→ BOC India Limited

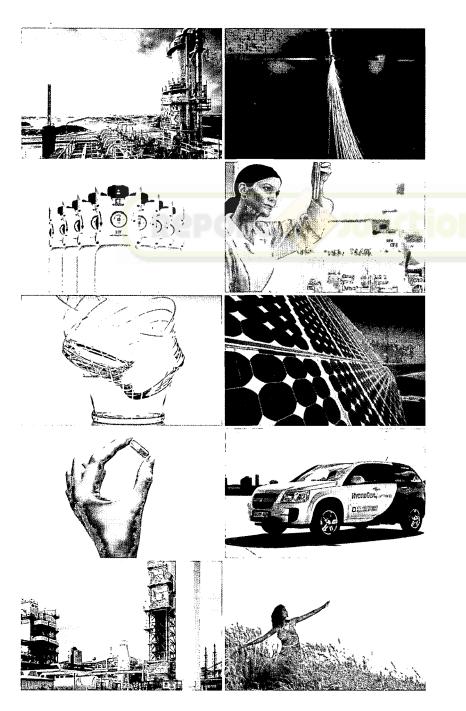


CELEBRATING **75 YEARS** 

# Annual Report 2009

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## Contents



- 01 75 years of Trust
- 02 Partnering Business
- 04 People Power
- 05 SHEQ
- 07 Growth Unlimited
- 08 Board of Directors
- 10 Directors' Report & MDA
- 19 Report on Corporate Governance
- 32 Balance Sheet
- 33 Profit & Loss Account
- 34 Cash Flow Statement
- 36 Schedules
- 64 Auditors' Report
- 67 Ten Years' Financial Data

#### FORM 2B

(See rules 4CCC and 5D)

#### NOMINATION FORM

[To be filled in by individual(s) applying singly or jointly]

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Name and Ad	dre	ss of Nor	ninee						
Name	:								
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** The nomine	eisa	a minor w	hose Guar	dian is		• • • • • • • • • • • • • • • • • • • •			
(Name & Addr	ess	of Guardi	ian**):		•••••				
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			3.	Signature	÷				
						Name	1		
						Address	1		
						Date	:		

Name, Address and Signature of two witnesses :

Name and Address	Signature with date		
1.			
2.			

#### **INSTRUCTIONS:**

- 1. The Nomination can be made by individuals only applying / holding shares / debentures on their own behalf singly or jointly. Non-individuals including society, trust, body corporate, partnership firm, Karta of Hindu Undivided Family, holder of Power of Attorney cannot nominate. If the shares are held jointly, all joint holders will sign the nomination form.
- 2. A minor can be nominated by a holder of shares/debentures/deposits and in that event the name and address of the guardian shall be given by the holder.
- 3. The nominee shall not be a trust, society, body corporate, partnership firm, Karta of Hindu Undivided Family or a Power of Attorney holder. A non-resident Indian can be a nominee on repatriable basis.
- 4. Nomination stands rescinded upon transfer of share/debenture or repayment/renewal of deposits made.
- 5. Transfer of share/debenture in favour of a nominee and repayment of amount of deposit to nominee shall be a valid discharge by a company against the legal heir.
- 6. The intimation regarding Nomination/Nomination Form shall be filed in duplicate with the Company/Registrar and Share Transfer Agents of the Company who will return one copy thereof to the share/debenture/deposit holder.

OFFICE USE					
Name of first share/debenture/deposit holder					
Nomination in favour of	. Regn. No/	/2010			



### **BOC India Limited**

### Notice

Notice is hereby given that the Seventy Fourth Annual General Meeting of the Members of BOC India Limited will be held at the Kala Mandir Auditorium, 48 Shakespeare Sarani, Kolkata 700 017 on Monday, 24 May 2010 at 3.00 p.m. to transact the following business:

