







#### **BOARD OF DIRECTORS**

Mr. R. Alagar, Non-Executive Independent Director

Mr. A.V. Palaniswamy, Managing Director

Mrs. A. Panath Anitha, Executive Woman Director

Mr. Jayaram Govindarajan, Executive Director

Mr. Arjunaraj Dhananjayan, Non-Executive Independent Director (Resigned w.e.f. 10.02.2023)

Mr. Chenniappan Selvakumar, Non-Executive Independent Director

Mrs. Susheela Balakrishnan, Non-Executive Independent Director (w.e.f. 10.02.2023)

BANKERS

#### BANK OF INDIA

Main Branch 324, Oppanakara Street Coimbatore - 641 001

AUDITORS

KRISHAAN & CO Flat No 10 C Wing 6th Floor Parsn Manere, 442 Anna Salai Chennai

**REGD. OFFICE** 

SF No.112, Madhapur Road Kaniyur, Sulur Taluk Karumathampatti Via - 641 659 Coimbatore District

#### SHARE TRANSFER AGENTS SKDC CONSULTANTS LTD.,

Surya 35, Mayflower Avenue, Behind Senthil Nagar, Sowripalayam Road, Coimbatore - 641028



#### Registered Office: 112, Madhapur Road, Kaniyur Village, Karumathampatti (via), Coimbatore - 641 659 CIN No. : L29199TZ1993PLC008034 Tel : +91 99432 93000 / 99439 93001 email : admin@nationalfitting.com web : www.nationalfitting.com

#### NOTICE OF ANNUAL GENERAL MEETING TO THE SHAREHOLDERS

Notice is hereby given that the 30th ANNUAL GENERAL MEETING of the Company will be held at the Registered Office of the Company at SF No.112, Madhapur Road, Kaniyur Village, Sulur Taluk, Karumathampatti (via), Coimbatore - 641 659 on Monday the 14th day of August, 2023 at 10.30 AM to transact the following business:

#### ORDINARY BUSINESS

- 1. To receive, consider and adopt the Audited Financial Statements for the financial year ended 31st March 2023 together with Reports of the Directors and Auditors thereon.
- 2. To declare a dividend on Equity Shares for the financial year 2022-23
- 3. To appoint a Director in place of Mr Jayaram Govindarajan (DIN 02178416), who retires by rotation and being eligible offers himself for re-appointment.

#### SPECIAL BUSINESS

#### 4. Appointment of Mrs Panath Anitha as Whole Time Director

To consider and if thought fit, to pass with or without modification(s) the following resolution as an Ordinary Resolution:

"RESOLVED that pursuant to the provisions of Section 196, 197, 203 and all other applicable provisions, if any, of the Companies Act, 2013 and the rules made there under read with Schedule V to the said Act and the Articles of Association of the Company, the consent of the members of the Company be and is hereby accorded for the appointment of Mrs Panath Anitha (DIN 07059205) as Whole Time Director of the Company with effect from 01.04.2024 with the following terms of re-appointment.

Term : Three years with effect from 01.04.2024 to 31.03.2027

Salary : Rs 42,000/- per month (subject to the increment policy of the company)

"RESOLVED further that in the event in any financial year during the tenure of the Whole Time Director, the Company does not earn any profit or earns inadequate profits the Company may pay to the Whole Time Director, the above remuneration as the minimum remuneration."

#### 5. Appointment of Mr A V Palaniswamy as Managing Director

To consider and if thought fit, to pass with or without modification(s) the following resolution as an Special Resolution:

"RESOLVED that pursuant to the provisions of Section 196, 197, 203 and all other applicable provisions, if any, of the Companies Act, 2013 and the rules made there under read with Schedule V to the said Act and the Articles of Association of the Company, the consent of the members of the Company be and is hereby accorded for the appointment of Mr A V Palaniswamy (holding DIN : 01817391) as Managing Director of the Company with effect from 1st January, 2024 with the following terms of re-appointment.

