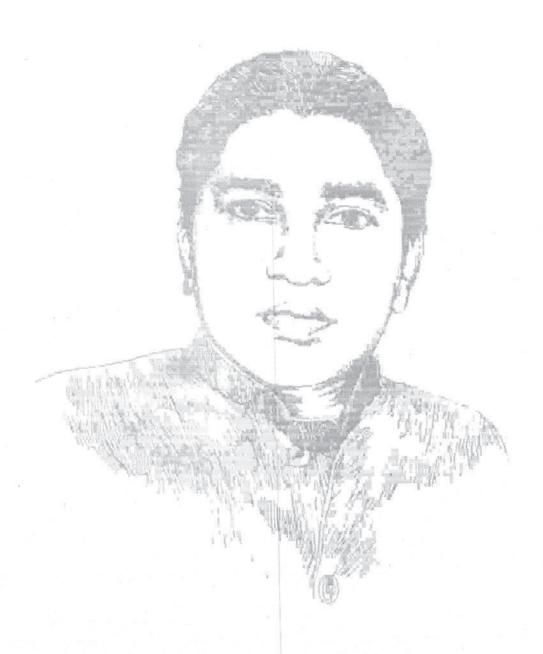
# Where legend and technology mingle



Annual Report 2015-2016 PG Foils Limited





Founder Chairman - late Shri Parasraj G. Shah (18.8.1933 - 16.3.1982)



#### **BOARD OF DIRECTORS**

Shri Pankaj P Shah Managing Director Shri Abhay P Shah Whole Time Director

Shri Sahil P Shah Director

Shri Vimal Dhadda Independent Director
Shri Udhan Kumar Chordia Independent Director
Shri Arun Mohan Lal Joshi Independent Director

Mrs. Shakshi S Shah Woman Director

STATUTORY AUDITORS M/s Sharma Ashok Kumar & Associates, Chartered Accountant, Pali

SECRETARIAL AUDITOR M Sancheti & Associates, Company Secretary, Jaipur

COST AUDITORS M/s Rajesh Goyal & Company, Cost Accountants, Jaipur

BANKERS | IDBI Bank Ltd. / State Bank of Bikaner & Jaipur / Axis Bank Ltd

CIN L27203GJ1979PLC008050

**REGISTRAR & SHARE TRANSFER AGENT** 

M/s. Big Share Services Pvt Ltd, A-802 Samudra Complex, Near Klassic Gold Hotel,

Girish Cold Drink off C G Road, Ahmedabad - 380 009

Tel.: 079-40024135 • Mobile: 09971542155

Email: bssahd@bigshareonline.com

REGISTERED OFFICE 6, Neptune Tower, Ashram Road, Ahmedabad-380 009 (Gujarat)

WORKS & HEAD OFFICE | P.O.: Pipalia Kalan, Dist.Pali, Rajasthan – 306 307

Tel.: 02937-287151-56 • Fax: 02937-287150 • Mobile : 93516-00444

e-mail: pgfoils@pgfoils.in, pgfoils.investor@gmail.com

**SALES OFFICES** 

JAIPUR

MUMBAI : 80, Neelam Building, 1st Floor, E-Road, Marine Lines, Mumbai-400 002

Tel.: (022) 32428026, 32188889, 22813448 • Fax: (022) 22813502

Mobile: 093231-10405 • e-mail: anil@pgfoils.in, mumbaisales@pgfoils.in

CHENNAI : Sri Durga Ashirwad, 25/2 Periyar Nagar, Near Sri Valli Mahal, Moolakadai,

Chennai - 600 060 • Mobile : 093830-25913 • e-mail : pgf\_chennai@pgfoils.in

AHMEDABAD : 6, Neptune Tower, Ashram Road, Ahmedabad – 380 009

Tel.: 079-26587606, 26584187 • Fax: 079-26584187 Mobile: 093282-73642, e-mail: pgf\_ahm@pgfoils.in

DELHI: 3058/3063, 1st Floor, D. B. Gupta Road, Pahar Ganj, Delhi-110 055

Tel.: 011-23581034 • Mobile: 093501-72886, 093111-20685

e-mail :- shamshad@pgfoils.in, gmvarma@pgfoils.in

BANGALORE : No.43, 3rd Floor, Opposite Ganesh Temple, Near BRV Public School,

10th Main Road, Prashanthi Nagar, ISRO Layout, Bangalore - 560 078

Tele/Fax:- 080-26664956 • Mobile: 093417-61014 • e-mail: pgf\_blr@pgfoils.in

HYDERABAD : House No.10-284/2, Vasanthapuri, Malkaj Giri, Hyderabad – 500 047 (A.P.)

