

## MVL Limited

### NOTICE

Notice is hereby given that the 7<sup>th</sup> Annual General Meeting of the Members of MVL Limited will be held on Tuesday, 30<sup>th</sup> September, 2014 at 1:00 P.M. at Executive Club, 439, Village Shahoorpur, P.O. Fatehpur Beri, New Delhi-110074 to transact the following businesses:

#### Ordinary Business:

- 1. To receive, consider, approve and adopt the Audited Financial Statement as at 31<sup>st</sup> March, 2014 and Profit and Loss Account for the year ended on that date together with the Reports of the Board of Directors and Auditors thereon.
- 2. To appoint a Director in place of Mr. Prem Adip Rishi (DIN: 00020611), who retires by rotation and being eligible, offers himself for re-appointment.
- 3. To appoint a Director in place of Mr. Rakesh Gupta (DIN: 00020638), who retires by rotation and being eligible, offers himself for re-appointment.

#### 4. Appointment of Auditors and fixation of their remuneration

To consider and if thought fit, to pass with or without modification(s), the following Resolution as an Ordinary Resolution:-

"**Resolved that** pursuant to the provisions of Section 139 and other applicable provisions, if any, of the Companies Act, 2013 and the Rules framed thereunder, as amended from time to time, M/s. Arun Kishore & Co., Chartered Accountants (ICAI Regd.No. 001898 N), be and is hereby appointed as Auditors of the Company to hold office from the conclusion of this Annual General Meeting till the conclusion of 10th Annual General Meeting of the Company to be held in the year 2017 (subject to ratification of their appointment at every Annual General Meeting), at such remuneration as may be agreed between the Board of Directors of the Company and the Auditors."

#### Special Business:

#### 5. Appointment of Mr. Vinod Malik as an Independent Director of the Company

To consider and if thought fit, to pass with or without modification(s), the following Resolution as an Ordinary Resolution:-

"**Resolved that** pursuant to the provisions of Section 149, 152 and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 read with Schedule IV (including any statutory modification(s) or re-enactment thereof for the time being in force), consent of the Members be and is hereby accorded to the appointment of Mr. Vinod Malik (DIN: 01275161), in respect of whom the Company has received a notice in writing from a member, proposing his candidature for the office of Independent Director of the Company, for a period of 5 (five) consecutive years effective from the date of his appointment, as such by the Board **AND THAT** he shall not be liable to retire by rotation."

#### 6. Appointment of Mr. Vijay Kumar Sood as an Independent Director of the Company

To consider and if thought fit, to pass with or without modification(s), the following Resolution as an Ordinary Resolution:-

"**Resolved that** pursuant to the provisions of Section 149, 152 and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 read with Schedule IV (including any statutory modification(s) or re-enactment thereof for the time being in force), consent of the Members be and is hereby accorded to the appointment of Mr. Vijay Kumar Sood (DIN: 01325491), in respect of whom the Company has received a notice in writing from a member, proposing his candidature for the office of Independent Director of the Company, for a period of 5 (five) consecutive years effective from the date of his appointment, as such by the Board **AND THAT** he shall not be liable to retire by rotation."

#### 7. Appointment of Mr. Vinod Kumar Khurana as an Independent Director of the Company

To consider and if thought fit, to pass with or without modification(s), the following Resolution as an **Ordinary Resolution**:-

**"Resolved that** pursuant to the provisions of Section 149, 152 and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 read with Schedule IV (including any statutory modification(s) or re-enactment thereof for the time being in force), consent of the Members be and is hereby accorded to the appointment of Mr. Vinod Kumar Khurana (DIN: 01363652), in respect of whom the Company has received a notice in writing from a member, proposing his candidature for the office of Independent Director of the Company, for a

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## MVL Limited

period of 5 (five) consecutive years effective from the date of his appointment, as such by the Board **AND THAT** he shall not be liable to retire by rotation."

#### 8. Appointment of Mrs. Kalpana Gupta as an Independent Director of the Company

To consider and if thought fit, to pass with or without modification(s), the following Resolution as an Ordinary Resolution:-

"**Resolved that** pursuant to the provisions of Section 149, 152 and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 read with Schedule IV (including any statutory modification(s) or re-enactment thereof for the time being in force), consent of the Members be and is hereby accorded to the appointment of Mrs. Kaplana Gupta (DIN: 02300348), in respect of whom the Company has received a notice in writing from a member, proposing her candidature for the office of Independent Director of the Company, for a period of 5 (five) consecutive years effective from the date of her appointment, as such by the Board **AND THAT** she shall not be liable to retire by rotation."