- 1. To receive, consider and adopt the Profit and Loss Account for the year ended 31 December 2009, the Balance Sheet as at that date and the Reports of the Directors and Auditors thereon.
- 2. To declare a dividend on Equity Shares.
- 3. To appoint a Director in place of Mr Sanjiv Lamba, who retires by rotation and being eligible, offers himself for re-appointment.
- 4. To appoint Auditors and fix their remuneration and in this connection, to consider and, if thought fit, to pass with or without modification(s), the following resolution, which will be proposed as an Ordinary Resolution:

"RESOLVED that Messrs B S R & Co., Chartered Accountants, (in respect of whom notice in writing from a Member of the Company signifying his intention to appoint them as Auditors of the Company has been received pursuant to Section 225(1) of the Companies Act, 1956) be and are hereby appointed Auditors of the Company in place of the retiring auditors, Messrs B S R & Company, Chartered Accountants (who have not offered themselves for re-appointment as Auditors of the Company), to hold office from the conclusion of this Annual General Meeting until the conclusion of the next Annual General Meeting of the Company at a remuneration to be fixed by the Board of Directors of the Company based on the recommendation of the Audit Committee, in addition to reimbursement of all out-of-pocket expenses in connection with the audit of the accounts of the Company."

#### As Special Business:

To consider and, if thought fit, to pass with or without modification(s) the following resolution:

5. As an Ordinary Resolution:

"RESOLVED that in supersession of resolution no. 8 passed at the 71st Annual General Meeting of the Company held on 31 July 2007, the consent of the Company be and is hereby granted in terms of Section 293(1)(d) and other applicable provisions, if any, of the Companies Act, 1956, to the Board of Directors of the Company for borrowing from time to time any sum or sums of money, which together with the monies already borrowed by the Company, apart from the temporary loans obtained or to be obtained from the Company's bankers in the ordinary course of business, may exceed the aggregate of the paid up share capital of the Company and its free reserves, that is to say, reserves not set apart for any specific purpose, provided that the total amount so borrowed by the Board and outstanding at any one time shall not at any time exceed the limit of Rs.1500 crores. (Rupees one thousand five hundred crores)."

#### **Registered Office:**

Oxygen House P - 43 Taratala Road Kolkata 700 088, India 20 April 2010

By order of the Board

Pawan Marda Asst. Vice President and Company Secretary

#### Notes :

1. A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of himself and such proxy need not be a member of the Company.

Proxies, in order to be effective, must be received by the Company not less than 48 hours before the commencement of the meeting.



A Member of The Linde Group

- 2. The Register of Members and Share Transfer Books of the Company shall remain closed from Tuesday, 18 May 2010 to Monday, 24 May 2010 (both days inclusive).
- 3. The dividend, as recommended by the Board of Directors, if declared at this Annual General Meeting will be paid to those Members whose names appear on the Register of Members after giving effect to all valid transfer deeds in physical form lodged with the Company on or before 17 May 2010 and in respect of shares held in dematerialised form to the beneficial owners whose names appear in the statements to be furnished by the Depositories for this purpose as at the end of the business hours on 17 May 2010. The dividend declared at the Annual General Meeting shall be paid on or after 28 May 2010.
- 4. In terms of the amendment to Section 205A and introduction of Section 205C of the Companies Act, 1956, the amount of dividend remaining unpaid or unclaimed for a period of seven years from the date of transfer to the unpaid dividend account, is required to be transferred to the Investor Education and Protection Fund (IEPF).

Members who have not encashed their dividend warrants for any one or more of the financial year(s) ended on 31 March 2004, 31 March 2005, 31 March 2006, 31 March 2007, 9 months period ended 31 December 2007 and year ended on 31 December 2008 are requested to immediately contact the Company or its Registrar & Transfer Agents, Messrs Link Intime India Pvt. Ltd. (formerly known as Intime Spectrum Registry Ltd.), 59 C, Chowringhee Road, 3rd Floor, Kolkata 700 020 for the same.

Members are advised that once the unpaid/ unclaimed dividend is transferred to IEPF, no claim shall lie in respect thereof.