Tel.: 040-23323576,32577774 • Mobile: 099892-35735 • e-mail: pgflhyd@pgfoils.in

: Mayur Apartment, Flat No. T-3&4, 40-41, Mahampura,

Raj Bhawan Road, Civil Line, Jaipur • Mobile : 094144-05083

Kaj Briawari Koad, Civil Elile, Jaipai Wobile : 057171 05005

KOLKATA : 228, A.C.R. Avenue, Near Girish Park, Kolkata – 700 006 Tel.: 033-22359293 • Mobile : 093320-06400 • e-mail : sanjay@pgfoils.in

INDORE : 125/B, Suryadev Nagar (Near Shivam Dairy), Indore - 452009 (M.P.)

Mobile: 09754936971 • e-mail: rakesh@pgfoils.in



NOTICE is hereby given that the 37th Annual General Meeting of the Members of P G Foils Limited will be held at The Orient Club, Kavi Nhanalal Marg, Ellisbridge, Ahmedabad – 380 006 on Monday, 26th day of September 2016, at 11:30 A.M. to transact the following business:-

#### **ORDINARY BUSINESS**

- To receive, consider and adopt the Audited Balance Sheet as at 31st March 2016, Statement of Profit & Loss for the year ended on that date and the Reports of Board of Directors and the Auditors thereon.
- To appoint a Director in place of Shri Sahil P. Shah (DIN 01603118), who retires by rotation and being eligible, offers himself for re-appointment.
- To appoint Women Director in place of Smt Sakshi S Shah (DIN 07129888), who retires by rotation and being eligible, offers herself for re-appointment.
- 4. To appoint Statutory Auditors and fix their remuneration.

#### SPECIAL BUSINESS

- 5. To consider and if thought fit, to pass, with or without modification(s), following resolution as a Ordinary Resolution:
  - "RESOLVED THAT pursuant to the provisions of Section 148 and all other applicable provisions of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), M/s Rajesh & Co., practicing firm of Cost Accountants appointed by the Board on the recommendation of the Audit Committee of the Company to conduct the audit of the cost records of the Company for the financial year ending 31st March, 2017 be paid the remuneration of Rs. 25,000/- per annum plus out of pocket expenses, if any, incurred during the course of above audit"
- To consider and if thought fit, to pass, with or without modification(s), following resolution as a Ordinary Resolution:
  - "RESOLVED THAT pursuant to the provisions of Section 196, 197, 203, Schedule V and any other applicable provisions of the Companies Act, 2013 and the Rules made there under (including any statutory modification(s) or re-enactment thereof for the time being in force), approval of the members of the company in general meeting be and is hereby accorded to the reappointment of Shri Abhay Raj Shah (DIN 00160590), the Whole Time Director of the Company designated as "Executive Director" made in conformity with applicable provisions of the Companies Act, 2013, for a further period of five years w.e.f. 30.04.2016 on the basis of remuneration, terms and condition set out in draft agreement to be entered into by the company with him, which is hereby specifically sanctioned and approved.

#### NOTES

 A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of him/her self and proxy need not be a member. The proxies to be effective should be deposited at the Registered Office of the Company not later than 48 hours before the commencement of the meeting.

A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.

2. Voting Through Electronic means:

Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and clause 35B of listing agreement. The Company is offering e-voting facility to its members to exercise their voting right in respect of the businesses to be transacted at the AGM held on 26th September, 2016. The Company has engaged the services of Cenral Depository Services (India) Limited ("CDSL") as the Authorized Agency to provide e-voting facilities.

#### In case of members receiving e-mail:

- (A) The voting period begins on 22nd September, 2016 at 09.00 A.M. and ends on 25th September 2016 at 05.00 P.M. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 20th September, 2016, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (i) Log on to the e-voting website www.evotingindia.com
- (ii) Click on "Shareholders" tab.
- (iii) Now, select the "COMPANY NAME" from the drop down menu and click on "SUBMIT"
- (iv) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.