#### 9. Appointment of Mr. Praveen Kumar as Whole Time Director of the Company

To consider and if thought fit, to pass with or without modifications, the following Resolution as an Ordinary Resolution:-

**"Resolved that** pursuant to the provisions of Section 196, 197, 203 read with Schedule V and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force) the approval of shareholders of the Company be and is hereby accorded for appointment of Mr. Praveen Kumar (DIN: 01332414), as the Whole Time Director of the Company for a period of five years w.e.f. 1<sup>st</sup> August, 2014 on following remuneration:

- i. Salary: Rs.57,750/- (Rupees Fifty Seven Thousand Seven Hundred Fifty Only) per month
- ii. City Compensatory Allowance of Rs.30,200/- (Rupees Thirty Thousand Two Hundred Only) per month.
- iii. House Rent Allowance of Rs. 28,875/- (Rupees Twenty Eight Thousand Eight Hundred Seventy Five Only) per month.
- iv. Conveyance Allowance of Rs. 17,184/- (Rupees Seventeen Thousand One Hundred Eighty Four Only) per month.
- v. Medical Allowance of Rs. 14,525/- (Rupees Fourteen Thousand Five Hundred Twenty Five Only) per month.
- vi. Provision of company's car.
- vii. Any other benefits, facilities or perquisites including but not limited to Bonus, LTA, as may be allowed to other employees under Company's Rules.

**Resolved further that** in the event of any statutory amendment, notification or relaxation by the Central Government, annual revision/ revision of salaries, the Board of Directors be and is hereby authorized to vary or increase the remuneration including salary, commission, perquisites, allowances etc. within such prescribed limit or ceiling without any further reference to the members of the Company in General Meeting.

**Resolved further that** if, in any financial year, the company has no profits or its profits are inadequate, the company shall not pay to Mr. Praveen Kumar, by way of remuneration any sum exclusive of any fees payable to directors under Section 197 (5) hereunder except in accordance with the provisions of Schedule V and if it is not able to comply with such provisions, with the previous approval of the Central Government.

**Resolved further that** Mr. Prem Adip Rishi, Managing Director of the Company, be and is hereby authorized to sign and execute the necessary papers, deeds, returns and other documents to be filed with the office of the Registrar of Companies, NCT of Delhi & Haryana and to do any act, deed, thing, matter connected with the aforesaid matter or any other matter incidental or ancillary thereto."

#### 10. Appointment of Mr. Rakesh Gupta as Whole Time Director of the Company

To consider and if thought fit, to pass with or without modifications, the following Resolution as an Ordinary Resolution:

"**Resolved that** pursuant to the provisions of Section 196, 197, 203 read with Schedule V and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force) the approval of shareholders of the Company be and is hereby accorded to the appointment of Mr. Rakesh Gupta (DIN: 00020638) who is presently

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Director of the Company to the position of Whole Time Director for a period of 5 years w.e.f. 1<sup>st</sup> December, 2013 on the following remuneration:

- i. Salary: Rs. 82,502/- (Rupees Eighty Two Thousand Five Hundred Two Only) per month.
- ii. City Compensatory Allowance of Rs. 8,250/- (Rupees Eight Thousand Two Hundred Fifty Only) per month.
- iii. House Rent Allowance of Rs. 41,251/- (Rupees Forty One Thousand Two Hundred Fifty One Only) per month.
- iv. Conveyance Allowance of Rs. 13,750/- (Rupees Thirteen Thousand Seven Hundred Fifty Only) per month.
- v. Medical Allowance of Rs. 23,081/- (Rupees Twenty Three Thousand Eighty One Only) per month.
- vi. Provision of company's car.
- vii. Any other benefits, facilities or perquisites as may be allowed to other employees under Company's Rules.

**Resolved further that** in the event of any statutory amendment, notification or relaxation by the Central Government, annual revision/ revision of salaries, the Board of Directors be and is hereby authorized to vary or increase the remuneration including salary, commission, perquisites, allowances etc. within such prescribed limit or ceiling without any further reference to the members of the Company in General Meeting.

**Resolved further that** if, in any financial year, the company has no profits or its profits are inadequate, the company shall not pay to Mr. Rakesh Gupta, by way of remuneration any sum exclusive of any fees payable to directors under Section 197 (5) hereunder except in accordance with the provisions of Schedule V and if it is not able to comply with such provisions, with the previous approval of the Central Government.