Term	Three years with effect from 1st January, 2024	
Salary	Rs.1,50,000/- per month	
Perquisites	Perquisites as detailed below are allowed in addition to Salary. However, Perquisites shall be restricted to 50% of salary per annum	
	'CATEGORY A'	
i) Medical Reimbursement	Expenses incurred for self and family subject to a ceiling of one month's salary in a year or three months' salary over a period of 3 years.	
ii) Leave and Leave Travel Concession:	Leave as per Rules of the Company. Leave Travel Concession for self and family once in a year incurred in accordance with the Rules of the Company.	
iii) Club Fees	Fees of Clubs subject to a maximum of two clubs. This will not include life membership and admission fees.	
iv) Personal Accident Insurance	Personal Accident Insurance for an amount, the annual premium of which does not exceed Rs.25,000/-	
v) Health Insurance	The Health Insurance/Medical Policy for an amount, the annual premium of which does not exceed Rs.75,000/-	
	'CATEGORY B'	
i) Gratuity	Gratuity payable shall not exceed one half month's salary for each completed year of service subject to a ceiling of Rs.100,000/-	
	'CATEGORY C'	
i) Car	Provision of Car for use on Company's business will not be considered as perquisites. Use of Car for private purpose shall be billed by the Company.	
ii) Telephone	Provision of telephone at residence will not be considered as perquisites but personal long distance calls shall be billed by the Company.	
iii) Entertainment Expenses	Reimbursement of entertainment expenses actually and properly incurred for the purpose of the business of the Company subject to a reasonable ceiling as may be fixed from time to time by the Company."	

"RESOLVED further that where in any financial year during the currency of the tenure of the Managing Director, the Company has no profits or its profits are inadequate, the Company may pay to the Managing Director such remuneration as minimum remuneration as may be prescribed in Section II of Part II of the Schedule V to the Companies Act, 2013, from time to time."

/ By order of the Board /

Place : Coimbatore Date : 22.05.2023 For NATIONAL FITTINGS LIMITED Sd/- A.V. Palaniswamy DIN No. 01817391 Managing Director



#### NOTES :

#### Section A

 Pursuant to Clause 16 of the listing agreement with the Stock Exchanges, the Register of Members and Share Transfer Register will remain closed from 08.08.2023 to 14.08.2023 (both days inclusive) in connection with the 30th Annual General Meeting of the Company and the Record date be 07.08.2023

#### 2) Updation of PAN and other details:

SEBI vide its Circular dated March 16, 2023 mandated furnishing of PAN, KYC details (i.e. postal address with pin code, email address, mobile number, bank account details) and Nomination details by holders of physical securities through Form ISR-1.

It may be noted that any service request or complaint can be processed only after the folio is KYC compliant.

In terms of above Circular, Folios of Physical shareholders wherein any one of the above said details such as PAN, email address, mobile number, bank account details and nomination are not available, are required to be frozen with effect from October 1, 2023 and such physical shareholders will not be eligible to lodge grievance or avail service request from the RTA of the Company and will not be eligible for receipt of dividend in physical mode.

Shareholders holding shares in physical form are requested to ensure that their PAN is linked to Aadhaar to avoid freezing of folios. As per the above SEBI Circular, the frozen folios shall be referred by RTA/ Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002, after December 31, 2025.

Accordingly, individual letters are being sent to all the Members holding shares of the Company in physical form for furnishing their PAN, KYC and Nomination details. Members holding shares of the Company in physical form are requested to contact the either the Company or RTA for obtaining further details.

- 3) The Dividend which were not claimed within seven years from the date of transfer to the Unpaid Dividend Account will as per Section 124 of the Companies Act, 2013, be transferred to Investor Education and Protection Fund. The accompanying shares on which dividend not claimed for seven years be transferred to Investor Education and Protection Fund. The Company has uploaded the details of the unpaid and unclaimed dividend amounts on the website of the Company and also on the website of the Ministry of the Corporate Affairs. Members wishing to claim unclaimed dividends are requested to correspond with the Company Secretary and for claiming the transferred shares to apply to the IEPF.
- 4) This Notice and Annual Report will be available on the website of the Company.
- 5) Members holding shares in electronic form are hereby informed that Bank Account details registered against their depository accounts will be used by the Company for payment of dividend. Any changes of Bank particulars are to be advised to their Depository Participants



#### Section B

- After the massive outbreak of the COVID-19 pandemic, social distancing is a norm to be followed and pursuant to the Ministry of Corporate Affairs (MCA) General Circular No. 10/2022 dated 28.12.2022 and in accordance with the requirements laid down in the Para 3 and Para 4 of MCA General Circular No. 20/2020 dated 05.05.2020 the physical attendance of the Members to the AGM venue is not required and general meeting be held through video conferencing (VC) or other audio visual means (OAVM). Hence, Members can attend and participate in the ensuing AGM through VC/OAVM.
- 2. Pursuant to the MCA Circular No. 14/2020 dated April 08, 2020, issued by the Ministry of Corporate Affairs, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM. However, the Body Corporates are entitled to appoint authorised representatives to attend the AGM through VC/OAVM and participate thereat and cast their votes through e-voting.
- 3. The Members can join the AGM in the VC/OAVM mode between 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
- 4. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
- 5. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and the various Circulars issued by the Ministry of Corporate Affairs the Company is providing facility of remote e-Voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with National Securities Depository Limited (NSDL) for facilitating voting through electronic means, as the authorized agency. The facility of casting votes by a member using remote e-Voting system as well as venue voting on the date of the AGM will be provided by NSDL.
- 6. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at www.nationalfitting. com The Notice can also be accessed from the website of the Stock Exchange i.e. BSE Limited at www.bseindia.com and the AGM Notice is also available on the website of NSDL (agency for providing the remote e-voting facility) i.e.www.evoting.nsdl.com.
- 7. AGM has been convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with various MCA Circulars as mentioned above.



#### THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING ARE AS UNDER:-

The remote e-voting period begins on 11.08.2023 at 09:00 A.M. and ends on 13.08.2023 at 05:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) i.e. 07.08.2023 may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being 07.08.2023

#### How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders	A. NSDL IDeAS facility
holding securities in demat mode with NSDL.	If you are already registered for NSDL IDeAS facility
	<ol> <li>Please visit the e-Services website of NSDL. Open web browse by typing the following URL: https://eservices.nsdl.com/either on Personal Computer or on a mobile.</li> </ol>
	2. Once the home page of e-Services is launched, click on the <b>"Benefician Owner"</b> icon under "Login" which is available under " <b>IDeAS</b> " section
	<ol> <li>A new screen will open. You will have to enter your User ID an Password. After successful authentication, you will be able to se e-Voting services.</li> </ol>
	<ol> <li>Click on "Access to e-Voting" under e-Voting services and you will b able to see e-Voting page.</li> </ol>
	<ol> <li>Click on options available against company name or e-Voting service provider - NSDL and you will be re-directed to NSDL e-Voting websit for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting.</li> </ol>
	If the user is not registered for IDeAS e-Services
	1. Option to register is available at https://eservices.nsdl.com
	<ol> <li>Select "Register Online for IDeAS" Portal or click athttps://eservice nsdl.com/SecureWeb/ IdeasDirectReg.jsp</li> </ol>
	<ol> <li>Upon successful registration, please follow steps given in points 1- above</li> </ol>
	B. E-voting website of NSDL
	<ol> <li>Visit the e-Voting website of NSDL. Open web browser by typing th following URL: https://www.evoting.nsdl.com/ either on a Person Computer or on a mobile.</li> </ol>
	<ol> <li>Once the home page of e-Voting system is launched, click on the icc "Login" which is available under 'Shareholder/Member' section.</li> </ol>
	<ol> <li>A new screen will open. You will have to enter your User ID (i.e. you sixteen digit demat account number held with NSDL), Password/OT and a Verification Code as shown on the screen.</li> </ol>
	<ol> <li>After successful authentication, you will be redirected to NSE Depository site wherein you can see e-Voting page. Click on option available against company name or e-Voting service provide - NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtu meeting &amp; voting during the meeting.</li> </ol>

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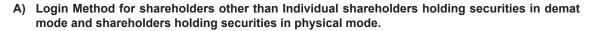


Type of shareholders	Login Method	
Individual Shareholders holding securities in demat mode with CDSL		Existing users who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest arehttps://web.cdslindia.com/myeasi/ home/loginor www.cdslindia.com and click on New System Myeasi.
		After successful login of Easi/Easiest the user will be also able to see the E Voting Menu. The Menu will have links of <b>e-Voting service provider</b> i.e. <b>NSDL</b> . Click on NSDL to cast your vote.
		If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/ EasiRegistration
	4.	Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in www.cdslindia. com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. <b>NSDL</b> where the e-Voting is in progress.
Individual Shareholders (holding securities in demat mode) login through their depository participants	1.	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility.
	2.	Once login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature.
	3.	Click on options available against company name or <b>e-Voting</b> <b>service provider-NSDL</b> and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forgot User ID and Forgot Password option available at above mentioned website.

# Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details	
Individual Shareholders holding securities	Members facing any technical issue in login can contact	
in demat mode with NSDL	NSDL helpdesk by sending a request at evoting@nsdl.	
	co.inor call at toll free no.: 1800 1020 990 and 1800 22	
	44 30	
Individual Shareholders holding securities	Members facing any technical issue in login can contact	
in demat mode with CDSL	CDSL helpdesk by sending a request at helpdesk. evoting@cdslindia.com or contact at 022- 23058738 or 022-23058542-43	



#### How to Log-in to NSDL e-Voting website?

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www. evoting.nsdl.com/ either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices. nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below:-

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID
	For example if your DP ID is IN300*** and Client ID is 12****** then your user ID is IN300***12******.
<ul> <li>b) For Members who hold shares in demat account with CDSL.</li> </ul>	16 Digit Beneficiary ID For example if your Beneficiary ID is 12****************** then your user ID is 12*******
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

- 5. Password details for shareholders other than Individual shareholders are given below:
  - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?
    - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.