(vii) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form	
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)  • Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.	
	<ul> <li>In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters.</li> <li>Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</li> </ul>	
DOB	Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account of folio in dd/mm/yyyy format.	
Dividend Bank Details	Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio.  Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id folio number in the Dividend Bank details field.	

- (viii) After entering these details appropriately, click on "SUBMIT" tab.
- (ix) Members holding shares in physical form will then reach directly the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the relevant < Company Name > on which you choose to vote.
- (xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.

- (xvii) If Demat account holder has forgotten the changed password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to https://www.evotingindia.com and register themselves as Corporates.
- They should submit a scanned copy of the Registration Form bearing the stamp and sign of the entity to helpdesk.evoting@cdslindia.com.
  - After receiving the login details they have to create a user who would be able to link the account(s) which they wish to vote on.
- The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- They should upload a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, in PDF format in the system for the scrutinizer to verify the same

#### In case of members receiving the physical copy:

- (B) Please follow all steps from sl. no. (i) to sl. no. (xvii) above to cast vote.
- (C) The voting period begins on 22nd September, 2016 at 09.00 A.M. and ends on 25th September 2016 at 05.00 P.M. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 19th September, 2016, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (D) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com \_under help section or write an email to helpdesk.evoting@cdslindia.com.
  - Any person, who acquires shares of the Company and becomes member of the Company after 30th August, 2016 i.e. the date considered for dispatch of the notice and holding shares as of the cut-off date i.e. 19th September, 2016 may obtain the login ID and password by sending a request at evoting@nsdl.co.in or (bssahd@bigshareonline.com).
  - 2. The Chairman shall, at the AGM/ EGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use of "remote e-voting" or "Ballot Paper / Polling Paper" for all those members who are present at the AGM/ EGM but have not cast their votes by availing the remote e-voting facility / ballot form. The Facility for Voting at meeting venue shall be decided by the company i.e. "remote e-voting" or "Ballot Paper / Polling Paper"
  - The members who have cast their vote by remote e-voting prior to the AGM/ EGM may also attend the AGM/ EGM but shall not be entitled to cast their vote again.
  - The "remote e-voting" end time shall be 5:00 p.m. on the date preceding the date of general meeting and the cut-off date shall not be earlier than 7 days before the date of general meeting.
  - M/S M Sancheti & Associates, Practicing Company Secretary
    has been appointed as the Scrutinizer for providing facility
    to the members of the Company to scrutinize the voting
    and remote e-voting process in a fair and transparent
    manner.



- Members/Proxies should bring the admission slip sent herewith, duly filled in and singed and hand over the same at the entrance of the hall for attending the meeting. Members are requested to indicate, without fail, their Folio No. or as the case may be DP ID and Client ID numbers in the admission slip.
- Corporate Members intending to send their authorized representatives are requested to send a duly certified copy of the Board Resolution authorizing their representatives to attend and vote at the Annual General Meeting.
- 5. Members are requested to bring their copies of the Annual Report with them.
- The register of members and share transfer books of the company will remain closed from 20th September, 2016 to 26th September, 2016 (both days inclusive).
- The information and the details of the directors to be reappointed, to be provided in terms of clause 49 of the Listing Agreement with Stock Exchanges is annexed hereto.
- Members are requested to notify any changes in their address and mandates, if any, immediately at the Registered Office of the Company in writing.
- Members holding shares, in physical form, in identical order of names in more than one Folio, are requested to write to the Share Department of the Company / Share Transfer Agents enclosing the relevant Share Certificates requesting consolidation of such Folios into one Folio.
- 10. Members are requested to note that in case of transfers, deletion of name of deceased shareholder, transmission and transposition of names in respect of shares held in physical form, submission of photocopy of PAN Card of the transferee(s), surviving holder(s), legal hair(s) and joint holder(s) respectively, along with necessary documents at the time of lodgment of request for these transactions, is now mandatory.
- 11. Non-Resident Indian Shareholders are requested to inform the company immediately about:
  - The Change in the residential status on return to India for permanent settlement.
  - The particulars of NRO Bank Account in India, if not furnished earlier.
- 12. Pursuant to the provisions of Investor Education and Protection Fund (Uploading of information regarding unpaid and unclaimed amounts lying with companies) Rules, 2012, the Company has uploaded the details of unpaid and unclaimed amounts lying with the Company as on September 30, 2015 (date of last Annual General Meeting) on the Ministry of Corporate Affairs website.
- As per the Companies Act, 2013, dividend which remains unpaid or unclaimed for a period of seven years shall be transferred to the Investor Education and Protection Fund (IEPF).

