions, if

any, of the Companies Act, 2013 ("Act"), the Companies (Appointment and Qualifications of Directors) Rules, 2014, read with Schedule IV to the Act and Regulation 17 and other applicable regulations of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), as amended from time to time, Sh. Arvind Bali Kumar (DIN-02520675), who was appointed as an Additional Director in the category of Non-executive Independent Director by the Board of Directors at their meeting held on 12th November, 2019 and holds office upto the date of this Annual General Meeting and who meets the criteria of independence as provided in Section 149(6) of the Act along with the rules framed thereunder and Regulation 16(1)(b) of SEBI Listing Regulations and has submitted a declaration to that effect and in respect of whom the Company has received a Notice in writing from a Member under Section 160(1) of the Act proposing his candidature for the office of Director, be and is hereby appointed as an Independent Director of the Company, not liable to retire by rotation, to hold office for a term of five consecutive years commencing with effect from 12th November, 2019 upto 11th November, 2024.

**RESOLVED FURTHER THAT** the Board of Directors of the Company or Committee thereof and CFO & Company Secretary of the Company be and are hereby severally authorized to do all such acts, deeds and things as may be necessary in respect of aforesaid matter."

By order of the Board For Liberty Shoes Ltd.

Munish Kakra

Place: Gurugram, Haryana Dated: Friday, 31st July, 2020 CFO & Company Secretary M. No. ACS 6262

# **Registered Office**

Libertypuram, 13<sup>th</sup> Milestone, G.T. Karnal Road, Kutail, P.O. Bastara, Distt. Karnal - 132114, Haryana Tel.: (91) - 1748-251101 ~ 03 Fax: (91) - 1748-251100

E-mail:lpm@libertyshoes.com Website: www.libertyshoes.com CIN: L19201HR1986PLC033185

### **NOTES:**

- In view of the prevailing COVID-19 pandemic, the Ministry of Corporate Affairs (the "MCA") vide its General Circulars No. 14/2020, No. 17/2020 and No. 20/2020 dated April 8, 2020, April 13, 2020 and May 5, 2020 respectively (hereinafter, collectively referred as the "MCA Circulars") read with SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, has allowed companies to conduct their annual general meetings through Video Conferencing ("VC") or Other Audio Visual Means ("OAVM"), thereby, dispensing with the requirement of physical attendance of the members at their AGM and accordingly, the 34th Annual General Meeting (the "AGM" or the "Meeting") of Liberty Shoes Limited (the "Company") will be held through VC or OAVM in compliance with the said circulars and the relevant provisions of the Companies Act, 2013 (as amended) (the "Act") and Rules made thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (as amended) (the "Listing Regulations"). Members attending the AGM through VC or OAVM shall be counted for the purpose of reckoning the guorum under Section 103 of the Act.
- 2. IN TERMS OF THE MCA CIRCULARS AND SEBI CIRCULAR NO. SEBI/HO/CFD/CMD1/CIR/P/2020/79 DATED MAY 12, 2020, THE REQUIREMENT OF SENDING PROXY FORMS TO HOLDERS OF SECURITIES AS PER PROVISIONS OF SECTION 105 OF THE ACT READ WITH REGULATION 44(4) OF THE LISTING REGULATIONS, HAS BEEN DISPENSED WITH. THEREFORE, THE FACILITY TO APPOINT PROXY BY THE MEMBERS WILL NOT BE AVAILABLE AND CONSEQUENTLY, THE PROXY FORM AND ATTENDANCE SLIP ARE NOT ANNEXED TO THIS NOTICE CONVENING THE 34TH AGM OF THE COMPANY (THE "NOTICE").

However, in pursuance of Section 113 of the Act and Rules framed thereunder, the corporate members are entitled to appoint authorized representatives for the purpose of voting through remote e-Voting or for the participation and e-Voting during the AGM, through VC or OAVM. Institutional Shareholders (i.e., other than individuals, HUF, NRI, etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/Power of Attorney/appropriate Authorization Letter together with attested specimen signature(s) of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail

- at sukeshgupt@gmail.com with a copy marked to investorcare@libertvshoes.com
- 3. Since the AGM will be held through VC or OAVM, no Route Map is being provided with the Notice.
- 4. In case of Joint-holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote during the AGM.
- 5. An Explanatory Statement pursuant to Section 102 of the Act and Rules framed thereunder, in respect of the Special Business under Item No. 3 is annexed hereto. The recommendation of the Board of Directors of the Company (the "Board") in terms of Regulation 17(11) of the Listing Regulations is also provided in the said Statement. Necessary information of the Directors seeking appointment/re-appointment at the AGM as required under Regulation 36(3) of the Listing Regulations and the Revised Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India (ICSI) is also appended to the Notice.
- Dispatch of Annual Report through E-mail in accordance with the MCA Circulars and the said SEBI Circular dated May 12, 2020, the Notice alongwith the Annual Report of the Company for the financial year ended March 31, 2020, will be sent only through e-mail, to those Members whose e-mail addresses are registered with the Company or the Registrar and Share Transfer Agent (the "RTA"), i.e., M/s. Link Intime India Private Limited or the Depository Participant(s). The Notice and the Annual Report for the financial year ended March 31, 2020 shall be available on the websites of the Company viz., www.libertyshoes.com and of the Stock Exchanges where Equity Shares of the Company are listed. The Notice shall also be available on the e-Voting website of the agency engaged for providing e-Voting facility, i.e., Link Intime India Private Limited, (LIIPL) viz., instavote.linkintime.co.in

# 7. PROCEDURE FOR ATTENDING THE AGM THROUGH VC OR OAVM

Members will be able to attend the AGM through VC or OAVM by using their remote e-Voting login credentials.

The instructions for attending the AGM are annexed separately and form part of this Notice.

# 8. PROCEDURE FOR REMOTE E-VOTING AND E VOTING DURING THE AGM

In accordance with the provisions of Section 108 and

other applicable provisions, if any, of the Act, Rule 20 of the Companies (Management and Administration) Rules, 2014 and amendments thereto, read together with the MCA Circulars and Regulation 44 of the Listing Regulations, the Company has engaged the services of Link Intime India Private Limited to provide remote e Voting facility and e-Voting facility during the AGM to all the eligible Members to enable them to cast their votes electronically in respect of the businesses to be transacted at the Meeting. The instructions to cast votes through remote e-Voting and through e-Voting system during the AGM are annexed separately and form part of this Notice.

The voting rights of members shall be in proportion to their shares of the paid-up equity share capital of the Company as on the cut-off date of Wednesday, 23rd September, 2020. The remote e-Voting period will commence on Sunday, 27th September, 2020 (9:00 A.M. IST) and will end on Tuesday, 29th September, 2020 (5:00 P.M. IST). During this period, the Members of the Company, holding shares either in physical or dematerialized mode, as on the cut-off date, i.e., Wednesday, 23rd September, 2020, may cast their vote by remote e-Voting. The remote e-Voting module shall be disabled by Link Intime India Private Limited for voting thereafter.

Only those Members who are present in the Meeting through VC or OAVM facility and have not cast their votes on resolutions through remote e-Voting and are otherwise not barred from doing so, shall be allowed to vote through e-Voting system during the AGM. However, Members who would have cast their votes by remote e-Voting may attend the Meeting, but shall neither be allowed to change it subsequently nor cast votes again during the Meeting and accordingly, their presence shall also be counted for the purpose of quorum under Section 103 of the Act. The Members, whose names appear in the Register of Members/list of Beneficial Owners as on Wednesday, 23rd September, 2020 being the cut-off date, are entitled to vote on the Resolutions set forth in the Notice. The voting rights of the Members shall be in proportion to their share(s) of the paid-up equity share capital of the Company as on the cut-off date. A person who is not a member as on the cut off date, i.e., Wednesday, 23rd September, 2020 should treat this Notice for information purpose only.

The Board of Directors has appointed Sukesh Gupta, & Co. (Firm Registration No. 036441N) or failing

whom, such other practicing company secretary as the Board of Directors of the Company may appoint, as the Scrutinizer for scrutinizing the process of remote e-Voting and also e-Voting during the Meeting in a fair and transparent manner. The Scrutinizer shall, immediately after the conclusion of the Meeting, count the votes cast at the Meeting and thereafter, unblock the votes cast through remote e-Voting in presence of atleast two witnesses not in employment of the Company and submit a Consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, not later than 48 hours after the conclusion of the Meeting. Thereafter, the Results of e-Voting shall be declared forthwith by the Chairman or by any other director/person duly authorised in this regard. The Results declared along with the Report of the Scrutinizer shall be placed on the Company's website (www.libertyshoes.com) and on the e-Voting website of Link Intime India Private Limited viz. https://instavote.linkintime.co.in immediately after the results are declared and shall simultaneously be communicated to the Stock Exchanges where the equity shares of the Company are listed. The results declared along with the said Report shall also be made available for atleast 3 days on the Notice Boards of the Company at its Registered Office in Libertypuram and at the Corporate Office in Gurugram.