- 5. Members holding shares in physical form are requested to notify immediately any change in their address including Pin code, Bank Mandate, etc. to the Company's Registrar & Transfer Agents, Messrs Link Intime India Pvt. Ltd., 59 C, Chowringhee Road, 3rd Floor, Kolkata 700 020. Members holding shares in electronic form are requested to furnish this information to their respective depository participants for updation of the changes.
- 6. Members holding shares in multiple folios in identical names or joint accounts in the same order of names, are requested to consolidate their shareholdings into one folio.
- Members holding shares in the physical form and desirous of making/changing Nomination in respect of their shareholdings in the Company, as permitted under Section 109A of the Companies Act, 1956, are requested to submit the prescribed Form 2B for this purpose to the Company's Registrar & Transfer Agents, Messrs Link Intime India Pvt. Ltd., which is enclosed.
- Members are requested to contact Messrs Link Intime India Pvt. Ltd., 59 C, Chowringhee Road, 3rd Floor, Kolkata 700 020 (Phone No. 91-33-2289 0540; Telefax No. 91-33-2289 0539) for reply to their queries / redressal of complaints, if any, or contact the Company Secretary and Compliance Officer at the Registered Office of the Company (Phone Nos: 91-33-2401 4708; 2401 5172; Fax : 91-33-2401 4206; Email: pawan.marda@boci.co.in) for prompt reply to their queries and for redressal of any complaint, which they may have.
- 9. Members are requested to bring their Attendance Slips together with their copies of the Annual Reports to the Meeting.

#### 10. Appointment/Re-appointment of Directors :

Mr Sanjiv Lamba, Director of the Company, retires by rotation at the ensuing Annual General Meeting and being eligible, offers himself for re-appointment.

Pursuant to Clause 49 of the Listing Agreement with the Stock Exchanges, following information is furnished about the Director(s) proposed to be appointed/re-appointed:

2



A Member of The Linde Group

**Mr Sanjiv Lamba**, 45 years old, is a B.Com (Hons.) and a Chartered Accountant. Mr Lamba joined the Company in the year 1989 and gathered rich experience of the Company's business both in India and overseas and was the Managing Director of the Company up to 31 March 2005. Mr Lamba is presently Regional Business Unit Head, South & East Asia of The Linde Group and is based in Singapore. Mr Lamba is on the Board of following Companies within the Group:

Company	Position	Committee Membership held
BOC Bangladesh Ltd.	Director	
BOC Pakistan Ltd.	Director	Audit & Remuneration Committee
Malaysian Oxygen Berhad	Director	
Thai Industrial Gases Public Co. Ltd.	Director	<del>_</del>
PT BOC Gases Indonesia	Director	—
Linde Gas Asia Pte Ltd.	Director	
Linde Gas Vietnam Ltd.	Director	—
Linde Gas Singapore Pte Ltd.	Director	—
Consolidated Industrial Gases, Inc. (CIGI)	Director	_
Southern Industrial Gases Philippines	Director	_

Mr Lamba holds 400 equity shares in BOC India Ltd. at present.

#### 11. Appointment of Auditors:

Messrs B S R & Company, Chartered Accountants, the Auditors of the Company hold office till the conclusion of the ensuing Annual General Meeting. The retiring auditors have not offered themselves for reappointment in view of the peer review certificate requirement for statutory auditors as per a recent amendment in Clause 41 of the Listing Agreement with the Stock Exchanges. It is proposed to appoint Messrs B S R & Co., Chartered Accountants, as Auditors of the Company in place of the retiring auditors as they are in compliance with the revised Clause 41 of the Listing Agreement. The Company has obtained a written consent from Messrs B S R & Co. to the effect that their appointment, if made, will be within the limits specified under section 224(1B) of the Companies Act, 1956.