The shareholders whose amounts and shares have been transferred to IEPF, shall be entitled to get refund of the dividend and claim the transfer of shares from IEPF after complying with the prescribed procedure under the Companies Act, 2013.

Members, who have not en cashed their dividend warrant(s) for the financial year ended 31st March, 2011 or any subsequent financial year(s) are urged to claim such amount from the Share Department of the Company/Share Transfer Agents. 14. The last dates of claim for the following dividends are as follows:

Dividend for the financial year ended	Date of declaration of Dividend	Last date of claiming unpaid Dividend	
31st March, 2011	30th September, 2011	29th October, 2018	
31st March, 2016	12th February, 2016	11th February, 2023	

The Company has appointed M/s BigShare Services Pvt. Ltd., E-2/3, Ansa Industrial Estate, Saki Vihar Road, Sakinaka, Andheri (East), Mumbai 400072 having its branch office at A-802 Samudra Complex, Near Klassic Gold Hotel, Cirish Cold Drink off C G Road, Ahmedabad — 380 009, Gujarat, as the common agency to handle electronic connectivity and the shares in physical mode. Therefore, the members are requested to send all their communications to them or at the Share Division Office of the Company at 6, Neptune Tower, Ashram Road, Ahmedabad — 380 009.

- 15. A Statement pursuant to Section 102(1) of the Companies Act, 2013, relating to the Special Business to be transacted at the Meeting is annexed hereto.
- 16. Members seeking any information or clarification on the Accounts are requested to send in written queries to the Company, at least one week before the date of the meeting. Replies will be provided in respect of such written queries received only at the meeting.
- 17. Relevant documents referred to in the accompanying Notice and the Statements are open for inspection by the members at the Head office of the Company on all working days, except Saturdays, during business hours up to the date of the Meeting.
- 18. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013, will be available for inspection by the Members at the Annual General Meeting.
- 19. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN to the Company or its Share registrars and Transfer Agents.
- Members holding shares in physical form and who have not registered their email IDs are requested to register their email IDs with the Company's Share Registrars and Transfer Agents.

For and on behalf of the Board

Date: 13.08.2016 Place: Pipalia Kalan PANKAJ P SHAH Managing Director (DIN 00160558)

#### REGISTERED OFFICE

6, Neptune Tower, Ashram Road, Ahmedabad: 380 006 CIN: L27203GJ1979PLC008050

# STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013



Item No. 5

The Board, on the recommendation of the Audit Committee, has approved the appointment and remuneration of the Cost Auditors to conduct the audit of the cost records of the Company for the financial year ending 31st March, 2017 at the remuneration of Rs. 25,000/- per annum plus out of pocket expenses, if any, incurred during the course of audit.

In accordance with the provisions of Section 148 of the Act read with the Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditors has to be ratified by the shareholders of the Company.

Accordingly, consent of the members is sought for passing an Ordinary Resolution as set out at Item No. 5 of the Notice for ratification of the remuneration payable to the Cost Auditors for the financial year ending 31st March, 2017.

None of the Directors / Key Managerial Personnel of the Company / their relatives are, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 5 of the Notice.

The Board recommends the Ordinary Resolution set out at Item No. 5 of the Notice for approval by the shareholders.

Item No. 6

The Board of Directors of the company was of the view that it was in the interest of the company that Shri Abhay P Shah (DIN 00160590) should be reappointed as Whole Time Director of the company for a further period of five years from 30th April 2016. Accordingly the Board at its meeting dated 22nd April, 2016 reappointed Shri Abhay P Shah for a further period of five years from 30th April 2016 without any increment on the basis of remuneration set out below which is in conformity with the provision of the Companies Act, 2013. The Board also approved the draft agreement

which may be entered into with Shri Abhay P Shah. The particulars of remuneration payable to Shri Abhay P Shah as under

1. Salary:- Rs. 1,00,000/- per month.

Two clubs fee excluding whole time membership fees.