Subject to the receipt of requisite number of votes, the businesses mentioned in the Notice/the resolution(s) forming part of the Notice shall be deemed to be passed on the date of the AGM, i.e., Wednesday, 30th September, 2020. Members holding shares in physical mode or whose e-mail addresses are not registered, may cast their votes through e-Voting system, after registering their e-mail addresses by sending the following documents to the Company at investorcare@libertyshoes.com or to the RTA at delhi@linkintime.co.in:

- i) Scanned copy of a signed request letter, mentioning the name, folio number/demat account details & number of shares held and complete postal address;
- ii) Self-attested scanned copy of PAN Card; and
- iii) Self-attested scanned copy of any document (such as AADHAAR card/latest Electricity Bill/latest Telephone Bill/Driving License/Passport/Voter ID Card/Bank Passbook particulars) in support of the postal address of the Member as registered against their shareholding. Members, who hold shares in physical mode and already having valid

e mail addresses registered with the Company/the RTA, need not take any further action in this regard.

# 9. Procedure for inspection of documents

All documents referred to in the Notice and the Explanatory Statement shall be made available for inspection by the Members of the Company, without payment of fees upto and including the date of AGM. Members desirous of inspecting the same may send their requests not later than Monday, 28th September, 2020 at 5:00 P.M. at investorcare@libertyshoes.com from their registered e-mail addresses mentioning their names and folio numbers/demat account numbers.

During the AGM, the Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Act and the Register of Contracts or arrangements in which Directors are interested maintained under Section 189 of the Act shall be made available for inspection upon login at www.libertyshoes.com.

### 10. Book Closure Period for the AGM

Pursuant to Section 91 of the Companies Act, 2013 read with Rules framed there under and Regulation 42 (5) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 the Share Transfer Books and Register of Members of the Company will remain closed from Thursday, 24th September, 2020 to Wednesday, 30th September, 2020 (both days inclusive) for the purpose of the AGM.

# 11. Nomination Facility

Members holding shares under a single name in physical mode are advised to make nomination in respect of their shareholding in the Company. The Nomination Form can be downloaded from the Company's website, i.e., www.libertyshoes.com from "Investor Relations" section. Members holding shares in demat mode should file their nomination with their respective Depository Participant(s).

12. Pursuant to Regulation 40 of the Listing Regulations, the securities of listed companies can be transferred only in the dematerialized mode w.e.f. April 1, 2019, except in case of transmission or transposition of securities. In this regard, SEBI has clarified by a Press Release No. 12/2019 dated March 27, 2019, that the said amendments do not prohibit an investor from holding the shares in physical mode and the investor has the option of holding shares in physical mode even after April 1, 2019. However, any investor who is desirous of transferring shares (which are held in physical mode) after April 1, 2019 can do so only

after the shares are dematerialized. However, requests for transfer of shares held in physical mode, as filed in Form SH-4, prior to April 1, 2019 and returned to the investors due to deficiency in the documents, may be resubmitted for transfer even after April 1, 2019 provided it is submitted alongwith the necessary documents including PAN details. In exceptional cases, the transfer of physical shares is subject to theprocedural formalities as prescribed under Circular No. SEBI/HO/MIRSD/DOS3/CIR/P/2018/139 dated November 6, 2018.

- 13. Members holding shares in electronic form are requested to intimate immediately any change in their address or bank mandates to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form are requested to advise any change in their address or Bank mandates immediately to the Company's Registrar and Share Transfer Agent, M/s Link Intime India Pvt. Ltd, Noble Heights, 1st Floor, C-1 Block, Near Savitri Market, Janakpuri, New Delhi-110058.
- 14. Members holding shares in physical mode are requested to immediately notify any change in their address along with self attested copy of address proof i.e. Adhaar Card/Electricity Bill/ Telephone Bill/ Driving License/ Passport/Bank Passbook particulars to the Company or its RTA and in case their shares are held in dematerialized mode, this information should be notified/submitted directly to their respective DPs.
- 15. Members holding shares in electronic form may note that bank particulars registered against their respective depository accounts will be used by the Company for payment of dividend, if any. The Company or its Registrar and Share Transfer Agent, M/s Link Intime India Pvt. Ltd. cannot act on any request received directly from the Members holding shares in electronic form for any change of bank particulars or bank mandates. Such changes are to be advised only to their Depository Participants by the Members.