By order of the Board

Pawan Marda Asst. Vice President and Company Secretary

Registered Office: Oxygen House P - 43 Taratala Road Kolkata 700 088, India 20 April 2010



Annexure to the Notice convening the 74th Annual General Meeting to be held on Monday, 24 May 2010

As the business specified in Item No. 5 of the Notice of even date, to which this statement is annexed, is item of special business to be transacted at the 74th Annual General Meeting of the Company, the following facts are set out in compliance with the provisions of Section 173 of the Companies Act, 1956:

#### Item No. 5

Section 293(1)(d) of the Companies Act, 1956 provides, inter alia, that the Board of Directors (the Board) of a public company shall not except with the consent of the Company in general meeting borrow monies where the monies to be so borrowed together with the monies already borrowed by the Company (apart from temporary loans obtained from the Company's bankers in the ordinary course of business) will exceed the aggregate of the paidup capital of the company and its free reserves, that is to say, reserves not set apart for any specific purpose. At the seventy first Annual General Meeting of the Company held on 31 July 2007, the Company by a resolution passed under section 293(1)(d) of the Companies Act, 1956 authorised the Board to borrow monies up to a limit of Rs 750 crores.

The Company has embarked upon a significant capital investment programme. Among others, the Company is presently setting up  $2 \times 850$  tpd Air Separation Units at Rourkela Steel Plant of Steel Authority of India Ltd. and a 2550 tpd Air Separation Unit for Tata Steel at Jamshedpur for supply of Oxygen, Nitrogen and Argon pursuant to long term gas supply contracts signed with them. Additionally,

the Company is setting up other Air Separation Units for customers mainly in the steel sector, besides merchant Air Separation Units to increase its presence in the Northern and Western markets in India. The Company would also be bidding for several large and mid sized projects for supply of gases on Build-Own-Operate (BOO) basis. For implementation of these projects, the Company would require additional funds, part of which are proposed to be met by borrowing from external sources. The Board is therefore of the view that the borrowing limit pursuant to section existing 293(1)(d) needs to be revised to Rs. 1500 crores. As this sum is in excess of the aggregate of the present paid up share capital and free reserves of the Company, consent of members under section 293(1)(d) of the Companies Act, 1956 is being sought to enable the Board to borrow monies (apart from temporary loans obtained from the Company's bankers in the ordinary course of business) upto an increased limit of Rs.1500 crores.

The Board recommends the resolution for your approval.

No Director of the Company is concerned or interested in the resolution.

#### **Registered Office:**

Oxygen House P - 43 Taratala Road Kolkata 700 088, India 20 April 2010 By order of the Board

Pawan Marda Asst. Vice President and Company Secretary



Our Core Values

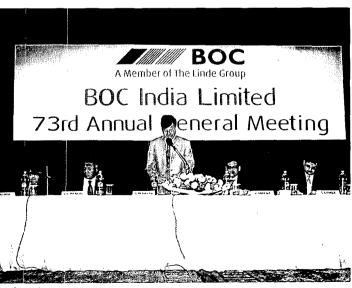
## 75 years of Trust

As we complete the 75th year of partnering Indian industry, we look back with satisfaction at the successes we have achieved and the obstacles we have overcome to arrive at where we are today, a leading player in the Gases and Engineering industry in India. This experience, and the expertise built along the way, enables us to look to the future with confidence to make a difference to the world we live in. Gases, the invisible fabric of everyday life will continue to play a vital role in bringing about sustainable growth and prosperity to the future of mankind and we, BOC India, will be at the forefront of this journey. During this journey, BOC India became a part of The Linde Group, a leading Gases and Engineering major on the world stage, with cutting edge technology and safety standards. Linde has a history of 130 years built on a strong heritage of innovation. In the course of the journey of 75 years, we have invested in building a bond of Trust with our business partners and all other stakeholders. It is this trust with our partners that we have nurtured and accumulated over the decades that powers us forward, makes us different and gives us the confidence to continue to add real value and grow to an even stronger position in the years to come.

We wish to thank all our stakeholders for the trust they have placed in us. We remain committed to the core values of The Linde Group and providing leading solutions in the Gases and Engineering industry in India.



Shareholders at the 73rd AGM held in May 2009



73rd AGM in progress

### People Power

At BOC India, we believe, our employees are our greatest asset and key to our success. Our emphasis on people excellence is enshrined in The Linde Group's vision statement– "We will be the leading global industrial gases and engineering group, admired for our people, who provide innovative solutions that make a difference to the world."