In terms of Section 196, 197 read with Schedule V of the Companies Act, 2013, a Special Resolution is proposed to be passed for payment of remuneration to Shri Abhay P Shah for a period of Five years effective from April 30, 2016. The agreement proposed to be entered into by the company with Shri Abhay P Shah is available for inspection of members at the Registered Office of the company on all its working days prior to the meeting between 11.00 AM to 01.00 PM.

Shri Abhay P Shah being the appointee is interested in the proposed resolution with Shri Pankaj P Shah, Shri Sahil P Shah and Smt. Sakshi S Shah, directors of the company who are relative to Shri Abhay P Shah. No other directors are concerned or interested in this resolution. The directors recommended this resolution for approval of the share holders. The explanatory statement together with the accompanying notice is and should be treated as an abstract of the terms of reappointment of Shri Abhay P Shah as Whole Time Director.

The Board recommends the Ordinary Resolution set out at Item No. 6 of the Notice for approval by the shareholders.

For and on behalf of the Board

Date: 13.08. 2016 Place: Pipalia Kalan PANKAJ P SHAH Managing Director (DIN 00160558)

#### REGISTERED OFFICE

6, Neptune Tower, Ashram Road, Ahmedabad: 380 006

CIN: L27203GJ1979PLC008050



DIN 00160558

Details of Directors seeking reappointment at the forthcoming Annual General Meeting (as required under Regulation 36(3) of the Listing Regulation and in terms of Secretarial Standards on General Meeting (SS2) ITEM NO. 2 Shri Sahil P Shah Name of the Director 18/03/1985 Date of Birth 11/08/2007 Date of Appointment Young and energetic entrepreneur Experience having 3 years experience Directorship in other Public Limited Companies As on 31st March, 2016 Prem Foils Limted None Chairmanship/Membership of committees of Other Public Limited Companies as on 31st March 2016 ITEM NO. 3 Mrs. Sakshi S Shah Name of the Director 11/08/1986 Date of Birth 27/03/2015 Date of Appointment Young and energetic entrepreneur Experience having 1 years experience Directorship in other Public Limited Companies As On 31st March, 2016 None Chairmanship/Membership of committees of Other Public Limited Companies as on 31st March 2016 None ITEM NO. 6 Shri Abhay Raj Shah Name of the Director 17/02/1967 Date of Birth 28/08/1982 Date of Appointment 34 Year Industrial Experience Experience Directorship in other Public Limited Companies As On 31st March, 2016 Prem Foils Limited Chairmanship/Membership of committees of Other Public Limited Companies I. Shareholders / Investor Grievance as on 31st March 2016 Committee :-A. Chairman:- None B. Member:- None II. Audit committee A. Chairman:- None B. Member:- None REGISTERED OFFICE By order of the Board 6, Neptune Tower, For P G Foils Limited Ashram Road, AHMEDABAD-380 009 ( PANKAJ P SHAH ) Place: Pipalia Kalan **Managing Director** Date: August 13, 2016



#### Dear Shareholders,

The Board presents its 37th Annual Report and the Audited Statements of Accounts of the Company for the year ended 31st March, 2016.

#### FINANCIAL HIGHLIGHTS

(₹ in Lacs)

2045 46	Laury es of series
2015-16	2014-15
21730.38	25837.90
21047.89	24351.14
682.49	1486.76
274.79	239.14
407.70	1247.62
999.94	(440.03
1407.64	807.59
482.31	356.27
(43.51)	(10.20
968.84	461.52
	21730.38 21047.89 682.49 274.79 407.70 999.94 1407.64 482.31 (43.51)

#### DIVIDEND AND TRANSFER TO RESERVES

The Company has not transferred any amount to General Reserve during the year. During the year Board of Directors declared interim dividend of Rs. 1.00 per Equity share of Rs. 10/- each on 12th February, 2016 which has been paid. No final dividend was recommended by the Board and the interim dividend declared be the Dividend on the Equity Shares of the Company for the Financial year ended March, 2016.