# **16.** Unpaid/Unclaimed Dividend:

i. Pursuant to erstwhile Section 205 and Section 205A of the Companies Act, 1956 read with the Companies Unpaid Dividend (Transfer to General Revenue Account of the Central Government) Rules, 1978 and amended provisions of Section 205A read with Section 205C of the Companies Act, 1956, all unclaimed/ unpaid amount of dividends have been transferred to the General Revenue Account/Investor Education and Protection Fund (IEPF) established by

- the Central Government, as the case may be. It may be noted that once the unpaid/unclaimed amount of Dividend is transferred to the IEPF, the same cannot be claimed by the members there from in terms of the erstwhile provisions of Section 205B of the Companies Act, 1956.
- ii. The members, who have not yet claimed their dividends warrants for the financial year ended 31st March, 2014 and 31st March, 2015, are requested to claim the amount of Dividend from the Company immediately by submitting a request letter with the Company or Registrar and Share Transfer Agent M/s Link Intime India Pvt. Ltd. at the above mentioned addresses before the due date of transfer of respective amount of unpaid/unclaimed dividend to IEPF. Unclaimed/Unpaid amount of dividend for the financial year ended 31st March, 2014 and 31st March, 2015 will be transferred to the IEPF on 3rd November, 2021 & 3rd November, 2022 respectively.
- 17. Pursuant to Section 72 of the Companies Act, 2013 read with Rule 19 (1) of the Companies (Share Capital and Debentures) Rules, 2014, the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their nomination are requested to register the same by submitting Form No. SH 13. The said form can be downloaded from the Company's website www.libertyshoes.com under section "Investor Relations". Members holding shares in single name and physical form are advised to make nomination in respect of their shareholding in the Company by submitting duly completed Form No SH. 13 with the Company's RTA in case of shares in physical form and with their respective depository in case of shares in electronic form. In case of any cancellation or variation in Nomination in respect of their Shareholding in the Company, Members may download Form SH-14 from the website of the Company www.libertyshoes.com and submit duly completed Form SH. 14 with the Company's RTA in case of shares in physical form and their respective depository in case of shares in electronic form.
- **18.** Non-Resident Indian Members are requested to inform Registrar and Share Transfer Agent, M/s Link Intime India Pvt. Ltd., immediately of:
  - a) Change in their residential status on return to India for permanent settlement.
  - b) Particulars of their bank account maintained in India with complete name, branch, account type, account number and address of the bank with pin code number, if not furnished earlier.

### 19. INSTRUCTIONS FOR REMOTE E-VOTING:

1. Open the internet browser and launch the URL: https://instavote.linkintime.co.in.

Those who are first time users of LIIPL e-voting platform or holding shares in physical mode have to mandatorily generate their own Password, as under:-

- Click on 'Sign Up' under 'SHARE HOLDER' tab and register with your following details:-
  - A. User ID: Enter your User ID
- Members holding shares in CDSL demat account shall provide 16 Digit Beneficiary ID.
- Members holding shares in NSDL demat account shall provide 8 Character DP ID followed by 8 Digit Client ID.
- Members holding shares in physical form shall provide Event No + Folio Number registered with the Company.
  - B. PAN: Enter your 10-digit Permanent Account Number (PAN) (Members who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable).
  - C. DOB/DOI: Enter the Date of Birth (DOB)/Date of Incorporation (DOI) (As recorded with your DP/Company in DD/MM/YYYY format).
  - D. Bank Account Number: Enter your Bank Account Number (last four digits), as recorded with your DP/Company.
- Members holding shares in CDSL demat account shall provide either 'C' or 'D', above.
- Members holding shares in NSDL demat account shall provide 'D', above.
- Members holding shares in physical form but have not recorded 'C' and 'D', shall provide their Folio number in 'D' above.
- Set the password of your choice (The password should contain minimum 8 characters, at least one Special Character (@!#\$8\*), at least one numeral, at least one alphabet and at least one capital letter).
- Click 'confirm' (Your password is now generated).

  If Shareholders/members are holding shares in demat form and have registered on to e-Voting system of LIIPL: https://instavote.linkintime.co.in, and/or voted on an earlier event of any company then they can use their existing password to login.
- 2. Click on 'Login' under 'SHARE HOLDER' tab.
- 3. Enter your User ID, Password and Image Verification