**Resolved further that** Mr. Prem Adip Rishi, Managing Director of the Company, be and is hereby authorized to sign and execute the necessary papers, deeds, returns and other documents to be filed with the office of the Registrar of Companies, NCT of Delhi & Haryana and to do any act, deed, thing, matter connected with the aforesaid matter or any other matter incidental or ancillary thereto."

#### 11. Commission to Mrs. Anuradha Rishi, a Relative of Managing Director of the Company

To consider and if thought fit, to pass with or without modification(s), the following Resolution as a Special Resolution: -

"**Resolved that** pursuant to the provisions of Section 188 and all other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Meetings of Board and its Powers) Rules, 2014, approval of the members be and is hereby accorded to Mrs. Anuradha Rishi, a relative of Mr. Prem Adip Rishi, Managing Director of the Company to hold an office or place of profit of the Company with effect from 01.10.2014 at a Commission of Rs. 2,50,000/- p.m.

**Resolved further that** the Board be and is hereby authorised to do all such acts, deeds and things as may be necessary to give effect to the resolution and to settle any questions, difficulties or doubts that may arise in this regard."

By Order of the Board of Directors For MVL Limited

> -/Sd (Prem Adip Rishi) Managing Director

Place: New Delhi Date : 25<sup>th</sup> August, 2014

Registered Office: 1201B, 12<sup>th</sup> Floor, Hemkunt Chamber, 89 Nehru Place, New Delhi-110019 Tel: +91-11-41662674 E-mail: <u>coporates@yahoo.com</u> Website: www.mvl.in CIN: L45200DL2006PLC154848

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#### Notes:

- 1. A member entitled to attend and vote at the Annual General Meeting is entitled to appoint a proxy to attend and vote instead of himself/ herself and the proxy need not be a member of the Company. The instrument appointing the proxy, in order to be effective, must be deposited at the Registered Office of the Company, duly completed and signed, not less than 48 hours before the commencement of the Meeting. Proxies submitted on behalf of Limited Companies, Societies, etc. must be supported by appropriate resolutions/ authority, as applicable. A person can act as proxy on behalf of members not exceeding 50 (Fifty) and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- The Register of Members and Share Transfer Books of the Company will remain closed from Friday, 26<sup>th</sup> September, 2014 to Tuesday, 30<sup>th</sup> September, 2014 (both days inclusive).
- 3. A Statement pursuant to Section 102(1) of the Companies Act, 2013 relating to the Special business to be transacted at the Meeting is annexed hereto.
- 4. Members are requested to bring their attendance slip alongwith their copy of Annual Report to the meeting.
- 5. In case of joint holders attending the meeting, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote.
- 6. Members holding shares in demat form are requested to intimate immediately any change in their address or bank mandates to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form are requested to advice any change in their address or bank mandates immediately to the Company/ Alankit Assignments Limited (Alankit).
- 7. The Company has entered into agreement with NSDL and CDSL for dematerialisation of shares. Members who still hold the shares of the Company in the physical form are advised to have their holdings dematerialized in their own interest through authorized Depository Participants.
- 8. Members who hold shares in physical form in multiple folios in identical names or joint holding in the same order of names are requested to send the share certificates to Alankit, for consolidation into a single folio.
- 9. The notice of Meeting alongwith the Annual Report 2013-14 is being sent by electronic mode to those Members whose email addresses are registered with the Company/ Depository Participants, unless any Member has requested for a physical copy of the same. For Members who have not registered their e-mail addresses, physical copies are being sent by the permitted mode. Members who have not registered their e-mail addresses are requested to register the same with the Alankit/ Depository Participants for receiving all communications including Annual Report, Notices, Circulars, etc. from the Company electronically.
- 10. Brief resume of Directors including those proposed to be appointed/re-appointed, nature of their expertise in specific functional areas, name of companies in which they hold directorships and memberships/ chairmanships of Board Committees, shareholding and relationships between directors inter-se as stipulated under Clause 49 of the Listing Agreement with the Stock Exchanges are given in the Corporate Governance Report forming part of the Annual Report.
- 11. The e-voting period commences on Wednesday, September 24, 2014 (9.00 a.m. IST) and ends on Friday, September 26, 2014 (5.00 p.m. IST). During this period, Members of the Company, holding shares either in physical form or in dematerialized form, as on August 29, 2014, may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the Member, he shall not be allowed to change it subsequently.
- 12. The voting rights of Members shall be in proportion to their shares of the paid up equity share capit al of the Company as on August 29, 2014.
- 13. Mr. Sanjay Chugh, Practicing Company Secretary (Membership No. FCS 3754) has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- 14. The Scrutinizer shall, within a period not exceeding three working days from the conclusion of the e-voting period, unblock the votes in the presence of at least two witnesses not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.
- 15. The results declared along with the Scrutinizer's Report shall be placed on the Company's website www.mvl.in and on the website of NSDL www.evoting.nsdl.com within two days of the passing of the resolutions at the seventh AGM of the Company on September 30, 2014 and communicated to the BSE Limited and National Stock Exchange of India Limited, where the shares of the Company are listed.