#### OPERATIONS (GENERAL REVIEW)

During the year your company achieved a Gross turnover excluding trading turnover of Rs. 232.44 Crores as against Rs. 239.12 Crores in the previous year.

Profit before tax for the year is Rs. 14.08 Crores compared to profit of Rs. 8.08 Crores in last year, higher mainly due to extraordinary receipts.

Exports have decreased to Rs. 1710.85 Lacs from Rs. 1806.59 Lacs in last year.

#### ISO 9001-2008 CERTIFICATION

The company have been awarded ISO 9001:2008 certificate on 01st May 2012 by BVQI.

### DIRECTORS

Pursuant to the requirements of the Companies Act, 2013 and Articles of Association of the Company, Shri Sahil P. Shah and Smt. Sakshi S Shah are liable to retire by rotation at the forth coming Annual General Meeting and being eligible, offers themself for reappointment.

Further The Board of Directors re-appointed Shri Abhay P Shah (DIN 00160590) as Whole-time Director of the Company with designation "Executive Director" for a further period of five years effective from April 30, 2016 subject to the approval of the Shareholders at the ensuing Annual General Meeting. A Resolution to this effect is included as part of the Notice convening the forthcoming Annual General Meeting.

#### **INDUSTRIAL RELATIONS**

The company continues to maintain cordial relation with its Workers, Supervisors & Officers in all divisions to enable it to achieve better performance.

#### **DEMATTRADING**

As per the directives of The Securities and Exchange Board of India (SEBI), the Company's shares are being compulsorily traded in the dematerialization mode with effect from 2nd of April, 2001. Necessary agreements have been entered by the Company with NSDL, CDSL and with M/s Bigshare Services Private Limited, who is registrar for transfer of shares (Demat and physical) of the company.

#### DIRECTORS RESPONSIBILITY STATEMENT

According to provision of Clause (c) sub-section (3) of section 134 of company act 2013 of your Directors would like to inform the members that the audited accounts for the financial year 31st March 2016 are in full conformity with the requirements of the Companies Act, 2013. The financial results are audited by the statutory auditors M/S Sharma Ashok Kumar & Associates, Chartered Accountants, Pali. . The Directors further confirm that:-

- The applicable accounting standards have been followed in the preparation of the Annual Accounts and proper explanations have been furnished, relating to material departures, if any;
- Accounting Policies have been selected and applied consistently and reasonably, and prudent judgments have been made so as to give a true and fair view of the state of affairs of the Company as at 31st March 2016 and of the profit of the Company for the year ended on that date;
- c. Proper and sufficient care has been taken for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act, 2013 for safeguarding the assets of the company and detecting fraud and other irregularities.
- The annual account has been prepared on a going concern basis.

## CORPORATE SOCIAL RESPONSIBILITY

Pursuant to the requirement of Section 135 of the Companies Act, 2013, a Corporate Social Responsibility (CSR) Committee was constituted. Details of CSR activities as required under section 135 of the Companies Act, 2013 are given in the CSR Report as Annexure-"B"

#### **CORPORATE GOVERNANCE**

It has been the endeavour of your Company to follow and implement best practices in corporate governance, in letter and spirit. The following forms part of this Annual Report:

- Declaration regarding compliance of Code of Conduct by Board Members and Senior Management Personnel;
- ii) Management Discussion and Analysis;
- iii) Report on Corporate Governance and;
- iv) Auditors' Certificate regarding compliance of conditions of corporate governance.



### PARTICULARS OF LOAN, INVESTMENT & GUARNTEE

The company have complied with all the provisions of section 186 of companies act 2013 in relation to Loan, Investment & Guarantee given by the company during the financial year ended 31st March 2016.

#### WHISTLE BLOWER POLICY

The Company has in place a Vigil Mechanism/Whistle Blower Policy. The policy provides a channel to the employees to report to the management concerns about unethical behaviour, actual or suspected fraud or violation of the code of conduct policy. The mechanism provides for adequate safeguards against victimization of employees to avail of the mechanism and also provides for direct access to the Chairman of the Audit Committee in exceptional cases. None of the personnel of the Company has been denied access to the Audit Committee.