As a dynamic learning organisation focused on people excellence and committed to empowering our people, BOC India aims to unleash the full potential of employees at all levels. HR in BOC India plays a pivotal role in quality recruitment, need-based training and development and seamlessly manages the compensation and benefits programme together with an effective performance appraisal process. The HR team in the Company is well supported by a strong team of global and regional resources.

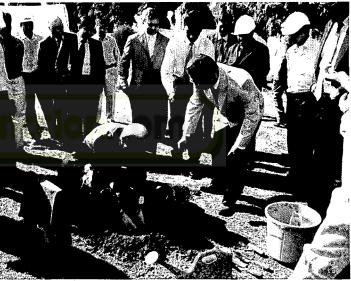
In the year 2009, the Company had rolled out the High performance



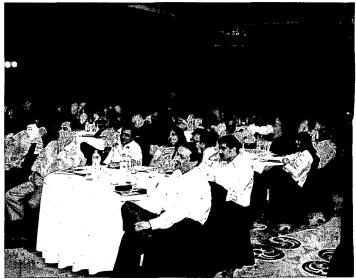
The Linde Group Executive Board Members interacting with PED team

Organisation (HPO) programme of The Linde Group, which aims to transform the Company from where it is today to the next level of superior performance. The HPO mindset would change the way we do business and is based on four pillars - Focus on Customers, Process Excellence, Ability to Execute and People Excellence, supported by a strong Six Sigma initiative that will help us improve service levels in all parts of our business.

We recently remodelled our office to create modern and comfortable workstations, a cosy cafeteria, a large assembly area for town hall meetings, celebrations and get- togethers, a well equipped gymnasium, a good library and an internet café to create a more friendly environment for our people. We believe this will help achieve our aim of breaking down hierarchies, build a closely-knit team, and make BOC India a place where every individual can aim for the sky and fly high.



Professor Dr. Wolfgang Reitzle, CEO of The Lindé Group, planting a sapling during his visit to the Taloja Plant.



Managers at a Management Conference in March 2010

# Safety, Health, Environment and Quality (SHEQ)

BOC India is committed to the SHEQ vision of its parent, Linde AG : "At The Linde Group, we do not want to harm people or the environment." Safety, health and care for the environment and quality are all fundamental tenets in any business activity we undertake. Safety is 100% of our behaviour, 100% of the time.

Safety is everyone's responsibility at BOC India. Senior managers demonstrate visible leadership in Safety and walk the talk to demonstrate that employees at all levels must take personal responsibility for SHEQ. As a result of our relentless focus on safety and extensive investment in programmes to improve safety in our operations, BOC India has achieved a significant improvement in various focus areas of safety performance against the earlier years.



Safety pledge by the employees at the Hyderabad plant

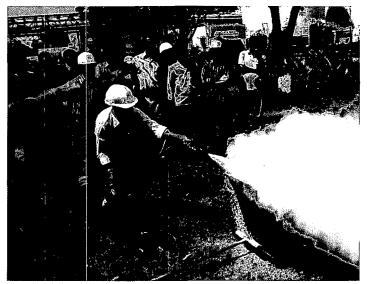
One of the biggest challenges we face is transport safety as our business requires a large fleet of tankers for moving liquid products across long distances from its plants to where our customers are located. The Company therefore continues to invest heavily in driver training and other programmes to promote transport safety. Installation of a Fleet Control Room, which monitors the driving pattern and behaviour of drivers of the large fleet of Tankers on real time basis has enabled the Company to keep a close watch on driving parameters such as speed, driving hours, and driver rest breaks on 24x7 basis, with the excellent result of significantly fewer transport related incidents.

The Company has also set up water recycling and rain harvesting facilities at many of its tonnage plant sites. As an integral part of its initiatives to protect

the environment, the Company monitors waste generation, consumption of Green House Gases, discharge of effluents, and the air quality at the plant sites.



K Menon, MD addressing the tanker drivers at Jamshedpur



Fire safety drill at Jamshedpur site

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