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STATEMENT [Pursuant to Section 102(1) of the Companies Act, 2013 ('Act')]

The following Statement sets out all material facts relating to the Special Business mentioned in the accompanying Notice:

#### Item Nos. 5 to 8

The Board of Directors (Board) of the Company has proposed the appointment of Mr. Vinod Malik, Mr. Vijay Kumar sood, Mr. Vinod Kumar Khurana and Mrs. Kalpana Gupta as Independent Directors of the Company for a period of 5 (five) years effective from the date of their appointment, as such by the Board.

Mr. Vinod Malik, Mr. Vijay Kumar sood, Mr. Vinod Kumar Khurana and Mrs. Kalpana Gupta does not hold any share in the Company and they are not related to any other Director of the Company.

Mr. Vinod Malik, Mr. Vijay Kumar sood, Mr. Vinod Kumar Khurana and Mrs. Kalpana Gupta has furnished a declaration to the Company that they meets with the criteria of independence, as prescribed for Independent Directors under Section 149 of the Companies Act, 2013 read with the Rules made thereunder (Act).

In the opinion of the Board, Mr. Vinod Malik, Mr. Vijay Kumar sood, Mr. Vinod Kumar Khurana and Mrs. Kalpana Gupta fulfils the conditions for their appointment, as Independent Directors of the Company, as specified in the Act and the Listing Agreement, and they are independent of the Management of the Company.

Keeping in view their vast experience and knowledge, the Board is of the view that it will be in the interest of the Comp any that Mr. Vinod Malik, Mr. Vijay Kumar sood, Mr. Vinod Kumar Khurana and Mrs. Kalpana Gupta are appointed as Independent Director on its Board.

Upon the approval of the Members to their appointment, as Independent Directors, the appointment of Mr. Vinod Malik, Mr. Vijay Kumar sood, Mr. Vinod Kumar Khurana and Mrs. Kalpana Gupta, as such, shall be formalised by the Board by issuing a letter of appointment to them, which shall be open for inspection by the Members at the Registered Office of the Company, in terms of applicable provisions of the Act.

In terms of applicable provisions of the Act, an Independent Director can hold office, as such, on the Board of the Company for 2 (two) consecutive terms of upto 5 years each, such appointment having received the prior approval of the Members of the Company. Also an Independent Director is not liable to retire by rotation.

Brief resume of Mr. Vinod Malik, Mr. Vijay Kumar sood, Mr. Vinod Kumar Khurana and Mrs. Kalpana Gupta, nature of their expertise in specific functional areas and names of Companies in which they hold directorships and memberships/chairmanships of Board Committees, shareholding and relationships between directors inter-se as stipulated under Clause 49 of the Listing Agreement with the Stock Exchanges, are provided in the Corporate Governance Report forming part of the Annual Report.

Accordingly, the Board recommends the resolution for their appointment, as Independent Directors of the Company, for the approval by the Shareholders, as Ordinary Resolutions set out at Item Nos. 5 to 8 of the Notice.

None of the other Directors/Key Managerial Personnel of the Company/their relatives are, in any way, concerned or interested, financially or otherwise, in these resolutions.

#### Item No. 9

Mr. Praveen Kumar, is a post graduate in (Sales & Marketing) and serving the company since 22.01.2007. Keeping in view his long term association with the company and his enticing efforts towards the growth of the company, the Board has recommended to appoint him as whole time Director for a period of five years. The remuneration committee has approved the remuneration to be paid to Mr. Praveen Kumar.

The Board feels his appointment as expedient and prudent and accordingly recommends the Ordinary Resolution set out at Item No. 9 of the Notice for approval by the Shareholders.

None of the Directors/ Key Managerial Personnel of the Company/their relatives, except Mr. Praveen Kumar, are in any way, concerned or interested, financially or otherwise, in the Ordinary Resolution set out at Item No. 9 of the Notice.