# RELATED PARTY TRANSACTION

The particulars of Contracts or Arrangements made with related parties made pursuant to Section 188 of companies act 2013 is furnished in Note no. 45 and is attached to this report.

# INTERNAL FINANCIAL CONTROLS WITH REFERENCE TO FINANCIAL STATEMENTS

The Company has adequate internal financial control procedures commensurate with its size and nature of business. The Company has identified and documented all key internal financial controls, which impact the financial statements, as part of its Standard Operating Procedures (SOP). The SOP's are designed for all critical processes across all its plants and offices wherein financial transaction are undertaken. The financial controls are tested for operating effectiveness through ongoing monitoring and review process of the management and independently by the internal auditors. In our view the internal financial controls, affecting the financial statements are adequate and are operating effectively.

# **DECLARATION OF INDEPENDENT DIRECTORS**

The Independent Directors have submitted their disclosures to the Board that they fulfill all the requirement as stipulated in Section 149(6) of the Companies act, 2013 so as to qualify themselves to be appointed as Independent Directors under the provisions of the Companies act, 2013 and the relevant rules.

#### ALIDITORS

M/s Sharma Ashok Kumar & Associates, Charted Accountants, Pali the Auditors of the Company, to audit the accounts of the company for the Financial Year 2015-16. As required under the provisions of the Section 139 of the companies act 2013, the Company has obtained written confirmation from M/s Sharma Ashok Kumar & Associates, Chartered Accountants, Pali aware that their appointment if made would be in conformity with the limits specified in the Section.

#### **AUDITOR'S REPORT**

Observations in the Auditor's Report read with relevant notes forming part of the accounts are self-explanatory and give the required information.

#### COSTAUDIT

M/s. Rajesh & Company, Cost Accountants, Jaipur have been appointed for auditing cost accounting records of the Company

for the year ending 31st March, 2017. Pursuant to the provisions of Section 148 of the Companies Act, 2013 and the Rules made there under, Members are requested to consider the ratification of the remuneration payable to M/s. Rajesh & Company, Cost Accountants, Jaipur.

The due date for filing of the Cost Audit Reports for the financial year 2015-16 was 30th September, 2016. The Company has filed the Reports with the Ministry of Corporate Affairs within due date. The Company has received letter from Cost Auditor to the effect that their re-appointment, if made, would be within the prescribed limits under Section 141(3) (g) of the Companies Act, 2013 and that they are not disqualified for re-appointment.

#### **SECRETARIAL AUDIT**

During the year under review, M/S M Sancehti & Associates Practicing Company Secretary who was appointed as the Secretarial Auditor of the Company has issued the audit report in respect of the secretarial audit of the Company for the financial year ended March 31,2016. The Secretarial Audit Report which forms a part of the Annual Report is self explanatory and requires no comments.

#### PREVENTION OF SEXUAL HARASSMENT POLICY

The Company has in place a Prevention of Sexual Harassment policy in line with the requirements of the Sexual Harassment of Women at the Workplace (Prevention, Prohibition and Redressal) Act, 2013. An Internal Complaints Committee has been set up to redress complaints received regarding sexual harassment. All employees (permanent, contractual, temporary, trainees) are covered under this policy.

During the year 2015-2016, no complaints were received by the Company related to sexual harassment

# CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION & FOREIGN EXCHANGE EARNINGS AND OUTGO

Information in accordance with the provision of the Clause (m) of sub-section (3) of section 134, read with Companies Disclosure of particulars in the report of Board of Directors Rules 2014, regarding conservation of Energy, Technology absorption & Foreign Exchange earnings and outgo is given in the Annexure "A" forming part of this report.

#### **ACKNOWLEDGEMENTS**

The Board gratefully acknowledges the understanding and support received by the Company from its employees. It also places on record its deep gratitude for the unstinted support the Company has received from the Banks, Institutions, the Central Government, the various State Governments and the local authorities during the year.

Specific acknowledgement is also made for the confidence and understanding shown by the Members in the Company.

#### **REGISTERED OFFICE**

6, Neptune Tower, Ashram Road, AHMEDABAD-380 009

Place: Pipalia Kalan Date: August 13, 2016 By order of the Board For P G Foils Limited

> ( PANKAJ P SHAH ) Managing Director DIN 00160558