#### Item No. 10

Mr. Rakesh Gupta, aged 49 years is a Fellow member of The Institute of Chartered Accountants of India. He has over 25 years of vast experience in finance, accounts, taxation and commercial matters. He has been serving the Company as director since

incorporation. Keeping in view his long term association with the company and his enticing efforts towards the growth of the company, the Board of Directors recommended to appoint him as Whole Time Director of the Company for a period of 5 years with effect from 1<sup>st</sup> December, 2013. The remuneration committee has approved the remuneration to be paid to Mr. Rakesh Gupta. The Board feels his appointment as expedient and prudent and accordingly recommends the Ordinary Resolution set out at Item No. 10 of the Notice for approval by the Shareholders.

None of the Directors/ Key Managerial Personnel of the Company/their relatives, except Mr. Rakesh Gupta, are in any way, concerned or interested, financially or otherwise, in the Ordinary Resolution set out at Item No. 10 of the Notice.

#### Item No. 11

Mrs. Anuradha Rishi is a relative of Mr. Prem Adip Rishi, Managing Director of the Company and she has provided her fixed deposit to the tune of Rs. 5.00 Crores (Rupees Five Crores Only) as margin to the Banker of the Company i.e. ICICI Bank Limited for ICI CI Bank Limited providing a Bank Guarantee to be furnished by the Company before Director Town & Country Planning, Haryana to fulfil a condition of licence granted to develop a Residential Housing Project at Yamunanagar, Haryana.

The Board of Directors of the Company has review that since she has blocked a huge amount for the use of the Company, she must be given a Commission calculated @ 6% p.a. on Rs. 5.00 Crores which shall come Rs. 2,50,000/- p.m.

The Board recommends the Special resolution set out at Item No. 11 of the Notice for approval by the Shareholders.

None of the Directors/ Key Managerial Personnel of the Company/their relatives, except Mr. Prem Adip Rishi, are in any way, concerned or interested, financially or otherwise, in the Special Resolution set out at Item No. 11 of the Notice.

By Order of the Board of Directors For MVL Limited

Place: New Delhi Date : 25<sup>th</sup> August, 2014 -/Sd (Prem Adip Rishi) Managing Director

Registered Office: 1201B, 12<sup>th</sup> Floor, Hemkunt Chamber, 89 Nehru Place, New Delhi-110019 Tel: +91-11-41662674 E-mail: <u>coporates@yahoo.com</u> Website: www.mvl.in CIN: L45200DL2006PLC154848

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2.	Name	:
	Address	:
	E-mail Id	:
	Signature or failing him	:
3.	Name Address	:
	E-mail Id	:
	Signature	:

as my/our proxy to attend and vote (on a Poll) for me/us and on my/our behalf at the 7<sup>th</sup> Annual General Meeting of the Company to be held on Tuesday, 30<sup>th</sup> September, 2014 at 1:00 P.M. at Executive Club, 439, Village Shahoorpur, P.O. Fatehpur Beri, New Delhi-110074 and at any adjournment thereof in respect of such resolutions as are indicated below:-.

#### **Resolution No.**

- 1. Adoption of Balance Sheet, Statement of Profit and Loss, Report of Board of Directors and Auditors for the year ended March 31, 2014.
- 2. Re-appointment of Mr. Prem Adip Rishi who retires by rotation.
- 3. Re-appointment of Mr. Rakesh Gupta who retires by rotation.
- 4. Appointment of Auditors and fixing their remuneration.
- 5. Appointment of Mr. Vinod Malik as an Independent Director.
- 6. Appointment of Mr. Vijay Kumar Sood as an Independent Director.
- 7. Appointment of Mr. Vinod Kumar Khurana as an Independent Director.
- 8. Appointment of Mrs. Kalpana Gupta as an Independent Director.
- 9. Appointment of Mr. Praveen Kumar as a Whole Time Director.
- 10. Appointment of Mr. Rakesh Gupta, as a Whole Time Director.
- 11. Payment of commission to Mrs. Anuradha Rishi, a Relative of Managing Director of the Company.

Signed this ...... day of ...... 2014.

Signature of Member : .....

Affix Re. 1/-Revenue Stamp

Signature of Proxy holder(s) : .....

- NOTES: 1. This form of Proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting. Proxies submitted on behalf of Limited Companies, Societies, etc. must be supported by appropriate resolutions/ authority, as applicable. A person can act as proxy on behalf of members not exceeding 50 (Fifty) and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. A member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
  - 2. Those Members who have multiple folios with different jointholders may use copies of this Attendance Slip/Proxy.



## BECAUSE LIFE'S ALL ABOUT BEING HAPPY



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